



**NOTICE AND AGENDA OF REGULAR CALLED MEETING
MOUNT PLEASANT CITY COUNCIL**

**Tuesday, September 17, 2024 at 6:00 P.M.
501 North Madison, Mount Pleasant, Texas**



PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCIL MEMBERS MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or services, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1.

The public may participate by joining YouTube: <https://www.youtube.com/@thecityofmountpleasanttexas1157/streams>

CALL TO ORDER

REGULAR AGENDA

1. Consider Approval of September 3, 2024 Regular Session Minutes.
2. Public Comments:
The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to two minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.
3. Consider Resolution 2024-13 Adopting the Investment Policy.
4. Consider Ordinance 2024-18 Amending the Fiscal Year 2024 Budget.
5. Hold a Public Hearing and Consider Ordinance 2024-19 Adopting a Budget for Fiscal Year 2025.
6. Hold a Public Hearing and Consider Ordinance 2024-20 Levying Ad Valorem Taxes for the Tax Year 2024 (Fiscal Year 2025).
7. Consider Ordinance 2024-21 Ratifying the Property Tax Revenue Increase Reflected in the 2024-2025 Fiscal Year Budget.
8. Consider pay request #16 from Heritage Construction LLC for work on the Southside Wastewater Treatment Plant.
9. Consider an Animal Services Agreement with the City of Pittsburg.
10. Consider an Animal Services Agreement with the City of Gilmer.
11. Hold a public hearing and Consider a request from Steven M. Capps Properties, LTD for the approval of a zoning change from FD (Future Development District) to SF-1 (Single-Family Residential District), for property being part of 32.58 acres situated in the John H. Ore Survey, Abstract No. 432 and conveyed as Tract One and also encompassing the 11 lots comprising Deer Park Estates Blk A, located generally north of N. Jefferson Avenue and south of NW CR 35 in the city of Mount Pleasant, Titus County, Texas.
12. Consider Resolution 2024-12 Adopting Hazard Mitigation Plan and Appoint Hazard Mitigation Coordinator.
13. Consider Hazard Mitigation Grant DR-4485, Texas COVID-19 Pandemic.
14. Discussion and Appointment of Interim City Attorney, consider approval of engagement letter.
15. City Manager's Reports

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following: *Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.*

1. Discussion of possible extension of the employment of the Interim City Manager, possible amendment of Interim City Manager's employment agreement and recruitment process for City Manager; (Consultation with Attorney §551.071 and Personnel Matters §551.074)
2. Discussion of possible settlement of Cause No. 43346, Luis and Alma Lozano's Appeal of Special Commissioner's Award, pending in the 76th District Court of Titus County; (Consultation with Attorney §551.071 and Real Estate §551.072)
3. Discussion of possible resolution of lease negotiations relating to City's lease of 418 North Madison, Mount Pleasant, Texas (Consultation with Attorney §551.071 and Real Estate §551.072)
4. Discussion regarding (re)appointment to city regulatory boards and commissions. (Consultation with Attorney §551.071 and Personnel Matters §551.074)

RECONVENE INTO THE REGULAR SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

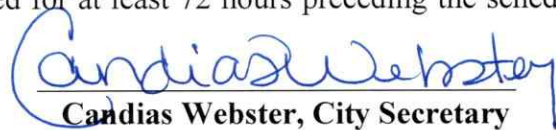
17. Discussion and action on contract to recruit City Manager.

18. Discussion and action on timeline to recruit City Manager and approve City Manager job description.

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN

I certify the above notice of meeting is a true and correct copy of said notice and that same was posted on the bulletin board of City Hall of the City of Mount Pleasant, Texas, a place readily accessible to the general public at times, by 5:00pm on the 13th of September 2024 and remained o posted for at least 72 hours preceding the scheduled of said meeting.


Candias Webster, City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Candias Webster, City Secretary

Department: Administration

Subject: Consider Approval of September 3, 2024 Regular Session Minutes.

Item Summary:

This is a Typed copy of the minutes from the August 20, 2024 Meeting.

Financial Impact:

N/A

Recommendation(s):

Approve the August 20, 2024 Meeting minutes

Attachments:

[2024.09.03 Regular](#)

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form and contents as required by law, met in Regular Session September 3, 2024, at 6:00PM. at the Council Chambers located at 501 North Madison with the following members present:

Tracy Craig	-	Mayor
Carl Hinton	-	Mayor Pro-Tem
Sherri Spruill	-	Council Member
Kelly Redfearn	-	Council Member
Jonathan Hageman	-	Council Member
Kerry Wootten	-	City Attorney
Candias Webster	-	Assistant City Manager/City Secretary

CONSIDER APPROVAL OF AUGUST 20, 2024 REGULAR SESSION MINUTES.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve of August 20, 2024 Regular Session Minutes. Upon a vote, motion carried unanimously.

2024-2025 PROPOSED BUDGET CHANGES.

Greg Nyhoff gave an update on proposed budget changes.

QUARTERLY INVESTMENT REPORTS.

Carl Currie presented Quarterly Investment Reports.

CONSIDER APPROVAL OF ORDINANCE 2024-17 DECLARING UNOPPOSED CANDIDATE IN THE NOVEMBER 5, 2024 SPECIAL CITY ELECTION, ELECTED TO OFFICE AND CANCELING THE ELECTION.

Motion was made by Council Member Hageman, Second by Council Member Redfearn to Approve of Ordinance 2024-17 Declaring Unopposed Candidate in the November 5, 2024 Special City Election, Elected to Office and Canceling the Election. Upon a vote, motion carried unanimously.

CONSIDER PAY REQUEST #4 FOR SCHNEIDER ELECTRIC FOR WORK ON THE METER REPLACEMENT PROJECT.

Motion was made by Council Member Hinton, Second by Council Member Hageman to Approve Pay Request #4 for Schneider Electric for work on the Meter Replacement Project in the amount of \$381,100.07. Upon a vote, motion carried unanimously.

CONSIDER TASK ORDER WITH KSA ENGINEERS FOR WORK ON FM 4000 SEWER IMPROVEMENTS.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve Task Order with KSA Engineers for work on FM 4000 Sewer Improvements in the amount of \$258,870.00. Upon a vote, motion carried unanimously.

CITY MANAGER'S REPORTS

EXECUTIVE SESSION.

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

'Personnel Matters'; discuss, the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (Tex Gov't Code 551.074) City Attorney

RECONVENE INTO THE REGULAR SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN: 7:44PM

Mayor Adjourned the Meeting.

TRACY CRAIG, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Department:

Subject:

Public Comments:

The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to two minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Elaine Roe, Finance Director

Department: Finance

Subject: Consider Resolution 2024-13 Adopting the Investment Policy.

Item Summary:

Chapter 2256 of the Texas Government Code, known as the Public Funds Investment Act (PFIA), and the City's Investment Policy requires that the Investment Policy is presented to the governing body annually for adoption in a formal action. The City last reviewed the investment policy in September of 2023

This Investment Policy provides a single policy document for the City of Mount Pleasant including the following objectives:

- Safety of Principal,
- Liquidity,
- Public Trust, and
- Yield.

The Policy list the following types of authorized investments:

- Obligations of the United States,
- Certificates of Deposit,
- Money Market Mutual Funds, and
- Local Government Investment Pools.

Investments in interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, or in collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are explicitly prohibited.

Financial Impact:

N/A

Recommendation(s):

Staff recommends Council approve the resolution adopting the Investment Policy.

Attachments:

[Resolution 2024-13 Investment Policy](#)

RESOLUTION 2024-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS, APPROVING AN INVESTMENT POLICY; PROVIDING AN EFFECTIVE DATE.

Whereas, the City Council has reviewed the investment policy and investment strategies not less than annually, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

Section 1. That the Investment Policy as attached hereto as Exhibit "A" is hereby approved and adopted, to govern the investment of City Funds.

Section 2. That this Resolution shall take effect from and upon its adoption and it is so resolved.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas by a roll call vote on the 17th day of September 2024.

APPROVED:

ATTEST:

TRACY CRAIG, SR. MAYOR

CANDIAS WEBSTER, CITY SECRETARY

**CITY OF MOUNT PLEASANT
INVESTMENT POLICY
SEPTEMBER 17, 2024**

I. POLICY

It is the policy of the City of Mount Pleasant (the “City”) that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to achieve reasonable interest earnings based on market conditions.

II. PURPOSE

The purpose of this investment policy is to comply with Chapter 2256 of the Texas Government Code, the Public Funds Investment Act (the “Act”), which requires the City to adopt a written Investment Policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City’s funds.

III. SCOPE

The Investment Policy applies to all financial assets of the City of Mount Pleasant. These funds are accounted for in the City of Mount Pleasant’s Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Debt Service Fund
- Proprietary Funds
- Fiduciary Funds
- Any new fund created by the City, unless specifically exempted by law.

Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

IV. GENERAL OBJECTIVES

The City of Mount Pleasant shall manage and invest its cash with four primary objectives, listed in priority: **safety, liquidity, public trust, and yield**. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit Risk: The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer, by:

- Limiting investments to the safest types of investments.
- Pre-qualifying the financial institutions, broker/dealers, and advisers with which the City will do business.
- Diversifying the investment portfolio so that potential losses on individual investments will be minimized.

Market Risk: The City will manage the risk that the market value of investments in the portfolio may fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell or redeem investments prior to maturity.
- Investing a prudent portion of operating funds primarily in shorter-term securities, financial institution deposit accounts, money market mutual funds, or similar investment pools.

Liquidity

The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs. Since all possible cash demands cannot be anticipated, a portion of the portfolio will be placed in cash equivalent alternatives such as financial institution deposits, money market mutual funds and local government investment pools that offer same-day liquidity.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

Yield

The investment portfolio shall be designed with the objective of attaining a reasonable rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of laddered investments is limited to relatively low risk securities with active secondary markets and financial institution deposits in anticipation of earning a fair return relative to the risk being assumed.

Investment Strategies by Fund Type

1. General, Enterprise, or Operating-type Funds

Suitability – Any investment eligible in the Investment Policy is suitable for General, Enterprise, or Operating-type funds.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than one year and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.

Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

Liquidity – General, Enterprise, or Operating-type Funds require the greatest short-term liquidity of any of the fund-types. Financial institution deposit accounts, short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.

Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally

weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

2. Capital Projects Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Capital Projects Funds.

Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Projects Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule or three years.

Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

Liquidity – Most capital projects programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Financial institution deposit accounts, short term investment pools and money market mutual funds will provide readily available funds, or a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement.

Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the Investment Policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury-Bill portfolio will be the minimum yield objective for non-borrowed funds.

3. Debt Service Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Debt Service Funds.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Financial institution deposit accounts, short term investments pools and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any debt service payment. This investment structure is commonly referred to as a flexible repurchase agreement.

Diversification – Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio shall be the minimum yield objective.

4. Debt Service Reserve Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the Investment Policy.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment’s market risk if the City’s debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the

borrowing or five years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing's documentation will influence the attractiveness of market risk and influence maturity extension.

Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City's debt holders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.

Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority

Authority to manage the investment program is granted to the Director of Finance and Accounting Manager, hereinafter referred to as Investment Officer. The Investment Officer shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this Policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate staff members.

Training

The City shall provide periodic training in investments for the Investment Officer(s) through courses and seminars offered by professional organizations, associations, and other independent sources approved by Council. Training will be in accordance with the

provisions of the Act to ensure the quality and capability of investment management in compliance with the Act. The training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

Investment Officer(s) shall attend ten (10) hours of investment training within twelve (12) months of attaining the position and shall receive eight (8) hours of investment training not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date. The Government Finance Officers Association of Texas (GFOAT), Government Treasurers' Organization of Texas (GTOT), Texas Municipal League (TML), University of North Texas (UNT), Texas Association of Regional Councils, American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA) are approved independent training sources.

Prudence

The standard of care to be used by the Investment Officer shall be the "prudent person" rule which states: "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

In determining whether an Investment Officer has exercised prudence in the performance of their duty, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved Investment Policy of the City.

Indemnification

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately, and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

An Investment Officer and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. An Investment Officer shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment

positions that could be related to the performance of the investment portfolio. An Investment Officer shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Investment Types

City funds governed by this Policy may be invested in the instruments described below, all of which are authorized and further defined by the Act. The following investments will be permitted by this policy and are those defined by state law where applicable:

- Obligations, including letters of credit, of the United States of America, its agencies and instrumentalities, including the Federal Home Loan Banks;
- Certificates of deposit and other evidences of deposit at a financial institution that i) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance or its successor, ii) is secured by obligations in a manner and amount provided by law for deposits of the City, or iii) is placed in compliance with the requirements of the Act;
- Fully collateralized repurchase agreements executed in compliance with the Act, under the terms of an executed Repurchase Agreement, and secured in accordance with this Policy;
- Money market mutual funds regulated by the Securities and Exchange Commission that maintain a net asset value of \$1.0000 per share;
- Local government investment pools which meet the requirements of the Act, are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service and are authorized by resolution or ordinance by City Council.

Prohibited Investments

Under no circumstances shall investments be made in interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, or in collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10

years. Neither shall investments be made in obligations that are secured by these prohibited investments.

Competitive Environment

The City will create a competitive environment for all investments, as appropriate. Competitive bidding may be solicited orally, in writing, electronically, or any combination of these methods.

Exemption

The City is not required to liquidate investments that were authorized at the time of purchase.

Credit Rating and Effect of Loss of Required Rating

No less than quarterly, the Investment Officer will monitor the current credit rating for each held investment to ensure that the investment has maintained the required minimum rating. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

VII. INVESTMENT PARAMETERS

Diversification

The City will diversify its investments by maturity, type and institution, as appropriate.

VIII. SELECTION OF BANKS AND DEALERS

Primary Depository

At least every five years a primary depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). The selection of a primary depository will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state and local laws.
- The ability to provide required banking services.
- The ability to provide cost effective services consistent with the ability to provide the required level of service.
- The credit worthiness and financial stability of the bank.

The City may utilize other financial institutions for deposits and services not effectively provided by the primary depository or to promote diversification.

Authorized Broker/Dealers

The City Council shall, at least annually, review, revise, and adopt a list of authorized broker/dealers (see Attachment A) authorized to engage in securities transactions with the City.

Authorized brokerage firms may include primary dealers or regional broker/dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule).

Investment Policy Certification

A written copy of the Investment Policy shall be presented to any person seeking to sell to the City an authorized investment. A qualified representative of any business organization, defined as an investment pool or discretionary investment management firm, seeking to sell an authorized investment shall execute a written instrument substantially to the effect that the business organization has: (1) received and reviewed the Investment Policy of the City; and (2) acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investments transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority. The Investment Officer may not buy any authorized investment from a business organization who has not delivered to the City the above required written instrument.

IX. SAFEKEEPING AND COLLATERALIZATION**Safekeeping**

All collateral and securities owned by the City shall be held by an independent, third-party safekeeping agent or custodian designated by the City, and held in an account the City's name as evidenced by safekeeping or pledge receipts of the institution with which the securities are deposited.

Collateralization

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all financial institution deposits above the FDIC insurance coverage. In order to anticipate and provide for market price fluctuations and provide a required level of safety for all funds, with the exception of deposits secured with irrevocable letters of credit from a U.S. Government Agency at 100% of principal and accrued interest, the depository will provide and maintain collateral whose market value

equals or exceeds 102% of the total value of principal and accrued interest on City deposits less an amount insured by the FDIC.

Any financial institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. Financial institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

The written agreement will specify the acceptable collateral, require an independent custodian of the collateral, require City approval before release of any pledged collateral, and provide for original custodial receipts and complete monthly reporting of all collateral.

A monthly collateral report provided by the custodian shall be reviewed by the Investment Officer to assure that the market value of the pledged collateral is adequate.

Internal Controls

The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Investment Officer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
- Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transaction from the people

who record or otherwise account for the transaction, a separation of duties is achieved.

- Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral (as defined by State Law) shall be placed with an independent third party for custodial safekeeping.
- Avoidance of physical delivery securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- Written confirmation of telephone transactions for investments and wire transfers. Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions shall be supported by written communications and approved by the appropriate person. Written communications may be via fax or email and the safekeeping institution has a list of authorized signatures.
- Development of a wire transfer agreement with the lead bank or third-party custodian/safekeeping agent. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.

Delivery vs. Payment

All trades, where applicable, will be settled on a delivery versus payment (DVP) basis to ensure that purchased securities are received prior to the release of City funds.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this Policy including the objective of obtaining a reasonable rate of return commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

The weighted average yield to maturity shall be the standard for calculating portfolio rate of return,

XI. REPORTING

The Investment Officer shall prepare an investment report at least quarterly that provides a clear picture of the status of the current investment portfolio and transactions over the last quarter. This report will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy and the Act. The report should be provided to the City Council and will include, but not limited to, the following:

- Listing of individual securities held at the end of the reporting period.
- Listing of investments by maturity date.
- Summary statement of each pooled fund group that states the beginning market value; changes to the market value; and the ending market value for the period.
- Signature of the Investment Officer.

Market values will be obtained from reputable and independent sources.

In conjunction with the annual audit, an independent auditor will perform a formal annual review of the quarterly reports with the results reported to the City Council by that auditor.

XII. POLICY REVIEW AND ADOPTION

The City Council shall review and approve the Policy and investment strategies by resolution, at least annually, noting any changes or modifications, at a legally scheduled meeting.

ATTACHMENT A

Authorized Broker/Dealer List

FHN Financial Capital Markets
Hilltop Securities, Inc.
Multi-Bank Securities
SAMCO Capital Markets, Inc.
Wells Fargo Securities



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Carl Currie, Finance Director

Department: Finance

Subject: Consider Ordinance 2024-18 Amending the Fiscal Year 2024 Budget.

Item Summary:

Exhibit A to the Ordinance details the budget amendments.

Financial Impact:

Several line items were not budgeted appropriately for the year requiring budget amendments to these line items. Also included in this amendment is transferring CARES Act funds back to the General Fund.

This budget amendment is detailed in Exhibit A.

Recommendation(s):

Staff recommends Council approve the Ordinance 2024-18 amending the Fiscal Year 2024 Budget.

Attachments:

[Ordinance 2024-18 Amending Budget](#)

ORDINANCE 2024-18

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS, AMENDING ORDINANCE 2023-20, THE FISCAL YEAR 2023-2024 OFFICIAL BUDGET, APPROPRIATING FUNDS PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID AMENDED BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Pleasant, Texas is a home rule city under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Mount Pleasant previously approved Ordinance 2023-20 on September 19, 2023, officially adopting the Official Budget of the City for Fiscal Year 2023–2024; and

WHEREAS, the City Council of the City of Mount Pleasant desires to amend Ordinance 2023-20, thereby amending the 2023-2024 Official Budget of the City, as attached hereto as Exhibit A.

WHEREAS, the City Council of the City of Mount Pleasant desires to amend the budget for anticipated overruns in the FY 2024 expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That the 2023-2024 Official Budget, adopted by Ordinance 2023-20, is hereby amended by the City Council of the City of Mount Pleasant, by the amounts attached hereto in Exhibit A.

SECTION 2. That except as amended hereby, or as heretofore amended, the provisions of Ordinance 2023-20 shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance, or any part or provision thereof other than the part decided to be invalid, illegal or unconstitutional.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas, on the 17th day of September 2024.

APPROVED:

ATTEST:

TRACY CRAIG, MAYOR

CANDIAS WEBSTER, CITY SECRETARY

**BUDGET AMENDMENT FORM
2023/2024 LINE ITEM ADJUSTMENT**

I am requesting that to make necessary Line Item adjustments to my 2023/2024 Budget as follows:

INCREASE / DECREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
100.65110.102 General Admin	Contractual and Fee Services	150,000.00
100.65110.103 Legal	Contractual and Fee Services	30,000.00
100.61010.109 Technology	Full Time Salaries	2,500.00
100.61010.109 Technology	Computer Equipment	8,000.00
100.61010.109 Technology	Data Processing Maintenance	35,000.00
100.65020.122 Non Departmental	Rental Expense	37,660.00
100.65020.122 Non Departmental	Liability Insurance	28,584.00
100.61010.212 Animal Services	Full Time Salaries	35,000.00
100.61010.307 Planning Department	Full Time Salaries	17,679.00
100.57300.000	Interfund Transfers Revenue	(2,814,323.00)
100.33010.000	Fund Balance	2,469,900.00

INCREASE / DECREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
473.65220.000	Interfund Transfer Expense	2,814,323.00
473.66230.731 Airport	CARES GRANT/Special Construction	90,500.00
473.33010.000	Fund Balance	(2,904,823.00)

Signature of Department Director

Date Signed

Department

I FIND THAT THIS TRANSFER OF FUNDS IS FOR CITY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, 2024

City Manager

Approved by Finance Director: _____

Posted by Finance _____



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Elaine Roe, Finance Director

Department: Finance

Subject: Hold a Public Hearing and Consider Ordinance 2024-19 Adopting a Budget for Fiscal Year 2025.

Item Summary:

Conduct a Public Hearing, Discussion and Action Regarding an Ordinance Adopting a Budget for the City of Mount Pleasant for the Fiscal Year October 1, 2024 through September 30, 2025; Providing that Expenditures for said Fiscal Year shall be made in accordance with said Budget.

Notice of the Public Hearing on the City's Proposed Fiscal Year 2024 Budget was published in the Mount Pleasant Tribune newspaper on August 19th, 23rd, 26th and 30th. The notice was also posted on the City's website.

Financial Impact:

During the budget process City Council focused on providing quality service at the greatest value. To accomplish this goal the City must operate in the most effective and efficient ways possible.

General Fund: The proposed General Fund Budget is based on an M&O tax rate of 26.2433 cents per \$100 of valuation. This rate is equal to the No New Revenue Rate.

Debt Service Fund: The proposed Debt Service Fund Budget is based on an I&S tax rate of 7.554 cents per \$100 of valuation.

Cemetery Fund: The proposed Cemetery Fund Budget is calculated at the same rate as last year at 2.441 cents per \$100 of valuation.

Recommendation(s):

Staff recommends Council approve Ordinance 2024-19 adopting the Fiscal Year 2025 Budget.

Attachments:

[Ordinance 2024-19 Adopting 2024-2025 Budget](#)

ORDINANCE 2024-19

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Mount Pleasant, Texas, has submitted to the City Council a proposed budget of the expenditures and revenues of all City Departments, Divisions and Offices (“City Government”) for the Fiscal Year 2024-2025 and filed the same with the City Secretary for public review on August 16, 2024; and

WHEREAS, the City Council held a public hearing on the proposed budget for the Fiscal Year 2024-2025 on September 17, 2024 in accordance with Section 102.006 of the Local Government Code and Article V, Section 1-13 of the City Charter at which time all citizens and interested parties were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, the City Council, after the public hearing and upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be adopted.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That all the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. That the appropriations as designated for the payment of expenses for the operation of the City Government, hereinafter itemized by a true and correct copy of the Budget Document hereto attached as Exhibit A, are hereby adopted.

SECTION 3. That expenditures during the fiscal year shall be made in accordance with the budget approved by this Ordinance, unless otherwise authorized by a duly enacted ordinance of the City, said document being on file for public inspection in the office of the City Secretary.

SECTION 4. That all appropriations exclusive of capital projects shall lapse at the end of the fiscal year.

SECTION 5. That all capital project appropriations as of September 30, 2024 shall roll forward to October 1, 2024.

SECTION 6. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of budgeted appropriations from one account classification to another account classification within the same department.

2. Transfer of appropriations from designated appropriations to any individual department or activity.
3. Transfer of budgeted appropriations from one account classification in one department to another account classification in another department within the same fund.

SECTION 8. That all provisions of the ordinances of the City in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provision of the ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 9. That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 10. That the necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this Ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

SECTION 11. That after the adoption of this budget, the City Manager shall provide for the filing of a true copy of the approved budget in the Titus County Clerk's Office in compliance with Section 102.009(d) of the Local Government Code.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS, ON THE 17TH DAY OF SEPTEMBER 2024.

APPROVED:

TRACY CRAIG SR., MAYOR

ATTEST:

CANDIAS WEBSTER, CITY SECRETARY

GENERAL FUND

100

Adopted Budget

Actuals

Proposed Budget

FY2024

FY2024

FY2025

REVENUES

CURRENT PROPERTY TAXES	4,223,800	4,125,703	4,409,526
380 TAX REIMBURSEMENT	-	(15,421)	-
DELINQUENT PROPERTY TAXES	50,000	51,069	55,000
PENALTIES AND INTEREST	45,000	37,120	45,000
TAX ATTORNEY FEES	30,000	12,954	30,000
P.I.L.O.T.	180,000	127,708	140,000
SALES TAX COLLECTIONS	6,440,000	4,780,630	6,100,355
SALES TAX - GARBAGE	40,000	29,471	40,000
LIQUOR TAX	36,000	25,152	34,300
OTHER TAXES	749,300	597,579	719,100
LANDFILL FEES	1,250,000	963,003	1,250,000
ZONING AND PLATTING FEES	17,000	16,897	16,000
BUILDING PERMITS	380,000	143,738	215,000
ELECTRICAL PERMITS	9,000	8,728	8,500
PLUMBING PERMITS	5,000	5,457	6,000
MECHANICAL PERMITS	9,500	9,618	10,000
OTHER PERMITS AND LICENSES	91,000	91,350	92,000
INSPECTION FEE	7,500	7,054	7,000
MUNICIPAL COURT	500,000	499,630	650,000
SHELTER FEES	160,000	115,638	160,000
LIBRARY FINES	10,000	12,911	12,000
OTHER FINES	20,000	2,367	2,000
FIRE REVENUE	1,000	4,407	1,000
CODE FINE AND FEES	20,000	6,895	6,500
INTEREST INCOME	140,000	59,859	130,000
INTERGOVERNMENTAL REVENUE	-	4,011	-
INSURANCE PROCEEDS	39,300	32,595	-
LEASE PURCHASE PROCEEDS	-	-	-
GRANT INCOME	216,520	216,520	-
SALE OF EQUIPMENT AND MATERIAL	-	3,156	-
CONTRACTUAL INCOME	1,300,000	1,083,333	650,000
IDC ADMIN FEE	17,500	6,250	17,500
INTERFUND TRANSFERS REV	750,000	562,500	900,000
MISCELLANEOUS REVENUE	36,692	36,590	10,000
REVENUE FROM OTHER RESOURCES	-	-	-
PARK USER FEES	30,000	24,079	30,000
MOSQUITO PREVENTION	150,000	127,740	150,000
TOTAL REVENUES	16,954,112	13,816,292	15,896,781

EXPENDITURES

101 - LEGISLATIVE	HEALTH INSURANCE	14,600	-	-
101 - LEGISLATIVE	OFFICE SUPPLIES	1,100	841	100
101 - LEGISLATIVE	OTHER SUPPLIES	5,000	140	200
101 - LEGISLATIVE	COMMUNICATION	4,000	3,514	4,000
101 - LEGISLATIVE	ADVERTISING	1,000	976	1,000
101 - LEGISLATIVE	BUSINESS AND TRAVEL	29,000	413	10,000
101 - LEGISLATIVE	CONTRACTUAL AND FEE SERVICES	23,600	23,133	20,000
101 - LEGISLATIVE	MEMBERSHIPS AND SUBSCRIPTIONS	8,000	6,533	6,700
	TOTAL LEGISLATIVE	86,300	35,550	42,000

102 GENERAL ADMINISTRATION	ANTICIPATED BUDGET SAVINGS			(170,000)
102 - GENERAL ADMINISTRATION	FULL TIME SALARIES	380,410	342,163	410,970
102 - GENERAL ADMINISTRATION	LONGEVITY	2,760	2,390	1,740
102 - GENERAL ADMINISTRATION	OVERTIME	3,000	-	1,000
102 - GENERAL ADMINISTRATION	TEMPORARY	-	-	-
102 - GENERAL ADMINISTRATION	HOLIDAY PAY	450	523	640

102 - GENERAL ADMINISTRATION	HSA CONTRIBUTION	-	-	-
102 - GENERAL ADMINISTRATION	TMRS	59,049	53,486	62,486
102 - GENERAL ADMINISTRATION	SOCIAL SECURITY	27,290	26,056	30,460
102 - GENERAL ADMINISTRATION	SPANISH SPEAKING	900	1,200	900
102 - GENERAL ADMINISTRATION	CERTIFICATION PAY	900	788	900
102 - GENERAL ADMINISTRATION	CAR ALLOWANCE	7,200	8,400	600
102 - GENERAL ADMINISTRATION	PHONE ALLOWANCE	4,020	3,788	3,300
102 - GENERAL ADMINISTRATION	WORKERS COMPENSATION	685	624	493
102 - GENERAL ADMINISTRATION	UNEMPLOYMENT COMPENSATION	375	435	585
102 - GENERAL ADMINISTRATION	HEALTH INSURANCE	37,113	29,645	38,632
102 - GENERAL ADMINISTRATION	DENTAL INSURANCE	1,800	1,372	1,975
102 - GENERAL ADMINISTRATION	SALARY ADJUSTMENT	-	-	-
102 - GENERAL ADMINISTRATION	OFFICE SUPPLIES	16,000	11,198	16,000
102 - GENERAL ADMINISTRATION	MINOR TOOLS & APPARATUS	-	-	-
102 - GENERAL ADMINISTRATION	JANITORIAL SUPPLIES	3,500	4,356	5,000
102 - GENERAL ADMINISTRATION	CHEMICAL & MECHANICAL SUPPLIES	-	-	-
102 - GENERAL ADMINISTRATION	OTHER SUPPLIES	-	-	-
102 - GENERAL ADMINISTRATION	BUILDINGS AND GROUNDS	13,000	8,513	13,000
102 - GENERAL ADMINISTRATION	OFFICE EQUIPMENT REPAIRS	5,000	-	2,000
102 - GENERAL ADMINISTRATION	HEATING AND COOLING EQUIPMENT	-	-	-
102 - GENERAL ADMINISTRATION	COMMUNICATION	35,000	26,715	35,000
102 - GENERAL ADMINISTRATION	RENTAL EXPENSE	1,065	1,063	1,065
102 - GENERAL ADMINISTRATION	LIABILITY INSURANCE	-	-	-
102 - GENERAL ADMINISTRATION	ADVERTISING	5,000	5,972	6,000
102 - GENERAL ADMINISTRATION	BUSINESS AND TRAVEL	35,000	14,052	15,000
102 - GENERAL ADMINISTRATION	UNIFORMS AND CLOTHING	3,000	2,242	3,000
102 - GENERAL ADMINISTRATION	CONTRACTUAL AND FEE SERVICES	100,000	191,159	100,000
102 - GENERAL ADMINISTRATION	UTILITY SERVICES	6,000	6,459	7,000
102 - GENERAL ADMINISTRATION	DATA PROCESSING MAINTENANCE	-	-	-
102 - GENERAL ADMINISTRATION	EMPLOYEE RECOGNITION	-	-	-
102 - GENERAL ADMINISTRATION	EMPLOYEE TRAINING	-	-	3,000
102 - GENERAL ADMINISTRATION	MEMBERSHIPS AND SUBSCRIPTIONS	9,000	4,723	8,000
102 - GENERAL ADMINISTRATION	CAP OUTLAY OFFICE EQUIP	15,000	-	7,000
102 - GENERAL ADMINISTRATION	CAP OUTLAY MACHINERY&EQUIPMENT	-	-	-
102 - GENERAL ADMINISTRATION	CAPITAL OUTLAY - OTHER EQUIP	-	-	-
102 - GENERAL ADMINISTRATION	TRAFFIC ENGINEERING IMPROV.	-	-	-
102 - GENERAL ADMINISTRATION	CAPITAL OUTLAY - OTHER IMPROV	-	-	-
102 - GENERAL ADMINISTRATION	LEASE EXPENSE	18,000	16,500	8,000
102 - GENERAL ADMINISTRATION				
	TOTAL ADMINISTRATION	790,517	763,822	613,746
103 - LEGAL	BUSINESS AND TRAVEL	500	-	-
103 - LEGAL	CONTRACTUAL AND FEE SERVICES	156,500	166,398	100,000
	TOTAL LEGAL	157,000	166,398	100,000
104 - TAX ASSESSMENT & COLLECTION	CONTRACTUAL AND FEE SERVICES	191,500	132,750	160,000
	TOTAL ASSESSMENT AND COLLECTIONS	191,500	132,750	160,000
105 - HUMAN RESOURCE	FULL TIME SALARIES	57,745	47,289	57,750
105 - HUMAN RESOURCE	LONGEVITY	120	-	120
105 - HUMAN RESOURCE	HOLIDAY PAY	50	59	71
105 - HUMAN RESOURCE	TMRS	8,963	7,689	9,096
105 - HUMAN RESOURCE	SOCIAL SECURITY	4,417	3,619	4,418
105 - HUMAN RESOURCE	SPANISH SPEAKING	900	375	900
105 - HUMAN RESOURCE	CAR ALLOWANCE	3,000	3,150	-
105 - HUMAN RESOURCE	PHONE ALLOWANCE	900	825	900
105 - HUMAN RESOURCE	WORKERS COMPENSATION	104	84	69
105 - HUMAN RESOURCE	UNEMPLOYMENT COMPENSATION	58	58	59
105 - HUMAN RESOURCE	HEALTH INSURANCE	5,563	4,484	6,384
105 - HUMAN RESOURCE	DENTAL INSURANCE	120	147	219
105 - HUMAN RESOURCE	OFFICE SUPPLIES	1,200	1,089	1,200
105 - HUMAN RESOURCE	BUSINESS AND TRAVEL	4,500	2,035	4,000
105 - HUMAN RESOURCE	CONTRACTUAL AND FEE SERVICES	30,000	29,172	30,000
105 - HUMAN RESOURCE	EMPLOYEE RECOGNITION	25,000	25,000	15,000
105 - HUMAN RESOURCE	EMPLOYEE TRAINING	10,000	1,379	5,000
	TOTAL HUMAN RESOURCES	152,640	126,453	135,186

106 - ELECTIONS	ADVERTISING	350	-	350
106 - ELECTIONS	CONTRACTUAL AND FEE SERVICES	23,600	5,359	11,000
	TOTAL ELECTIONS	23,950	5,359	11,350

109 - TECHNOLOGY	FULL TIME SALARIES	31,680	28,780	32,649
109 - TECHNOLOGY	LONGEVITY	120	220	120
109 - TECHNOLOGY	HOLIDAY PAY	50	117	71
109 - TECHNOLOGY	TMRS	4,918	4,653	5,142
109 - TECHNOLOGY	SOCIAL SECURITY	2,424	2,288	2,498
109 - TECHNOLOGY	CERTIFICATION PAY	-	225	600
109 - TECHNOLOGY	PHONE ALLOWANCE	420	638	450
109 - TECHNOLOGY	WORKERS COMPENSATION	57	50	39
109 - TECHNOLOGY	UNEMPLOYMENT COMPENSATION	32	71	59
109 - TECHNOLOGY	HEALTH INSURANCE	3,115	2,777	3,507
109 - TECHNOLOGY	DENTAL INSURANCE	360	163	219
109 - TECHNOLOGY	OFFICE SUPPLIES	-	-	1,000
109 - TECHNOLOGY	COMPUTER EQUIPMENT	30,000	36,985	10,000
109 - TECHNOLOGY	BUSINESS AND TRAVEL	4,000	-	-
109 - TECHNOLOGY	DATA PROCESSING MAINTENANCE	239,950	247,765	150,000
109 - TECHNOLOGY	CAPITAL OUTLAY - OTHER EQUIP	5,000	-	5,000
	TOTAL TECHNOLOGY	322,126	324,732	211,354

122 - NON-DEPARTMENTAL	RENTAL EXPENSE	35,000	64,000	35,000
122 - NON-DEPARTMENTAL	LIABILITY INSURANCE	159,500	188,084	203,076
122 - NON-DEPARTMENTAL	CONTRACTUAL AND FEE SERVICES	9,900	3,378	9,000
122 - NON-DEPARTMENTAL	DATA PROCESSING MAINTENANCE	44,000	38,310	-
122 - NON-DEPARTMENTAL	INTERFUND TRANSFERS EXP	444,600	333,450	591,600
122 - NON-DEPARTMENTAL	CONTINGENCY	-	-	35,000
	TOTAL NON-DEPARTMENTAL	693,000	627,222	873,676

205 - MUNICIPAL COURT	FULL TIME SALARIES	169,554	143,964	171,132
205 - MUNICIPAL COURT	LONGEVITY	5,040	4,330	5,040
205 - MUNICIPAL COURT	OVERTIME	500	-	500
205 - MUNICIPAL COURT	PART-TIME	50,000	42,308	35,000
205 - MUNICIPAL COURT	HOLIDAY PAY	500	568	569
205 - MUNICIPAL COURT	TMRS	34,158	23,697	27,032
205 - MUNICIPAL COURT	SOCIAL SECURITY	16,834	14,731	15,807
205 - MUNICIPAL COURT	SPANISH SPEAKING	3,600	3,150	3,600
205 - MUNICIPAL COURT	PHONE ALLOWANCE	5,400	2,475	1,800
205 - MUNICIPAL COURT	WORKERS COMPENSATION	395	334	247
205 - MUNICIPAL COURT	UNEMPLOYMENT COMPENSATION	220	586	475
205 - MUNICIPAL COURT	HEALTH INSURANCE	24,786	21,153	28,093
205 - MUNICIPAL COURT	DENTAL INSURANCE	1,440	937	1,317
205 - MUNICIPAL COURT	OFFICE SUPPLIES	4,000	2,253	2,500
205 - MUNICIPAL COURT	JANITORIAL SUPPLIES	900	2,127	900
205 - MUNICIPAL COURT	BUILDINGS AND GROUNDS	1,000	48	1,000
205 - MUNICIPAL COURT	COMMUNICATION	500	1,357	1,500
205 - MUNICIPAL COURT	BUSINESS AND TRAVEL	2,500	3,857	2,500
205 - MUNICIPAL COURT	CONTRACTUAL AND FEE SERVICES	-	10,532	-
205 - MUNICIPAL COURT	UTILITY SERVICES	2,500	2,655	2,700
205 - MUNICIPAL COURT	DATA PROCESSING MAINTENANCE	17,000	21,352	40,165
205 - MUNICIPAL COURT	MEMBERSHIPS AND SUBSCRIPTIONS	300	-	300
205 - MUNICIPAL COURT	MISCELLANEOUS EXPENSE	-	30	-
	TOTAL MUNICIPAL COURT	341,127	302,443	342,177

212 - ANIMAL SERVICES	FULL TIME SALARIES	173,603	173,366	172,332
212 - ANIMAL SERVICES	LONGEVITY	1,800	1,640	1,920
212 - ANIMAL SERVICES	OVERTIME	7,000	8,925	7,000
212 - ANIMAL SERVICES	TEMPORARY	6,427	-	6,427
212 - ANIMAL SERVICES	HOLIDAY PAY	400	469	569
212 - ANIMAL SERVICES	SUPERVISOR STIPEND	1,200	1,100	1,200
212 - ANIMAL SERVICES	TMRS	26,947	29,046	28,245
212 - ANIMAL SERVICES	SOCIAL SECURITY	13,816	13,811	13,719
212 - ANIMAL SERVICES	SPANISH SPEAKING	1,800	1,575	1,800

212 - ANIMAL SERVICES	WORKERS COMPENSATION	4,791	4,571	3,300
212 - ANIMAL SERVICES	UNEMPLOYMENT COMPENSATION	181	547	559
212 - ANIMAL SERVICES	HEALTH INSURANCE	24,786	23,506	28,093
212 - ANIMAL SERVICES	DENTAL INSURANCE	1,620	1,382	1,317
212 - ANIMAL SERVICES	OFFICE SUPPLIES	1,560	406	1,560
212 - ANIMAL SERVICES	MINOR TOOLS & APPARATUS	3,000	682	5,669
212 - ANIMAL SERVICES	JANITORIAL SUPPLIES	4,000	3,234	4,000
212 - ANIMAL SERVICES	CHEMICAL & MECHANICAL SUPPLIES	12,330	10,001	12,330
212 - ANIMAL SERVICES	OTHER SUPPLIES	6,000	4,735	6,000
212 - ANIMAL SERVICES	BUILDINGS AND GROUNDS	10,000	8,482	10,000
212 - ANIMAL SERVICES	COMMUNICATION	6,000	5,155	6,000
212 - ANIMAL SERVICES	BUSINESS AND TRAVEL	3,000	2,050	3,000
212 - ANIMAL SERVICES	UNIFORMS AND CLOTHING	2,200	784	2,200
212 - ANIMAL SERVICES	CUSTODY SUPPORT SERVICES	17,200	14,058	17,200
212 - ANIMAL SERVICES	CONTRACTUAL AND FEE SERVICES	33,000	13,221	17,000
212 - ANIMAL SERVICES	UTILITY SERVICES	28,000	22,656	28,000
	TOTAL ANIMAL SERVICES	390,661	345,403	379,440

213 - POLICE DEPARTMENT	FULL TIME SALARIES	3,172,600	2,649,665	3,189,093
213 - POLICE DEPARTMENT	LONGEVITY	42,480	42,700	45,000
213 - POLICE DEPARTMENT	OVERTIME	103,000	70,722	103,000
213 - POLICE DEPARTMENT	HOLIDAY PAY	4,800	5,507	6,681
213 - POLICE DEPARTMENT	SUPERVISOR STIPEND	11,050	22,300	11,050
213 - POLICE DEPARTMENT	TMRS	492,467	454,577	518,505
213 - POLICE DEPARTMENT	SOCIAL SECURITY	249,430	216,793	250,831
213 - POLICE DEPARTMENT	INSTRUCTOR PAY	6,500	-	9,100
213 - POLICE DEPARTMENT	SPANISH SPEAKING	21,600	19,350	23,400
213 - POLICE DEPARTMENT	CERTIFICATION PAY	91,500	85,488	109,200
213 - POLICE DEPARTMENT	PHONE ALLOWANCE	29,520	28,575	32,400
213 - POLICE DEPARTMENT	CLOTHING ALLOWANCE	7,800	-	7,800
213 - POLICE DEPARTMENT	K-9 PAY	8,400	3,675	8,400
213 - POLICE DEPARTMENT	WORKERS COMPENSATION	54,650	48,520	33,842
213 - POLICE DEPARTMENT	UNEMPLOYMENT COMPENSATION	3,276	5,377	5,616
213 - POLICE DEPARTMENT	HEALTH INSURANCE	374,641	303,142	429,499
213 - POLICE DEPARTMENT	DENTAL INSURANCE	16,920	13,710	20,625
213 - POLICE DEPARTMENT	OFFICE SUPPLIES	20,000	11,784	15,000
213 - POLICE DEPARTMENT	LABORATORY SUPPLIES	5,050	4,740	5,050
213 - POLICE DEPARTMENT	MINOR TOOLS & APPARATUS	31,101	20,380	29,000
213 - POLICE DEPARTMENT	JANITORIAL SUPPLIES	9,500	4,606	9,500
213 - POLICE DEPARTMENT	OTHER SUPPLIES	11,250	2,788	5,000
213 - POLICE DEPARTMENT	BUILDINGS AND GROUNDS	10,000	11,641	10,000
213 - POLICE DEPARTMENT	HEATING AND COOLING EQUIPMENT	2,000	1,439	2,000
213 - POLICE DEPARTMENT	AUTOMOTIVE EQUIPMENT	15,000	14,981	15,000
213 - POLICE DEPARTMENT	COMMUNICATION	23,000	23,640	23,000
213 - POLICE DEPARTMENT	BUSINESS AND TRAVEL	41,800	28,021	35,000
213 - POLICE DEPARTMENT	UNIFORMS AND CLOTHING	38,000	26,764	30,000
213 - POLICE DEPARTMENT	CONTRACTUAL AND FEE SERVICES	160,565	168,468	193,766
213 - POLICE DEPARTMENT	UTILITY SERVICES	16,000	16,411	16,000
213 - POLICE DEPARTMENT	DATA PROCESSING MAINTENANCE	2,000	1,041	2,000
213 - POLICE DEPARTMENT	MEMBERSHIPS AND SUBSCRIPTIONS	3,302	1,803	3,302
213 - POLICE DEPARTMENT	CAP OUTLAY MACHINERY&EQUIPMENT	44,000	44,000	-
	TOTAL POLICE	5,123,202	4,352,609	5,197,660

214 - FIRE DEPARTMENT	FULL TIME SALARIES	2,614,323	2,018,178	2,377,842
214 - FIRE DEPARTMENT	LONGEVITY	54,600	57,890	52,200
214 - FIRE DEPARTMENT	OVERTIME	150,000	96,140	100,000
214 - FIRE DEPARTMENT	VOLUNTEER	3,000	1,420	3,000
214 - FIRE DEPARTMENT	HOLIDAY PAY	3,800	4,335	4,833
214 - FIRE DEPARTMENT	HSA CONTRIBUTION	-	-	-
214 - FIRE DEPARTMENT	TMRS	401,545	347,289	390,260
214 - FIRE DEPARTMENT	SOCIAL SECURITY	209,354	163,912	188,727
214 - FIRE DEPARTMENT	SPANISH SPEAKING	1,800	1,522	1,800
214 - FIRE DEPARTMENT	CERTIFICATION PAY	59,100	51,362	65,000
214 - FIRE DEPARTMENT	PHONE ALLOWANCE	9,600	7,493	8,100
214 - FIRE DEPARTMENT	WORKERS COMPENSATION	62,912	53,779	35,284
214 - FIRE DEPARTMENT	UNEMPLOYMENT COMPENSATION	2,764	4,333	4,095
214 - FIRE DEPARTMENT	HEALTH INSURANCE	312,218	261,277	342,206
214 - FIRE DEPARTMENT	DENTAL INSURANCE	15,000	10,761	14,921

214 - FIRE DEPARTMENT	OFFICE SUPPLIES	1,600	1,825	1,800
214 - FIRE DEPARTMENT	MOTOR VEHICLE SUPPLIES	7,000	1,650	2,500
214 - FIRE DEPARTMENT	MINOR TOOLS & APPARATUS	23,000	16,887	23,000
214 - FIRE DEPARTMENT	JANITORIAL SUPPLIES	6,000	3,949	5,000
214 - FIRE DEPARTMENT	CHEMICAL & MECHANICAL SUPPLIES	1,000	335	500
214 - FIRE DEPARTMENT	BOTANICAL & AGR. SUPPLIES	500	158	300
214 - FIRE DEPARTMENT	OTHER SUPPLIES	7,000	2,258	7,000
214 - FIRE DEPARTMENT	BUILDINGS AND GROUNDS	97,300	8,420	10,000
214 - FIRE DEPARTMENT	MACHINERY AND HEAVY EQUIPMENT	-	48	-
214 - FIRE DEPARTMENT	HEATING AND COOLING EQUIPMENT	3,000	747	2,000
214 - FIRE DEPARTMENT	AUTOMOTIVE EQUIPMENT	50,000	27,089	50,000
214 - FIRE DEPARTMENT	SHOP EQUIPMENT REPAIRS	3,000	1,878	3,000
214 - FIRE DEPARTMENT	MINOR TOOLS AND EQUIPMENT	18,000	7,717	10,300
214 - FIRE DEPARTMENT	SIGNAL AND SIGN SYSTEM	2,000	1,265	2,000
214 - FIRE DEPARTMENT	RADIO MAINTENANCE	2,500	575	1,500
214 - FIRE DEPARTMENT	COMMUNICATION	26,000	20,908	28,000
214 - FIRE DEPARTMENT	BUSINESS AND TRAVEL	28,300	15,767	28,300
214 - FIRE DEPARTMENT	UNIFORMS AND CLOTHING	100,000	24,096	59,000
214 - FIRE DEPARTMENT	CONTRACTUAL AND FEE SERVICES	30,000	29,752	27,000
214 - FIRE DEPARTMENT	UTILITY SERVICES	29,000	22,997	29,000
214 - FIRE DEPARTMENT	MEMBERSHIPS AND SUBSCRIPTIONS	5,336	2,752	4,500
214 - FIRE DEPARTMENT	INTERFUND TRANSFERS EXP	500	375	500
214 - FIRE DEPARTMENT	CAP OUTLAY MACHINERY&EQUIPMENT	7,100	7,987	7,500
214 - FIRE DEPARTMENT	CAPITAL OUTLAY - OTHER EQUIP	-	34,763	74,600
	TOTAL FIRE	4,348,152	3,313,888	3,965,568

307 - PLANNING DEPARTMENT	FULL TIME SALARIES	187,922	158,370	181,487
307 - PLANNING DEPARTMENT	LONGEVITY	2,160	2,060	2,400
307 - PLANNING DEPARTMENT	OVERTIME	500	591	750
307 - PLANNING DEPARTMENT	HOLIDAY PAY	200	234	284
307 - PLANNING DEPARTMENT	TMRS	29,248	26,481	28,663
307 - PLANNING DEPARTMENT	SOCIAL SECURITY	14,329	12,672	13,922
307 - PLANNING DEPARTMENT	CERTIFICATION PAY	-	1,050	1,200
307 - PLANNING DEPARTMENT	CAR ALLOWANCE	6,000	6,300	-
307 - PLANNING DEPARTMENT	PHONE ALLOWANCE	1,800	1,950	3,600
307 - PLANNING DEPARTMENT	WORKERS COMPENSATION	598	502	382
307 - PLANNING DEPARTMENT	UNEMPLOYMENT COMPENSATION	188	234	241
307 - PLANNING DEPARTMENT	HEALTH INSURANCE	18,557	15,886	21,078
307 - PLANNING DEPARTMENT	DENTAL INSURANCE	720	628	878
307 - PLANNING DEPARTMENT	OFFICE SUPPLIES	2,000	164	500
307 - PLANNING DEPARTMENT	OFFICE EQUIPMENT REPAIRS	1,200	-	-
307 - PLANNING DEPARTMENT	BUSINESS AND TRAVEL	7,500	2,380	7,500
307 - PLANNING DEPARTMENT	CONTRACTUAL AND FEE SERVICES	60,000	68,863	60,000
307 - PLANNING DEPARTMENT	MEMBERSHIPS AND SUBSCRIPTIONS	1,000	891	1,000
	TOTAL PLANNING	333,922	299,256	323,885

311 - BUILDING & DEVELOPMENT	FULL TIME SALARIES	159,259	125,497	164,122
311 - BUILDING & DEVELOPMENT	LONGEVITY	2,040	410	2,240
311 - BUILDING & DEVELOPMENT	HOLIDAY PAY	200	234	284
311 - BUILDING & DEVELOPMENT	TMRS	32,543	20,023	25,849
311 - BUILDING & DEVELOPMENT	SOCIAL SECURITY	12,183	9,335	12,555
311 - BUILDING & DEVELOPMENT	SPANISH SPEAKING	1,800	1,350	1,800
311 - BUILDING & DEVELOPMENT	PHONE ALLOWANCE	2,640	1,500	960
311 - BUILDING & DEVELOPMENT	WORKERS COMPENSATION	605	448	410
311 - BUILDING & DEVELOPMENT	UNEMPLOYMENT COMPENSATION	159	234	234
311 - BUILDING & DEVELOPMENT	HEALTH INSURANCE	17,356	14,089	19,782
311 - BUILDING & DEVELOPMENT	DENTAL INSURANCE	360	582	878
311 - BUILDING & DEVELOPMENT	OFFICE SUPPLIES	2,000	308	500
311 - BUILDING & DEVELOPMENT	OTHER SUPPLIES	200	-	-
311 - BUILDING & DEVELOPMENT	COMMUNICATION	600	1,054	2,000
311 - BUILDING & DEVELOPMENT	ADVERTISING	1,000	-	500
311 - BUILDING & DEVELOPMENT	BUSINESS AND TRAVEL	2,500	1,525	2,500
311 - BUILDING & DEVELOPMENT	UNIFORMS AND CLOTHING	1,100	370	1,100
311 - BUILDING & DEVELOPMENT	CONTRACTUAL AND FEE SERVICES	50,000	25,969	50,000
311 - BUILDING & DEVELOPMENT	DATA PROCESSING MAINTENANCE	1,000	-	-
311 - BUILDING & DEVELOPMENT	MEMBERSHIPS AND SUBSCRIPTIONS	700	275	1,000
	TOTAL BUILDING & DEVELOPMENT	288,245	203,204	286,714

316 - CODE ENFORCEMENT	FULL TIME SALARIES	214,718	114,453	119,220
316 - CODE ENFORCEMENT	LONGEVITY	3,120	4,290	960
316 - CODE ENFORCEMENT	OVERTIME	-	745	-
316 - CODE ENFORCEMENT	HOLIDAY PAY	400	469	155
316 - CODE ENFORCEMENT	TMRS	33,330	19,437	18,777
316 - CODE ENFORCEMENT	SOCIAL SECURITY	16,426	9,341	9,120
316 - CODE ENFORCEMENT	SPANISH SPEAKING	3,600	1,800	2,700
316 - CODE ENFORCEMENT	CERTIFICATION PAY	1,200	1,050	1,200
316 - CODE ENFORCEMENT	PHONE ALLOWANCE	3,360	2,400	2,250
316 - CODE ENFORCEMENT	WORKERS COMPENSATION	1,695	1,143	1,235
316 - CODE ENFORCEMENT	UNEMPLOYMENT COMPENSATION	215	362	293
316 - CODE ENFORCEMENT	HEALTH INSURANCE	24,786	17,255	21,060
316 - CODE ENFORCEMENT	DENTAL INSURANCE	1,080	887	1,097
316 - CODE ENFORCEMENT	OFFICE SUPPLIES	11,500	6,922	11,500
316 - CODE ENFORCEMENT	MINOR TOOLS & APPARATUS	800	680	800
316 - CODE ENFORCEMENT	JANITORIAL SUPPLIES	1,200	658	1,200
316 - CODE ENFORCEMENT	BUILDINGS AND GROUNDS	4,000	3,580	4,000
316 - CODE ENFORCEMENT	HEATING AND COOLING EQUIPMENT	1,000	-	1,000
316 - CODE ENFORCEMENT	AUTOMOTIVE EQUIPMENT	100	-	100
316 - CODE ENFORCEMENT	COMMUNICATION	4,100	3,446	4,100
316 - CODE ENFORCEMENT	BUSINESS AND TRAVEL	7,000	4,396	7,000
316 - CODE ENFORCEMENT	UNIFORMS AND CLOTHING	1,500	1,200	1,500
316 - CODE ENFORCEMENT	CONTRACTUAL AND FEE SERVICES	35,000	21,342	35,000
316 - CODE ENFORCEMENT	UTILITY SERVICES	3,400	3,941	3,400
316 - CODE ENFORCEMENT	MEMBERSHIPS AND SUBSCRIPTIONS	1,000	329	1,000
316 - CODE ENFORCEMENT	TOTAL CODE ENFORCEMENT	374,530	220,126	248,667

321 - FLEET SERVICES	FULL TIME SALARIES	89,439	73,589	90,456
321 - FLEET SERVICES	LONGEVITY	1,920	1,920	2,100
321 - FLEET SERVICES	OVERTIME	2,000	273	2,000
321 - FLEET SERVICES	HOLIDAY PAY	150	176	213
321 - FLEET SERVICES	TMRS	13,883	12,369	14,562
321 - FLEET SERVICES	SOCIAL SECURITY	6,995	5,560	7,073
321 - FLEET SERVICES	TOOL ALLOWANCE	2,700	3,300	4,500
321 - FLEET SERVICES	PHONE ALLOWANCE	420	413	450
321 - FLEET SERVICES	WORKERS COMPENSATION	2,138	2,419	1,470
321 - FLEET SERVICES	UNEMPLOYMENT COMPENSATION	91	170	202
321 - FLEET SERVICES	HEALTH INSURANCE	14,241	12,347	16,275
321 - FLEET SERVICES	DENTAL INSURANCE	900	474	658
321 - FLEET SERVICES	OFFICE SUPPLIES	1,000	60	1,000
321 - FLEET SERVICES	TIRES AND TUBES	25,000	19,362	25,000
321 - FLEET SERVICES	MOTOR VEHICLE SUPPLIES	200,000	153,201	200,000
321 - FLEET SERVICES	MINOR TOOLS & APPARATUS	19,200	13,647	19,200
321 - FLEET SERVICES	CHEMICAL & MECHANICAL SUPPLIES	4,000	2,203	4,000
321 - FLEET SERVICES	OTHER SUPPLIES	600	317	600
321 - FLEET SERVICES	BUILDINGS AND GROUNDS	5,000	3,334	5,000
321 - FLEET SERVICES	HEATING AND COOLING EQUIPMENT	5,200	-	5,200
321 - FLEET SERVICES	AUTOMOTIVE EQUIPMENT	163,405	116,142	135,000
321 - FLEET SERVICES	COMMUNICATION	8,000	6,274	8,000
321 - FLEET SERVICES	BUSINESS AND TRAVEL	3,000	-	3,000
321 - FLEET SERVICES	UNIFORMS AND CLOTHING	3,000	4,502	5,000
321 - FLEET SERVICES	CONTRACTUAL AND FEE SERVICES	10,600	2,871	10,600
321 - FLEET SERVICES	UTILITY SERVICES	22,000	22,539	26,000
321 - FLEET SERVICES	DATA PROCESSING MAINTENANCE	4,760	4,455	4,760
321 - FLEET SERVICES	TOTAL FLEET MANAGEMENT	609,642	461,917	592,319

326 - BUILDING MAINTENANCE	FULL TIME SALARIES	135,321	109,190	136,500
326 - BUILDING MAINTENANCE	LONGEVITY	2,820	3,075	3,060
326 - BUILDING MAINTENANCE	OVERTIME	2,500	676	2,500
326 - BUILDING MAINTENANCE	HOLIDAY PAY	250	352	355
326 - BUILDING MAINTENANCE	TMRS	21,393	17,784	21,893
326 - BUILDING MAINTENANCE	SOCIAL SECURITY	10,543	8,591	10,634
326 - BUILDING MAINTENANCE	PHONE ALLOWANCE	1,260	1,238	1,350
326 - BUILDING MAINTENANCE	WORKERS COMPENSATION	2,250	2,568	1,556
326 - BUILDING MAINTENANCE	UNEMPLOYMENT COMPENSATION	138	329	325
326 - BUILDING MAINTENANCE	HEALTH INSURANCE	15,573	14,200	21,060
326 - BUILDING MAINTENANCE	DENTAL INSURANCE	1,440	787	1,097
326 - BUILDING MAINTENANCE	MINOR TOOLS & APPARATUS	6,000	514	6,000

326 - BUILDING MAINTENANCE	JANITORIAL SUPPLIES	8,000	5,234	8,000
326 - BUILDING MAINTENANCE	BUILDINGS AND GROUNDS	10,000	4,763	10,000
326 - BUILDING MAINTENANCE	HEATING AND COOLING EQUIPMENT	2,000	487	2,000
326 - BUILDING MAINTENANCE	UNIFORMS AND CLOTHING	3,000	2,144	3,000
	TOTAL BUILDING MAINTENANCE	222,488	171,932	229,330

417 - PARK DEPARTMENT	FULL TIME SALARIES	834,400	625,813	734,229
417 - PARK DEPARTMENT	LONGEVITY	8,520	9,025	8,100
417 - PARK DEPARTMENT	OVERTIME	30,000	15,035	25,000
417 - PARK DEPARTMENT	TEMPORARY	-	36,953	-
417 - PARK DEPARTMENT	HOLIDAY PAY	1,550	1,640	2,487
417 - PARK DEPARTMENT	SUPERVISOR STIPEND	780	-	780
417 - PARK DEPARTMENT	TMRS	112,115	103,383	120,366
417 - PARK DEPARTMENT	SOCIAL SECURITY	65,876	53,555	58,463
417 - PARK DEPARTMENT	SPANISH SPEAKING	3,600	1,200	-
417 - PARK DEPARTMENT	CERTIFICATION PAY	2,400	1,050	1,200
417 - PARK DEPARTMENT	CAR ALLOWANCE	3,600	4,500	-
417 - PARK DEPARTMENT	PHONE ALLOWANCE	6,780	7,725	8,100
417 - PARK DEPARTMENT	WORKERS COMPENSATION	12,075	9,178	7,083
417 - PARK DEPARTMENT	UNEMPLOYMENT COMPENSATION	864	2,103	2,165
417 - PARK DEPARTMENT	HEALTH INSURANCE	96,553	66,781	94,727
417 - PARK DEPARTMENT	DENTAL INSURANCE	5,400	3,911	5,486
417 - PARK DEPARTMENT	OFFICE SUPPLIES	500	26	500
417 - PARK DEPARTMENT	TIRES AND TUBES	1,000	-	1,000
417 - PARK DEPARTMENT	MINOR TOOLS & APPARATUS	8,400	6,990	8,400
417 - PARK DEPARTMENT	JANITORIAL SUPPLIES	18,000	12,007	18,000
417 - PARK DEPARTMENT	CHEMICAL & MECHANICAL SUPPLIES	22,000	8,911	12,000
417 - PARK DEPARTMENT	BOTANICAL & AGR. SUPPLIES	42,000	16,470	32,000
417 - PARK DEPARTMENT	OTHER SUPPLIES	2,500	562	2,000
417 - PARK DEPARTMENT	BUILDINGS AND GROUNDS	261,085	138,898	210,000
417 - PARK DEPARTMENT	ATHLETIC FIELD MAINTENANCE	40,000	28,302	40,000
417 - PARK DEPARTMENT	MINOR TOOLS AND EQUIPMENT	1,500	345	1,500
417 - PARK DEPARTMENT	SIGNAL AND SIGN SYSTEM	2,000	636	2,000
417 - PARK DEPARTMENT	COMMUNICATION	600	4,626	600
417 - PARK DEPARTMENT	RENTAL EXPENSE	12,500	4,767	7,500
417 - PARK DEPARTMENT	BUSINESS AND TRAVEL	12,000	14,960	12,000
417 - PARK DEPARTMENT	UNIFORMS AND CLOTHING	9,000	6,503	9,000
417 - PARK DEPARTMENT	CONTRACTUAL AND FEE SERVICES	10,000	3,502	6,000
417 - PARK DEPARTMENT	UTILITY SERVICES	50,000	55,788	70,000
417 - PARK DEPARTMENT	SPECIAL EVENTS	15,000	4,406	-
	MEMBERSHIPS AND SUBSCRIPTIONS	750	432	750
	TOTAL PARKS	1,693,348	1,249,983	1,501,436

508 - LIBRARY	FULL TIME SALARIES	361,055	306,216	331,489
508 - LIBRARY	LONGEVITY	9,000	10,920	10,880
508 - LIBRARY	OVERTIME	3,000	873	2,000
508 - LIBRARY	PART-TIME	-	-	-
508 - LIBRARY	TEMPORARY	4,650	-	6,450
508 - LIBRARY	HOLIDAY PAY	600	703	1,053
508 - LIBRARY	TMRS	56,045	50,918	52,682
508 - LIBRARY	SOCIAL SECURITY	27,850	24,376	25,588
508 - LIBRARY	SPANISH SPEAKING	1,800	2,400	3,600
508 - LIBRARY	CERTIFICATION PAY	1,800	1,150	1,200
508 - LIBRARY	CAR ALLOWANCE	-	3,900	-
508 - LIBRARY	PHONE ALLOWANCE	1,800	1,800	1,800
508 - LIBRARY	WORKERS COMPENSATION	650	695	401
508 - LIBRARY	UNEMPLOYMENT COMPENSATION	364	819	1,541
508 - LIBRARY	HEALTH INSURANCE	18,688	21,478	35,107
508 - LIBRARY	DENTAL INSURANCE	2,160	1,847	1,755
508 - LIBRARY	OFFICE SUPPLIES	8,000	6,267	10,000
508 - LIBRARY	JANITORIAL SUPPLIES	6,000	2,948	5,000
508 - LIBRARY	OTHER SUPPLIES	9,000	7,175	9,000
508 - LIBRARY	BUILDINGS AND GROUNDS	29,000	25,369	25,000
508 - LIBRARY	COMMUNICATION	800	696	800
508 - LIBRARY	BUSINESS AND TRAVEL	5,800	5,516	4,000
508 - LIBRARY	UNIFORMS AND CLOTHING	1,000	438	750
508 - LIBRARY	CONTRACTUAL AND FEE SERVICES	2,000	1,865	2,000
508 - LIBRARY	UTILITY SERVICES	23,500	17,104	23,500

508 - LIBRARY	DATA PROCESSING MAINTENANCE	8,150	5,396	8,150
508 - LIBRARY	MEMBERSHIPS AND SUBSCRIPTIONS	9,000	5,759	7,500
508 - LIBRARY	CAPITAL OUTLAY LIBRARY BOOKS	40,000	30,442	40,000
	TOTAL LIBRARY	631,712	537,071	611,246
TOTAL EXPENDITURES		16,774,062	13,640,119	15,825,754
REVENUES OVER/(UNDER) EXPENDITURES		180,050	176,173	71,027

STREETS FUND				
115		Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	INTEREST INCOME	-	26,678	32,000
	INTERFUND TRANSFERS REV	400,000	299,997	400,000
	UTILITY FRANCHISE TAX	1,400,000	1,083,847	1,310,000
	FUND BALANCE CARRYOVER	-	-	-
	TOTAL REVENUE	1,800,000	1,410,522	1,742,000

EXPENDITURES				
319 - STREET DEPARTMENT	FULL TIME SALARIES	603,380	541,138	486,097
319 - STREET DEPARTMENT	LONGEVITY	19,920	27,360	11,700
319 - STREET DEPARTMENT	OVERTIME	6,300	7,069	6,300
319 - STREET DEPARTMENT	HOLIDAY PAY	1,000	1,172	1,208
319 - STREET DEPARTMENT	TMRS	94,638	90,013	77,553
319 - STREET DEPARTMENT	SOCIAL SECURITY	46,641	43,210	37,668
319 - STREET DEPARTMENT	PHONE ALLOWANCE	4,440	3,000	3,600
319 - STREET DEPARTMENT	WORKERS COMPENSATION	13,668	21,692	8,120
319 - STREET DEPARTMENT	UNEMPLOYMENT COMPENSATION	610	1,170	1,076
319 - STREET DEPARTMENT	HEALTH INSURANCE	78,185	63,549	79,474
319 - STREET DEPARTMENT	DENTAL INSURANCE	3,600	2,981	3,730
319 - STREET DEPARTMENT	COMMUNICATION	3,000	3,692	3,000
319 - STREET DEPARTMENT	LIABILITY INSURANCE	-	-	-
319 - STREET DEPARTMENT	BUSINESS AND TRAVEL	3,000	256	3,000
319 - STREET DEPARTMENT	UNIFORMS AND CLOTHING	7,000	1,556	7,000
319 - STREET DEPARTMENT	UTILITY SERVICES	190,000	180,529	190,000
319 - STREET DEPARTMENT	DATA PROCESSING MAINTENANCE	6,000	-	6,000
319 - STREET DEPARTMENT	MEMBERSHIPS AND SUBSCRIPTIONS	5,000	2,500	5,000
319 - STREET DEPARTMENT	CONTRACTUAL AND FEE SERVICES	160,000	53,245	100,000
319 - STREET DEPARTMENT	OFFICE SUPPLIES	4,500	44	3,000
319 - STREET DEPARTMENT	MOTOR VEHICLE SUPPLIES	48,000	32,457	48,000
319 - STREET DEPARTMENT	BOTANICAL & AGR. SUPPLIES	2,000	943	2,000
319 - STREET DEPARTMENT	OTHER SUPPLIES	5,800	-	4,000
319 - STREET DEPARTMENT	MINOR TOOLS & APPARATUS	5,000	3,633	5,000
319 - STREET DEPARTMENT	STREETS AND ALLEYS	390,000	24,879	350,000
319 - STREET DEPARTMENT	SIGNAL AND SIGN SYSTEM	10,000	2,989	10,000
319 - STREET DEPARTMENT	MACHINERY AND HEAVY EQUIPMENT	85,000	43,071	85,000
319 - STREET DEPARTMENT	CAP OUTLAY MACHINERY&EQUIPMENT	-	95,995	-
319 - STREET DEPARTMENT	CAPITAL OUTLAY STREETS	-	-	-
319 - STREET DEPARTMENT	INSTALLMENT PAYMENTS	-	-	-
319 - STREET DEPARTMENT	INTERFUND TRANSFERS EXP	-	-	-
	TOTAL EXPENDITURES	1,796,682	1,248,143	1,537,526
REVENUE OVER/(UNDER) EXPENDITURES		3,318	162,379	204,474

LEASED EQUIPMENT FUND				
165		Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	SALE OF EQUIPMENT AND MATERIAL	250,000	74,566	50,000
	INTERFUND TRANSFERS REV	380,000	285,003	599,600
	FUND BALANCE CARRYOVER	30,000	-	30,000
	TOTAL REVENUE	660,000	359,569	679,600

EXPENDITURES				
CAPITAL REPLACEMENT	INSTALLMENT PAYMENTS	60,000	79,424	79,450

CAPITAL REPLACEMENT	LEASE PURCHASE PRINCIPAL	600,000	581,410	600,000
	TOTAL EXPENDITURES	660,000	660,834	679,450
	REVENUE OVER/(UNDER) EXPENSE	-	(301,265)	150

INSURANCE FUND				
200		Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES

INTERFUND TRANSFERS REV	277,000.00	207,747.00	277,000.00
TOTAL REVENUE	277,000.00	207,747.00	277,000.00

EXPENDITURES

101 - LEGISLATIVE	HEALTH INSURANCE	200,000.00	98,527.00	200,000.00
101 - LEGISLATIVE	CONTRACTUAL AND FEE SERVICES	77,000.00	65,080.00	77,000.00
	TOTAL EXPENDITURES	277,000.00	163,607.00	277,000.00
	REVENUE OVER/(UNDER) EXPENDITURES	-	44,140	-

UTILITY FUND				
300		Adopted Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES

PENALTIES AND INTEREST	124,000	132,722	132,000
WATER SALES	9,584,800	7,798,185	11,700,000
SEWER CHARGES	3,271,700	2,673,579	3,493,000
PRETREATMENT CHARGES	150,000	-	-
TAPS AND CONNECT FEES	185,000	109,594	150,000
SOLID WASTE COLLECTION	3,293,000	2,690,816	3,100,000
INTEREST INCOME	160,000	133,437	160,000
LEASES AND RENTALS	45,800	29,059	35,000
INSURANCE PROCEEDS	185,000	-	-
MISCELLANEOUS REVENUE	92,600	88,452	102,000
TOTAL REVENUE	17,091,900	13,655,844	18,872,000

EXPENDITURES

122 - NON-DEPARTMENTAL	RENTAL EXPENSE	30,000	-	30,000
122 - NON-DEPARTMENTAL	LIABILITY INSURANCE	156,500	155,775	186,526
122 - NON-DEPARTMENTAL	DATA PROCESSING MAINTENANCE	254,580	223,728	188,000
122 - NON-DEPARTMENTAL	INTERFUND TRANSFERS EXP	775,000	712,422	1,172,500
122 - NON-DEPARTMENTAL	CONTINGENCY	64,829	-	-
	TOTAL NON-DEPARTMENTAL	1,280,909	1,091,925	1,577,026

131 - UTILITY ADMINISTRATION	FULL TIME SALARIES	712,883	604,100	771,735
131 - UTILITY ADMINISTRATION	LONGEVITY	10,680	7,395	7,860
131 - UTILITY ADMINISTRATION	OVERTIME	5,000	3,833	5,000
131 - UTILITY ADMINISTRATION	HOLIDAY PAY	1,000	933	1,350
131 - UTILITY ADMINISTRATION	HSA CONTRIBUTION	-	-	-
131 - UTILITY ADMINISTRATION	TMRS	109,060	93,208	103,578
131 - UTILITY ADMINISTRATION	SOCIAL SECURITY	52,703	45,048	51,173
131 - UTILITY ADMINISTRATION	SPANISH SPEAKING	5,400	4,725	5,400
131 - UTILITY ADMINISTRATION	CERTIFICATION PAY	900	1,013	1,500
131 - UTILITY ADMINISTRATION	CAR ALLOWANCE	13,800	11,250	600
131 - UTILITY ADMINISTRATION	PHONE ALLOWANCE	6,240	4,650	4,650
131 - UTILITY ADMINISTRATION	WORKERS COMPENSATION	1,287	1,081	818
131 - UTILITY ADMINISTRATION	UNEMPLOYMENT COMPENSATION	710	1,059	1,235
131 - UTILITY ADMINISTRATION	HEALTH INSURANCE	73,777	56,699	76,615
131 - UTILITY ADMINISTRATION	DENTAL INSURANCE	3,240	2,595	4,169
131 - UTILITY ADMINISTRATION	OFFICE SUPPLIES	101,400	96,835	102,000
131 - UTILITY ADMINISTRATION	JANITORIAL SUPPLIES	900	658	900
131 - UTILITY ADMINISTRATION	OTHER SUPPLIES	1,700	-	1,700
131 - UTILITY ADMINISTRATION	BUILDINGS AND GROUNDS	5,000	4,767	5,000
131 - UTILITY ADMINISTRATION	HEATING AND COOLING EQUIPMENT	300	-	300
131 - UTILITY ADMINISTRATION	COMMUNICATION	28,000	21,103	28,000

131 - UTILITY ADMINISTRATION	RENTAL EXPENSE	1,300	1,063	1,300
131 - UTILITY ADMINISTRATION	ADVERTISING	5,000	-	5,000
131 - UTILITY ADMINISTRATION	BUSINESS AND TRAVEL	5,000	-	5,000
131 - UTILITY ADMINISTRATION	UNIFORMS AND CLOTHING	3,000	-	3,000
131 - UTILITY ADMINISTRATION	CONTRACTUAL AND FEE SERVICES	190,000	54,927	190,000
131 - UTILITY ADMINISTRATION	UTILITY SERVICES	8,000	10,260	8,000
131 - UTILITY ADMINISTRATION	DATA PROCESSING MAINTENANCE	-	9,049	150,000
131 - UTILITY ADMINISTRATION	EMPLOYEE RECOGNITION	15,000	6,023	15,000
131 - UTILITY ADMINISTRATION	EMPLOYEE TRAINING	10,000	-	10,000
131 - UTILITY ADMINISTRATION	DEPRECIATION EXPENSE	-	-	-
131 - UTILITY ADMINISTRATION	CAP OUTLAY OFFICE EQUIP	20,000	-	20,000
131 - UTILITY ADMINISTRATION	CAPITAL OUTLAY - OTHER EQUIP	15,000	37,544	15,000
131 - UTILITY ADMINISTRATION	LEASE EXPENSE	18,000	16,500	18,000
	TOTAL ADMINISTRATION	1,424,280	1,096,318	1,613,883

321 - FLEET SERVICES	FULL TIME SALARIES	224,760	182,874	226,956
321 - FLEET SERVICES	LONGEVITY	4,740	4,495	5,160
321 - FLEET SERVICES	OVERTIME	2,400	852	2,400
321 - FLEET SERVICES	HOLIDAY PAY	400	410	569
321 - FLEET SERVICES	TMRS	34,888	29,542	36,124
321 - FLEET SERVICES	SOCIAL SECURITY	17,378	13,874	17,546
321 - FLEET SERVICES	TOOL ALLOWANCE	2,700	-	-
321 - FLEET SERVICES	PHONE ALLOWANCE	1,680	1,650	1,800
321 - FLEET SERVICES	WORKERS COMPENSATION	4,387	5,159	2,993
321 - FLEET SERVICES	UNEMPLOYMENT COMPENSATION	227	437	499
321 - FLEET SERVICES	HEALTH INSURANCE	29,814	25,729	37,335
321 - FLEET SERVICES	DENTAL INSURANCE	540	1,224	1,755
321 - FLEET SERVICES	OFFICE SUPPLIES	1,000	-	1,000
321 - FLEET SERVICES	TIRES AND TUBES	25,000	20,799	25,000
321 - FLEET SERVICES	MOTOR VEHICLE SUPPLIES	80,000	56,417	80,000
321 - FLEET SERVICES	BUILDINGS AND GROUNDS	5,000	450	5,000
321 - FLEET SERVICES	MACHINERY AND HEAVY EQUIPMENT	25,000	11,393	25,000
321 - FLEET SERVICES	AUTOMOTIVE EQUIPMENT	35,000	22,402	35,000
321 - FLEET SERVICES	CONTRACTUAL AND FEE SERVICES	6,100	779	6,100
321 - FLEET SERVICES	INTERFUND TRANSFERS EXP	-	-	-
321 - FLEET SERVICES	DEPRECIATION EXPENSE	-	-	-
	TOTAL FLEET SERVICES	501,014	378,485	510,237

732 - SOLID WASTE MANAGEMENT	CONTRACTUAL AND FEE SERVICES	2,783,100	2,182,483	2,783,100
732 - SOLID WASTE MANAGEMENT	INTERFUND TRANSFERS EXP	400,000	299,997	400,000
	TOTAL SOLID WASTE	3,183,100	2,482,480	3,183,100

733 - WATER TREATMENT	FULL TIME SALARIES	650,989	586,119	660,348
733 - WATER TREATMENT	LONGEVITY	9,840	11,070	11,400
733 - WATER TREATMENT	OVERTIME	33,000	15,819	33,000
733 - WATER TREATMENT	HOLIDAY PAY	900	1,289	1,564
733 - WATER TREATMENT	TMRS	101,065	97,698	107,612
733 - WATER TREATMENT	SOCIAL SECURITY	51,552	46,416	52,231
733 - WATER TREATMENT	SPANISH SPEAKING	-	1,500	1,800
733 - WATER TREATMENT	CERTIFICATION PAY	4,500	11,138	14,100
733 - WATER TREATMENT	PHONE ALLOWANCE	2,640	2,475	2,700
733 - WATER TREATMENT	WORKERS COMPENSATION	8,729	11,390	7,360
733 - WATER TREATMENT	UNEMPLOYMENT COMPENSATION	588	1,410	1,404
733 - WATER TREATMENT	HEALTH INSURANCE	88,111	80,099	100,169
733 - WATER TREATMENT	DENTAL INSURANCE	3,960	3,711	4,827
733 - WATER TREATMENT	OFFICE SUPPLIES	1,000	571	1,000
733 - WATER TREATMENT	LABORATORY SUPPLIES	20,000	24,201	30,000
733 - WATER TREATMENT	MINOR TOOLS & APPARATUS	6,250	443	6,250
733 - WATER TREATMENT	JANITORIAL SUPPLIES	1,000	931	1,000
733 - WATER TREATMENT	CHEMICAL & MECHANICAL SUPPLIES	450,000	514,232	700,000
733 - WATER TREATMENT	OTHER SUPPLIES	1,000	392	1,000
733 - WATER TREATMENT	BUILDINGS AND GROUNDS	32,500	23,875	32,500
733 - WATER TREATMENT	CHLORINATION FACILITIES	10,000	13,017	10,000
733 - WATER TREATMENT	WATER SYSTEM	135,000	95,100	135,000
733 - WATER TREATMENT	WATER TOWERS AND TANKS	15,000	16,795	20,000
733 - WATER TREATMENT	HEATING AND COOLING EQUIPMENT	300	19,111	5,000
733 - WATER TREATMENT	COMMUNICATION	20,000	18,522	20,000
733 - WATER TREATMENT	BUSINESS AND TRAVEL	7,500	3,282	7,500
733 - WATER TREATMENT	UNIFORMS AND CLOTHING	7,500	4,975	7,500

733 - WATER TREATMENT	CONTRACTUAL AND FEE SERVICES	160,000	99,006	176,500
733 - WATER TREATMENT	UTILITY SERVICES	700,000	487,355	700,000
733 - WATER TREATMENT	DATA PROCESSING MAINTENANCE	4,300	-	-
733 - WATER TREATMENT	MEMBERSHIPS AND SUBSCRIPTIONS	700	-	700
733 - WATER TREATMENT	CAPITAL OUTLAY - OTHER EQUIP	-	-	-
733 - WATER TREATMENT	CAPITAL OUTLAY WATER IMPROV	80,000	78,965	58,000
	TOTAL WATER TREATMENT	2,607,924	2,270,908	2,910,465

734 - FRESH WATER SUPPLY	CONTRACTUAL AND FEE SERVICES	1,871,128	1,445,531	1,806,561
	TOTAL FRESH WATER SUPPLY	1,871,128	1,445,531	1,806,561

735 - WASTEWATER PLANTS	FULL TIME SALARIES	219,200	110,389	177,744
735 - WASTEWATER PLANTS	LONGEVITY	2,400	1,510	1,680
735 - WASTEWATER PLANTS	OVERTIME	10,900	8,776	10,900
735 - WASTEWATER PLANTS	HOLIDAY PAY	400	352	426
735 - WASTEWATER PLANTS	TMRS	34,025	19,440	29,711
735 - WASTEWATER PLANTS	SOCIAL SECURITY	17,603	9,215	14,431
735 - WASTEWATER PLANTS	SPANISH SPEAKING	-	1,500	1,800
735 - WASTEWATER PLANTS	CERTIFICATION PAY	-	1,838	2,100
735 - WASTEWATER PLANTS	PHONE ALLOWANCE	840	825	900
735 - WASTEWATER PLANTS	WORKERS COMPENSATION	4,252	2,268	2,452
735 - WASTEWATER PLANTS	UNEMPLOYMENT COMPENSATION	230	240	468
735 - WASTEWATER PLANTS	HEALTH INSURANCE	29,814	14,957	26,796
735 - WASTEWATER PLANTS	DENTAL INSURANCE	1,080	632	1,317
735 - WASTEWATER PLANTS	COMMUNICATION	2,000	5,183	6,500
735 - WASTEWATER PLANTS	BUSINESS AND TRAVEL	2,500	-	2,500
735 - WASTEWATER PLANTS	UNIFORMS AND CLOTHING	1,800	853	1,800
735 - WASTEWATER PLANTS	UTILITY SERVICES	190,000	178,547	215,000
735 - WASTEWATER PLANTS	DATA PROCESSING MAINTENANCE	400	-	-
735 - WASTEWATER PLANTS	MEMBERSHIPS AND SUBSCRIPTIONS	180	-	180
735 - WASTEWATER PLANTS	CONTRACTUAL AND FEE SERVICES	89,000	61,077	85,300
735 - WASTEWATER PLANTS	OFFICE SUPPLIES	500	185	500
735 - WASTEWATER PLANTS	LABORATORY SUPPLIES	6,500	8,102	7,500
735 - WASTEWATER PLANTS	JANITORIAL SUPPLIES	300	361	300
735 - WASTEWATER PLANTS	CHEMICAL & MECHANICAL SUPPLIES	90,000	129,837	150,000
735 - WASTEWATER PLANTS	OTHER SUPPLIES	400	-	400
735 - WASTEWATER PLANTS	BUILDINGS AND GROUNDS	9,500	6,458	9,500
735 - WASTEWATER PLANTS	WASTEWATER TREATMENT PLANT	50,000	67,218	60,000
735 - WASTEWATER PLANTS	CHLORINATION FACILITIES	10,500	-	13,500
735 - WASTEWATER PLANTS	HEATING AND COOLING EQUIPMENT	200	-	200
735 - WASTEWATER PLANTS	CAPITAL OUTLAY SEWER IMPROV	50,000	-	15,000
	TOTAL WASTEWATER PLANTS	824,524	629,763	838,905

736 - UTILITY DEPARTMENT	FULL TIME SALARIES	678,524	552,504	709,937
736 - UTILITY DEPARTMENT	LONGEVITY	9,720	9,850	10,800
736 - UTILITY DEPARTMENT	OVERTIME	33,600	18,140	28,600
736 - UTILITY DEPARTMENT	HOLIDAY PAY	1,300	1,640	1,990
736 - UTILITY DEPARTMENT	TMRS	105,324	92,228	116,320
736 - UTILITY DEPARTMENT	SOCIAL SECURITY	54,095	42,380	56,498
736 - UTILITY DEPARTMENT	SPANISH SPEAKING	-	3,075	1,800
736 - UTILITY DEPARTMENT	CERTIFICATION PAY	3,000	6,300	7,200
736 - UTILITY DEPARTMENT	PHONE ALLOWANCE	840	2,475	1,800
736 - UTILITY DEPARTMENT	WORKERS COMPENSATION	12,379	10,160	9,043
736 - UTILITY DEPARTMENT	UNEMPLOYMENT COMPENSATION	707	1,521	1,755
736 - UTILITY DEPARTMENT	HEALTH INSURANCE	105,336	104,978	163,513
736 - UTILITY DEPARTMENT	DENTAL INSURANCE	5,040	3,951	6,144
736 - UTILITY DEPARTMENT	COMMUNICATION	12,000	2,659	11,000
736 - UTILITY DEPARTMENT	BUSINESS AND TRAVEL	7,000	137	5,000
736 - UTILITY DEPARTMENT	UNIFORMS AND CLOTHING	7,400	4,928	7,400
736 - UTILITY DEPARTMENT	UTILITY SERVICES	15,000	14,902	15,000
736 - UTILITY DEPARTMENT	MEMBERSHIPS AND SUBSCRIPTIONS	800	-	800
736 - UTILITY DEPARTMENT	CONTRACTUAL AND FEE SERVICES	90,000	8,538	30,000
736 - UTILITY DEPARTMENT	OFFICE SUPPLIES	400	158	400
736 - UTILITY DEPARTMENT	JANITORIAL SUPPLIES	200	-	200
736 - UTILITY DEPARTMENT	OTHER SUPPLIES	400	-	400
736 - UTILITY DEPARTMENT	MINOR TOOLS & APPARATUS	14,000	6,825	14,000
736 - UTILITY DEPARTMENT	BUILDINGS AND GROUNDS	6,000	3,854	6,000

736 - UTILITY DEPARTMENT	SANITARY SEWERS	80,000	67,359	80,000
736 - UTILITY DEPARTMENT	WATER SYSTEM	130,000	51,801	100,000
736 - UTILITY DEPARTMENT	METERS AND SETTINGS	50,000	21,128	25,000
736 - UTILITY DEPARTMENT	OFFICE EQUIPMENT REPAIRS	4,500	-	500
736 - UTILITY DEPARTMENT	CAP OUTLAY MACHINERY&EQUIPMENT	20,000	-	-
736 - UTILITY DEPARTMENT	CAPITAL OUTLAY WATER IMPROV	50,000	-	-
736 - UTILITY DEPARTMENT	CAPITAL OUTLAY SEWER IMPROV	50,000	-	-
	TOTAL UTILITY DEPARTMENT	1,547,565	1,031,491	1,411,100

737 - PRETREATMENT DEPARTMENT	FULL TIME SALARIES	59,724	49,343	31,698
737 - PRETREATMENT DEPARTMENT	LONGEVITY	360	-	120
737 - PRETREATMENT DEPARTMENT	OVERTIME	3,000	200	3,000
737 - PRETREATMENT DEPARTMENT	HOLIDAY PAY	100	-	71
737 - PRETREATMENT DEPARTMENT	TMRS	9,271	7,690	5,465
737 - PRETREATMENT DEPARTMENT	SOCIAL SECURITY	4,798	3,488	2,654
737 - PRETREATMENT DEPARTMENT	SPANISH SPEAKING	1,800	-	900
737 - PRETREATMENT DEPARTMENT	CERTIFICATION PAY	1,200	-	-
737 - PRETREATMENT DEPARTMENT	PHONE ALLOWANCE	1,560	-	450
737 - PRETREATMENT DEPARTMENT	WORKERS COMPENSATION	1,159	192	451
737 - PRETREATMENT DEPARTMENT	UNEMPLOYMENT COMPENSATION	63	117	98
737 - PRETREATMENT DEPARTMENT	HEALTH INSURANCE	12,327	9,932	7,032
737 - PRETREATMENT DEPARTMENT	DENTAL INSURANCE	-	294	219
737 - PRETREATMENT DEPARTMENT	BUSINESS AND TRAVEL	3,500	-	3,500
737 - PRETREATMENT DEPARTMENT	UNIFORMS AND CLOTHING	750	148	750
737 - PRETREATMENT DEPARTMENT	MEMBERSHIPS AND SUBSCRIPTIONS	100	-	100
737 - PRETREATMENT DEPARTMENT	CONTRACTUAL AND FEE SERVICES	10,000	43,771	10,000
737 - PRETREATMENT DEPARTMENT	OFFICE SUPPLIES	400	55	400
737 - PRETREATMENT DEPARTMENT	LABORATORY SUPPLIES	3,000	-	3,000
737 - PRETREATMENT DEPARTMENT	MINOR TOOLS & APPARATUS	1,000	-	1,000
737 - PRETREATMENT DEPARTMENT	SANITARY SEWERS	31,150	-	5,150
737 - PRETREATMENT DEPARTMENT	CONTINGENCY	86,000	-	-
	TOTAL PRETREATMENT	231,262	115,230	76,058

871 - DEBT SERVICE	PRINCIPAL-REVENUE BONDS	-	-	-
871 - DEBT SERVICE	2008 PRIN-REVENUE BONDS	1,210,000	1,210,000	1,235,000
871 - DEBT SERVICE	2016 PRIN-GO REFUNDING	240,000	240,000	235,000
871 - DEBT SERVICE	2020 PRIN-CO'S	85,000	85,000	85,000
871 - DEBT SERVICE	2021 PRIN-LIMITED TAX NOTE	10,000	10,000	86,000
871 - DEBT SERVICE	2021 PRIN - CO's	-	-	435,000
871 - DEBT SERVICE	AGENT AND ADMINISTRATION FEE	5,000	1,200	5,000
871 - DEBT SERVICE	INTEREST-REVENUE BONDS	-	-	-
871 - DEBT SERVICE	2008 INT -REVENUE BONDS	150,800	78,425	138,575
871 - DEBT SERVICE	2016 INT-GO REFUNDING	11,200	11,086	7,314
871 - DEBT SERVICE	2020 INT -CO'S	73,000	72,958	69,430
871 - DEBT SERVICE	2021 INT -CO'S	1,462,400	1,462,388	1,462,388
871 - DEBT SERVICE	2021 INT -LIMITED TAX NOTE	5,600	5,510	4,920
871 - DEBT SERVICE	2024 INT -CO's	-	-	1,180,163
	TOTAL DEBT SERVICE	3,253,000	3,176,567	4,943,790
	TOTAL EXPENDITURES	16,156,680	13,718,698	18,871,125
	REVENUE OVER/(UNDER) EXPENSE	935,220	(62,854)	875

AIRPORT FUNDS		Amended Budget	Actuals	Proposed Budget
335, 437		FY2024	FY2024	FY2025
REVENUES				
Revenues	GRANT INCOME	50,000	-	90,000
Revenues	INTERFUND TRANSFERS REV	-	-	-
Revenues	MISCELLANEOUS REVENUE	400	195	400
Revenues	LEASES AND RENTALS	255,000	183,326	225,000
Revenues	AVIATION FUEL SALES	966,400	858,035	945,000
	TOTAL REVENUE	1,271,800	1,041,556	1,260,400
EXPENDITURES				
Expenses	CONTRACTUAL AND FEE SERVICES	-	10,216	-
Expenses	BUILDINGS AND GROUNDS	100,000	45,321	100,000

Expenses	CAP OUTLAY MACHINERY&EQUIPMENT	-	-	-
Expenses	FULL TIME SALARIES	204,130	171,428	202,643
Expenses	LONGEVITY	6,360	6,500	6,720
Expenses	OVERTIME	3,600	5,284	3,600
Expenses	HOLIDAY PAY	300	352	426
Expenses	TMRS	31,686	29,739	32,483
Expenses	SOCIAL SECURITY	15,891	13,953	15,778
Expenses	CAR ALLOWANCE	6,000	6,300	-
Expenses	PHONE ALLOWANCE	1,800	1,650	1,800
Expenses	WORKERS COMPENSATION	1,823	2,820	1,196
Expenses	UNEMPLOYMENT COMPENSATION	208	351	398
Expenses	HEALTH INSURANCE	23,585	26,253	35,143
Expenses	DENTAL INSURANCE	1,080	934	1,317
Expenses	AVIATION FUEL	770,000	576,071	736,000
Expenses	COMMUNICATION	13,900	9,197	10,500
Expenses	LIABILITY INSURANCE	18,200	19,039	21,692
Expenses	ADVERTISING	-	2,605	1,000
Expenses	BUSINESS AND TRAVEL	500	-	-
Expenses	UNIFORMS AND CLOTHING	1,500	540	1,500
Expenses	UTILITY SERVICES	25,900	24,076	27,000
Expenses	MEMBERSHIPS AND SUBSCRIPTIONS	500	358	500
Expenses	SALES TAX EXPENSE	900	529	650
Expenses	CONTRACTUAL AND FEE SERVICES	5,000	1,155	5,000
Expenses	OFFICE SUPPLIES	800	76	500
Expenses	MOTOR VEHICLE SUPPLIES	6,000	3,674	6,000
Expenses	JANITORIAL SUPPLIES	1,500	1,166	1,500
Expenses	OTHER SUPPLIES	5,000	4,216	5,000
Expenses	TIRES AND TUBES	2,000	-	2,000
Expenses	MINOR TOOLS & APPARATUS	500	177	500
Expenses	BUILDINGS AND GROUNDS	8,000	11,358	10,000
Expenses	MACHINERY AND HEAVY EQUIPMENT	8,000	9,997	12,000
Expenses	HEATING AND COOLING EQUIPMENT	1,000	382	1,000
Expenses	AUTOMOTIVE EQUIPMENT	-	-	3,000
Expenses	COMPUTER EQUIPMENT	-	2,654	-
Expenses	CAP OUTLAY MACHINERY&EQUIPMENT	6,000	-	4,000
Expenses	INTERFUND TRANSFERS EXP	-	-	-
	TOTAL EXPENDITURES	1,271,663	988,371	1,250,846
	REVENUE OVER/(UNDER) EXPENSE	137	53,185	9,554

SIDEWALK AND LIGHTING GRANT FUND

402	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025
REVENUES			
GRANT REVENUE	337,700	260,098	-
TRANSFER IN	341,571	341,572	-
TOTAL REVENUE	679,271	601,670	-
EXPENDITURES			
673 - PARK BUILDING			
CAPITAL OUTLAY - OTHER IMPROV	653,327	601,139	-
TOTAL EXPENDITURES	653,327	601,139	-
REVENUE OVER/(UNDER) EXPENDITURES	25,944	531	-

COMMUNITY IMPROVEMENT FUND

690	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025
REVENUES			
FUND BALANCE	-	-	-
TOTAL REVENUE	-	-	-
EXPENDITURES			
TRANSFER OUT	341,571	341,572	-
TOTAL EXPENDITURES	341,571	341,572	-
REVENUE OVER/(UNDER) EXPENDITURES	(341,571)	(341,572)	-

POLICE SEIZURE PROCEEDS FUND			
413	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	INTEREST INCOME	-	192	-
	SEIZURE PROCEEDS	-	9,616	-
	TOTAL REVENUE	-	9,808	-
EXPENDITURES				
213 - POLICE DEPARTMENT	IMPREST FUNDS	-	1,000	-
213 - POLICE DEPARTMENT	OTHER SUPPLIES	39,000	25,292	39,000
	TOTAL EXPENDITURES	39,000	26,292	39,000
	REVENUE OVER/(UNDER) EXPENDITURES	(39,000)	(16,484)	(39,000)

ANIMAL SHELTER DONATION FUND			
525	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	CONTRIBUTIONS AND MEMORIALS	3,000	1,746	2,800
	TOTAL REVENUE	3,000	1,746	2,800
EXPENDITURES				
212 - ANIMAL SERVICES	CONTRACTUAL AND FEE SERVICES	17,000	24	17,000
212 - ANIMAL SERVICES	OTHER SUPPLIES	-	-	-
	TOTAL EXPENDITURES	17,000	24	17,000
	REVENUE OVER/(UNDER) EXPENDITURES	(14,000)	1,722	(14,200)

CAR SEAT EDUCATION FUND			
541	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	MISCELLANEOUS REVENUE	-	-	-
	TOTAL REVENUE	-	-	-
EXPENDITURES				
245 - CAR SEAT EDUCATION	OTHER SUPPLIES	1,400	55	1,000
	TOTAL EXPENDITURES	1,400	55	1,000
	REVENUE OVER/(UNDER) EXPENDITURES	(1,400)	(55)	(1,000)

POLICE DONATIONS FUND			
550	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	INTEREST INCOME	-	16	-
	CONTRIBUTIONS AND MEMORIALS	-	600	-
	TOTAL REVENUE	-	616	-
EXPENDITURES				
213 - POLICE DEPARTMENT	OTHER SUPPLIES	3,000	487	-
	TOTAL EXPENDITURES	3,000	487	-
	REVENUE OVER/(UNDER) EXPENDITURES	(3,000)	129	-

SHOP WITH A COP FUND			
553	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025

REVENUES				
	INTEREST INCOME	-	115	-
	CONTRIBUTIONS AND MEMORIALS	-	13,310	-
	TOTAL REVENUE	-	13,425	-
EXPENDITURES				
	OTHER SUPPLIES	-	15,382	-

TOTAL EXPENDITURES	-	15,382	-
REVENUE OVER/(UNDER) EXPENDITURES	-	(1,957)	-

LAW ENFORCEMENT EDUCATION FUND				
595	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025	
REVENUES				
INTERGOVERNMENTAL REVENUE	-	5,846	2,400	
TOTAL REVENUE	-	5,846	2,400	
EXPENDITURES				
240 - LAW ENF. EDUCATIONAL ACCOUN	BUSINESS AND TRAVEL	3,000	3,028	3,000
	TOTAL EXPENDITURES	3,000	3,028	3,000
	REVENUE OVER/(UNDER) EXPENDITURES	(3,000)	2,818	(600)

TOBACCO ENFORCEMENT PROGRAM FUND				
596	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025	
REVENUES				
INTERGOVERNMENTAL REVENUE	-	8,125	-	
TOTAL REVENUE	-	8,125	-	
EXPENDITURES				
213 - POLICE DEPARTMENT	OTHER SUPPLIES	8,000	-	8,000
	TOTAL EXPENDITURES	8,000	-	8,000
	REVENUE OVER/(UNDER) EXPENDITURES	(8,000)	8,125	(8,000)

LIBRARY CONTRIBUTION FUND				
500	Adopted Budget FY2024	Actuals FY2024	Proposed Budget FY2025	
REVENUES				
CONTRIBUTIONS AND MEMORIALS	5,000	7,568	5,000	
FUND BALANCE CARRYOVER	20,521	-	20,521	
TOTAL REVENUE	25,521	7,568	25,521	
EXPENDITURES				
508 - LIBRARY	CAPITAL OUTLAY LIBRARY BOOKS	15,521	-	15,000
508 - LIBRARY	CAPITAL OUTLAY - OTHER EQUIP	10,000	5,919	10,000
	TOTAL EXPENDITURES	25,521	5,919	25,000
	REVENUE OVER/(UNDER) EXPENDITURES	-	1,649	521

CEMETERY FUND				
505	Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025	
REVENUES				
CURRENT PROPERTY TAXES	40,000	38,480	35,000	
DELINQUENT PROPERTY TAXES	500	443	500	
TAX ATTORNEY FEES	125	129	125	
PENALTIES AND INTEREST	400	416	400	
SALE OF LAND	32,000	22,185	25,000	
MISCELLANEOUS REVENUE	-	-	-	
TOTAL REVENUE	73,025	61,653	61,025	
EXPENDITURES				
417 - PARK DEPARTMENT	DATA PROCESSING MAINTENANCE	20,000	4,055	15,000
417 - PARK DEPARTMENT	CONTRACTUAL AND FEE SERVICES	34,000	29,358	34,000
417 - PARK DEPARTMENT	BUILDINGS AND GROUNDS	16,200	-	10,000
417 - PARK DEPARTMENT	MISCELLANEOUS EXPENSE	25	-	25
	TOTAL EXPENDITURES	70,225	33,413	59,025
	REVENUE OVER/(UNDER) EXPENDITURES	2,800	28,240	2,000

PEG FEES FUND				
507		Adopted Budget FY2024	Actuals FY2024	Proposed Budget FY2025
REVENUES				
	INTEREST INCOME	800	13,035	14,400
	REVENUE FROM OTHER RESOURCES	-	-	-
	UTILITY FRANCHISE TAX	24,500	23,057	23,050
	TOTAL REVENUE	25,300	36,092	37,450
EXPENDITURES				
102 - GENERAL ADMINISTRATION	CONTRACTUAL AND FEE SERVICES	-	-	-
102 - GENERAL ADMINISTRATION	OTHER SUPPLIES	25,300	688	-
	TOTAL EXPENDITURES	25,300	688	-
	REVENUE OVER/(UNDER) EXPENDITURES	-	35,404	37,450

CIVIC CENTER/COMMUNITY CENTER/HOTEL MOTEL/TOURISM				
570		Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025
REVENUES				
	HOTEL OCCUPANCY TAX	848,200	644,642	855,000
	FUND BALANCE CARRYOVER	-	-	-
	INTERFUND TRANSFERS REV	-	-	-
	CONTRIBUTIONS AND MEMORIALS	60,000	-	-
	MISCELLANEOUS REVENUE	-	-	-
	LEASES AND RENTALS	105,000	97,122	115,000
	FUND BALANCE CARRYOVER	-	-	-
	TOTAL REVENUE	1,013,200	741,764	970,000
EXPENDITURES				
417 - Civic Center	FULL TIME SALARIES	309,621	269,938	297,708
417 - Civic Center	LONGEVITY	3,240	4,580	2,280
417 - Civic Center	OVERTIME	3,300	2,226	3,300
417 - Civic Center	HOLIDAY PAY	600	703	853
417 - Civic Center	TMRS	48,573	44,488	47,409
417 - Civic Center	SOCIAL SECURITY	23,938	20,849	23,027
417 - Civic Center	SPANISH SPEAKING	3,600	3,150	3,600
417 - Civic Center	CERTIFICATION PAY	-	1,550	2,400
417 - Civic Center	PHONE ALLOWANCE	4,200	4,425	4,500
417 - Civic Center	WORKERS COMPENSATION	3,912	2,905	2,388
417 - Civic Center	UNEMPLOYMENT COMPENSATION	313	819	745
417 - Civic Center	HEALTH INSURANCE	48,371	42,563	53,592
417 - Civic Center	DENTAL INSURANCE	2,160	1,829	2,633
417 - Civic Center	COMMUNICATION	8,100	6,963	8,100
417 - Civic Center	LIABILITY INSURANCE	7,800	8,654	9,296
417 - Civic Center	UNIFORMS AND CLOTHING	2,500	646	1,500
417 - Civic Center	UTILITY SERVICES	30,000	26,460	30,000
417 - Civic Center	MEMBERSHIPS AND SUBSCRIPTIONS	-	974	-
417 - Civic Center	CONTRACTUAL AND FEE SERVICES	4,000	5,160	5,400
417 - Civic Center	OFFICE SUPPLIES	800	390	800
417 - Civic Center	JANITORIAL SUPPLIES	5,000	3,318	5,000
417 - Civic Center	BOTANICAL & AGR. SUPPLIES	3,720	4,674	5,000
417 - Civic Center	OTHER SUPPLIES	2,000	2,819	2,000
417 - Civic Center	MINOR TOOLS & APPARATUS	500	187	500
417 - Civic Center	BUILDINGS AND GROUNDS	5,861	4,073	5,861
417 - Civic Center	HEATING AND COOLING EQUIPMENT	2,000	10,789	2,000
417 - Civic Center	INTERFUND TRANSFERS EXP	-	-	-
	TOTAL CIVIC CENTER	524,109	475,132	519,892
419 - Community Center	UTILITY SERVICES	-	3,295	8,000
419 - Community Center	JANITORIAL SUPPLIES	-	1,884	5,000
419 - Community Center	BUILDINGS AND GROUNDS	-	5,370	5,000
	TOTAL COMMUNITY CENTER	-	10,549	18,000
420 - Tourism	BUSINESS AND TRAVEL	2,000	1,125	2,000
420 - Tourism	SPECIAL EVENTS	160,500	146,144	90,000
420 - Tourism	OPTIMUM	-	-	20,000

420 - Tourism	PROMOTIONS	5,000	4,000	-
420 - Tourism	CONTRACTUAL AND FEE SERVICES	15,000	910	10,000
420 - Tourism	OFFICE SUPPLIES	2,000	-	2,000
420 - Tourism	OTHER SUPPLIES	13,400	1,969	9,000
420 - Tourism	CAPITAL OUTLAY - OTHER IMPROV	5,000	(300)	5,000
420 - Tourism	FACADE GRANT	45,000	45,000	40,000
	TOTAL TOURISM	247,900	198,848	178,000
421 - Hotel Motel	CONTRACTUAL AND FEE SERVICES	207,140	211,140	210,000
421 - Hotel Motel	INTERFUND TRANSFERS EXP	497,860	-	7,296
	TOTAL HOTEL MOTEL	705,000	211,140	217,296
	TOTAL EXPENDITURES	1,477,009	895,669	933,188
	REVENUE OVER/(UNDER) EXPENSE	(463,809)	(153,905)	36,812

COMMUNITY CENTER PROJECT FUND

680		Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025
REVENUES				
	INTEREST INCOME	2,000	6,760	15,000
	TRANSFER IN	-	(8,998)	-
	FUND BALANCE CARRYOVER	50,000		
	TOTAL REVENUE	52,000	(2,238)	15,000
EXPENDITURES				
CAPITAL	CAPITAL OUTLAY BUILDINGS	-	-	-
CAPITAL	SPECIAL CONSTRUCTION	-	-	-
PARK BUILDING	ADVERTISING	-	-	-
PARK BUILDING	CONTRACTUAL AND FEE SERVICES	-	-	-
PARK BUILDING	CAPITAL OUTLAY BUILDINGS	50,000	-	34,242
PARK BUILDING	CAPITAL OUTLAY - OTHER IMPROV	-	-	-
PARK BUILDING	SPECIAL CONSTRUCTION	-	-	-
	TOTAL EXPENDITURES	50,000	-	34,242
	REVENUE OVER/(UNDER) EXPENDITURES	2,000	(2,238)	(19,242)

DEBT SERVICE FUND

851		Amended Budget FY2024	Actuals FY2024	Proposed Budget FY2025
REVENUES				
	CURRENT PROPERTY TAXES	1,214,300	1,168,323	1,237,800
	DELINQUENT PROPERTY TAXES	9,000	13,269	11,000
	TAX ATTORNEY FEES	3,200	3,805	3,800
	PENALTIES AND INTEREST	9,000	12,132	12,000
	INTEREST INCOME	20,000	22,423	20,000
	FUND BALANCE	75,000	-	491,909
	TOTAL REVENUE	1,330,500	1,219,952	1,776,509
EXPENDITURES				
871 - DEBT SERVICE	PRIN.-GEN. OBLIGATION BONDS	-	-	-
871 - DEBT SERVICE	PRIN-2017 CO'S	175,000	175,000	180,000
871 - DEBT SERVICE	PRIN-2020 GO REFUNDING	245,000	245,000	270,000
871 - DEBT SERVICE	PRIN-2021 GO REFUNDING	388,000	-	-
871 - DEBT SERVICE	PRIN-2022 LIMITED TAX NOTE	40,000	40,000	309,000
871 - DEBT SERVICE	PRINCIPAL-REVENUE BONDS	-	-	-
871 - DEBT SERVICE	AGENT AND ADMINISTRATION FEE	5,000	800	5,000
871 - DEBT SERVICE	INT.-GEN. OBLIGATION BONDS	-	-	-
871 - DEBT SERVICE	INT-2017 CO'S	302,700	302,700	297,450
871 - DEBT SERVICE	INT-2020 GO REFUNDING	90,200	90,200	80,400
871 - DEBT SERVICE	INT-2021 GO REFUNDING	43,800	21,866	-
871 - DEBT SERVICE	INT-2022 LIMITED TAX NOTE	40,800	40,706	37,111
871 - DEBT SERVICE	INT-2024 GOB - 2021 Refunding	-	-	180,183
871 - DEBT SERVICE	INT-2024 GOB	-	-	417,365

871 - DEBT SERVICE	INTEREST-REVENUE BONDS	-	-	-
871 - DEBT SERVICE	INSTALLMENT PAYMENTS	-	-	-
871 - DEBT SERVICE	CONTINGENCY	-	-	-
	TOTAL EXPENDITURES	1,330,500	916,272	1,776,509
	REVENUE OVER/(UNDER) EXPENSE	-	303,680	-

UTILITY CAPITAL IMPROVEMENTS FUND		Proposed Budget
605/607		FY2025

REVENUES		
	Fund Balance as of 8/06/2024	47,790,589
	Interest Income	1,800,000
	TOTAL REVENUE	49,590,589

EXPENDITURES		
	Waste Water Treatment Plant	24,751,766
	West Loop WWCS Improvement	10,400,000
	Industrial Park south Lift Station Upgrade	2,462,127
	Waste Water Treatment Plant Generator	
	Water Treatment Plant Generator	739,643
	LBS Water Treatment Plant	2,879,701
	North Sanitary Sewer Line	698,397
	Water Meter Optimization	2,456,929
	Housin Authority Iron Line Replacement	649,403
	John Deere Reroute	229,005
	Dam TCEQ EAP	129,888
	I-30 Filter	2,000,000
	TOTAL EXPENDITURES	47,396,859
	REVENUE OVER/(UNDER) EXPENDITURES	2,193,730

GOVERNMENTAL CAPITAL IMPROVEMENTS FUND		Proposed Budget
		FY2025

REVENUES		
	Interest Income	360,000
	2024 Issuance	8,500,000
	TOTAL REVENUE	8,860,000

EXPENDITURES		
	Annual Street Rehab Program	2,000,000
	Capital Street Projects	200,000
	Fourth Street Culvert	60,000
	Civic Center Improvements	100,000
	Station 2 Roof	70,000
	Fire Department Training Facility	100,000
	Ladder Truck	2,393,564
	Airport Improvements	138,977
	Park Improvements	2,000,000
	TOTAL EXPENDITURES	7,062,541
	REVENUE OVER/(UNDER) EXPENDITURES	1,797,459

INDUSTRIAL DEVELOPMENT FUND

750

Amended Budget

Actuals

Proposed Budget

FY2024

FY2024

FY2025

REVENUES

SALES TAX COLLECTIONS	2,415,000	1,792,736	2,000,000
INTEREST INCOME	100,000	187,316	150,000
SALE OF LAND	1,000,000	-	
LEASES AND RENTALS	100,100	29,350	50,000
TOTAL REVENUE	3,615,100	2,009,402	2,200,000

EXPENDITURES

156 - IDC	FULL TIME SALARIES	209,031	173,917	220,250
156 - IDC	LONGEVITY	960	1,100	1,200
156 - IDC	OVERTIME	-	-	-
156 - IDC	HOLIDAY PAY	200	234	284
156 - IDC	TMRS	32,447	28,110	34,689
156 - IDC	SOCIAL SECURITY	14,512	13,428	15,122
156 - IDC	CAR ALLOWANCE	6,000	5,073	6,000
156 - IDC	PHONE ALLOWANCE	1,800	720	2,400
156 - IDC	WORKERS COMPENSATION	376	307	264
156 - IDC	UNEMPLOYMENT COMPENSATION	209	234	234
156 - IDC	HEALTH INSURANCE	17,356	14,873	21,078
156 - IDC	DENTAL INSURANCE	720	617	878
156 - IDC	COMMUNICATION	500	-	1,250
156 - IDC	RENTAL EXPENSE	16,200	11,775	16,200
156 - IDC	LIABILITY INSURANCE	4,500	3,462	4,500
156 - IDC	MARKETING EXPENSE	130,000	97,956	130,000
156 - IDC	BUSINESS AND TRAVEL	20,000	12,893	20,000
156 - IDC	UTILITY SERVICES	2,200	2,469	2,500
156 - IDC	DATA PROCESSING MAINTENANCE	5,000	5,119	5,000
156 - IDC	EMPLOYEE RECOGNITION	1,800	-	1,800
156 - IDC	MEMBERSHIPS AND SUBSCRIPTIONS	10,000	9,335	10,000
156 - IDC	CONTRACTUAL AND FEE SERVICES	-	-	250,000
156 - IDC	OFFICE SUPPLIES	32,000	6,407	32,000
156 - IDC	OTHER SUPPLIES	3,000	1,981	3,000
156 - IDC	LAND AND GROUNDS	40,000	6,208	-
156 - IDC	BUILDING	10,000	-	50,000
156 - IDC	CAPITAL OUTLAY LAND	-	47,424	250,000
156 - IDC	INTERFUND TRANSFERS EXP	15,000	10,147	20,200
156 - IDC	TRANSFER TO THE HRA FUND	5,200	-	-
156 - IDC	CONTINGENCY	150,000	-	150,000
156 - IDC	EDC COMMITMENT	1,000,000	305,000	1,000,000
	TOTAL EXPENDITURES	1,729,011	758,789	2,248,849
	REVENUE OVER/(UNDER) EXPENDITURES	1,886,089	1,250,613	(48,849)



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Carl Currie, Finance Director

Department: Finance

Subject: Hold a Public Hearing and Consider Ordinance 2024-20 Levying Ad Valorem Taxes for the Tax Year 2024 (Fiscal Year 2025).

Item Summary:

Hold a Public Hearing and Consider Ordinance 2024-20 Levying Ad Valorem Taxes for the Tax Year 2024 (Fiscal Year 2025).

Financial Impact:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$185,726, which is a 4.4% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$176,099.

Ad Valorem tax Revenue is necessary to finance City operations and pay City debt. Ad Valorem tax revenue is budgeted based on the rate specified above.

Recommendation(s):

Staff recommends approval of the Ordinance 2024-20 setting the City's tax rate for 2024 (FY 2025).

Attachments:

[Ordinance 2024-20 Levying Ad Valorem Taxes](#)

**CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE NO. 2024-20**

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS LEVYING AD VALOREM TAXES FOR THE YEAR 2024 (FISCAL YEAR 2025) AT A RATE OF \$0.340414 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2024; TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND TO PROVIDE AN INTEREST AND SINKING FUND ON ALL OUTSTANDING DEBTS OF THE CITY; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND DECLARING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2024 on all taxable property, real, personal and mixed, situated within the limits of the City of Mount Pleasant, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.340414 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenses of the municipal government of the City, a tax of \$0.262433 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- (b) For the purpose of defraying the current expenses of the cemeteries of the City, a tax of \$0.002441 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- (c) For the purpose of creating a sinking fund to pay the principal and interest on all outstanding bonds of the City not otherwise provided for, a tax of \$0.075540 on each One Hundred Dollars (\$100.00) assessed value of all taxable property within the City, which shall be applied to the payment of such interest and maturities of all outstanding bonds.

SECTION 2. The following information is provided pursuant to Section 26.05 of the Property Tax Code and to provide further clarity:

- (a) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

SECTION 3. That all ad valorem taxes shall become due and payable on October 1, 2024, and all ad valorem taxes for the year shall become delinquent after January 31, 2025. There shall be no discount for payment of taxes prior to said January 31, 2024. A delinquent tax shall incur a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2025, incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due; such additional penalty is to defray costs of collection due to a contract with the City's attorney pursuant to Section 6.30 of the Tax Code.

SECTION 4. That taxes are payable in Mount Pleasant, Texas, at the offices of Titus County Appraisal District; and that the City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That it is necessary that this ordinance be enacted in order to authorize the collection of ad valorem taxes for the year 2024. This ordinance shall take effect from and after its passage as the law in such cases provides.

SECTION 6. The City Secretary of the City of Mount Pleasant, Texas is hereby directed to publish in the Official Newspaper of the City the Caption clause of this Ordinance as required by Section 52.013 of the Texas Local Government Code.

SECTION 7. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City of Mount Pleasant hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas, by a roll call vote on the 17th day of September 2024.

APPROVED:

ATTEST:

Tracy Craig, Sr. Mayor

Candias Webster, City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Carl Currie, Finance Director

Department: Finance

Subject: Consider Ordinance 2024-21 Ratifying the Property Tax Revenue Increase Reflected in the 2024-2025 Fiscal Year Budget.

Item Summary:

The proposed budget is based on a total rate of .340414 per \$100 of valuation. This is a .0044 tax rate decrease, which is 1.3% lower from the prior year rate of .344783.

Financial Impact:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$185,726, which is a 4.4% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$176,099.

Recommendation(s):

Staff recommends Council Adopt the Ordinance 2024-21 Ratifying the Property Tax.

Attachments:

[Ordinance 2024-21 Ratifying Property Tax rate](#)

**CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE 2024-19**

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE 2024-2025 FISCAL YEAR BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Local Government Code §102.007(c) requires that adoption of a budget that raises more property tax revenue than was generated the previous year requires a record vote of the City Council to ratify the property tax increase reflected in the budget in addition to and separate from the record votes to approve the ordinance adopting the annual budget and the ordinance adopting the tax rate; and

WHEREAS, the City Council has approved Ordinance 2024-19 adopting the 2024-2025 Fiscal Year Budget, which will require raising more revenue from property taxes than last year's budget; and

WHEREAS, the City Council of the City of Mount Pleasant, Texas, desires to ratify the property tax increase reflected in Ordinance 2024-19 approving the 2024-2025 Fiscal Year Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS.

SECTION 1 The property tax increase reflected in the 2024-2025 Fiscal Year Budget and approved pursuant to Ordinance 2024-19 is hereby ratified.

SECTION 2. This Ordinance shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas by a roll call vote on the 17th day of September 2024.

APPROVED:

ATTEST:

TRACY CRAIG, SR. MAYOR

CANDIAS WEBSTER, CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Anthony Rasor, Utilities Director

Department: Utilities

Subject: Consider pay request #16 from Heritage Construction LLC for work on the Southside Wastewater Treatment Plant.

Item Summary:

Pay Request #16 is in the amount of \$1,073,216.20. Heritage is placing mechanical equipment in the clarifiers and piping in the aeration basin.

Financial Impact:

Original Construction Contract \$40,549,300.00

Adjusted Construction Contract \$41,012,657.85

Billing to date \$24,458,681.79

Remaining Contract Cost \$16,553,976.06

Total amount of this pay request is \$1,073,216.20

Completion of project time is 62.4 %

Completion of project money is 46.38 %

The completion of the project money percentage does not take into account for the materials on hand.

Recommendation(s):

Recommended approval to pay #16 in the amount of \$1,073,216.20

Attachments:

[MP160 PE No. 16](#)

[MP160 PE No. 16 MOH](#)

PROGRESS ESTIMATE

KSA ENGINEERS, INC.
140 E. TYLER ST., SUITE 600
LONGVIEW, TX 75601

Estimate No.: 16

Date: August 25, 2024
Project: Southside WWTP Improvements
Period: From: 07/26/2024 To: 08/25/2024
Contractor: Heritage Constructors, Inc.
Address: 3737 Lamar Ave., Suite 700, Paris, TX 75460
Amount of Contract as Awarded: \$40,549,300.00

Change Orders:

# 1 \$ <u>463,357.85</u>	# 6 \$ _____
# 2 \$ _____	# 7 \$ _____
# 3 \$ _____	# 8 \$ _____
# 4 \$ _____	# 9 \$ _____
# 5 \$ _____	#10 \$ _____

Total Change Orders: \$463,357.85
Total Adjusted Contract: \$41,012,657.85

Notice to Proceed Date: May 15, 2023
Contract Time: 750 Days
% Complete (Time) 62.40%
% Complete (\$) 46.38%
Project No: MP.160

PREVIOUS PAYMENTS AUTHORIZED

#1	<u>957,462.01</u>	#10	<u>1,283,935.08</u>
#2	<u>1,209,182.80</u>	#11	<u>1,100,742.51</u>
#3	<u>688,474.06</u>	#12	<u>2,050,106.13</u>
#4	<u>2,058,401.54</u>	#13	<u>2,417,335.80</u>
#5	<u>2,689,314.43</u>	#14	<u>1,637,803.11</u>
#6	<u>1,866,120.33</u>	#15	<u>1,185,105.12</u>
#7	<u>1,577,364.80</u>	#16	_____
#8	<u>2,609,927.09</u>	#17	_____
#9	<u>1,127,406.98</u>	#18	_____

Total Payments Previously Authorized: \$24,458,681.79

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
SCHEDULE 1.0 - BASE BID								
1.01	Mobilization, Insurance, and Bonds	LS	1	1.00		1.00	\$1,900,000.00	\$1,900,000.00
1.02	Stormwater Pollution Prevention	LS	1	0.75	0.05	0.80	\$15,000.00	\$12,000.00
1.03	Headworks Facility							
1.03A	Excavation, Embedment, & Backfill	LS	1	0.98		0.98	\$290,000.00	\$284,200.00
1.03B	Concrete	LS	1	0.98		0.98	\$250,000.00	\$245,000.00
1.03C	Pipe & Valves	LS	1	0.60	0.15	0.75	\$750,000.00	\$562,500.00
1.03D	Major Equipment	LS	1	0.05		0.05	\$1,400,000.00	\$70,000.00
1.04	Aeration System							
1.04A	Excavation, Embedment, & Backfill	LS	1	0.99		0.99	\$900,000.00	\$891,000.00
1.04B	Drilled Piers	LS	1	1.00		1.00	\$600,000.00	\$600,000.00
1.04C	Concrete	LS	1	1.00		1.00	\$1,100,000.00	\$1,100,000.00
1.04D	Pipe & Valves	LS	1	0.70	0.07	0.77	\$900,000.00	\$693,000.00
1.04E	Major Equipment	LS	1	0.10		0.10	\$1,200,000.00	\$120,000.00
1.05	Final Clarifiers 1, 3 & 4							
1.05A	Excavation, Embedment, & Backfill	LS	1	0.98	0.01	0.99	\$515,000.00	\$509,850.00
1.05B	Drilled Piers	LS	1	1.00		1.00	\$375,000.00	\$375,000.00
1.05C	Concrete	LS	1	1.00		1.00	\$1,000,000.00	\$1,000,000.00
1.05D	Pipe & Valves	LS	1	0.80	0.05	0.85	\$750,000.00	\$637,500.00
1.05E	Major Equipment	LS	1	0.05	0.05	0.10	\$1,200,000.00	\$120,000.00
1.06	RAS/WAS Pump Station	LS	1	0.10	0.25	0.35	\$703,000.00	\$246,050.00
1.07	Tertiary Filter Improvements	LS	1	0.00		0.00	\$530,600.00	\$0.00
1.08	Disinfection System							
1.08A	Excavation, Embedment, & Backfill	LS	1	0.00		0.00	\$368,000.00	\$0.00
1.08B	Concrete	LS	1	0.00		0.00	\$1,100,000.00	\$0.00
1.08C	Pipe, Valves, & Appurtenances	LS	1	0.00		0.00	\$100,000.00	\$0.00
1.08D	Major Equipment	LS	1	0.00		0.00	\$600,000.00	\$0.00
1.09	Effluent Lift Station							
1.09A	Excavation, Embedment, & Backfill	LS	1	0.00		0.00	\$271,000.00	\$0.00
1.09B	Concrete	LS	1	0.00		0.00	\$600,000.00	\$0.00
1.09C	Pumps, Pipe, & Valves	LS	1	0.00		0.00	\$200,000.00	\$0.00
1.10	Outfall Pipeline	LS	1	1.00		1.00	\$6,207,000.00	\$6,207,000.00
1.11	Sludge Dewatering Building	LS	1	0.10		0.10	\$773,000.00	\$77,300.00
1.12	Yard Piping and Plant Drain Lift Station							
1.12A	Yard Piping	LS	1	0.45	0.05	0.50	\$853,472.00	\$426,736.00
1.12B	Plant Drain Lift Station: Excavation, Embedment & Backfill	LS	1	0.00	0.45	0.45	\$100,000.00	\$45,000.00
1.12C	Plant Drain Lift Station: Concrete	LS	1	0.00	0.35	0.35	\$200,000.00	\$70,000.00
1.12D	Plant Drain Lift Station: Major Equipment	LS	1	0.00		0.00	\$200,000.00	\$0.00

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
1.13	Sitework							
1.13A	Demolition & Disposal	LS	1	0.90		0.90	\$129,000.00	\$116,100.00
1.13B	Trucking & Stockpiling	LS	1	0.90		0.90	\$685,000.00	\$616,500.00
1.13C	Fence & Gate	LS	1	0.00		0.00	\$75,000.00	\$0.00
1.13D	Miscellaneous Metals	LS	1	0.00	0.10	0.10	\$340,000.00	\$34,000.00
1.13E	Pavement	LS	1	0.00		0.00	\$400,000.00	\$0.00
1.14	SCADA and Power System Study Allowance	AL	1	0.00		0.00	\$200,000.00	\$0.00
1.15	Electrical and Controls							
1.15A	Temporary Power & Dewatering	LS	1	0.95		0.95	\$440,000.00	\$418,000.00
1.15B	MCC Improvements	LS	1	0.05		0.05	\$1,850,000.00	\$92,500.00
1.15C	Generator & ATS	LS	1	0.05		0.05	\$1,350,000.00	\$67,500.00
1.15D	Above Ground Wiring & Conduits	LS	1	0.10		0.10	\$1,500,000.00	\$150,000.00
1.15E	Below Grade & Ductbanks	LS	1	0.17		0.17	\$1,800,000.00	\$306,000.00
1.15F	Lighting	LS	1	0.00		0.00	\$500,000.00	\$0.00
1.15G	Devices, Panels, Flow Meters & Fire Alarm	LS	1	0.02		0.02	\$1,000,000.00	\$20,000.00
1.16	Trench and Excavation Safety	LS	1	0.90		0.90	\$5,500.00	\$4,950.00
1.17	Miscellaneous Allowance	AL	1	0.00		0.00	*4 \$358,961.12	\$0.00
1.18	Tertiary Filter Allowance	AL	1	0.00		0.00	\$1,362,333.00	\$0.00
1.19	Care of Water During Construction	LS	1	0.69	0.02	0.71	\$1,142,095.00	\$810,887.45
SCHEDULE 2.0 - BID ALTERNATES								
2.01	Clarifier No. 2 Rehabilitation	LS	1	0.00	0.03	0.03	\$345,300.00	\$10,359.00
2.02	Bar Screens No. 1 and No. 2	LS	1	0.00		0.00	\$476,000.00	\$0.00
2.03	Dewatering Press No. 2	LS	1	0.00		0.00	\$498,000.00	\$0.00
FIELD WORK ORDER No. 1								
*WO1.1	Temporary Electric Conduit Reroute for Sludge Valves	LS	1	0.00	1.00	1.00	\$5,424.41	\$5,424.41
FIELD WORK ORDER No. 2								
*2WO2.1	Dewatering Press Modifications to Add a Circuit and Booster	LS	1	0.00		0.00	\$5,117.00	\$0.00
FIELD WORK ORDER No. 3								
*3WO3.1	Blower Building a Adjustment to avoid existing electrical conduits	LS	1	1.00		1.00	\$10,607.47	\$10,607.47
FIELD WORK ORDER No. 4								
*4WO4.1	Remove and replace existing screw pumps with new screw pumps, bypass pumping, gearbox modification for new pumps, commissioning and start up	LS	1	0.35	0.65	1.00	\$119,890.00	\$119,890.00
Change Order No. 1								
^CO 1.1	Refurbishment of Two (2) Existing 60-in Diameter Internalift Screw Pumps (Evoqua)	LS	1	0.00	0.10	0.10	\$463,357.85	\$46,335.79

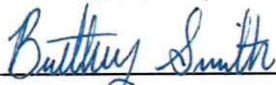
*Per FWO No. 1; *2 Per FWO No. 2; *3 Per FWO No. 3; *4 Per FWO No. 4

^Per Change Order No. 1

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the **AMOUNT PAYABLE**. The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.

KSA ENGINEERS, INC.

By



Date

August 25, 2024

Approved:

CITY OF MOUNT PLEASANT

By

Date

Total Amount to Date	\$19,021,190.12
Material on Hand	\$7,854,491.98
Less 5% Retainage	\$1,343,784.11

Net Total	\$25,531,897.99
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Less Previous Payments	\$24,458,681.79
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Amount Payable to Contractor This Estimate	\$1,073,216.20
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MATERIALS ON HAND

KSA ENGINEERS, INC.
140 E. TYLER ST., SUITE 600
LONGVIEW, TX 75601

Estimate No.: 16

Date: August 25, 2024

Project: Southside WWTP Improvements

Item	Description	Received this Period	Original Invoice Amount	Amount Installed to Date	Balance on Hand (\$)
1.	Hartman Specialty (July Invoice 727389)		\$32,021.98	\$32,021.98	\$0.00
2.	Hartman Specialty (July Invoice 730302)		\$22,663.20	\$22,663.20	\$0.00
3.	Hartman Specialty (July Invoice 730339)		\$22,663.20	\$22,663.20	\$0.00
4.	Thompson Pipe Group (Invoice 99011990)		\$120,411.64	\$120,411.64	\$0.00
5.	Thompson Pipe Group (Invoice 99012022)		\$134,649.06	\$134,649.06	\$0.00
6.	Thompson Pipe Group (Invoice 99012046)		\$94,922.84	\$94,922.84	\$0.00
7.	Hartwell (Invoice 23-095) August		\$445,280.00		\$445,280.00
8.	Hartmann (Invoice 734366) August		\$27,840.40	\$27,840.40	\$0.00
9.	Hayes (Invoices 1019-365,364,363,362)		\$168,991.20	\$168,991.20	\$0.00
10.	Hayes (Invoices 1019-357,359,360,361)		\$168,578.20	\$168,578.20	\$0.00
11.	Hayes (Invoice 1016161) August		\$279,007.00	\$109,007.00	\$170,000.00
12.	Hayes (Invoices 1018-568,585,1019018)		\$178,772.50	\$178,772.50	\$0.00
13.	Hayes (Invoices 1019-366,367,656,657,658)		\$211,264.20	\$211,264.20	\$0.00
14.	Thompson (Invoice 99012124) September		\$38,471.16	\$38,471.16	\$0.00
15.	Thompson (Invoices 99012188, 12195, 12210, 12225) September		\$377,626.72	\$377,626.72	\$0.00
16.	Thompson (Invoices 99012227, 12245) September		\$192,361.83	\$192,361.83	\$0.00
17.	Hayes (Wicker) September		\$180,422.20	\$180,422.20	\$0.00
18.	Hartman (Invoices 735835, 735282) September		\$36,752.80	\$36,752.80	\$0.00
19.	Hayes (Invoices 1022951, 1020930) September		\$81,553.95	\$81,553.95	\$0.00
20.	GEO Solutions (October Invoice)		\$20,870.30	\$20,870.30	\$0.00
21.	Huber (October Invoice)		\$34,018.00		\$34,018.00
22.	Hayes (October Invoices 1028925, 927, 929)		\$240,060.00	\$90,060.00	\$150,000.00
23.	Hayes (October Invoices 1028934, 937)		\$120,960.00	\$75,960.00	\$45,000.00
24.	H&K Electric (Oct Invoices 1014320, S8512171.001)		\$48,634.00	\$10,634.00	\$38,000.00
25.	Pump Solutions (October Invoice 101112)		\$13,026.00		\$13,026.00
26.	Hartman (Nov. Invoices 745559,745560,745607)		\$76,175.68	\$76,175.68	\$0.00
27.	Hayes Pipe (Nov. Invoices 1034105, 1034460, 1032242, 1032203)		\$157,814.00	\$27,814.00	\$130,000.00
28.	Hayes Pipe (Nov. Invoices 103303, 1031047, 1031060)		\$152,205.05	\$27,205.00	\$125,000.05
29.	Pump Solutions (Nov. Invoice 2023-11138)		\$21,000.00		\$21,000.00
30.	Aqua Aerobics (Dec. Invoice 1040175)		\$1,175,247.68		\$1,175,247.68
31.	Saveco (Dec. Invoice WEC221194)		\$579,500.00		\$579,500.00
32.	Saveco (Dec. Invoice WE221194-SU)		\$30,500.00		\$30,500.00
33.	Hayes (Dec. Invoice 1037627)		\$139,443.00	\$9,443.00	\$130,000.00
34.	Hayes (Dec. Invoice 1038881)		\$38,086.00	\$38,086.00	\$0.00
35.	Hayes (Jan. Invoice 1040085)		\$176,506.00	\$6,506.00	\$170,000.00
36.	Hayes (Jan. Invoice 1039532, 1039533)		\$58,401.00	\$0.00	\$58,401.00
37.	Hartman (Jan. Invoice 750574,750575,750789,750790)		\$65,484.72	\$65,484.72	\$0.00
38.	Hartman (Jan. Invoice 751113)		\$20,623.12	\$20,623.12	\$0.00
39.	Hartman (Feb Invoice 751115,756052,753364,753365)		\$90,324.08	\$90,324.08	\$0.00
40.	Hartman (Feb Invoice 753743,753744,754064,754065)		\$75,671.68	\$55,671.68	\$20,000.00
41.	Hartman (Feb Invoice 754364,754365,754716)		\$70,901.42	\$70,901.42	\$0.00
42.	Hayes Pipe (Feb Invoice 1046404,1046406,1047532)		\$86,583.00	\$6,583.00	\$80,000.00
43.	Seguin (Feb Invoice 2301102,2301103)		\$161,560.00		\$161,560.00
44.	Walker (Feb Invoice 025524)		\$179,236.00		\$179,236.00
45.	Newman Regency (Mar Invoice 2260B18166)		\$537,916.00		\$537,916.00
46.	Evoqua (Apr Invoice 906415912)		\$781,850.00		\$781,850.00
47.	EDI (Apr Invoice 304498)		\$155,000.00		\$155,000.00

Item	Description	Received this Period	Original Invoice Amount	Amount Installed to Date	Balance on Hand (\$)
48.	Pump Solutions (Apr Invoice 2024-0332)		\$399,807.00		\$399,807.00
49.	Sequin Fabricators (Apr Invoice 2301104)		\$171,538.00	\$11,538.00	\$160,000.00
50.	Aqua Aerobics (May Invoice 1041946))		\$187,085.32		\$187,085.32
51.	Walker (May Invoice 025650)		\$173,250.00		\$173,250.00
52.	Pump Solutions (May Invoice 20240414)		\$117,000.00		\$117,000.00
53.	Hayes Pipe (May Invoices 1055460, 1055902, 1053952, 1056394)		\$61,029.00		\$61,029.00
54.	Seguin (May Invoice 2301105)		\$47,000.00		\$47,000.00
55.	Hartmann (May Invoices 761841, 763623)		\$18,000.63		\$18,000.63
56.	Hartman (Jun Invoice 766290)		\$5,771.00	\$5,771.00	\$0.00
57.	Municipal Valve & Equip (Jun Invoice 30777)		\$7,200.00		\$7,200.00
58.	H&K Electric (Jun Invoice S9292708.001)		\$566,351.28		\$566,351.28
59.	Inovair (Jul Invoice 373781)		\$345,042.00		\$345,042.00
60.	CED - H&K (Aug Inv. 1014288,10143091014320,13276.60)	\$91,315.53			\$91,315.53
61.	Crawford-H&K (Aug Inv. 12117917.003,12117918.002,12117919.002,12219293.02)	\$49,864.72			\$49,864.72
62.	Elliott- H&K (Aug Inv. 30-98792-01)	\$12,710.30			\$12,710.30
63.	Hartmen (Aug Inv. 775274,774504)	\$50,674.73			\$50,674.73
64.	Hayes Pipe (Aug Inv. 1072177, 1072898, 1076853)	\$23,290.00			\$23,290.00
65.	Huber (Aug Inv. 1110007747)	\$125,000.00			\$125,000.00
66.	Lindsey - H&K (Aug Inv. 157819)	\$39,573.00			\$39,573.00
67.	WES - H&K (Aug Inv. 512171.001,8528638.007,8528638.009,8528638.013)	\$48,293.04			\$48,293.04
68.	WES - H&K (Aug Inv. 8528638.017,8528638.021,8528638.027,8601278.001))	\$101,470.70			\$101,470.70

\$7,854,491.98



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Mark Buhman, Police Chief

Department: Police Dept

Subject: Consider an Animal Services Agreement with the City of Pittsburg..

Item Summary:

This is an agreement we have with the City of Pittsburg for animal services.

Recommendation(s):

It is recommended that the agreement be approved.

Attachments:

[City of Pittsburg 20240718 164449](#)

AGREEMENT FOR ANIMAL SERVICES

This agreement made and entered on this 18th day of July, 2024, by and between the **CITY OF MOUNT PLEASANT, TEXAS** (hereinafter called "City") and the **CITY OF PITTSBURG**, Camp County, Texas, (hereinafter called "City of Pittsburg"), an Agreement concerning Animal Services, each acting herein by and through its duly authorized officials. The purpose of this Agreement is to increase the efficiency and the effectiveness of the City and the City of Pittsburg concerning animal control and protection services. This Agreement is entered into by the authority of Chapter 791 "Interlocal Cooperation Contracts", Vernon's Annotated Civil Statutes, Texas Government Code.

WITNESSETH:

WHEREAS, the City of Mount Pleasant operates a department known as Animal Services, operates and maintains a shelter for dogs and cats, and has personnel certified by the State of Texas as Animal Control Officers; and

WHEREAS, the City of Pittsburg desires to provide animal protection services for residents of the City of Pittsburg, this agreement is herein acknowledged and approved.

AGREEMENT

NOW, THEREFORE, in consideration of services provided, it is agreed as follows:

SECTION 1: GENERAL

1. The City will only accept impounded or owner relinquished dogs and cats from the City of Pittsburg under this Agreement. (Dogs and cats shall hereinafter be called "animals.") The City of Mount Pleasant will not accept animals from other entities or areas outside the corporate city limits of the City of Pittsburg.
2. Employees from the City of Mount Pleasant will not respond outside the incorporated city limits of Mount Pleasant to receive any animal(s) from the City of Pittsburg. Animals must be brought to the Mount Pleasant Animal Services Center at 300 Enterprise Way by a City of Pittsburg official.
3. Animals collected by the City of Pittsburg and brought to the Mount Pleasant Animals Services Center will be received during operating hours Monday – Friday 8 a.m. to 5 p.m. No animals will be accepted after business hours when the facility is not operated by an Animal Services employee. If the facility is closed to the public but not closed for delivery under this contract, the delivering official will contact the Animal Services emergency

number for assistance. If no answer, the delivering official will contact the Mount Pleasant Police Department to assist with contacting an Animal Services official for assistance.

4. The City of Mount Pleasant will accept animals that appear to be sick or injured at the request of Pittsburg Animal Control for euthanization processes only.
5. Dangerous dogs impounded by the City of Pittsburg that have bitten or otherwise deemed dangerous will not be accepted by the City.
6. If the owner of the animal is unknown, the City of Pittsburg official who delivers the animal to the City shelter will be required to sign a statement to the fact that the owner of the animal is not known, the animal has not bitten any individual, and that the animal is not suspected of having rabies.
7. City of Pittsburg grants permission to the City to euthanize or place animals for adoption seventy-two (72) hours after delivery to the shelter. Any animal found to be mortally injured or diseased will be euthanized. An owner of an impounded animal who wishes to redeem said animal shall notify and collect the animal at the City Animal Services facility within 72 hours after delivery of the animal. The owner shall comply with all state and Mount Pleasant ordinances, laws, rules and regulations. Prior to redemption of an animal by the owner, the owner must provide proof of current rabies vaccination and pay the City all applicable fees.
8. Upon receipt of an animal by the City of Mount Pleasant, all State and City of Mount Pleasant ordinances, laws, rules and regulations shall apply to the sheltering, adoption, redemption, or euthanization of an animal.
9. Normal animal shelter operating hours for the public will be 10 a.m. to 4 p.m. Monday – Friday (excluding city holidays). The City reserves the right to adjust hours in accordance with appropriate facilitation of animal control and protection operations.

SECTION 2: LIMITATIONS

1. The City will accept animals only to the extent that holding pens are available.
2. At such time that the present facilities are deemed to be inadequate, written notification shall be given to the City of Pittsburg and both parties shall seek appropriate alternatives to alleviate inadequacies.
3. The City of Pittsburg will limit the number of animals to 200 per contract fiscal year (October 1 to September 30) delivered to the City Animal Services Center.

SECTION 3: PAYMENT AND FEES

Agreement for Animal Services

1. The City of Pittsburg shall pay to the City \$3,966 monthly for the services provided under this Agreement. Payments shall be made to the City of Mount Pleasant, without demand, on or before the 15th day of each month, beginning October 1, 2023 after execution of this agreement by both parties.
2. Separately from the monthly fee, The City of Pittsburg agrees to make a separate payment of \$6,297 by October 15 of each year, without demand, to pay for equipment needs for the City of Mount Pleasant Animal Services Facility. Equipment purchases will become the permanent property of the City.
3. Unless specifically stipulated, all fees and payments noted are payable to and will be retained by the City of Mount Pleasant.
4. On each October 1 after the execution of this Agreement and after the first 365 days of the contract, the monthly payment rate shall be subject to increase by the average of the Consumer Price Index (CPI) for the proceeding twelve (12) month period. The CPI shall be based on the index entitled "Dallas – Fort Worth" from the U.S. Department of Labor, Bureau of Labor Statistics publication entitled "Southwest Statistical Summary, Consumer Price Index – for all Urban Consumers (CPI-U)."
5. Payments for services under this Agreement must be made from current revenues available to the paying party.

SECTION 4: INDEMNITY AND HOLD HARMLESS

It is specifically understood between the parties that the City of Pittsburg hereby now agrees, and by these presents does specifically agree, to indemnify and hold harmless the City and its employees and volunteers, from any claims, causes of action, lawsuits or fees, from any person, firm or entity arising out of the performance of this contract to the extent Texas law allows.

SECTION 5: EFFECTIVE DATE

The effective date of this agreement shall be the 1st day of October 2024 and shall be renewed annually as to all provisions of this Agreement.

SECTION 6: TERMINATION/ DEFAULT

1. As used herein, default by either party shall mean failure by either party to comply with any term, covenant, or condition of this agreement which continues for a period of sixty (60) days after written notice thereof by City or City of Pittsburg, or in the case of a default incapable of being cured within sixty (60) days, the failure to commence such cure within

sixty (60) days, or having commenced, the failure thereafter to diligently pursue the curing of such default to completion. Upon an event of default by one party, the other party may terminate this agreement by giving ten (10) days written notice to the other party and terminating party shall have no further obligations under this Agreement, except the payment of any past due monetary obligations owed to the City of Mount Pleasant.

2. This agreement shall remain in effect unless sixty (60) days written notice is given by either entity to the other.

CITY OF MOUNT PLEASANT

BY: _____
Mayor

ATTEST:

Candias Webster, City Secretary



CITY OF PITTSBURG, TEXAS

BY: David Atkinson
Mayor

ATTEST:

Stacy Lovett
Pittsburg City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Mark Buhman, Police Chief

Department: Police Dept

Subject: Consider an Animal Services Agreement with the City of Gilmer.

Item Summary:

This is an agreement we have with the City of Gilmer for animal services.

Recommendation(s):

It is recommended that the agreement be approved.

Attachments:

[20240912093237](#)

AGREEMENT FOR ANIMAL SERVICES

This agreement made and entered on this ___ day of July, 2024, by and between the **CITY OF MOUNT PLEASANT, TEXAS** (hereinafter called "City") and the **CITY OF GILMER**, Upshur County, Texas, (hereinafter called "City of Gilmer"), an Agreement concerning Animal Services, each acting herein by and through its duly authorized officials. The purpose of this Agreement is to increase the efficiency and the effectiveness of the City and the City of Gilmer concerning animal control and protection services. This Agreement is entered into by the authority of Chapter 791 "Interlocal Cooperation Contracts", Vernon's Annotated Civil Statutes, Texas Government Code.

WITNESSETH:

WHEREAS, the City of Mount Pleasant operates a department known as Animal Services, operates and maintains a shelter for dogs and cats, and has personnel certified by the State of Texas as Animal Control Officers; and

WHEREAS, the City of Gilmer desires to provide animal protection services for residents of the City of Gilmer, this agreement is herein acknowledged and approved.

AGREEMENT

NOW, THEREFORE, in consideration of services provided, it is agreed as follows:

SECTION 1: GENERAL

1. The City will only accept impounded or owner relinquished dogs and cats from the City of Gilmer under this Agreement. (Dogs and cats shall hereinafter be called animals.) The City of Mount Pleasant will not accept animals from other entities or areas outside the corporate city limits of the City of Gilmer.
2. Employees from the City of Mount Pleasant will not respond outside the incorporated city limits of Mount Pleasant to receive any animal(s) from the City of Gilmer. Animals must be brought to the Mount Pleasant Animal Services Center at 300 Enterprise Way by a City of Gilmer official.
3. Animals collected by the City of Gilmer and brought to the Mount Pleasant Animals Services Center will be received during operating hours Monday – Friday 8 a.m. to 5 p.m. No animals will be accepted after business hours when the facility is not operated by an Animal Services employee. If the facility is closed to the public but not closed for delivery under this contract, the delivering official will contact the Animal Services emergency

number for assistance. If no answer, the delivering official will contact the Mount Pleasant Police Department to assist with contacting an Animal Services official for assistance.

4. The City of Mount Pleasant will accept animals that appear to be sick or injured at the request of Gilmer Animal Control for euthanization processes only.
5. Dangerous dogs impounded by the City of Gilmer that have bitten or been otherwise deemed dangerous will not be accepted by the City.
6. If the owner of the animal is unknown, the City of Gilmer official who delivers the animal to the City shelter will be required to sign a statement to the fact that the owner of the animal is not known, the animal has not bitten any individual, and that the animal is not suspected of having rabies.
7. City of Gilmer grants permission to the City to euthanize or place animals for adoption seventy-two (72) hours after delivery to the shelter. Any animal found to be mortally injured or diseased will be euthanized. An owner of an impounded animal who wishes to redeem said animal shall notify and collect the animal at the City Animal Services facility within 72 hours after delivery of the animal. The owner shall comply with all state and Mount Pleasant ordinances, laws, rules and regulations. Prior to redemption of an animal by the owner, the owner must provide proof of current rabies vaccination and pay the City all applicable fees.
8. Upon receipt of an animal by the City of Mount Pleasant, all State and City of Mount Pleasant ordinances, laws, rules and regulations shall apply to the sheltering, adoption, redemption or euthanizing an animal.
9. Normal animal shelter operating hours for the public will be 10 a.m. to 4 p.m. Monday – Friday (excluding city holidays). The City reserves the right to adjust hours in accordance with appropriate facilitation of animal control and protection operations.

SECTION 2: LIMITATIONS

1. The City will accept animals only to the extent that holding pens are available.
2. At such time that the present facilities are deemed to be inadequate, written notification shall be given to the City of Gilmer and both parties shall seek appropriate alternatives to alleviate inadequacies.
3. The City of Gilmer will limit the number of animals to 200 per contract fiscal year (October 1 to September 30) delivered to the City Animal Services Center.

SECTION 3: PAYMENT AND FEES

Agreement for Animal Services

1. The City of Gilmer shall pay to the City **\$3,298** monthly for the services provided under this Agreement. Payments shall be made to the City of Mount Pleasant, without demand, on or before the 15th day of each month, beginning October 1, 2024 after execution of this agreement by both parties.
2. Separately from the monthly fee, The City of Gilmer agrees to make a separate payment of **\$6,297** by October 15 of each year, without demand, to pay for equipment needs for the City of Mount Pleasant Animal Services Facility. Equipment purchases will become the permanent property of the City.
3. Unless specifically stipulated, all fees and payments noted are payable to and will be retained by the City of Mount Pleasant.
4. On each October 1 after the execution of this Agreement and after the first 365 days of the contract, the monthly payment rate shall be subject to increase by the average of the Consumer Price Index (CPI) for the proceeding twelve (12) month period. The CPI shall be based on the index entitled "Dallas – Fort Worth" from the U.S. Department of Labor, Bureau of Labor Statistics publication entitled "Southwest Statistical Summary, Consumer Price Index – for all Urban Consumers (CPI-U)."
5. Payments for services under this Agreement must be made from current revenues available to the paying party.

SECTION 4: INDEMNITY AND HOLD HARMLESS

It is specifically understood between the parties that the City of Gilmer hereby now agrees, and by these presents does specifically agree, to indemnify and hold harmless the City and its employees and volunteers, from any claims, causes of action, lawsuits or fees, from any person, firm or entity arising out of the performance of this contract to the extent Texas law allows.

SECTION 5: EFFECTIVE DATE

The effective date of this agreement shall be the 1st day of October 2024 and shall be renewed annually as to all provisions of this Agreement.

SECTION 6: TERMINATION/ DEFAULT

1. As used herein, default by either party shall mean failure by either party to comply with any term, covenant, or condition of this agreement which continues for a period of sixty (60) days after written notice thereof by City or City of Gilmer, or in the case of a default incapable of being cured within sixty (60) days, the failure to commence such cure within

sixty (60) days, or having commenced, the failure thereafter to diligently pursue the curing of such default to completion. Upon an event of default by one party, the other party may terminate this agreement by giving ten (10) days written notice to the other party and terminating party shall have no further obligations under this Agreement, except the payment of any past due monetary obligations owed to the City of Mount Pleasant.

2. This agreement shall remain in effect unless sixty (60) days written notice is given by either entity to the other.

CITY OF MOUNT PLEASANT

BY: _____
Mayor

ATTEST:

Candias Webster, City Secretary

CITY OF GILMER, TEXAS

BY: *Tim Maulsby*
Mayor

ATTEST:

Mary Bullock
Gilmer City Secretary





AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Lynn Barrett, Director of Development Services

Department: Planning

Subject: Hold a public hearing and Consider a request from Steven M. Capps Properties, LTD for the approval of a zoning change from FD (Future Development District) to SF-1 (Single-Family Residential District), for property being part of 32.58 acres situated in the John H. Ore Survey, Abstract No. 432 and conveyed as Tract One and also encompassing the 11 lots comprising Deer Park Estates Blk A, located generally north of N. Jefferson Avenue and south of NW CR 35 in the city of Mount Pleasant, Titus County, Texas.

Item Summary:

An application has been submitted by Steven Capps [for the approval of a zoning change from FD \(Future Development District\) to SF-1 \(Single-Family One Residential District\) for property being part of 32.58 acres situated in the John H. Ore Survey, Abstract No. 432 and](#) conveyed as Tract One and also encompassing the existing 11 lots comprising Deer Park Estates Blk A at the northern boundary of the city.

Financial Impact:

NA

Recommendation(s):

Staff Recommends

Attachments:

[20240911162625929](#)

CITY OF MOUNT PLEASANT

CITY COUNCIL MEMORANDUM

PLANNING DEPARTMENT

TO: Mayor and City Council
CC: Greg Nyhoff, Interim City Manager

FROM: Lynn Barrett, Director of Development Services
DATE: September 17, 2024
SUBJECT: Zoning Change: From FD (Future Development District) to SF-1 (Single-Family One Residential District)

An application has been submitted by Steven Capps for the approval of a zoning change from FD (Future Development District) to SF-1 (Single-Family One Residential District) for property being part of 32.58 acres situated in the John H. Ore Survey, Abstract No. 432 and conveyed as Tract One and also encompassing the existing 11 lots comprising Deer Park Estates Blk A at the northern boundary of the city.

The subject property is generally located north of N. Jefferson Avenue and south of NW CR 35. A request for voluntary annexation was brought in 2022 on the described 512.9-acres of land. It was subsequently annexed under Ordinance No. 2022-10 and zoned as FD (Future Development District), a temporary classification until permanent zoning is established. A final plat on the 11 lots encompassed in this rezoning was then approved as Phase 1 last year by City Council with 1 acre lots, the minimum allowed under the Future Development designation. Several lots had been sold and those owners are signatories to this rezoning request.

A preliminary plat approved by City Council last year laid out proposed lots in Phase Two of less than one (1)-acre in area and were planned to connect to the City's sanitary sewer system at the time of construction of the single-family home sites. That preliminary plat was for 41 single-family lots to come when approved in August of 2023. A final plat was also approved of the 11 existing lots. A future sewer line is planned to service the area. Water service is available.

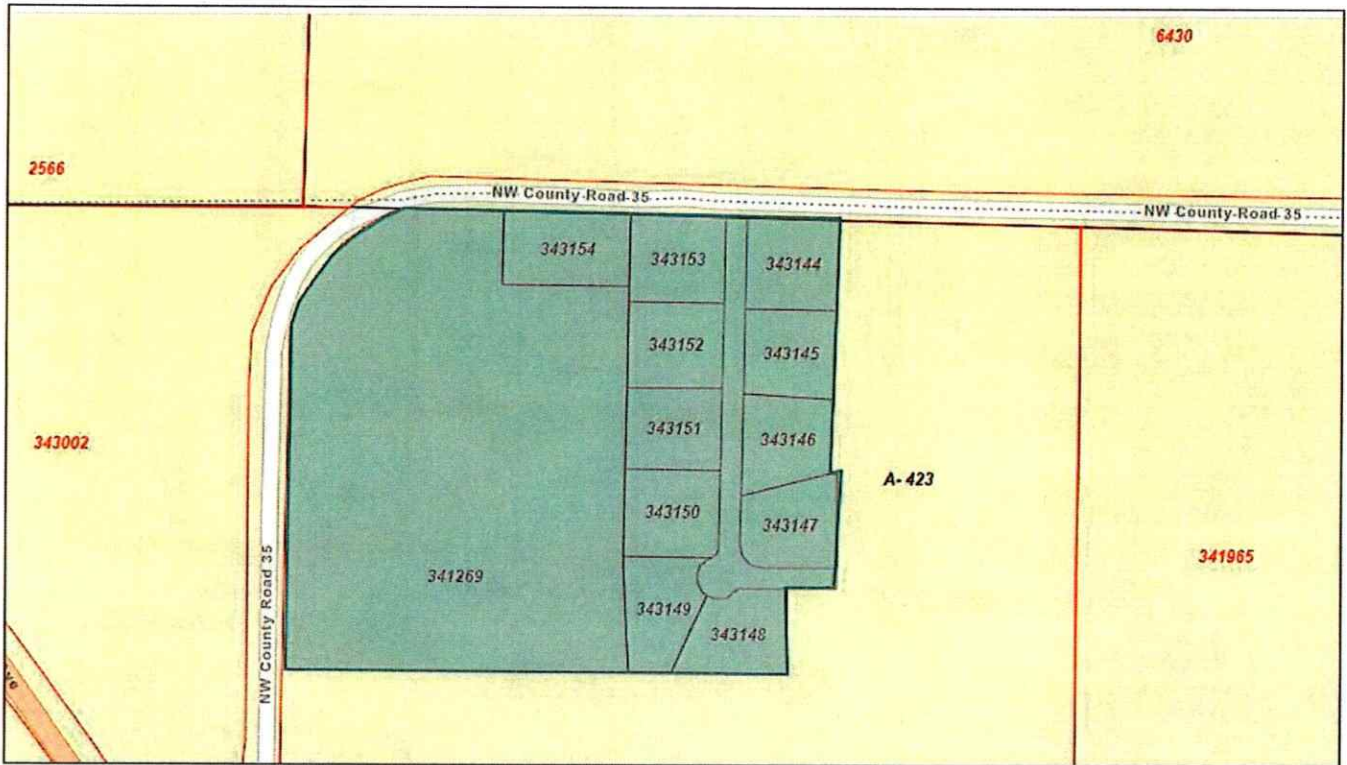
The Future Land Use Plan designates this area as Community Residential which is characterized by single-family detached homes with lot sizes that are typically ¼-acre to 2-acres in size, and retail and commercial land uses that support the neighborhood. The applicant's proposed land uses are compatible with the recommendations of the *Mount Pleasant 2050 Comprehensive Plan*. Staff recommends approval of this rezoning request.

On August 28, 2024, staff mailed 3 public notices to one property owner within 200 feet of the subject property, only one of which was located within the corporate limits of the city. Additionally, the notice was published in the Mount Pleasant Tribune and posted on the City's website as required by state statute. As of the date of this report, staff has not received any notices returned.

The approval of this zoning change request requires approval of a simple majority vote of the City Council pending a recommendation from the Planning and Zoning Commission. Staff will be available at the meeting to answer questions.

P&Z will hear the case at its September 12th meeting and make a recommendation to be presented at the Council meeting. Staff is in agreement with this rezoning request.

Z-2024-08 CASE MAP

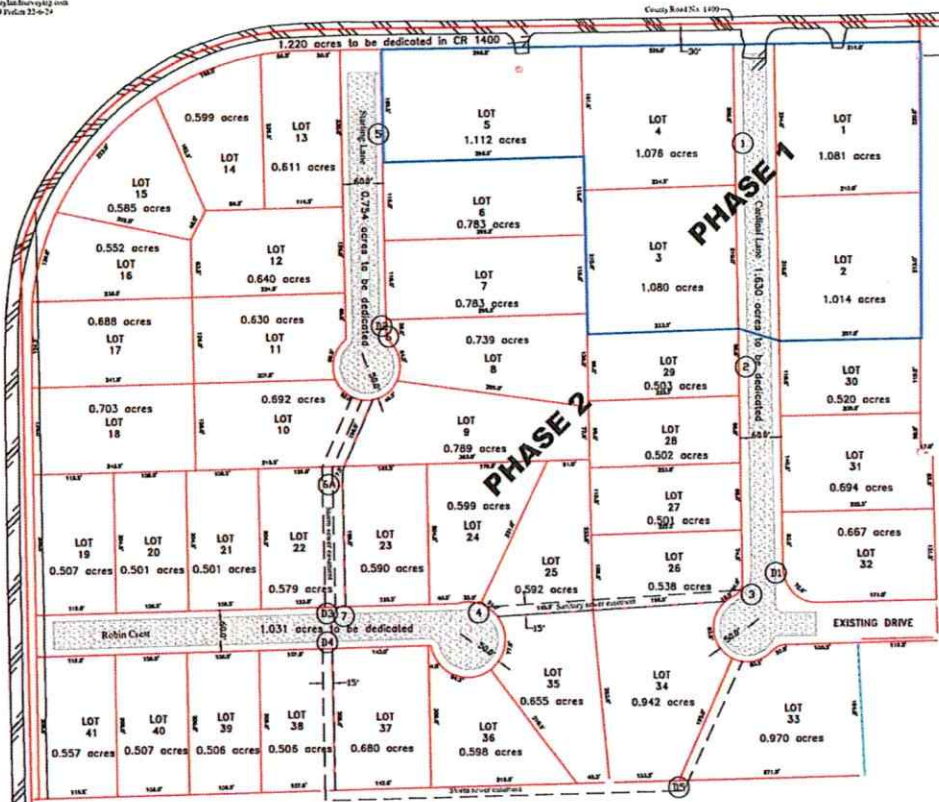
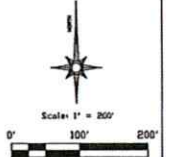


Preliminary Plat/Concept Plan of Deer Park Estates (Phase 1 and Phase 2)

Preliminary - this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.

Jaha W. Dwyer
Registered Professional Land Surveyor No. 6716
Licensed State Land Surveyor
Dwyer Land Surveying, LLC
Farm Registration No. 19756619
PO Box 471
Mount Pleasant, TX 75456
Office: 936-372-0424
Fax: 936-372-0427
Email: jaha@dwyerlandsurveying.com
Job No. 2022-0119 Plats 21-0-24
June 29, 2022

- ① Sanitary sewer manhole number
- ② Storm drain number



STATE OF TEXAS
COUNTY OF TITUS
The Planning Commission of the City of Mount Pleasant, Texas, on this _____ day of _____, A.D. 2022, voted affirmatively to recommend approval of this preliminary plat.

Chairman _____
Attest: _____
City Planner _____

STATE OF TEXAS
COUNTY OF TITUS
The City Council of the City of Mount Pleasant, Texas, on this _____ day of _____, A.D. 2022, voted affirmatively to recommend approval of this preliminary plat.

by Mayor, Tracy Craig, SR. _____
Attest: _____
City Secretary _____

FUTURE DEVELOPMENT

Geosata Design, Inc.
12221 Properties, LTD. 419 Street Center
1620 Shadywood Lane
Houston, Texas 77041
936-363-3400

Engineer
Cowan Engineering, Inc.
17011 CR 190
Dallas, TX 75242
972-911-0070

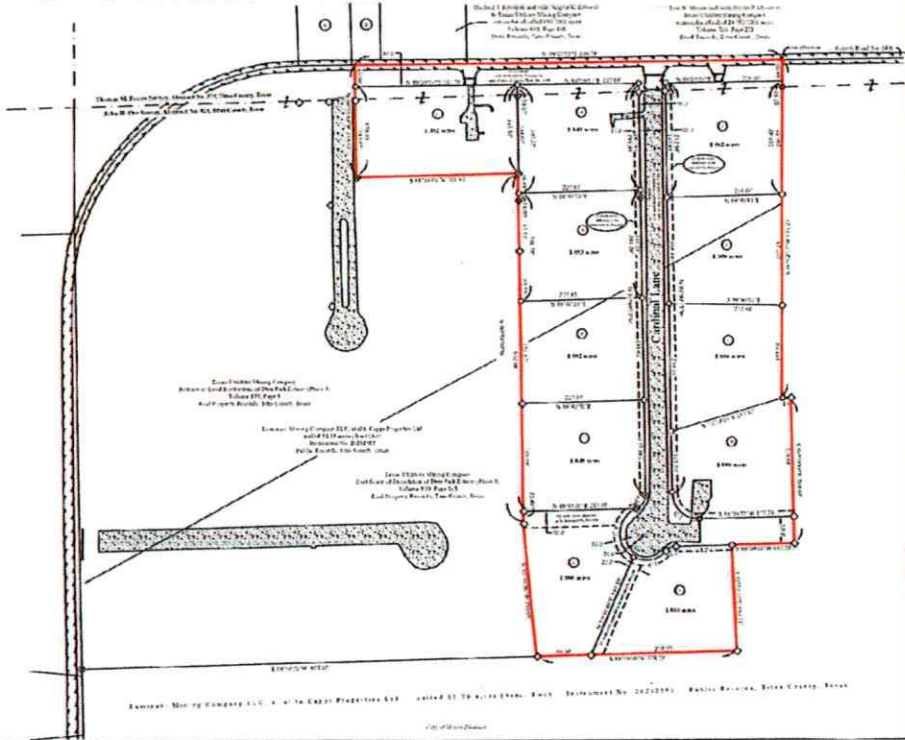
Deer Park Estates (Phase No. One)

#702



REDUCED

- 1. Section 1515 of the Public Health Act, Chapter 151, Subchapter 15.01, Section 1515.01, Code of Laws of the State of Maryland, 1988 Edition, Annotated and Cumulative Supplement through 2007.
- 2. Section 1515 of the Public Health Act, Chapter 151, Subchapter 15.01, Section 1515.01, Code of Laws of the State of Maryland, 1988 Edition, Annotated and Cumulative Supplement through 2007.



20231571 PLAT 10:07:20 on Total Pages: 3 Fee: 121.00
05/04/2023 10:07:20 on Total Pages: 3 Fee: 121.00
Leticia Brogan, County Clerk - Tarrant County, Texas



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Larry McRae, Fire Chief

Department: Fire Dept

Subject: Consider Resolution 2024-12 Adopting Hazard Mitigation Plan and Appoint Hazard Mitigation Coordinator.

Item Summary:

Prior to 2023, the City was included in the Titus County and Adhering Cities Emergency Management Plan (EMP). The EMP consists of the basic plan with 22 Annexes, one of which includes the Hazard Mitigation Plan. After the City was no longer included in the county wide EMP, the city had to develop an EMP for the City which included establishing a Hazard Mitigation Plan for the City. It was decided to take the countywide Hazard Mitigation Plan and update it for just the city and do it in house. The plan was completed and submitted to the Texas Division of Emergency Management (TDEM) and FEMA. It has been approved by TDEM and is in the final stages of approval by FEMA, enough so that they are releasing grant funds to the City.

Financial Impact:

By doing the update in house, it saved the City \$10,000-\$25,000 if the ATCOG or a private firm did the update.

An approved Hazard Mitigation Plan enables the City to accept FEMA grant funding for two generators, one for the Water Treatment Plant and one for the Wastewater Treatment Plant. The grant funding totals \$1,334,396 for the generators and the cost of installation. The City is required to provide a 10% match of \$1,334,396. These funds are budgeted in the utilities fund.

Recommendation(s):

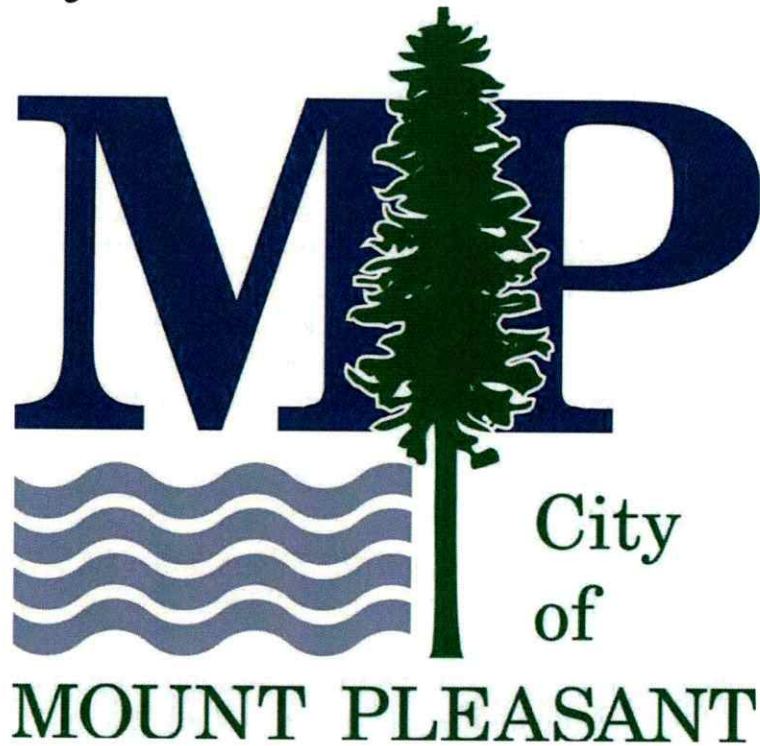
It is recommended that the City Council approve the Hazard Mitigation Plan, and appoint the Fire Chief/Emergency Management Coordinator as the Hazard Mitigation Coordinator.

Attachments:

[2024 Hazard Mitigation Plan-FEMA Approved](#)
[HMP Resolution](#)

HAZARD MITIGATION ACTION PLAN

City of Mount Pleasant



Developed by the City of Mount Pleasant Division of
Emergency Management

September 2024

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PURPOSE

The City of Mount Pleasant's Hazard Mitigation Action Plan (HazMAP) is designed to meet the planning requirements for State, Tribal and Local Mitigation Plans found in the Code of Federal Regulations (CFR) at Title 44, Chapter 1, Part 201 (44 CFR Part 201). Local governments are required to develop a hazard mitigation plan as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects. The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288), as amended, May 2019, provides the legal basis for state, local, and tribal governments to develop and submit a mitigation plan to reduce the impacts from identified natural hazards, risks, and vulnerabilities. Appendix B is reserved for the City Council Resolution, formally adopting the City of Mount Pleasant Hazard Mitigation Action Plan, which occurs after FEMA's conditional approval.

The City of Mount Pleasant for decades was included in the Titus County and Adhering Cities HazMAP. However, with the election of a new County Judge and Commissioner to the Titus County Commissioner's Court the county made the decision to separate from the City and have it's own plan and Emergency Management Coordinator. This City of Mount Pleasant has taken information that applied to the City from the County plan and have added other information which pertains to the City that was not included previously in the County Plan to create the City's HazMAP.

Organization

The City of Mount Pleasant Hazard Mitigation Action Plan is divided into nine sections. Each section is necessary to meet the planning requirements. The City of Mount Pleasant Hazard Mitigation Action Plan sections include:

1. **Introduction:** Describes the purpose and authority of the Hazard Mitigation Action Plan and its organization.
2. **Planning Process:** Provides a description of the planning process the City of Mount Pleasant followed to develop the Hazard Mitigation Action Plan.
3. **Community Profile:** Describes the profile of the City of Mount Pleasant and is a helpful tool in understanding how to best mitigate local hazards.
4. **Risk Overview:** Provides detail on the hazard identification analysis and risk assessment and shows how the Risk Summary (Table 4.5) was developed and hazard ranking.
5. **Hazard Profiles:** Contains the hazard profiles that pose the greatest risk to the City of Mount Pleasant. Each hazard profile contains the location, severity, previous occurrences, probability of future events, impacts and vulnerability of those hazards.
6. **Hazard Mitigation Strategy:** Outlines the City of Mount Pleasant's mitigation strategy, goals and objectives, reports progress on previous mitigation actions and addresses prioritizing mitigation actions.
7. **Hazard Mitigation Actions:** Outlines mitigation actions for the identified hazards.
8. **Plan Maintenance:** Describes the plan maintenance process for how the plan will be monitored, evaluated, incorporated and updated.
9. **Appendix:** Includes the appendix that provides additional information referenced in the plan.

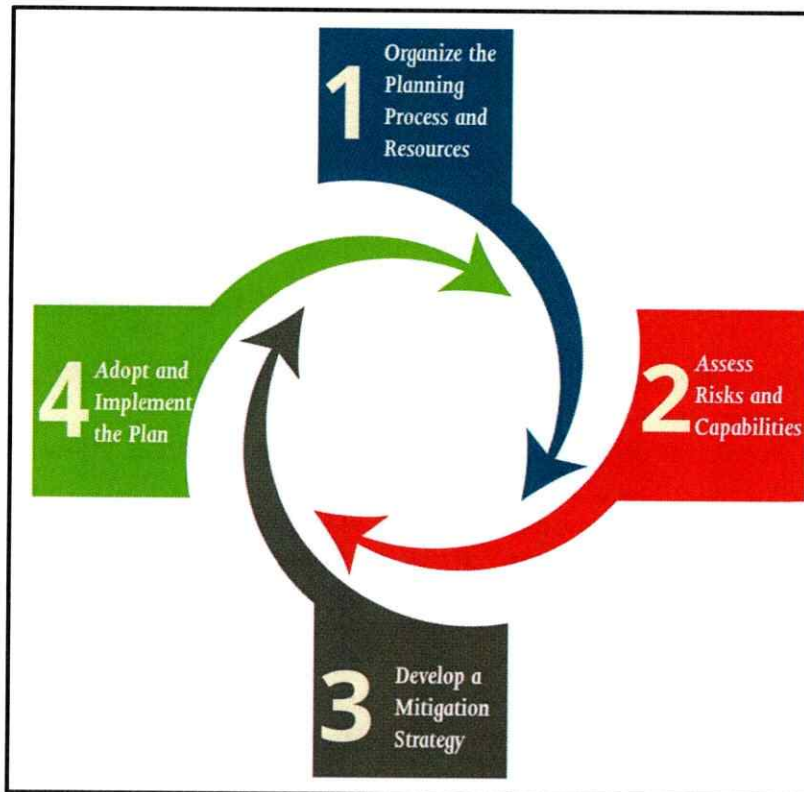
PLANNING PROCESS

The City of Mount Pleasant’s Hazard Mitigation Action Plan was developed based on guidelines published by FEMA and includes four phases depicted in Figure 2.1 below.

At the onset of the planning process, representatives from various city departments, school, utility company, private citizens and interested parties were invited to participate in the HazMAP efforts. These partners included local, regional, and state agencies, private residents, and community-based associations. Involving a variety of planning partners helped ensure a strong foundation for the Hazard Mitigation Action Plan.

Meetings were held with the Hazard Mitigation Planning Team, where risks were assessed, and mitigation goals and actions created. Local and regional contacts also provided information directly to the Planning Team, which was an important aspect to the planning process.

Figure 2.1



Source: Federal Emergency Management Agency

Planning Team

The Planning Team members were identified based on their expertise and authority to implement the mitigation actions. The following are the members of Mount Pleasant's Hazard Mitigation Action Planning Team:

- John Ankrum-*Building Official*
- Lanny Buck-*Engineer*
- David Gonzales-*Director of Development Services*
- Keith Boyd-*Director of Public Works*
- Anthony Rasor-*Director of Utilities*
- Mark Buhman-*Police Chief*
- Ricky Harris-*Assistant City Manager/Director of Parks*
- Larry McRae-*Fire Department/Emergency Management*
- Jenifer Harland-*External Affairs Manager, Southwestern Electric Power Company*
- Hayes Leshner-*Director of Safety and Security Mount Pleasant ISD*
- Wendell Eakins-*Member of the Public*

Mt. Pleasant Fire Chief Larry McRae is the chairman of the Team. Chief McRae has served on the Mt. Pleasant Fire Department since 1976, assuming the position of Fire Chief in 1984 and the Emergency Management Coordinator for the City in 2003 and the Emergency Management Coordinator for the county from 2005 until August 1, 2023. He holds many certifications that prepare him for his job as well as to serve in a leadership role with the team. He has responded to over 10,000 incidents in his career. Chief McRae is well versed in a variety of emergency response procedures as well as having a broad knowledge of the government agencies and departments within the city of Mt. Pleasant and Titus County. In addition to his local responsibilities, he serves as the Team Lead for one of the State's 6 All Hazard Incident Management Teams where he has been deployed to numerous hurricanes, floods, wildfires, etc. across the state to help mitigate those situations which provided valuable experience to apply to local responses. Due to his almost 50-year career in the fire service, all in Mount Pleasant, Chief McRae possesses a vast amount of local institutional knowledge which provided valuable data from a local level regarding hazards and response.

Kick Off and Subsequent Meetings

The kickoff meeting was held on August 31, 2023. The reason for having to establish a plan for the city was discussed as well as using the countywide plan as the basis for the city plan. This initial meeting was an opportunity to inform key department heads and Planning Team members about how the planning process pertained to their distinct roles and responsibilities. Progress of past mitigation activities were discussed, and the process a validating hazard that were included in the countywide plan for inclusion in the city plan as well as evaluating other hazards not included in the countywide plan that might need to be included in the city plan was conducted.

The Planning Team participated in additional meetings and did work outside of the group

meetings. The Planning Team performed the following activities: identified hazards, conducted risk assessments, ranked hazards, developed a public outreach strategy, planned implementation of mitigation actions, assisted in research and gathering information to include in the plan and participated in the draft plan review. The Team will also monitor progress of the updated mitigation actions and will assist with plan updates as needed. The summary of planning meetings is outlined in Table 2.1 and meeting documentation is found in Appendix C.

Table 2.1 - Meeting Summaries

Date	Purpose
August 31, 2023	<ul style="list-style-type: none"> • Kickoff meeting • Why the City is preparing their own plan. • Discussion on hazards to City take from the Countywide Plan • Discussion about the purpose of mitigation and planning process • Reviewed Previous Mitigation Goal Progress and Implementation • Hazard Mitigation Survey Explained
September 29, 2023	<ul style="list-style-type: none"> • Discuss any updates to the plan. • Discuss the lack of attendance at public meetings. • Discuss the timeline for plan approval. • Discuss the results of the survey. • Discuss the SCAN program planned for the future.

Mitigation Review and Development

During the initial kickoff meeting, the Planning Team gave progress reports on all mitigation actions listed in the 2013 Plan that pertained to the City of Mount Pleasant. The Planning Team discussed mitigation actions for the City and updated information, images, data and statistics that related to each mitigation action. Development of the mitigation actions for the 2023 HazMAP was ongoing throughout the planning process. An educational component was conducted at the August 31, 2023 team meeting to ensure Planning Team members were actively considering all mitigation actions for HazMAP. The City’s Capital Improvement Plan, Comprehensive Plan and department budgets were reviewed to determine possible mitigation actions. Planning Team members identified proposed actions, hazard(s) addressed, costs and benefits, the responsible parties, effects on new and existing structures, implementation schedules and potential funding sources. All Mitigation actions identified during the process were made available to the Planning Team for review. In addition, the draft Plan was made available for public review and comment on the City of Mount Pleasant’s website, through the City Secretaries Office and through open public meetings. The Plan was also accessible via the internet and information on how to access it was provided on the City’s website as well as a flyer inserted in water bills sent to all city water customers.

Review of Existing Plans, Plan Integration and Implementation

A variety of existing studies, plans, reports, and technical information were reviewed as part of the planning process. Sources of the information included FEMA, TDEM, and the City of Mount Pleasant.

Other documents, including those from the National Oceanic and Atmospheric Administration (NOAA) that includes the National Climatic Data Center (NCDC), provided previous hazard occurrence data and descriptions of events in the area. Materials from FEMA and TDEM were reviewed for guidance on plan development requirements and utilized in the development of the Plan at all stages. Internally, the City of Mount Pleasant’s Capital Improvement Plan, Comprehensive Plan and Operating Budget were reviewed to identify what mitigating activities the City of Mount Pleasant has currently budgeted to complete.

The annual budget review is an important tool in controlling and executing mitigation goals and objectives. It is this phase where identified mitigation actions may be locally funded. Each action has been assigned to a specific department that is responsible for tracking and implementing the mitigation actions explained in Section 7. A funding source and implementation timeline are included for department use. The timelines will be impacted and partially directed by the City’s comprehensive planning process, Capital Improvement Plan, budgetary constraints, community needs, and any additional funding sources obtained including grant fund.

Capability Assessment

The Planning Team identified current capabilities for completing and implementing hazard mitigation actions. Members verified all planning/regulatory, administrative/technical, financial, and educational capabilities were included in the document for all City of Mount Pleasant departments. The Regulatory and Capabilities Tool Assessment (Figure 2.4) describes policies, programs, resources, codes, and ordinances to accomplish hazard mitigation through the listed departments.

**Figure 2.2 – Regulatory and Capabilities
Tool Assessment**

Regulatory Tools (Ordinances, Codes, Plans)	Additional Information
Comprehensive / Master Plan	<ul style="list-style-type: none"> • Mount Pleasant 2050 Comprehensive Plan
Local Emergency Operations Plans	<ul style="list-style-type: none"> • City of Mount Pleasant Emergency Operations Plan
Building Code	<ul style="list-style-type: none"> • Adopted 2018 International Building Code
Fire Department ISO Rating	<ul style="list-style-type: none"> • ISO Rating 3

Expanding and Improving

The City of Mount Pleasant is progressive and forward thinking, continually expanding and improving existing policies and programs for the wellbeing of the community. New Federal regulations and best practices are adopted through various ordinances to strengthen current policies. The City Council and City Manager address the budget, policies, regulations, and codes, hire staff, approve plans, and determine the direction of the city overall. The ability to implement and approve mitigation actions, expand existing mitigation actions, and integrate mitigation into existing policies and programs is a function of this group.

Stakeholder and Public Involvement

Stakeholders provide an essential service in hazard mitigation planning. Therefore, throughout the planning process, local government, members of community groups and local businesses were encouraged to participate in surveys and public meetings. In addition to the public outreach campaign, the City of Mount Pleasant sought input on the HazMAP from its neighboring jurisdictions. Table 2.2 below lists the individuals contacted and method of contact. All input received was implemented into the plan.

Table 2.2

Organization	Name and Title	Contact Method
Camp County	David Abernathy-Mayor of Pittsburg	Email
Morris County	Brandon Singletary, EMC	Email
Red River County	Rocky Tolison, EMC	Email
Franklin County	Tim Dail, EMC	Email
Titus County	Jerry Ward, EMC	Email

Input from individual residents representing the whole community provided the Planning Team with a greater understanding of local concerns and increases the likelihood of successfully implementing mitigation actions. The City of Mount Pleasant incorporated several methods to engage the public throughout the planning process, prior to official Plan approval and adoption. These methods included a public survey, posting information to the city’s website, designated point of contact for HazMAP questions and comments, open public meetings, open access to plan for review during all city business hours during the planning process and inclusion of the public on the Planning Team.

An informational flyer was developed explaining how to participate with the plan review and complete the survey. This flyer was inserted into the October 10th water bills and mailed to every Mount Pleasant water customer. This provided information to each household on multiple ways to provide hazard mitigation input. A QR code was placed on the flyer that allowed citizens to scan the code to be automatically redirected to the survey. In addition to mailing flyers, the survey was circulated to a wide audience through all available channels that included:

- Distribution of a QR code that provides access to the survey and mitigation information electronically via City of Mount Pleasant’s website and Facebook page.
- Paper copies were made available at City Hall, Central Fire Station and library in English and Spanish providing a manual process for feedback and input.
- Residents were also able to request a paper copy of the survey from the HazMAP point of contact.

The survey included 3 questions and was available in English and Spanish. 103 surveys were completed.

The purpose of the survey was to obtain public input during the planning process to determine which hazard they had been affected by while in Mount Pleasant and to provide their opinion on which the hazard presented the highest and second highest threat to the City.

The results of the survey are found in Table 4.1.

Public meetings were held on September 11, 2023 and September 18, 2023 to provide the public the ability to meet with team members to further discuss their thoughts/opinions on the hazards, however, no one from the public attended the meetings.

Throughout the process of creating the Hazard Mitigation Action Plan, updates were made to the City of Mount Pleasant website (www.mpcity.net). Public outreach documentation is located in Appendix D.

COMMUNITY PROFILE

Mount Pleasant is the county seat and largest city in Titus County Texas. It is located sixty-one miles southwest of Texarkana and 118 miles east of Dallas at the junction of Interstate 30, U.S. Highway 271, U.S. Hwy 67 and State Highway 49. As of the 2021 census, Mount Pleasant's population was 16,079.

The planning area for this Hazard Mitigation Action Plan includes the City of Mount Pleasant incorporated area which is shown on the map in Appendix A. The City of Mount Pleasant is primarily located in south central area of Titus County in Northeast Texas. The area covered by the City is 15.6 square miles, which is approximately 3.9% of the entire area of Titus County.

Planning Area

The Hazard Mitigation Action Planning Area is the entire City of Mount Pleasant.

Population

The City of Mount Pleasant continues to grow each year. The City of Mount Pleasant is the second largest city in Titus County. Table 3.1 represents the City of Mount Pleasant’s population change from 1990 to July 2021.

Table 3.1 – City of Mount Pleasant Population

Year	1990	2000	2010	2015	2021
Population	12,497	14,180	15,564	16,114	16,079

Source: United States Census Bureau, 2021 Decennial Census

Community Features and Considerations

The Titus County Appraisal District Estimated Values Report for the City of Mount Pleasant will be used to establish an accurate inventory of the types of buildings within the City of Mount Pleasant. Table 3.2 shows the number of parcels, estimated market value, and taxable value for commercial property, business personal property, residential property, and the combined totals for all three separate categories.

**Table 3.2 Certified Estimated Values Report (EVR)
July 2023 for tax year 2023**

Type of Building	Parcels	Market Value	Taxable Value
Commercial	859	\$339,571,990	\$339,570,671
Business Personal Property	734	\$120,063,266	108,997,336
Residential	4,469	\$829,357,967	\$580,541,866
Grand Total	6,062	\$1,288,993,223	\$1,029,109,873

Source: Titus County Appraisal District

Transportation

The City of Mount Pleasant offers many transportation opportunities. Active transportation options include Interstate 30, railroads, highways, and an airport.

There are four highways and thoroughfares that serve the City of Mount Pleasant: Interstate 30, US Highways 271 ,49, and 67.

The Union Pacific Railroad passes through Mount Pleasant on a north/south axis.

Lifeline Utility Systems

The City of Mount Pleasant owns and operates a state-of-the-art wastewater treatment facility. The City is in process of a \$40 million expansion project for the facility which will add an additional 2.1 million gallons per day increasing the total capacity of the facility to 5 million gallons per day.

Mount Pleasant also operates two water treatment facilities. One is located on Interstate 30, within the city, with a 12 million gallon a day capacity and the Lake Bob Sandlin facility located on County Road 2300 with a 5 million gallon per day capacity for a total capacity of 17 million gallons a day.

Economic Elements

The labor force within the City of Mount Pleasant stands at 7,974 according to the City of Mount Pleasant’s Economic Development Corporation. The unemployment rate for the City as of June 2023 is 4.5%. The Pilgrim’s Pride is the largest employer within the City, employing 2,450. The top ten major employers are listed in Table 3.3.

Table 3.3 Top Ten Major Employers

Employer	Number of Employees
Pilgrims	2,450

Priefert Mfg.	942
Mount Pleasant ISD	862
Titus Regional Medical Center	640
Diamond C Trailer	530
Big-Tex Trailers	520
Walmart	246
Newl Weds Foods	219
City of Mount Pleasant	165
Guaranty Bank & Trust	139

Source: City of Mount Pleasant Economic Development Corporation

Future Development Considerations

The City of Mount Pleasant is legally required to have and maintain a comprehensive plan. Mount Pleasant's first comprehensive plan was developed in the early 2000's. A second plan was developed in July 2022 and will be periodically updated. The current comprehensive plan addresses the community's future through 2050. This HazMAP has been revised to reflect not only infrastructure and residence development, which has been minimal but also reflects the changes in hazards that now greatly affect the City. No significant changes in development have occurred in the past ten years in Mount Pleasant. Therefore, the vulnerability to all hazards is unchanged.

The future land use map from the City's Comprehensive plan is in Appendix A.

RISK OVERVIEW

Hazard Identification and Analysis

This section begins the risk assessment. The purpose of this section is to provide background information for the hazard identification and risk analysis process. Section five provides a hazard profile for each of the Planning Team’s identified hazards for the City of Mount Pleasant. Each hazard profile includes a description of the hazard, location, severity, previous occurrences, probability of those hazards occurring in the future, impacts and summary of vulnerability to each hazard.

The 18 FEMA Natural Hazards listed in the National Risk Index were evaluated for Mount Pleasant. Avalanche, Coastal Flooding, Tsunami, and Volcanic Activity are not risks for Mount Pleasant. Landslides, Earthquakes, Hurricanes, Wildfires, and Riverine Flooding have a very low to relatively low risk to Mount Pleasant and were not deemed enough of a risk to Mount Pleasant to be included in this plan. Hail and lightning occur as part of Severe Thunderstorms, so they are not listed as separate hazards.

Based on this analysis and historical occurrences that have impacted Mount Pleasant as well as what was included in the Countywide Plan in which Mount Pleasant was a part of in the past, the Team identified 8 natural and human-caused hazards that pose risk to Mount Pleasant, Texas. Those hazards are listed below.

Flash Flooding	Power Outage
Tornado	Infrastructure/Communications Failure
Severe Winter Weather/Extreme Cold	Extreme Heat
Severe Thunderstorm/High Winds	Drought

Because the City of Mount Pleasant has limited funding, the Planning Team prioritized the hazards that have the greatest risk and impact to the City. As additional funding becomes available, the Planning Team will reassess the list of hazards.

The Planning Team evaluated hazards identified in the countywide plan in 2013 and determined which of the hazards pose a threat to the City and would be included in the City’s plan as well as determining what other hazards, if any, would pose a threat to the City that would need to be included in the City’s Plan.

Acknowledgement: Climate Change

Climate change includes both global warming and its impacts on Earth's weather patterns. Climate change has the potential to impact citizens due to increased flooding, extreme heat, more disease, and economic loss. With increasing global surface temperatures, the possibility of more droughts and increased intensity of storms will likely occur. Mitigation strategies include retrofitting buildings to make them more energy efficient; adopting renewable energy sources like solar, wind and small hydro; helping cities develop more sustainable transport such as bus rapid transit, electric vehicles, and biofuels; and promoting more sustainable uses of land and forests.

Hazard Ranking

Listed are the 8 hazards that were identified from the result of the hazard assessment. These are the hazards that will be addressed in the Hazard Mitigation Action Plan. FEMA “recognizes that a comprehensive strategy to mitigate the nation’s hazards cannot address natural hazards alone” and “that natural events can trigger technological disasters.” Technological hazards are distinct from natural hazards primarily in that they originate from human activity.

- Flash Flooding
- Tornado
- Severe Winter Weather/Extreme Cold
- Severe Thunderstorms/High Winds
- Power Outages
- Infrastructure/Communications Failure
- Extreme Heat
- Drought

The Planning Team estimated the potential impact each hazard would have on our community. These areas include Location, Probability, Human Impact, Business Impact, Preparedness, Internal Repose and External Response.

Each Planning Team member was asked to base their responses on their experience. Definitions of the parameters were provided for each impact type and level. These definitions are also located in Table 4.3

- The Public was asked which hazard they had been impacted by while in Mount Pleasant. They were also asked which hazard they thought was the highest and second highest threat to their neighborhood. The result of the survey is shown in Table 4.1
- The Community Risk and Impact Assessment also assessed the Severity of Impact, Table 4.3, each hazard may have on the City of Mount Pleasant and further prioritized the hazards to develop relevant mitigation actions.
- The Public Ranking represented in the Risk Summary table, Table 4.1, was derived from the results of the public survey.

The combined analysis is shown in the Hazard Risk Summary in Table 4.4 (Frequency, Severity of Impact, Risk Score, and Risk Ranking.)

Table 4.1

Hazard	Impacted while in Mount Pleasant	Highest impact to Mount Pleasant	2nd Highest Impact To Mount Pleasant
Power Outages	100	51	16
Severe Thunderstorm/ High Winds	87	23	25
Tornado	28	16	17
Extreme Heat	82	7	18
Severe Winter Weather/Extreme Cold	80	3	13
Infrastructure/ Communications Failure	32	3	5
Flash Flooding	30	1	7
Drought	63	1	3
Other	3	1	2

Table 4.2 - Hazard Frequency Ranking

Frequency	Probability Definition
Highly Likely	Event is probable in the next year.
Likely	Event is probable in the next 3 years.
Occasional	Event is probable in the next 6 years.
Unlikely	Event is probable in the next 10 years.

Table 4.3 - Severity of Impact

<i>Substantial</i>	Multiple deaths or complete shutdown of critical facilities and services for 1 week or more or more than 50% of property or residents impacted.
<i>Major</i>	Multiple injuries and/or illness or complete shutdown of critical facilities/services for at least one or more days but less than a week or more than 25% of property or residents impacted.
<i>Minor</i>	Injuries and/or illnesses do not result in permanent disability or critical facilities and services modified or more than 10% of property or residents impacted.
<i>Limited</i>	Injuries and/or illnesses that are treatable with first aid and or; minor quality of life lost or no shutdown of critical facilities and services less than 5% of property or residents impacted.

Table 4.4 - Hazard Risk Summary

Hazard	Frequency	Severity of Impact	Risk Ranking
Tornado	Highly Likely	Substantial	High
Power Outages	Highly Likely	Major	High
Severe Winter Weather/Extreme Cold	Highly Likely	Major	High
Communications Failure/Infrastructure Failure	Highly Likely	Major	High
Severe Thunderstorms/Damaging Winds	Highly Likely	Major	High
Drought	Likely	Limited	Low
Flash Flood	Highly Likely	Limited	Low
Extreme Heat	Likely	Minor	Low

HAZARD PROFILES

FLASH FLOODING

Hazard Description

Floods are the most prevalent hazard in the United States. A flood is defined as two or more acres of dry land or two or more properties that are covered by water temporarily. The type of flooding we have in Mount Pleasant is Flash Flooding. Four types of floods that do not affect Mount Pleasant are river, inland, coastal floods, and storm surges.

A river flood occurs when water levels rise over the top of riverbanks due to excessive rain or persistent thunderstorms over the same area for extended periods.

Inland flooding occurs when moderate precipitation accumulates over several days where intense precipitation falls over a short period.

A flash flood is caused by heavy or excessive rainfall in a short period, generally less than six hours. Flash floods are usually characterized by raging torrents after heavy rains that rip through riverbeds and urban streets. They can occur within minutes or a few hours of excessive rainfall. They can also occur when no rain has fallen in the area or after a levee or dam has failed. Figure 5.1 shows one of the locations in Mount Pleasant (#1 on the Flood Plain Map in Appendix 1) where flash flooding covers the roadways and, in some cases, makes them impassable. This location is at the intersection of South Edwards and Alabama streets. Flash floods are particularly dangerous for motorists. They do not understand the danger of driving into the water. It also impacts 1st Responders who, in many instances, must rescue the people who drive into the water. Home sites, parking lots, buildings, and roadways all decrease the surface area of soil on the Earth's surface available for water infiltration into the soil.

Figure 5.1



Mount Pleasant has a flood plain map shown in Appendix A. **The City of Mount Pleasant Building**

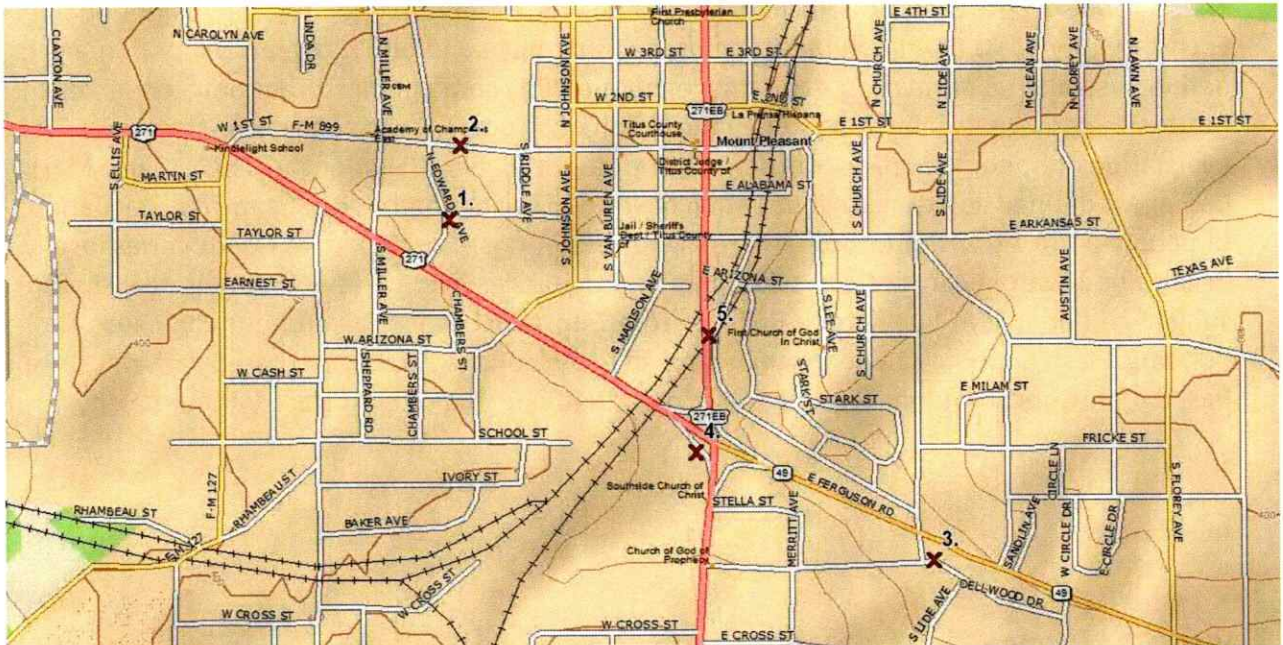
Official is the designated position to monitor new construction to prevent anyone from developing in low areas. The city is taking positive steps to remain in compliance such as debris removal from creeks and streams that block water flow which increases flooding and enforcement of building codes.

Location

Historically, several streets in the city flood but it is for a relatively short period of time. If future trends occur as they have in the past, these streets will continue to flood.

1. Intersection of South Edwards & Alabama
2. 800 Block of West First Street
3. White & Lide Streets in Dellwood Park (both locations have gates that can be closed.)
4. Ferguson Road in front of Super One Shopping Center
5. Railroad underpass on South Madison

Figure 5.2



Extent

The severity of a flood event is determined by a combination of several factors including stream

and river basin topography and physiography; precipitation and weather patterns; recent soil moisture conditions; and degree of vegetative clearing and impervious surface.

Determining the intensity and magnitude of a flood event is dependent upon the flood zone and location of the flood hazard area in addition to depths of flood waters. The extent of flood damage can be expected to be greater in the areas that will convey a base flood. FEMA categorizes areas on the terrain according to how the area will convey flood water. Flood zones are the categories that are mapped on Flood Insurance Rate Maps. Area "A" on the Flood Plain Map included in Appendix "A" are subject to inundation by the 1% annual chance of shallow flooding, usually in the form of a pond, with an average depth ranging from 1 to 3 feet.

Area "A" is interchangeably referred to as the 100-year flood, the 1-percent-annual-chance flood, the Special Flood Hazard Area (SFHA), or more commonly, the base flood. This is the area that will convey the base flood and constitutes a threat to the planning area. The impact from a flood event can be more damaging in areas that will convey a base flood.

Structures built in the SFHA are subject to damage by rising waters and floating debris. Moving flood water exerts pressure on everything in its path and causes erosion of soil and solid objects. Utility systems, such as heating, ventilation, air conditioning, fuel, electrical systems, sewage maintenance systems and water systems, if not elevated above base flood elevation, may also be damaged.

The magnitude of observed or forecast flooding is conveyed using flood severity categories. These flood severity categories include minor flooding, moderate flooding, and major flooding. Each category has a definition based on property damage and public threat. Minor damage is defined as minimal or no property damage, but possibly some public threat or inconvenience. Moderate damage is defined as some inundation of structures and roads near streams. Some evacuations of people and/or transfer of property to higher elevations are necessary. Major damage is defined as extensive inundation of structures and roads with significant evacuations of people and/or transfer of property to higher elevations. The impact of floods varies locally. Rising flood waters can destroy structures and endanger lives. A few streets in the city are subject to flooding in heavy rain. Rainfall from 2 to 4 inches in a given hour can cause flash flooding. Flash flooding can be magnified when the ground is already saturated with moisture. Based on historical evidence it is possible for limited flooding to take place within the city.

Past Occurrence

Table 5.1

Location	County/Zone	St.	Date	Time	T.Z.	Type	Mag	Dth	Inj	PrD	CrD
Totals:								0	0	130.00K	0.00K
TALCO	TITUS CO.	TX	05/13/1996	08:50	CST	Flash Flood		0	0	0.00K	0.00K
KNOX (ZONE)	KNOX (ZONE)	TX	09/17/1996	23:55	CST	Flash Flood		0	0	0.00K	0.00K
BAYLOR (ZONE)	BAYLOR (ZONE)	TX	09/17/1996	23:55	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	11/24/1996	09:08	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	02/20/1997	20:00	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	05/04/2000	02:00	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	02/16/2001	06:30	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	02/27/2001	21:45	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	12/16/2001	08:40	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	12/16/2001	21:15	CST	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	06/05/2004	23:30	CST	Flash Flood		0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	01/13/2007	17:30	CST-6	Flash Flood		0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	06/20/2007	15:15	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	07/31/2007	11:28	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	07/31/2007	11:40	CST-6	Flash Flood		0	0	30.00K	0.00K
WILKERSON	TITUS CO.	TX	05/14/2008	00:00	CST-6	Flash Flood		0	0	0.00K	0.00K
BIG SPRING	ANDREWS (ZONE)	TX	10/05/2008	19:22	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	05/03/2009	02:20	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	07/29/2009	17:00	CST-6	Flash Flood		0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	10/13/2009	13:22	CST-6	Flash Flood		0	0	100.00K	0.00K
TALCO	TITUS CO.	TX	10/22/2009	05:35	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	06/10/2010	17:30	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT MUNI ARP	TITUS CO.	TX	12/13/2015	07:00	CST-6	Flash Flood		0	0	0.00K	0.00K
ADBRA	TITUS CO.	TX	12/13/2015	07:38	CST-6	Flash Flood		0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	12/27/2015	11:00	CST-6	Flash Flood		0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	12/27/2015	13:46	CST-6	Flash Flood		0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	05/08/2019	14:27	CST-6	Flash Flood		0	0	0.00K	0.00K
Totals:								0	0	130.00K	0.00K

Probability for Future

Flash floods are possible at any time during the storm season. These types of floods occur often during that period. According to the NOAA weather service in Shreveport, LA, a flash flood is defined as flooding that occurs within 6 hours after or during a rain.

Vulnerability

The probability of a flash flood and the inability to accommodate the existing drainage on some streets is a constant problem. Over 2 to 3 inches of rain per hour is considered heavy rain for the city. Some seepage into homes or other structures could occur during a heavy downpour, but there are no records of repetitive flood properties in the city.

A property's vulnerability to a flood depends on its location and proximity to the floodplain. Structures that lie along banks of a waterway are the most vulnerable and are often repetitive loss structures. The City of Mount Pleasant encourages development outside of the floodplain.

As shown Table 5.1A there were no Critical Facilities identified in the Flood Zone that would be affected by flooding events based on the flood zone map in Appendix 1.

Table 5.1A

CRITICAL FACILITIES	POTENTIAL IMPACTS
---------------------	-------------------

None	<ul style="list-style-type: none"> ○ Emergency operations and services may be significantly impacted due to damaged facilities and/or loss of communications. ○ Emergency vehicles can be damaged by rising flood waters. ○ Flood-related rescues may be necessary at swift and low water crossings or in flooded neighborhoods where roads have become impassable, placing first responders in harm's way. ○ Evacuations may be required for entire neighborhoods because of rising floodwaters, further taxing limited response capabilities and increasing sheltering needs for displaced residents. ○ Power outages could disrupt communications, delaying emergency response times. ○ Critical staff may be injured or otherwise unable to report for duty, limiting response capabilities. ○ Washed out roads and bridges can impede emergency response vehicle access to areas. ○ Increased number of structure fires due to gas line ruptures and downed power lines, further straining the capacity and resources of emergency personnel. ○ First responders are exposed to downed power lines, contaminated and unusual debris, hazardous materials, and generally unsafe conditions. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources.
None	<ul style="list-style-type: none"> ○ Structures can be damaged by rising flood waters. ○ Power outages could disrupt critical care. ○ Backup power sources could be damaged, inundated or otherwise inoperable. ○ Critical staff may be impacted and unable to report for duty, limiting response capabilities. ○ Evacuations may be necessary due to extended power outages, gas line ruptures, or inundation of facilities.
None	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations.

Impact on Community

Table 5.1 shows previous flood occurrence data from the NCDC. Fifteen flood events have been reported in Mount Pleasant between 5/1996 and 5/2019. Most of the impact on the community is flooded streets. Only White and Lide streets in the Dellwood park area have gates that can be closed and locked to keep people from driving into the water. As for other locations, by the time the street crews can be

notified and retrieve barricades to block the roads at the flooded locations, the flood waters have receded.

Summary

The City of Mount Pleasant experiences flooded streets due to flash flooding. Barricades and cones are on hand to warn drivers of flooded areas. There are no repetitive flood properties in the city. The city has streets that frequently flood after heavy rains. Educational programs like “Turn Around, Don’t Drown” will help citizens become more informed about the dangers of flooded roadways. Alternate routes for emergency vehicles are identified and are known to first responders.

CLIMATE CHANGE CONSIDERATIONS

River flooding in Texas is projected to have no substantial change through 2036. This is in large part due to the construction of dams and reservoirs for flood management in the 20th century. There is a mixture of historical trends categorized by season, with no one clear trend to project. In addition, meteorological drivers of river flooding (increased rainfall intensity, decreased soil moisture) are projected to have competing influences. On balance, if an increasing trend is present in river flooding, it will be at the most extreme flood events or in the wettest parts of the state where there is so much rainfall that a decrease in soil moisture would have little mitigating impact.⁸

National Flood Insurance Program (NFIP) Participation

Flood insurance offered through the National Flood Insurance Program (NFIP) is one of the best ways for home and business owners to protect themselves financially against the flood hazard. The City of Mount Pleasant is currently participating in the NFIP and is in good standing.

The City of Mount Pleasant currently has adopted higher standards above the NFIP minimum such as 1 feet of freeboard and a no-rise provision for new construction and substantial improvements of structures.

The flood hazard areas throughout the planning area are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, adversely affecting public safety.

These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, flood-proofed, or otherwise protected from flood damage. Mitigation actions are included to address flood maintenance issues as well, including routinely clearing debris from drainage systems and

bridges and expanding drainage culverts and storm water structures to more adequately convey flood waters.

It is the purpose of the City of Mount Pleasant to continue to promote public health, safety, and general welfare by minimizing public and private losses due to flood conditions in specific areas. The City is guided by their local Flood Damage Prevention Ordinance (Chapter 152 of the City of Mount Pleasant Code of Ordinances). The community will continue to comply with NFIP requirements through local permitting, inspection, and record-keeping requirements for new and substantially developed construction. Further, the NFIP program promotes sound development in floodplain areas and includes provisions designed to:

- Protect human life and health;
- Minimize expenditure of public money for costly flood control projects;
- Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- Minimize prolonged business interruptions;
- Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, and bridges located in floodplains;
- Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas; and
- Ensure that potential buyers are notified that property is in a flood area.

In order to accomplish these tasks, the City of Mount Pleasant seeks to follow these guidelines to achieve flood mitigation by:

- Restricting or prohibiting uses that are dangerous to health, safety, or property in times of flood, such as filling or dumping, that may cause excessive increases in flood heights and/or velocities;
- Requiring that uses vulnerable to floods, including facilities, which serve such uses, be protected against flood damage at the time of initial construction as a method of reducing flood losses;
- Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of floodwaters;
- Controlling filling, grading, dredging, and other development, which may increase flood damage; and
- Preventing or regulating the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

NFIP Compliance and Maintenance

The City of Mount Pleasant has developed mitigation actions that relate to either NFIP

maintenance or compliance. Compliance and maintenance actions can be found in the Code of Ordinances.

Flooding was identified as a high-risk hazard during the Risk Assessment. As such, many of the mitigation actions were developed with flood mitigation in mind. A majority of these flood actions address compliance with the NFIP and implementing flood awareness programs. The city recognizes the need and is continually working towards adopting higher NFIP regulatory standards to further minimize flood risk in their community. In addition, the city is focusing on public flood awareness activities. This includes promoting the availability of flood insurance by placing NFIP brochures and flyers in public libraries or public meeting places around the city.

The city has a designated floodplain administrator. The floodplain administrator for the planning area will continue to maintain compliance with the NFIP including continued floodplain administration, zoning ordinances, and development regulation. The floodplain ordinance adopted by the city outlines the requirements for development in special flood hazard areas.

In accordance with the local flood damage prevention ordinances, the floodplain administrator responsibilities include:

- Permitting and inspecting construction activity in the floodplain;
- Ensuring conformance with floodplain permit requirements;
- Enforcing floodplain regulations;
- Identifying Substantially Damaged structures and ensuring compliance during reconstruction;
- Identifying Substantial Improvements in proposed development permit applications and ensuring compliance;
- Providing floodplain map and flood insurance information to the public;
- Coordinating with FEMA to maintain the community's participation in the NFIP; and
- Keeping records of construction in the floodplain.

The Mount Pleasant flood damage prevention ordinance includes standard language defining substantial damage and substantial improvement using the minimum required threshold of fifty percent of market value.

Local Participation in the NFIP

Based on FEMA records, the City of Mount Pleasant enrolled in the NFIP Emergency Program on February 1, 1974, and the Regular Program on December 16, 1980.

TORNADO

Hazard Description

A tornado is defined as a rapidly rotating vortex or funnel of air extending groundward from a cumulonimbus cloud. Most of the time, vortices remain suspended in the atmosphere. Spawned by powerful thunderstorms, tornadoes can cause fatalities and devastate neighborhoods in seconds. A tornado appears as a rotating, funnel-shaped cloud that extends from a thunderstorm to the ground with winds that can reach 300 miles per hour. Tornado season is generally March through August, although tornadoes can occur at any time of the year. They tend to occur in the afternoons and evenings: over 80 percent of all tornadoes strike between noon and midnight. There are 10 states in the US with the most tornadoes. Texas is ranked number 1 with an average of 120 per year. According to the National Weather Service, Titus County is issued an average of 6-9 tornado watches and 3-5 tornado warnings per year however, many of the tornado warnings do not include the City of Mount Pleasant.

Location

Due to the unpredictable nature of tornadoes, it is impossible to determine the exact area of future tornado occurrences. The entire planning area, the City of Mount Pleasant, is equally vulnerable to tornadoes.

Extent

The destruction caused by tornadoes ranges from light to inconceivable, depending on the intensity, size, and duration of the storm. Typically, tornadoes cause the greatest damage to structures of light construction, such as residential homes (particularly mobile homes).

Tornado magnitudes prior to 2007 were determined using the traditional version of the Fujita Scale, which estimated tornado wind speeds based on the damage caused by an event. Since February 2007, the Enhanced Fujita Scale has been utilized to classify tornadoes, which included improvements to the original scale. The original Fujita scale had limitations, such as a lack of damage indicators, no account for construction quality and variability, and no definitive correlation between damage and wind speed. These limitations led to some tornadoes being rated in an inconsistent manner and, in some cases, an overestimate of tornado wind speeds. The Enhanced Fujita scale retains the same basic design and six strength categories as the previous scale. The newer scale reflects more refined assessments of tornado damage surveys, standardization, and damage consideration to a wider range of structures. Table 5-2 includes both scales for reference when analyzing historical tornados since tornado events prior to 2007 will follow the original Fujita Scale.

Both the Fujita Scale and Enhanced Fujita Scale should be referenced in reviewing previous occurrences since tornado events prior to 2007 will follow the original Fujita Scale. The greatest magnitude reported within the planning area is F2 on the Fujita Scale, an "Significant Tornado."

Based on the planning area's location there is a potential to experience anywhere from an EF0 to an EF5 depending on the wind speed. Previous tornado events in the City of Mount Pleasant, (converted from the Fujita Scale) have been between EF0 and EF2 (Table 5.2). An F 3 tornado has occurred in Titus County outside of the City of Mount Pleasant in the past. This is the strongest event the planning area can anticipate in the future.

There have been several tornados that have caused damage and fatalities in the rural areas of Titus County. However, there have not been any inside the City causing significant damage or fatalities.

The impact of a tornado can cause major problems with infrastructure. Power lines are often down creating power outages and the possibility of electrocution from live downed wires. Fires can occur from electrical shorts and ruptured gas lines.

Communications in the area may be disabled, with both land telephone lines and cell service blackouts. Falling trees often block roads and cause major structural damage to houses and businesses. Depending on the severity of a tornado, businesses could lose needed revenue if their services or customer availability is disrupted. Employees might suffer from layoffs or terminations. Titus Regional Medical Center could be overrun with injuries and casualties.

Efficient coordination of emergency services including police, fire departments, public works and utility company repair support would play a vital role in lessening impact and reducing injury. Alternate routes to reach schools and housing might need to be established due to debris and fallen trees.

A direct hit of F2 or higher could be devastating.

Figure 5.3 NOAA's Storm Prediction Center (2022)

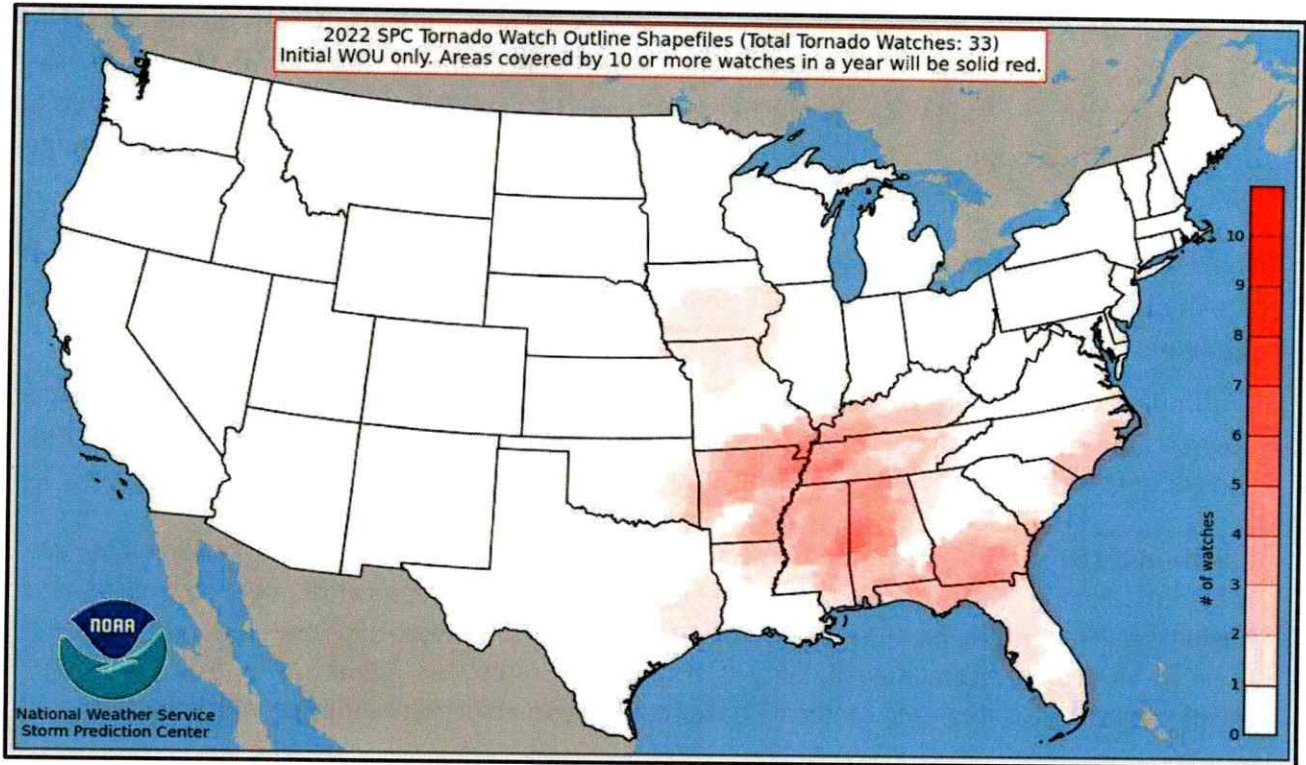
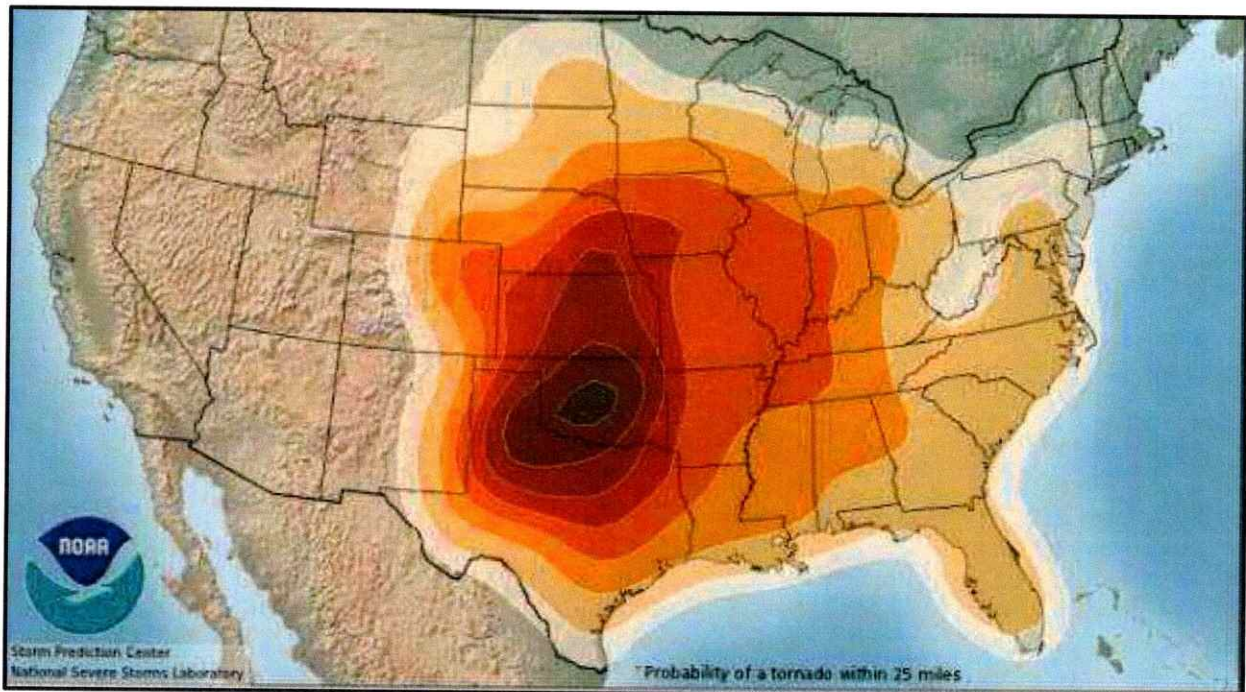


Figure 5.4 Tornado Probability



The **Enhanced Fujita Scale**, or **EF Scale**, shown below, is the scale for rating the strength of tornadoes in the United States estimated via the damage they cause. Implemented in place of

the Fujita scale, it was used starting February 1, 2007. The scale has the same basic design as the original Fujita scale, six categories from zero to five representing increasing degrees of damage. It was revised to reflect better examinations of tornado damage surveys, to align wind speeds more closely with associated storm damage. The new scale considers how most structures are designed and is thought to be a much more accurate representation of the surface wind speeds in the most violent tornadoes.

Table 5.2

Enhanced Fujita Scale				Fujita Scale			
Category	Wind Speed	Damage Level	Damage	Category	Wind Speed	Intensity	Damage
EF0	65-85 MPH	Gale	The environment sustained minor damage: tree branches are broken, some shallow-rooted trees are uprooted, and some chimneys are damaged.	F0	45-78 MPH	Gale	Some damage to chimneys; branches broken off trees; shallow-rooted trees pushed over; sign boards damaged.
EF1	86-110 MPH	Weak	The environment sustained moderate damage: mobile homes are tipped over, windows are broken, roof tiles may be blown off, and some tree trunks have snapped.	F1	79-117 MPH	Moderate	Peels surface off roofs; mobile homes pushed off foundations or overturned; moving autos blown off roads.
EF2	111-135 MPH	Strong	The environment sustained considerable damage: mobile homes are destroyed, roofs are damaged, debris flies in the air, and large trees are snapped or uprooted.	F2	118-161 MPH	Significant	Roofs torn off frame houses; mobile homes demolished; boxcars overturned; large trees snapped or uprooted; light-object missiles generated; cars lifted off ground.
EF3	136-165 MPH	Severe	The environment sustained severe damage: roofs and walls are ripped off buildings, small buildings are destroyed, and most trees are uprooted.	F3	162-209 MPH	Severe	Roofs and some walls torn off well-constructed houses; trains overturned; most trees in forest uprooted; heavy cars lifted off the ground and thrown.
EF4	166-200 MPH	Devastating	The environment sustained devastating damage: well-built homes are destroyed, buildings are lifted off their foundations, cars are blown away, and large debris flies in the air.	F4	210-261 MPH	Devastating	Well-constructed houses leveled; structures with weak foundations blown away some distance; cars thrown, and large missiles generated.
EF5	200+ MPH	Incredible	The environment sustained incredible damage: well-built homes are lifted from their foundations, reinforced concrete buildings are damaged, the bark is stripped from trees, and car-sized debris flies through the air.	F5	262-317 MPH	Incredible	Strong frame houses leveled off foundations and swept away; automobile-sized missiles fly through the air in excess of 100 meters (109 yds); trees debarked; incredible phenomena will occur.

Past Occurrences

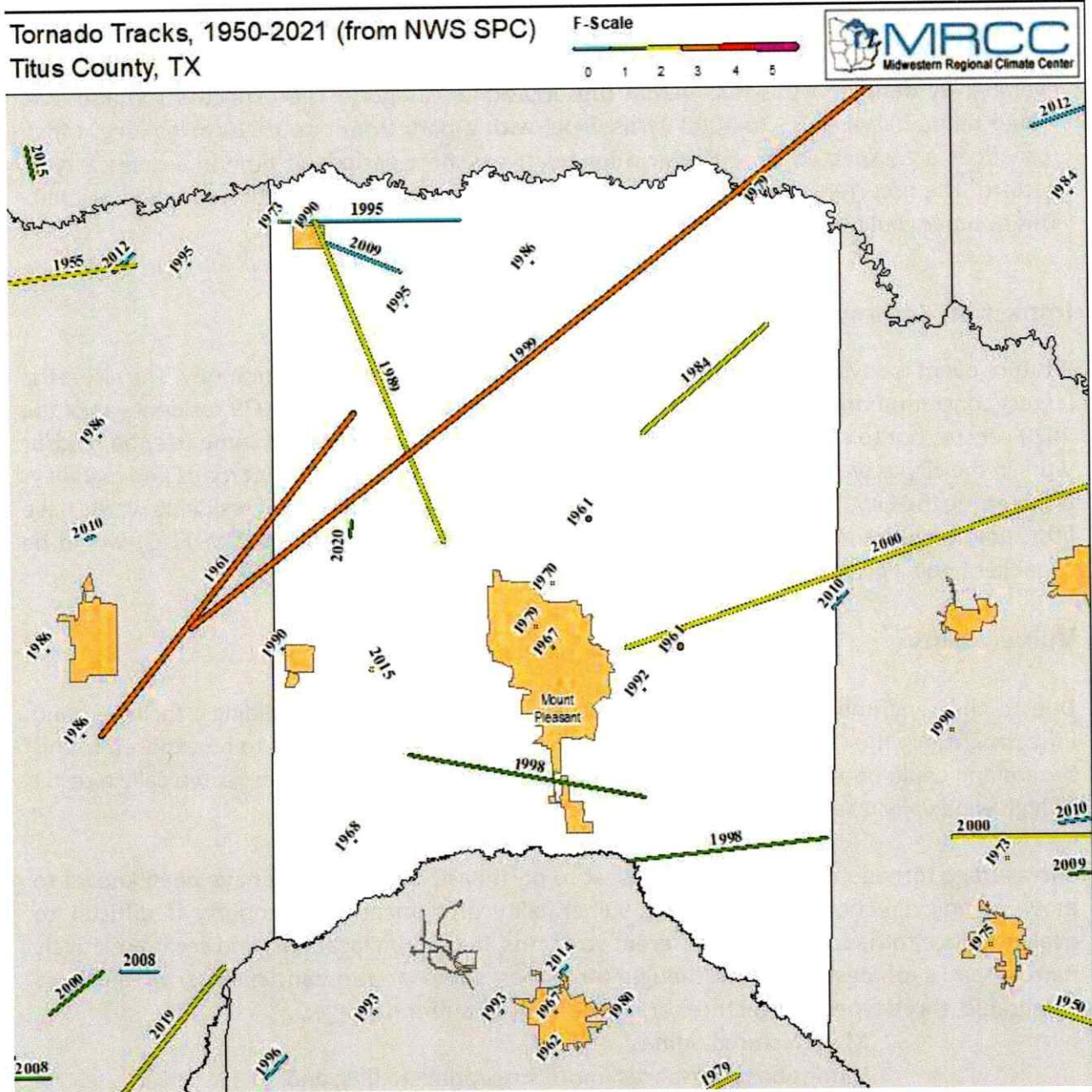
As shown in Table 5.3, from 1957 to 2020 there have been 26 tornados in Titus County, however only 3 of those impacted the City of Mount Pleasant and the impact was minor. Figure 5.4A shows a tornado forming just north of I-30 on FM 1402 on April 2, 2023. Figure 5.5 shows the paths of the tornados.



Table 5.3

Location	County/Zone	St.	Date	Time	T.Z.	Type	Mag	Dth	Inj	PrD	CrD
Totals:								2	13	1.270M	0.00K
TITUS CO.	TITUS CO.	TX	05/23/1957	15:30	CST	Tornado	F0	0	0	2.50K	0.00K
TITUS CO.	TITUS CO.	TX	05/20/1960	06:45	CST	Tornado	F0	0	0	25.00K	0.00K
TITUS CO.	TITUS CO.	TX	03/26/1961	16:30	CST	Tornado	F3	0	2	2.50K	0.00K
TITUS CO.	TITUS CO.	TX	03/26/1961	19:55	CST	Tornado	F3	0	0	25.00K	0.00K
TITUS CO.	TITUS CO.	TX	03/26/1961	20:30	CST	Tornado	F3	0	9	250.00K	0.00K
TITUS CO.	TITUS CO.	TX	05/03/1968	17:20	CST	Tornado	F0	0	0	0.00K	0.00K
TITUS CO.	TITUS CO.	TX	03/03/1970	06:55	CST	Tornado	F2	0	0	0.25K	0.00K
TITUS CO.	TITUS CO.	TX	06/03/1973	23:55	CST	Tornado	F2	0	0	25.00K	0.00K
TITUS CO.	TITUS CO.	TX	03/19/1979	20:30	CST	Tornado	F2	0	0	25.00K	0.00K
TITUS CO.	TITUS CO.	TX	10/18/1984	19:00	CST	Tornado	F2	1	2	250.00K	0.00K
TITUS CO.	TITUS CO.	TX	02/05/1986	16:50	CST	Tornado	F1	0	0	0.00K	0.00K
TITUS CO.	TITUS CO.	TX	06/07/1989	15:26	CST	Tornado	F2	0	0	0.00K	0.00K
TITUS CO.	TITUS CO.	TX	05/16/1990	19:30	CST	Tornado	F1	0	0	0.00K	0.00K
TITUS CO.	TITUS CO.	TX	05/16/1990	20:00	CST	Tornado	F1	0	0	0.00K	0.00K
TITUS CO.	TITUS CO.	TX	10/07/1992	19:00	CST	Tornado	F0	0	0	25.00K	0.00K
Talco	TITUS CO.	TX	04/19/1995	16:46	CST	Tornado	F0	0	0	0.00K	0.00K
Talco	TITUS CO.	TX	12/15/1995	16:00	CST	Tornado	F0	0	0	5.00K	0.00K
TALCO	TITUS CO.	TX	03/05/1996	18:19	CST	Tornado	F0	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	01/11/1998	15:59	CST	Tornado	F1	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	01/11/1998	16:04	CST	Tornado	F1	0	0	0.00K	0.00K
WINFIELD	TITUS CO.	TX	05/04/1999	13:08	CST	Tornado	F3	1	0	330.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/23/2000	14:53	CST	Tornado	F2	0	0	145.00K	0.00K
TALCO	TITUS CO.	TX	06/10/2009	20:25	CST-6	Tornado	EF0	0	0	0.00K	0.00K
COOKVILLE	TITUS CO.	TX	10/24/2010	17:47	CST-6	Tornado	EF0	0	0	0.00K	0.00K
ADBRA	TITUS CO.	TX	04/13/2015	12:54	CST-6	Tornado	EF2	0	0	100.00K	0.00K
WINFIELD	TITUS CO.	TX	05/25/2020	16:05	CST-6	Tornado	EF1	0	0	60.00K	0.00K
Totals:								2	13	1.270M	0.00K

Figure 5.5



Probability of Future Events

Tornadoes are most frequent in the months of March-August. While tornadoes can occur at any time during the day or night, they tend to form during the late afternoon and into the evening. By definition this falls within the occasional category. The expected tornado size would range between 25 to 1000 yards wide, with a path from one to 10 miles long. Most tornadoes are expected to touchdown for relatively short periods of time in a bounce type pattern. The occurrence of a tornado touchdown on an annual basis is considered occasional. This number could increase due to climate change.

Impact on Community

A future event is obviously capable of doing substantial damage to the community. The city is the largest concentration of population in Titus County with an estimated 16,079 residents as of the 2020 census, not to mention the several thousand additional people who come to shop, and/or work in the city as well as the many people passing through on the different roads and highways transferring the City. This makes warning time critical. A large population of residents would have little time to react to such an event. A tornado of medium severity (EF-2 or EF-3) would be capable of doing great damage in the City.

Vulnerability

Due to the randomness of tornado events, all existing and future buildings, facilities, and infrastructure in the City of Mount Pleasant planning area are considered to be exposed to this hazard and could potentially be impacted. The damage caused by a tornado is typically a result of high wind velocity and wind-blown debris.

The average tornado moves from southwest to northeast, but tornadoes have been known to move in any direction. Consequently, vulnerability of humans and property is difficult to evaluate since tornadoes form at different strengths, in random locations, and create relatively narrow paths of destruction. Although tornadoes strike at random, making all buildings vulnerable, three types of structures are more likely to suffer damage:

- Manufactured homes;
- Homes on crawlspaces (more susceptible to lift); and
- Buildings with large spans, such as shopping malls, gymnasiums, and factories.

Tornadoes can cause a significant threat to people as they could be struck by flying debris, falling trees or branches, utility lines, and poles. Blocked roads could prevent first responders to respond to calls. Tornadoes commonly cause power outages which could cause health and safety risks to residents and visitors, as well as to patients in hospitals.

The City of Mount Pleasant planning area features mobile or manufactured home parks

throughout the planning area. These parks are typically more vulnerable to tornado events than typical site- built structures. There are 7 mobile home parks in the city with a total of 164 mobile homes. Additional mobile homes are not allowed to be moved in and when one is moved out one cannot be moved in to take its place. Additionally, there are two RV parks with a total of 113 lots. There are also a few mobile homes located sporadically throughout the planning area, due mainly to annexation, which would also be more vulnerable. Another factor of manufactured homes that may increase vulnerability is the age of installation. Inspection of manufactured home installations changed in 2011 when the process was revised statewide, therefore, manufactured homes installed prior to 2011 may be more vulnerable to damages from tornado events. These structures would typically be built to lower or less stringent construction standards than newer construction and may be more susceptible to damage during significant tornado events.

The City of Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by tornado events.

Table 5.3A. Critical Facilities Vulnerable to Tornado Event

CRITICAL FACILITIES	POTENTIAL IMPACTS
2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station	<ul style="list-style-type: none"> ○ Emergency operations and services may be significantly impacted due to damaged facilities and/or loss of communications. ○ Emergency vehicles can be damaged by falling trees or flying debris. ○ Power outages could disrupt communications, delaying emergency response times. ○ Critical staff may be injured or otherwise unable to report for duty, limiting response capabilities. ○ Debris/downed trees can impede emergency response vehicle access to areas. ○ Increased number of structure fires due to gas line ruptures and downed power lines, further straining the capacity and resources of emergency personnel. ○ First responders are exposed to downed power lines, unstable and unusual debris, hazardous materials, and generally unsafe conditions. <ul style="list-style-type: none"> ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources.
4 Government Buildings, 2 Community Centers	<ul style="list-style-type: none"> ○ Structures can be damaged by falling trees or flying debris. ○ Power outages could disrupt critical care. ○ Backup power sources could be damaged. ○ Critical staff may be injured or otherwise unable to report for duty, limiting response capabilities.

	<ul style="list-style-type: none"> ○ Evacuations may be necessary due to extended power outages, gas line ruptures, or structural damages to facilities.
1 Airport	<ul style="list-style-type: none"> ○ Facilities or infrastructure may be damaged, destroyed or otherwise inaccessible. ○ Essential supplies like medicines, water, food, and equipment deliveries may be significantly delayed. ○ Additional emergency responders and critical aid workers may not be able to reach the area for days. ○ Temporary break in operations may significantly inhibit post event evacuations. ○ Damaged or destroyed highway infrastructure may substantially increase the need for airport operations.
1 Water Plant, 25 Lift Stations, 3 elevated water storage towers	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations

Based on historic damages, the impact of a tornado event on the City of Mount Pleasant planning area would be considered “Minor”, with critical facilities and services shutdown for 24 hours or less and less than 10 percent of properties destroyed or with major damage.

ASSESSMENT OF IMPACTS

Tornadoes have the potential to pose a significant risk to the population and can create dangerous situations. Often providing and preserving public health and safety is difficult following a tornado event. The impact of climate change could produce larger, more severe tornado events, exacerbating the current tornado impacts. More destructive tornado conditions can be frequently associated with a variety of impacts, including:

- Individuals exposed to the storm can be struck by flying debris, falling limbs, or downed trees causing serious injury or death.
- Structures can be damaged or crushed by falling trees, which can result in physical harm to the occupants.
- Manufactured homes may suffer substantial damage as they would be more vulnerable than typical site-built structures.
- Significant debris and downed trees can result in emergency response vehicles being unable to access areas of the community.

- Downed power lines may result in roadways being unsafe for use, which may prevent first responders from answering calls for assistance or rescue.
- Tornadoes often result in widespread power outages increasing the risk to more vulnerable portions of the population who rely on power for health and/or life safety.
- Extended power outages can result in an increase in structure fires and/or carbon monoxide poisoning as individuals attempt to cook or heat their home with alternate, unsafe cooking or heating devices, such as grills.
- Tornadoes can destroy or make residential structures uninhabitable, requiring shelter or relocation of residents in the aftermath of the event.
- First responders must enter the damage area shortly after the tornado passes to begin rescue operations and to organize cleanup and assessments efforts, therefore they are exposed to downed power lines, unstable and unusual debris, hazardous materials, and generally unsafe conditions, elevating the risk of injury to first responders and potentially diminishing emergency response capabilities.
- Emergency operations and services may be significantly impacted due to damaged facilities, loss of communications, and damaged emergency vehicles and equipment.
- City departments may be damaged or destroyed, delaying response and recovery efforts for the entire community.
- Private sector entities that the city and its residents rely on, such as utility providers, financial institutions, and medical care providers may not be fully operational and may require assistance from neighboring communities until full services can be restored.
- Economic disruption negatively impacts the programs and services provided by the community due to short- and long-term loss in revenue.
- Damage to infrastructure may slow economic recovery since repairs may be extensive and lengthy.
- Some businesses not directly damaged by the tornado may be negatively impacted while roads and utilities are being restored, further slowing economic recovery.
- When the community is affected by significant property damage it is anticipated that funding would be required for infrastructure repair and restoration, temporary services and facilities, overtime pay for responders, and normal day-to-day operating expenses.
- Displaced residents may not be able to immediately return to work, further slowing economic recovery.
- Residential structures destroyed by a tornado may not be rebuilt for years, reducing the tax base for the community.
- Large or intense tornadoes may result in a dramatic population fluctuation, as people are unable to return to their homes or jobs and must seek shelter and/or work outside of the affected area.
- Businesses that are uninsured or underinsured may have difficulty reopening, which results in a net loss of jobs for the community and a potential increase in the unemployment rate.
- Recreation activities may be unavailable, and tourism can be unappealing for years following a large tornado, devastating directly related local businesses.

The economic and financial impacts of a tornado event on the community will depend on the

scale of the event, what is damaged, costs of repair or replacement, lost business days in impacted areas, and how quickly repairs to critical components of the economy can be implemented. The level of preparedness and pre-event planning done by government, businesses, and the community will contribute to the overall economic and financial conditions in the aftermath of a tornado event.

Climate Considerations

The impacts on the frequency and severity of tornado events due to climate change are unclear. According to the Texas A&M 2021 Climate Report Update, the most robust trend in tornado activity in Texas is a likelihood for a greater number of tornadoes in large outbreaks, although the factors contributing to this trend are not expected to continue. Tornadoes spawn from less than 10 percent of thunderstorms, usually supercell thunderstorms that are in a wind shear environment that promotes rotation.⁵ Based on climate models that are available, the environmental conditions needed for severe thunderstorm events are estimated to become more likely, resulting in an overall increase in the number of days capable of producing a severe thunderstorm event and potential tornadoes to develop from these storms.⁶

SEVERE WINTER WEATHER/EXTREME COLD

Hazard Description

Severe winter weather/extreme cold can be a variety of precipitation that forms at low temperatures such as heavy snowfall, sleet or ice. Many winter depressions give rise to exceptionally heavy rain and widespread flooding. Conditions worsen if the precipitation is frozen.

Location

Due to the unpredictable nature of winter storms, it is impossible to determine the exact area of their future occurrences. The entire planning area, City of Mount Pleasant, is equally subject to severe winter weather/extreme cold.

Extent

The extent or magnitude of a severe winter storm is measured in intensity based on the temperature and level of accumulations as shown in Table 5.3B. Table 5.3B should be read in conjunction with the wind chill factor described in Table 5.4 to determine the intensity of a winter storm. The chart is not applicable when temperatures are over 50°F or winds are calm. This is an index developed by the National Weather Service.

Table 5.3B

INTENSITY	TEMPERATURE RANGE (F)	EXTENT DESCRIPTION
MILD	40-50	Winds less than 10 mph and freezing rain or light snow falling for short durations with little or no accumulations.
MODERATE	30-40	Winds 10 – 15 mph and sleet and/or snow up to 4 inches.
SIGNIFICANT	25-30	Intense snow showers accompanied with strong gusty winds between 15 and 20 mph with significant accumulation.
EXTREME	20-25	Wind driven snow that reduces visibility, heavy winds (between 20 to 30 mph), and sleet or ice up to 5 millimeters in diameter.
SEVERE	Below 20	Winds of 35 mph or more and snow and sleet greater than 4 inches.

Wind chill temperature is a measure of how cold the wind makes real air temperature feel to the human body. Since wind can dramatically accelerate heat loss from the body, a blustery 30°F day would feel just as cold as a calm day with 0°F temperatures. The City of Mount Pleasant/Titus

County has 32 previous occurrences recorded from February 2002 through February 2021. The City of Mount Pleasant has never experienced a blizzard but has been subject to ice storms, sleet, and winter storms.

The average number of cold days is similar for the entire planning area. Therefore, the intensity or extent of a winter storm event to be mitigated for the area ranges from mild to moderate according to the definitions at Table 5.3B. The City of Mount Pleasant planning area can expect anywhere between 0.1 to 4.0 inches of ice and snow during a winter storm event, and temperatures below 20°F with winds ranging from 0 to 35 mph.

Table 5.4 shows the National Weather Service Wind Chill Temperature (WCT) index. It uses advances in science, technology, and computer modeling to provide an accurate, understandable, and useful formula for calculating the dangers from winter winds and freezing temperatures. The index:

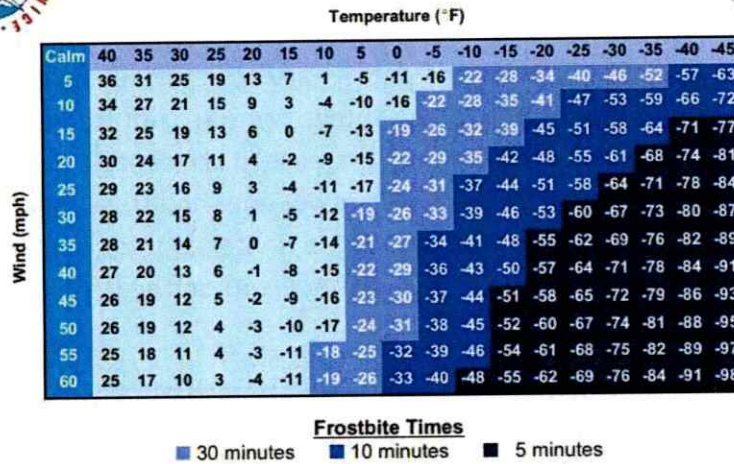
- Calculates wind speed at an average height of five feet
- Incorporates heat transfer theory which is heat loss from the body to its surroundings during cold windy days
- Lowers the calm wind threshold to 3 mph.
- Uses a consistent standard for skin tissue resistance.
- Assumes no impact from the sun (i.e., clear night sky).

The lowest temperature recorded in Mount Pleasant was -12 degrees in 1951. Although temperatures are increasing, severe winter weather/extreme cold remains a threat to Mount Pleasant and it is possible that temperatures could reach record lows again in the future.

Table 5.4 National Weather Service Wind Chill Temperature (WCT) Index



National Weather Service Wind Chill Chart



Previous Occurrences

Several major severe winter weather events have impacted Mount Pleasant in years past.. Most recently, a cold front moved into the Mount Pleasant area beginning February 11, 2021 where the temperature was below freezing for 14 days in a row. With this cold air in place, lingering precipitation fell as sleet and freezing rain across much of the state, including Mount Pleasant. Freezing drizzle occurred across much of the region, which led to a thin coating of nearly invisible ice on many roadways. School districts were closed for the duration of the event as well as city government, except for emergency services, Solid waste services had to be cancelled or postponed also.

December 13 and 24-25, 2000- Two major winter storms blanketed Northeast Texas, including Mount Pleasant, with up to six inches of ice from each storm. Thousands of motorists were stranded and over 200,000 people, including those in Mount Pleasant, lost electric power for several day.

Probability of Future Events

Severe winter weather within Titus County occurs several times a year, although the severity of impact varies. Previous historical data in Tables 5.5 & 5.6, shows 31 severe winter weather events have occurred within Titus County/Mount Pleasant since 2006. Calculations from this data suggest that a severe winter weather event will impact Mount Pleasant up to 3 times a year. Therefore, according to Table 4.3 Hazard Frequency Ranking, it is highly likely for a severe winter weather/extreme cold event to occur within the next year.

Impact on Community

City of Mount Pleasant residents are generally unfamiliar with snow, ice and freezing temperatures. When temperatures fall below freezing this kill tender vegetation, such as flowering plants and citrus fruit crops. Wet snow and ice rapidly accumulate on trees with leaves, causing the branches to snap under the load. Motorists are unaccustomed to driving on slick roads and accidents increase exponentially. Some buildings are poorly insulated or lack heat altogether, forcing residents to live in freezing temperatures. While snowstorms are not frequent in Texas, ice storms create dangerous driving conditions causing an increase in accidents. Pipes freeze and leave residents without water and damage to their homes. Power lines and trees snap due to the weight of the ice on them leaving residents unable to run the heater in their homes. Because more than half of residents are impacted by large severe winter weather, the Planning Team has determined that impacts are substantial.

The biggest concern with severe winter weather is the previously stated nature of residents being unaccustomed to it. Although Mount Pleasant is impacted by some form of severe winter weather several times a year, large incidents are not as frequent. This brings up safety concerns, as some are not educated on how to properly deal with large amounts of snow and ice.

**Table 5.5 Winter Weather Historical Data
National Climatic Data Center**

Location	County/Zone	St.	Date	Time	LZ	Type	Mag	Dth	Inj	PrD	CrD
Totals:							0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/19/2006	17:00	CST	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	03/07/2008	09:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/28/2009	03:12	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	03/21/2010	00:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/09/2011	04:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/15/2013	06:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	11/24/2013	16:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/06/2013	00:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/07/2014	12:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/11/2014	15:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/11/2015	00:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/06/2017	10:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/11/2018	12:30	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/10/2021	14:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/11/2021	04:31	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/15/2022	19:26	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/03/2022	00:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/23/2022	03:24	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/30/2023	18:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/01/2023	00:00	CST-6	Winter Weather	0	0	0.00K	0.00K	
Totals:							0	0	0.00K	0.00K	

**Table 5.6 Winter Storm Historical Data
National Climatic Data Center**

Location	County/Zone	St.	Date	Time	T.Z.	Type	Mag	Dth	Inj	PrD	CrD
Totals:							0	0	0	933.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	01/09/2011	07:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	01/09/2011	07:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	02/03/2011	22:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	12/25/2012	16:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	03/02/2014	15:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	02/23/2015	08:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	02/25/2015	01:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	03/04/2015	22:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	01/15/2018	22:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	02/14/2021	00:00	CST-6	Winter Storm	0	0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	02/16/2021	18:00	CST-6	Winter Storm	0	0	0	933.00K	0.00K
Totals:							0	0	0	933.00K	0.00K

VULNERABILITY AND IMPACT

During periods of extreme cold and freezing temperatures, water pipes can freeze and crack, and ice can build up on power lines, causing them to break under the weight or causing tree limbs to fall on the lines. These events can disrupt electric service for long periods.

House fires and resulting deaths tend to occur more frequently from increased and improper use of alternate heating sources. Fires during winter storms also present a greater danger because water supplies may freeze and impede firefighting efforts.

The City of San Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by winter storm events.

Table 5.7 Critical Facilities Vulnerable to Severe Winter Weather Events

CRITICAL FACILITIES	POTENTIAL IMPACTS
2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station	<ul style="list-style-type: none"> ○ Emergency operations and services may be significantly impacted due to power outages and loss of communications. ○ Exposure to extreme cold can cause illness in first responders if exposed for a period of time. ○ Road may become impassable due to snow and/ice impacting response times by emergency services. It may also hinder emergency services personnel's ability to report for duty. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources. ○ Emergency response apparatuses are not designed for cold temperatures or winter storm events and may not be operable during events.
4 Government Buildings, 2	<ul style="list-style-type: none"> ○ Power outages due to increased usage could disrupt critical care.

Community Centers	<ul style="list-style-type: none"> ○ Backup power sources could be damaged. ○ Increased number of patients due to exposure to cold temperatures could lead to a strain on staff. ○ Water pipes freeze and burst leading to flooded facilities.
1 Airport	<ul style="list-style-type: none"> ○ Facilities, infrastructure, or critical equipment including communications may be damaged, destroyed or otherwise inoperable. ○ Essential supplies like medicines, water, food, and equipment deliveries may be significantly delayed. ○ Exposure risks to outdoor workers.
2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations

People and animals are subject to health risks from extended exposure to cold air. Elderly people are at greater risk of death from hypothermia during these events, especially in the neighborhoods with older housing stock. Of all occupied housing units in the city, 65 percent depend on electricity to heat their homes. According to the U.S. Center for Disease Control, every year hypothermia kills about 600 Americans, half of whom are 65 years of age or older. In addition, populations living below the poverty level may not be able to afford to run heat on a regular basis or extend period of time.

The population over 65 is estimated to be 11.0 percent and under the age of 5 is estimated to be 9.6 percent of the population in the City of Mount Pleasant. An estimated 15.2 percent of the planning area population live below the poverty level.

Older homes tend to be more vulnerable to the impacts of winter storm events. Of occupied housing units, 32.1 percent are renter occupied. Renters can face more challenges with recovery following an event including home repairs or implementing personal mitigation measures before an extremely cold event.

The potential severity of impact for the City of Mount Pleasant planning area is “Limited” with injuries treatable with first aid, shutdown of facilities and services for 24 hours or less, and less than 10 percent of property destroyed or with major damage.

ASSESSMENT OF IMPACTS

The greatest risk from a winter storm hazard is to public health and safety. The impact of climate change could produce longer, more intense winter storm events, exacerbating the current winter storm impacts. Worsening winter storm conditions can be frequently associated with a variety of impacts, including:

- Vulnerable populations, particularly the elderly (11.0 percent of total population) and children under 5 (9.6 percent of total population), can face serious or life-threatening health problems from exposure to extreme cold including hypothermia and frostbite.
- Loss of electric power or other heat source can result in increased potential for fire injuries or hazardous gas inhalation because residents burn candles for light or use fires or generators to stay warm.
- Response personnel, including utility workers, public works personnel, debris removal staff, tow truck operators, and other first responders, are subject to injury or illness resulting from exposure to extreme cold temperatures.
- Response personnel would be required to travel in potentially hazardous conditions, elevating the life safety risk due to accidents and potential contact with downed power lines.
- Operations or service delivery may experience impacts from electricity blackouts due to winter storms.
- Power outages are possible throughout the planning area due to downed trees and power lines and/or rolling blackouts.
- Critical facilities without emergency backup power may not be operational during power outages.
- Emergency response and service operations may be impacted by limitations on access and mobility if roadways are closed, unsafe, or obstructed.
- Hazardous road conditions will likely lead to increases in automobile collisions, further straining emergency response capabilities.
- Depending on the severity and scale of damage caused by ice and snow events, damage to power transmission and distribution infrastructure can require days or weeks to repair.
- A winter storm event could lead to tree, shrub, and plant damage or death.
- Severe cold and ice could significantly damage vegetation in city parks.
- Older structures built to less stringent building codes may suffer greater damage as they are typically more vulnerable to impacts of winter storm events.
- Schools may be forced to shut early due to treacherous driving conditions.
- Exposed water pipes may be damaged by severe or late season winter storms at both residential and commercial structures, causing significant damages.

The economic and financial impacts of winter weather on the community will depend on the

scale of the event, what is damaged, and how quickly repairs to critical components of the economy can be implemented. The level of preparedness and pre-event planning done by businesses and the community will also contribute to the overall economic and financial conditions in the aftermath of a winter storm event.

Climate Considerations

Climate change is expected to reduce the number of extreme cold events statewide but increase in the variability of events.⁸ Extreme cold events will continue to be possible but overall winters are becoming milder, and the frequency of extreme winter weather events are decreasing due to the warming of the Arctic and less extreme cold air coming from that region.⁹ A trend that is expected to continue with winter extremes estimated to be milder by 2036 compared to extremes in the historic record.¹⁰

SEVERE THUNDERSTORMS/DAMAGING WINDS

Description of Hazard

The National Weather Service defines a severe thunderstorm as a storm that has winds of at least 58 mph (50 knots), and/or hail at least 1" in diameter. Severe thunderstorms also can be capable of producing a tornado. Structural wind damage may imply the occurrence of a severe thunderstorm. Straight-line winds are often responsible for wind damage associated with a severe thunderstorm. These winds are often confused with tornadoes because of similar damage and wind speeds. Downbursts or microbursts are examples of damaging straight-line winds. Wind speeds in some of the stronger downbursts can reach 100 to 150 miles per hour. Lightning is a characteristic of thunderstorms. Lightning is a giant spark of electricity in the atmosphere between clouds, the air, or the ground. Air acts as an insulator between the positive and negative charges in the cloud and between the cloud and the ground. When the opposite charges build up, the insulating capacity of the air breaks down and there is a rapid discharge of electricity that we know as lightning.

Location

The greatest severe thunderstorm threat in the United States extends from Texas to southern Minnesota. No place in the United States is completely safe from the threat of severe thunderstorms. Due to the unpredictable nature of severe thunderstorms, it is impossible to determine the exact area of their future occurrences. The entire planning area, the City of Mount Pleasant, is equally subject to severe thunderstorms.

Extent

Thunderstorms can have such a wide range of impacts, with some producing wind damage, others dropping large hail, some causing flooding, and violent ones spawning tornados. The severity of these impacts varies, and some thunderstorms produce a combination of all of these. To plan for these events the City of Mount Pleasant uses the TS Scale developed by Henry Margusity as shown in Table 5.8 below. From August 2013 to August of 2022 18 Thunderstorms ranging from T-1 to T-4 types affected the City of Mount Pleasant. This range of thunderstorms will be used for planning purposes for the City of Mount Pleasant.

Table 5.8

Extreme Weather Madness Thunderstorm Criteria

THUNDERSTORM TYPES	Rainfall Rate/hr	MAX WIND GUST	HAIL SIZE	PEAK TORNADO Possibility	LIGHTNING FREQUENCY (5 min Intervals)	Darkness Factor	STORM IMPACT
T-1 - Weak Thunderstorm or Thundershowers	.03-.10"	< 25 MPH	None	None	Only a few strikes during the storm.	Slightly Dark. Sunlight may be seen under the storm.	1. No damage. 2. Gusty winds at times.
T-2 - Moderate Thunderstorms.	.10"-.25"	25-40 MPH	None	None	Occasional 1-10	Moderately Dark. Heavy downpours may cause the need for car lights.	1. Heavy downpours. 2. Occasional lightning. 3. Gusty winds. 4. Very little damage. 5. Small tree branches may break 6. Lawn furniture moved around
T-3 - Heavy Thunderstorms 1. Singular or lines of storms.	.25"-.55"	40-57 MPH	1/4" to 3/4"	EF0	Occasional to Frequent 10-20	Dark. Car lights used. Visibility low in heavy rains. Cars may pull off the road.	1. Minor Damage. 2. Downpours that produce some flooding on streets. 3. Frequent lightning could cause house fires. 4. Hail occurs within the downpours. 5. Small branches are broken. 6. Shingles are blown off roofs.
T-4 - Intense Thunderstorms 1. Wakes upstate 2. Bow Echo at base of storm	.55" - 1.25"	58 to 70 MPH	1" to 1.5"	EF1 to EF2	Frequent 20-30	Very Dark. Car lights used. Some street lights come on.	1. Moderate Damage 2. Heavy rains can cause flooding in creeks and cracks. Roadway flooding. 3. Hail can cause dents on cars and cause tree damage. 4. Wind damage to trees and buildings. 5. Tornado damage 6. Power outages
T-5 - Extreme Thunderstorms 1. Starts off very small at beginning. 2. Intense Wind storm	1.25" - 2"	Over 70 MPH	1.5" to 2"	EF3 to EF5	Frequent to Continuous > 30	Very Dark. Very little seen in. Home lights may be used.	1. Severe Damage to trees and property. Damage to widespread. 2. Flooding high. 3. Damaging hail. 4. Damaging wind gusts to trees and buildings. 5. Extensive (100') or more of car damage to cars. In some cases cars are blown over. Power outages. 6. Widespread power outages

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Table 5.9 shows the level of categorical risk of thunderstorms in Day 1-3 Convective Outlooks derived from probability forecasts of tornadoes, damaging winds and large hail. Table 5.9A shows The Beaufort Wind Scale. The Beaufort Wind Scale is representative of the damage from high winds this community may sustain. The Beaufort Wind Scale allows planners in the community to assess historical data and mitigate for future events.

Table 5.9









<h2 style="text-align: center;">Understanding Severe Thunderstorm Risk Categories</h2>					
THUNDERSTORMS (no label)	1 - MARGINAL (MRGL)	2 - SLIGHT (SLGT)	3 - ENHANCED (ENH)	4 - MODERATE (MDT)	5 - HIGH (HIGH)
No severe* thunderstorms expected	Isolated severe thunderstorms possible	Scattered severe storms possible	Numerous severe storms possible	Widespread severe storms likely	Widespread severe storms expected
Lightning/flooding threats exist with <u>all</u> thunderstorms	Limited in duration and/or coverage and/or intensity	Short-lived and/or not widespread, isolated intense storms possible	More persistent and/or widespread, a few intense	Long-lived widespread and intense	Long-lived, very widespread and particularly intense
					
<small>* NWS defines a severe thunderstorm as measured wind gusts to at least 58 mph, and/or hail to at least one inch in diameter, and/or a tornado. All thunderstorm categories imply lightning and the potential for flooding. Categories are also tied to the probability of a severe weather event within 25 miles of your location.</small>					
		National Weather Service www.spc.noaa.gov			

Table 5.9A - Beaufort Wind Scale

Beaufort Number	Wind Speed (miles/hour)	Wind Speed (km/hour)	Wind Speed (knots)	Description	Wind Effects on Land
0	< 1	< 1	< 1	Calm	Calm. Smoke rises vertically.
1	1-3	1-5	1-3	Light Air	Wind motion visible in smoke.
2	4-7	6-11	4-6	Light Breeze	Wind felt on exposed skin. Leaves rustle.
3	8-12	12-19	7-12	Gentle Breeze	Leaves and smaller twigs in constant motion.
4	13-18	20-28	11-16	Moderate Breeze	Dust and loose paper are raised. Small branches begin to move.
5	19-24	29-38	17-21	Fresh Breeze	Small trees begin to sway.
6	25-31	39-49	22-27	Strong Breeze	Large branches are in motion. Whistling is heard in overhead wires. Umbrella use is difficult.
7	32-38	50-61	28-33	Near Gale	Whole trees in motion. Some difficulty experienced walking into the wind.
8	39-46	62-74	34-40	Gale	Twigs and small branches break from trees. Cars veer on road.
9	47-54	75-88	41-47	Strong Gale	Larger branches break from trees. Light structural damage.
10	55-63	89-102	48-55	Storm	Trees broken and uprooted. Considerable structural damage.
11	64-72	103-117	56-63	Violent Storm	Widespread damage to structures and vegetation.
12	> 73	> 117	> 64	Hurricane	Considerable and widespread damage to structures and vegetation. Violence.

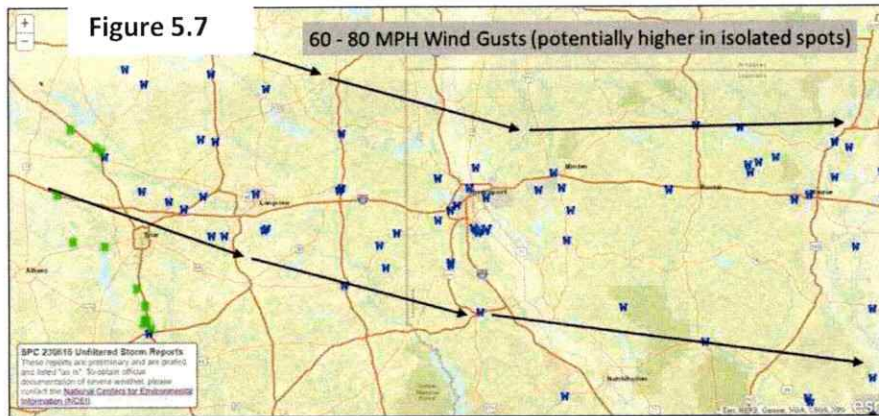
Previous Occurrences

The National Climatic Data Center reports that between 2013 and 2022, 33 severe thunderstorms/damaging wind events occurred in Titus County. 18 of the storms affected the City of Mount Pleasant.

Figure 5.6



At 12:26 AM on the morning of June 16, 2023 a severe thunderstorm passed through the City of Mount Pleasant. A wind gust of 69 MPH was recorded at the Mount Pleasant Regional Airport. This caused damage to trees



and power lines with some damage to structures in the City. The strength of winds caused damage to power poles like what is seen after a hurricane makes landfall along the coast. The amount of damage to the power system caused widespread power outages across the city for almost a week. Examples are shown in Figures 5. 5.8

Figure 5.8

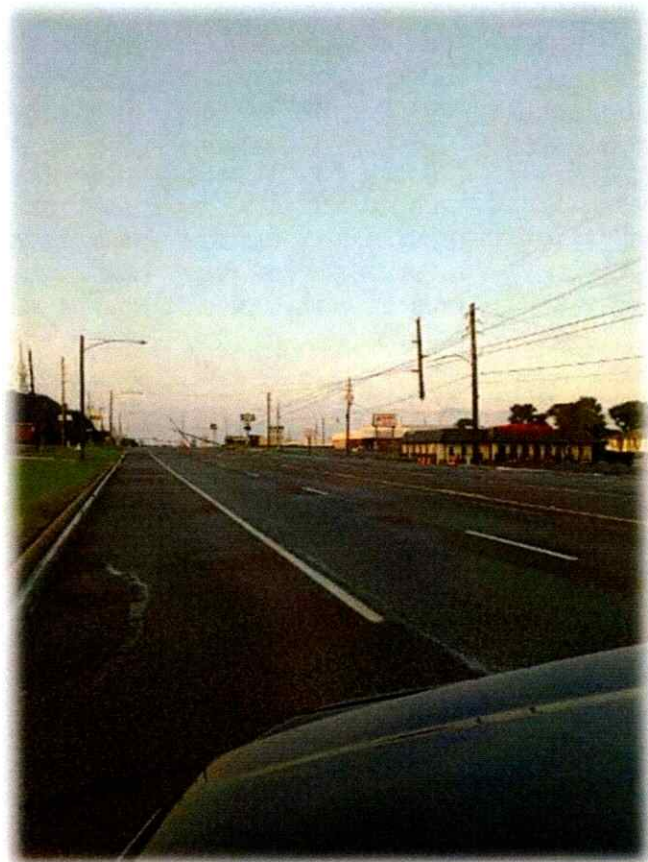
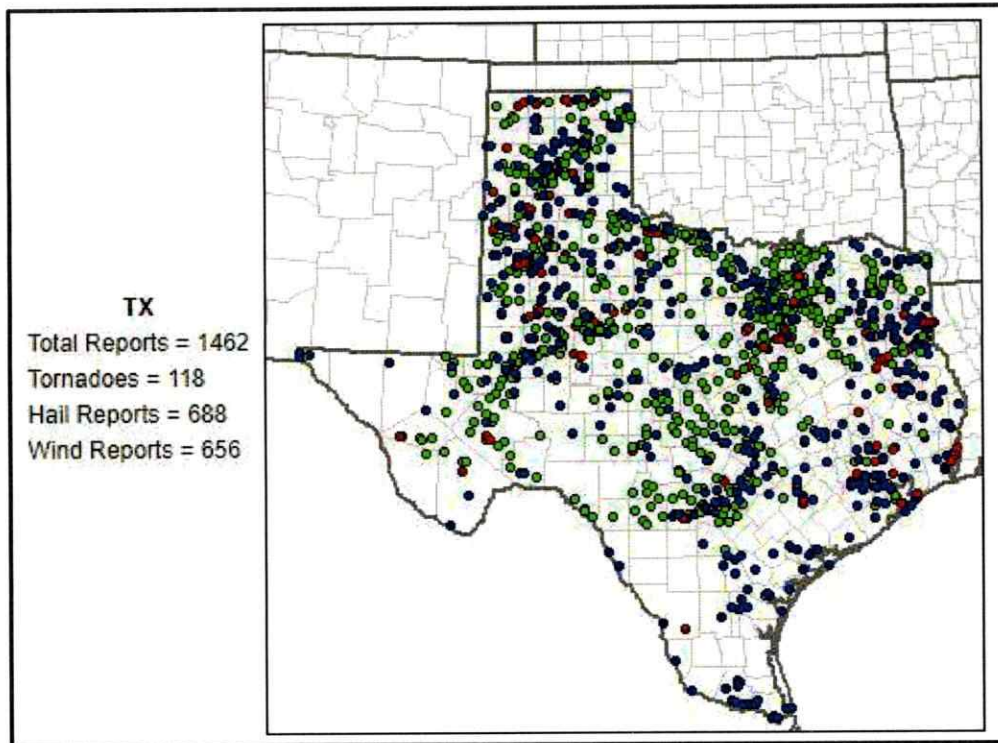


Table 5.10 Severe Thunderstorms/Damaging Wind Events

2013-2022

Location	County/Zone	St.	Date	Time	T.Z.	Type	Mag	Dth	Inj	PrD	CrD
Totals:								0	0	25.00K	0.00K
TALCO	TITUS CO.	TX	03/31/2013	07:31	CST-6	Thunderstorm Wind	54 kts. EG	0	0	0.00K	0.00K
KILFOYLE	TITUS CO.	TX	03/31/2013	08:15	CST-6	Thunderstorm Wind	56 kts. EG	0	0	10.00K	0.00K
COOKVILLE	TITUS CO.	TX	03/31/2013	08:15	CST-6	Thunderstorm Wind	56 kts. EG	0	0	5.00K	0.00K
GREEN HILL	TITUS CO.	TX	04/03/2014	21:05	CST-6	Thunderstorm Wind	61 kts. EG	0	0	0.00K	0.00K
WINFIELD	TITUS CO.	TX	06/09/2014	07:00	CST-6	Thunderstorm Wind	54 kts. EG	0	0	10.00K	0.00K
MT PLEASANT	TITUS CO.	TX	07/23/2014	17:30	CST-6	Thunderstorm Wind	54 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	10/02/2014	17:10	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	10/06/2014	04:10	CST-6	Thunderstorm Wind	55 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/01/2015	19:50	CST-6	Thunderstorm Wind	54 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/01/2015	19:50	CST-6	Thunderstorm Wind	53 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/01/2015	19:50	CST-6	Thunderstorm Wind	54 kts. EG	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	05/09/2015	17:22	CST-6	Thunderstorm Wind	52 kts. EG	0	0	0.00K	0.00K
COOKVILLE	TITUS CO.	TX	03/24/2016	00:05	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	01/21/2018	21:00	CST-6	Thunderstorm Wind	61 kts. EG	0	0	0.00K	0.00K
ADBRA	TITUS CO.	TX	01/21/2018	21:00	CST-6	Thunderstorm Wind	61 kts. EG	0	0	0.00K	0.00K
GREEN HILL	TITUS CO.	TX	01/21/2018	21:00	CST-6	Thunderstorm Wind	61 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/10/2018	22:44	CST-6	Thunderstorm Wind	61 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/06/2018	16:18	CST-6	Thunderstorm Wind	52 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	12/01/2018	00:10	CST-6	Thunderstorm Wind	52 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	06/23/2019	19:50	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
ROEDER	TITUS CO.	TX	05/24/2020	15:30	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
ADBRA	TITUS CO.	TX	05/24/2020	15:42	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	05/24/2020	15:45	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
COOKVILLE	TITUS CO.	TX	05/24/2020	15:45	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
GREEN HILL	TITUS CO.	TX	05/24/2020	15:51	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/17/2021	06:07	CST-6	Thunderstorm Wind	65 kts. EG	0	0	0.00K	0.00K
ARGO	TITUS CO.	TX	03/17/2021	06:10	CST-6	Thunderstorm Wind	65 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/17/2021	06:10	CST-6	Thunderstorm Wind	65 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/17/2021	06:10	CST-6	Thunderstorm Wind	65 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	05/03/2021	22:48	CST-6	Thunderstorm Wind	56 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/13/2022	09:22	CST-6	Thunderstorm Wind	61 kts. EG	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	08/05/2022	15:30	CST-6	Thunderstorm Wind	65 kts. EG	0	0	0.00K	0.00K
Totals:								0	0	25.00K	0.00K

Figure 5.9 - Annual Severe Thunderstorm Report Summary - 2021



Probability of Future Events

Calculations from historical data suggest that a severe thunderstorm will impact Mount Pleasant several times a year. Therefore, according to Table 4.3 Hazard Frequency Ranking, it is highly likely that severe thunderstorms will occur in the next year.

Impact on Community

The most common impacts of severe thunderstorms are power outages and private property damage consisting of roof and vehicle damage from wind and hail. Because severe thunderstorms are such a common occurrence, residents are prepared and practiced in mitigating damage. Public education is also a focus through many different channels: The National Weather Service, media outlets and several City departments push severe thunderstorm messaging year-round. The City of Mount Pleasant and Southwestern Electric Power Company (SWEPCO) both have tree-trimming programs to help mitigate effects of severe thunderstorms. SWEPCO trims trees and other vegetation away from power lines to provide safe and reliable electric service. Because of this proactive vegetation management program, SWEPCO customers experience fewer outages.

Vulnerability

Vulnerability is difficult to evaluate since thunderstorm wind events can occur at different strength levels, in random locations, and can create relatively narrow paths of destruction. Due to the randomness of these events, all existing and future structures and facilities within the City of Mount

Pleasant planning area could potentially be impacted and remain vulnerable to possible injury and property loss from strong winds.

Trees, power lines and poles, signage, manufactured housing, radio towers, concrete block walls, storage barns, windows, garbage receptacles, brick facades, and vehicles, unless reinforced, are vulnerable to thunderstorm wind events. More severe damage involves windborne debris; in some instances, patio furniture and other lawn items have been reported to have been blown around by wind and, very commonly, debris from damaged structures in turn have caused damage to other buildings not directly impacted by the event. In numerous instances roofs have been reported as having been torn off of buildings. The portable buildings typically used at schools and construction sites would be more vulnerable to thunderstorm wind events than typical site-built structures and could potentially pose a greater risk for wind-blown debris.

Another factor of manufactured homes that may increase vulnerability is the age of installation. Inspection of manufactured home installations changed in 2011 when the process was revised statewide, therefore manufactured homes installed prior to 2011 may be more vulnerable to damages from wind events. These structures would typically be built to lower or less stringent construction standards than newer construction and may be more susceptible to damage during significant wind events.

There are 7 mobile home parks in the city with a total of 164 mobile homes. Additional mobile homes are not allowed to be moved in and when one is moved out one cannot be moved in to take its place. Additionally, there are two RV parks with a total of 113 lots.

While all residents are vulnerable to the impacts of thunderstorm wind, forced relocation and disaster recovery drastically impacts low-income residents who lack the financial means to travel, afford a long-term stay away from home, and to rebuild or repair their homes. An estimated 15.6 percent of the planning area population live below the poverty level. Renters also tend to be more vulnerable to the impacts of wind events and their ability to recover after an event. Within the city, 32.1 percent of housing units are renter occupied. While warning times for these type of hazard events should be substantial enough for these individuals to seek shelter, individuals who work and recreate outside are also vulnerable to potential impacts of a thunderstorm wind event.

A thunderstorm wind event can also result in traffic disruptions, injuries, and in rare cases, fatalities. With no reported injuries or fatalities and limited damages, the impact of thunderstorm wind events experienced in the City of Mount Pleasant would be considered "Limited," with less than 10 percent of property expected to be destroyed and critical facilities shut down for less than 24 hours.

The City of Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by lightning events.

Table 5.11 Critical Facilities Vulnerable to Wind Events

CRITICAL FACILITIES	POTENTIAL IMPACTS
<p>Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station</p>	<ul style="list-style-type: none"> ○ Emergency operations and services may be significantly impacted due to damaged facilities and/or loss of communications. ○ Emergency vehicles can be damaged by falling trees or flying debris. ○ Power outages could disrupt communications, delaying emergency response times. ○ Critical staff may be injured or otherwise unable to report for duty, limiting response capabilities. ○ Debris/downed trees can impede emergency response vehicle access to areas. ○ Increased number of structure fires due to gas line ruptures and downed power lines, further straining the capacity and resources of emergency personnel. ○ First responders are exposed to downed power lines, unstable and unusual debris, hazardous materials, and generally unsafe conditions.
<p>4 Government Buildings, 2 Community Centers</p>	<ul style="list-style-type: none"> ○ Structures can be damaged by falling trees or flying debris. ○ Power outages could disrupt critical care. ○ Backup power sources could be damaged. ○ Critical staff may be injured or otherwise unable to report for duty, limiting response capabilities. ○ Evacuations may be necessary due to extended power outages, gas line ruptures, or structural damages to facilities.
<p>1 Airport</p>	<ul style="list-style-type: none"> ○ Facilities, infrastructure, or critical equipment including communications may be damaged, destroyed or otherwise inoperable. ○ Essential supplies like medicines, water, food, and equipment deliveries may be significantly delayed. ○ Additional emergency responders and critical aid workers may not be able to reach the area for days.
<p>2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers</p>	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations

ASSESSMENT OF IMPACTS

Thunderstorm wind events have the potential to pose a significant risk to people and can create dangerous and difficult situations for public health and safety officials. The impact of climate change could produce larger, more severe thunderstorm wind events, exacerbating the current thunderstorm wind impacts. Thunderstorm wind conditions can be frequently associated with a variety of impacts, including:

- Individuals exposed to the storm can be struck by flying debris, falling limbs, or downed trees causing serious injury or death.
- Structures can be damaged or crushed by falling trees, which can result in physical harm to the occupants.
- Significant debris and downed trees can result in emergency response vehicles being unable to access areas of the community.
- Downed power lines may result in roadways being unsafe for use, which may prevent first responders from answering calls for assistance or rescue.
- During exceptionally heavy wind events, first responders may be prevented from responding to calls, as the winds may reach a speed in which their vehicles and equipment are unsafe to operate.
- Thunderstorm wind events often result in widespread power outages increasing the risk to more vulnerable portions of the population who rely on power for health and/or life safety.
- Extended power outage often results in an increase in structure fires and carbon monoxide poisoning, as individuals attempt to cook or heat their homes with alternate, unsafe cooking or heating devices, such as grills.
- First responders are exposed to downed power lines, unstable and unusual debris, hazardous materials, and generally unsafe conditions.
- Emergency operations and services may be significantly impacted due to damaged facilities and/or loss of communications.
- Critical staff may be unable to report for duty, limiting response capabilities.
- City departments may be damaged, delaying response and recovery efforts for the entire community.
- Private sector entities that the city and its residents rely on, such as utility providers, financial institutions, and medical care providers may not be fully operational and may require assistance from neighboring communities until full services can be restored.
- Economic disruption negatively impacts the programs and services provided by the community due to short- and long-term loss in revenue.
- Some businesses not directly damaged by thunderstorm wind events may be negatively impacted while roads are cleared and utilities are being restored, further slowing economic recovery.
- Older structures built to less stringent building codes may suffer greater damage as they are typically more vulnerable to thunderstorm winds
- Large scale wind events can have significant economic impact on the affected area, as it must now fund expenses such as infrastructure repair and restoration, temporary services and facilities, overtime pay for responders, and normal day-to-day operating expenses.
- Businesses that are more reliant on utility infrastructure than others may suffer greater

- damages without a backup power source.
- Recreational areas and parks may be damaged or inaccessible due to downed trees or debris, causing temporary impacts to area businesses.
- Thunderstorm wind events could impact tourism and recreational activities, placing visitors in imminent danger, potentially requiring emergency services or evacuations.

The economic and financial impacts of thunderstorm winds on the area will depend entirely on the scale of the event, what is damaged, and how quickly repairs to critical components of the economy can be implemented. The level of preparedness and pre-event planning done by the community, local businesses, and the community will also contribute to the overall economic and financial conditions in the aftermath of any thunderstorm wind event.

Climate Considerations

The impacts on the frequency and severity of severe thunderstorm wind events due to climate change are unclear. According to the Texas A&M 2021 Climate Report Update, changes in severe thunderstorm reports over time have been more closely linked to changes in population than changes in the hazard event. At this time, there is low confidence of an ongoing trend in the overall frequency and severity of thunderstorm events, due to the lack of climate data records for severe thunderstorms. Based on climate models that are available, the environmental conditions needed for severe thunderstorms are estimated to become more likely, resulting in an overall increase in the number of days capable of producing a severe thunderstorm event.⁸

Hail

Extent

The National Weather Service (NWS) classifies a storm as “severe” if there is hail three-quarters of an inch in diameter (approximately the size of a penny) or greater, based on radar intensity or as seen by observers. The intensity category of a hailstorm depends on hail size and the potential damage it could cause, as depicted in the National Centers for Environmental Information (NCEI) Intensity Scale in Table 5.12.

Table 5.12 Hail Intensity and Magnitude

SIZE CODE	INTENSITY CATEGORY	SIZE (Diameter Inches)	DESCRIPTIVE TERM	TYPICAL DAMAGE
H0	Hard Hail	Up to 0.33	Pea	No damage
H1	Potentially Damaging	0.33 – 0.60	Marble	Slight damage to plants and crops
H2	Potentially Damaging	0.60 – 0.80	Dime	Significant damage to plants and crops

H3	Severe	0.80 – 1.20	Nickel	Severe damage to plants and crops
H4	Severe	1.2 – 1.6	Quarter	Widespread glass and auto damage
H5	Destructive	1.6 – 2.0	Half Dollar	Widespread destruction of glass, roofs, and risk of injuries
H6	Destructive	2.0 – 2.4	Ping Pong Ball	Aircraft bodywork dented and brick walls pitted
H7	Very Destructive	2.4 – 3.0	Golf Ball	Severe roof damage and risk of serious injuries
H8	Very Destructive	3.0 – 3.5	Hen Egg	Severe damage to all structures
H9	Super Hailstorms	3.5 – 4.0	Tennis Ball	Extensive structural damage, could cause fatal injuries
H10	Super Hailstorms	4.0+	Baseball	Extensive structural damage, could cause fatal injuries

The intensity scale in Table 5.12 ranges from H0 to H10, with increments of intensity or damage potential in relation to hail size (distribution and maximum), texture, fall speed, speed of storm translation, and strength of the accompanying wind. Based on available data regarding the previous occurrences for the area, the City of Mount Pleasant may experience hailstorms ranging from an H0 to an H10. The largest hail event in the City of Mount Pleasant took place on March 10, 2018 resulting in hail measuring 2.0 inches in diameter, or a H5, which is considered a destructive hailstorm that can cause extensive damages to structures. This is likely the greatest extent the planning area can anticipate in the future.

Vulnerability

Much of the damage inflicted by hail is to crops. Even relatively small hail can shred plants to ribbons in a matter of minutes. Vehicles, roofs of buildings and homes, and landscaping are most commonly damaged by hail.

Utility systems on roofs of city buildings and critical facilities would be vulnerable and could be damaged. Hail could cause a significant threat to people as they could be struck by hail and falling trees and branches. Outdoor activities and events may elevate the risk to residents and visitors when a hailstorm strikes with little warning. Portable buildings typically utilized by schools and commercial sites such as construction areas would be more vulnerable to hail events than the typical site-built structures.

The City of Mount Pleasant planning area features mobile or manufactured home parks throughout the planning area. These parks are typically more vulnerable to hail events than typical site-built structures. There are 7 mobile home parks in the city with a total of 164 mobile homes. Additional mobile homes are not allowed to be moved in and when one is moved out one cannot be moved in to take its place. Additionally, there are two RV parks with a total of 113 lots. In addition, manufactured homes are located sporadically throughout the planning area which would also be more vulnerable. Another factor of manufactured homes that may increase vulnerability is the age of installation. Inspection of manufactured home installations changed in 2011 when the process was revised statewide, therefore manufactured homes installed prior to 2011 may be more vulnerable to damages from hail events. These structures would typically be built to lower or less stringent construction standards than newer construction and may be more susceptible to damages during significant hail events.

While all residents are at risk to the impacts of a hail event, forced relocation and disaster recovery drastically impacts low-income residents who lack the financial means to travel, afford a long-term stay away from home, and to rebuild or repair their homes. An estimated 15.2 percent of the planning area population live below the poverty level. Renters also tend to be more vulnerable to the impacts of wind events and their ability to recover after an event. Within the City of Mount Pleasant, 32.1 percent of housing units are renter occupied. While warning times for these type of hazard events should be substantial enough for these individuals to seek shelter, individuals who work and recreate outside are also vulnerable to potential impacts of a hail event.

The City of Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by hail events.

Table 5.13 Critical Facilities Vulnerable to Hail Events

CRITICAL FACILITIES	POTENTIAL IMPACTS
2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station	<ul style="list-style-type: none"> ○ Emergency operations and services may be significantly impacted due to damaged facilities and/or loss of communications. ○ Emergency vehicles can be damaged by hailstones. ○ Power outages could disrupt communications, delaying emergency response times. ○ Accumulated hail on the streets may impede emergency response times. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources.
4 Government Buildings, 2	<ul style="list-style-type: none"> ○ Structures can be damaged by hailstones. ○ Power outages could disrupt critical care. ○ Backup power sources could be damaged.

Community Centers	<ul style="list-style-type: none"> ○ Evacuations may be necessary due to extended power outages, gas line ruptures, or structural damages to facilities.
1 Airport	<ul style="list-style-type: none"> ○ Facilities or infrastructure may be damaged, destroyed or otherwise inaccessible. ○ Essential supplies like medicines, water, food, and equipment deliveries may be significantly delayed. ○ Additional emergency responders and critical aid workers may not be able to reach the area for days. ○ Temporary break in operations may significantly inhibit post event evacuations. ○ Damaged or destroyed highway infrastructure may substantially increase the need for airport operations.
2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations

ASSESSMENT OF IMPACTS

Hail events have the potential to pose a significant risk to people and can create dangerous situations. The impact of climate change could produce larger, more severe hail events, exacerbating the current hail impacts. Worsening hail conditions can be frequently associated with a variety of impacts, including:

- Hail may create hazardous road conditions during and immediately following an event, delaying first responders from providing for or preserving public health and safety.
- Individuals and first responders who are exposed to the storm may be struck by hail or falling branches resulting in injuries or possible fatalities.
- Residential structures can be damaged by falling trees, which can result in physical harm to occupants.
- Large hail events will likely cause extensive roof damage to residential structures along with siding damage and broken windows, creating a spike in insurance claims and a rise in premiums.
- Automobile damage may be extensive depending on the size of the hail and length of the storm.
- Hail events can result in power outages over widespread areas increasing the risk to more

- vulnerable portions of the population who rely on power for health and/or life safety.
- Extended power outage can result in an increase in structure fires and/or carbon monoxide poisoning, as individuals attempt to cook or heat their home with alternate, unsafe cooking or heating devices, such as grills.
- First responders are exposed to downed power lines, damaged structures, hazardous spills, and debris that often accompany hail events, elevating the risk of injury to first responders and potentially diminishing emergency response capabilities.
- Downed power lines and large debris can result in the inability of emergency response vehicles to access areas of the community.
- Hazardous road conditions may prevent critical staff from reporting for duty, limiting response capabilities.
- Economic disruption negatively impacts the programs and services provided by the community due to short- and long-term loss in revenue.
- Some businesses not directly damaged by the hail event may be negatively impacted while roads are cleared and utilities are being restored, further slowing economic recovery.
- Businesses that are more reliant on utility infrastructure than others may suffer greater damages without a backup power source.
- Hazardous road conditions will likely lead to increases in automobile collisions, further straining emergency response capabilities.
- Depending on the severity and scale of damage caused by large hail events, damage to power transmission and distribution infrastructure can require days or weeks to repair.
- A significant hail event could significantly damage agricultural crops, resulting in extensive economic losses for the community and surrounding area.
- Hail events may injure or kill livestock and wildlife.
- A large hail event could impact the accessibility of recreational areas and parks due to extended power outages or debris clogged access roads.

The economic and financial impacts of hail will depend entirely on the scale of the event, what is damaged, and how quickly repairs to critical components of the economy can be implemented. The level of preparedness and pre-event planning conducted by the community, local businesses, and the community will contribute to the overall economic and financial conditions in the aftermath of any hail event.

CLIMATE CHANGE CONSIDERATIONS

While the impact of climate change on the frequency and severity hailstorm events is unclear, the increase of warmer temperatures will likely lead to less hail events during the summer months but is expected to increase the risk of large hailstones during the spring season.

Past Occurrences

As shown Table 5.14 below the City of Mount Pleasant has had 15 Hail events since 2010.

Table 5.14 Hail Events

Location	County/Zone	St	Date	Time	T.Z.	Type	Mag	Dth	Inj	PrD	CrD
Totals:								0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	03/10/2010	13:45	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	04/24/2010	02:15	CST-6	Hail	0.75 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	10/24/2010	17:37	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	10/24/2010	17:42	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/08/2011	19:16	CST-6	Hail	0.75 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/25/2011	15:00	CST-6	Hail	1.25 in.	0	0	0.00K	0.00K
WINFIELD	TITUS CO.	TX	06/04/2011	19:25	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
COOKVILLE	TITUS CO.	TX	06/28/2011	18:16	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
WINFIELD	TITUS CO.	TX	08/24/2011	14:02	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/03/2012	14:43	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/03/2012	14:45	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
WILKERSON	TITUS CO.	TX	04/03/2012	15:30	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
ROEDER	TITUS CO.	TX	05/07/2012	19:20	CST-6	Hail	1.50 in.	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	03/31/2013	07:31	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MONTICELLO	TITUS CO.	TX	03/31/2013	07:52	CST-6	Hail	0.88 in.	0	0	0.00K	0.00K
WILKERSON	TITUS CO.	TX	05/21/2013	15:27	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/28/2014	14:55	CST-6	Hail	0.88 in.	0	0	0.00K	0.00K
ROEDER	TITUS CO.	TX	03/28/2014	15:20	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
ARGO	TITUS CO.	TX	03/28/2014	17:00	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	04/03/2014	20:55	CST-6	Hail	0.75 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/27/2014	18:35	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	01/21/2018	20:57	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	03/10/2018	22:47	CST-6	Hail	2.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	11/30/2019	10:21	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
GREEN HILL	TITUS CO.	TX	04/12/2020	16:10	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
GREEN HILL	TITUS CO.	TX	04/18/2020	19:25	CST-6	Hail	0.75 in.	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	04/24/2020	19:11	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/24/2020	19:15	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/24/2020	19:15	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
COOKVILLE	TITUS CO.	TX	04/24/2020	19:25	CST-6	Hail	1.25 in.	0	0	0.00K	0.00K
WINFIELD	TITUS CO.	TX	04/09/2021	10:55	CST-6	Hail	1.00 in.	0	0	0.00K	0.00K
MT PLEASANT	TITUS CO.	TX	04/09/2021	11:06	CST-6	Hail	1.50 in.	0	0	0.00K	0.00K
MT PLEASANT MUNI ARP	TITUS CO.	TX	05/10/2021	12:22	CST-6	Hail	1.25 in.	0	0	0.00K	0.00K
WINFIELD	TITUS CO.	TX	04/17/2022	11:10	CST-6	Hail	1.50 in.	0	0	0.00K	0.00K
GREEN HILL	TITUS CO.	TX	03/31/2023	14:28	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
ARGO	TITUS CO.	TX	03/31/2023	14:30	CST-6	Hail	1.50 in.	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	04/20/2023	18:08	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
TALCO	TITUS CO.	TX	06/13/2023	17:00	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
KILFOYLE	TITUS CO.	TX	06/13/2023	18:12	CST-6	Hail	1.75 in.	0	0	0.00K	0.00K
WILKERSON	TITUS CO.	TX	06/14/2023	11:00	CST-6	Hail	1.25 in.	0	0	0.00K	0.00K
Totals:								0	0	0.00K	0.00K

Lightning

Extent

According to the National Oceanic and Atmospheric Administration (NOAA), the average number of cloud-to-ground flashes for the State of Texas between 2006 and 2016 was 11.3 flashes per square mile. Vaisala’s U.S. National Lightning Detection Network lightning flash density map (Figure 5.9A) shows a range of 6 to 21 cloud-to-ground lightning flashes per square mile per year for the entire City of San Marcos planning area. This rate equates to approximately 214 to 750 flashes per year for the entire planning area

Figure 5.9A

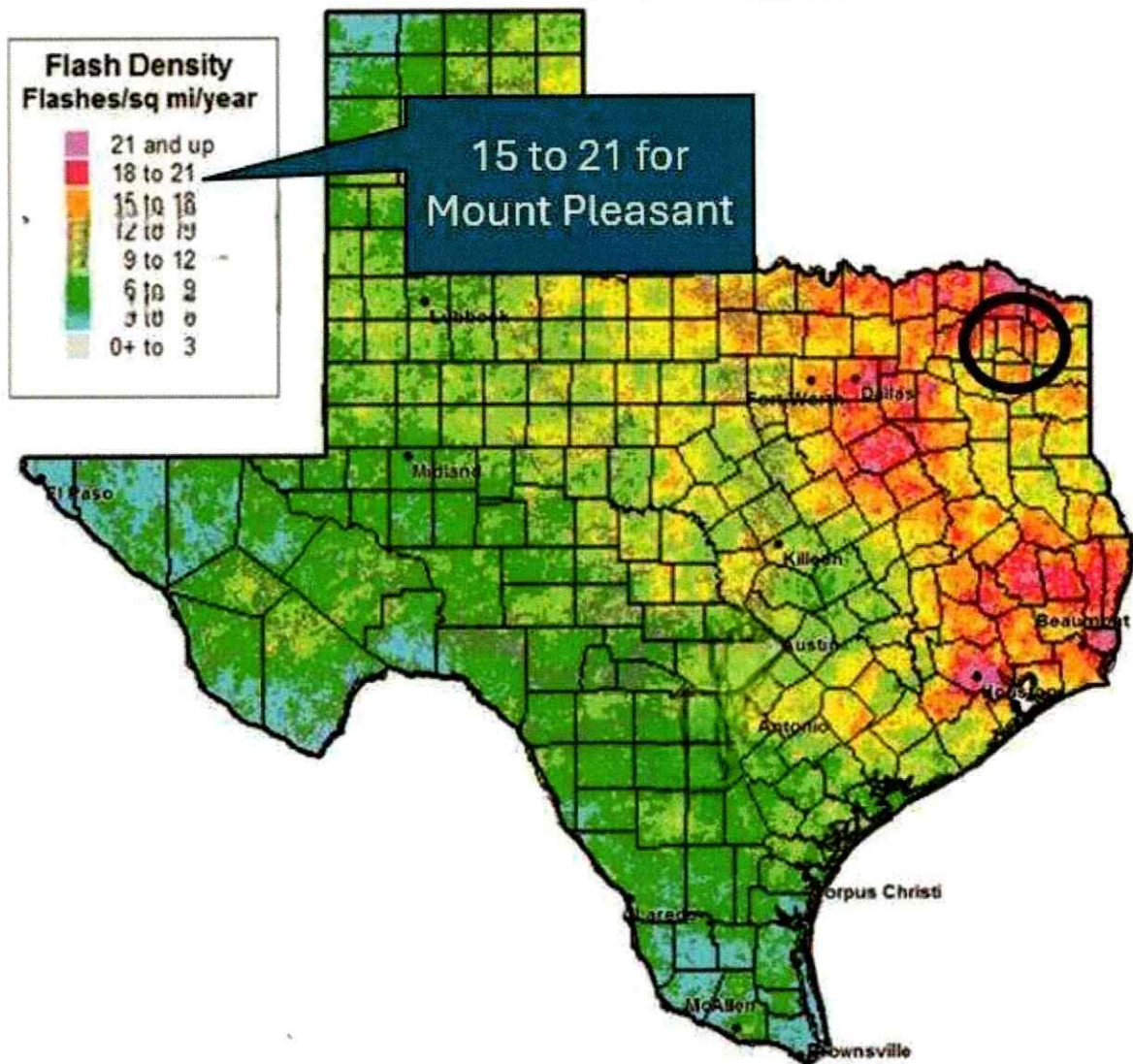


Table 5.15 NOAA Lightning Activity Level (LAL)

LAL	CLOUD & STORM DEVELOPMENT	LIGHTNING STRIKES/ 15 MIN
1	No thunderstorms.	-
2	Cumulus clouds are common but only a few reach the towering cumulus stage. A single thunderstorm must be confirmed in the observation area. The clouds produce mainly virga, but light rain will occasionally reach the ground. Lightning is very infrequent.	1-8

3	Towering cumulus covers less than two-tenths of the sky. Thunderstorms are few, but two to three must occur within the observation area. Light to moderate rain will reach the ground, and lightning is infrequent.	9-15
4	Towering cumulus covers two to three-tenths of the sky. Thunderstorms are scattered and more than three must occur within the observation area. Moderate rain is common and lightning is frequent.	16-25
5	Towering cumulus and thunderstorms are numerous. They cover more than three-tenths and occasionally obscure the sky. Rain is moderate to heavy and lightning is frequent and intense.	>25
6	Similar to LAL 3 except thunderstorms are dry.	

The NOAA does not include the LAL for historical lightning events, therefore in order to determine the extent of lightning strikes, the yearly average range of estimated number of lightning strikes within the planning area (214 to 750 flashes) and a cloud-to-ground flash density of 6 to 21 per square mile were divided by the number¹ of thunderstorm events that occur annually in the planning area. The City of Mount Pleasant should expect an average range of 0 to 1 lightning strike within 15 minutes at any given time during a lightning or combined lightning and thunderstorm event, indicating lightning strikes have an average LAL range of 1 to 2. The highest anticipated being a 2 on the LAL range for the planning area in the future.

Vulnerability

Vulnerability is difficult to evaluate since lightning events can occur at different strength levels, in random locations, and can create a broad range of damages depending on the strike location. Due to the randomness of these events, all existing and future structures and facilities in the City of Mount Pleasant planning area could potentially be impacted and remain vulnerable to possible injury and property loss from lightning strikes.

The direct and indirect losses associated with these events include injury and loss of life, damage to structures and infrastructure, agricultural losses, utility failure (power outages), and stress on community resources. The entire population of the City of Mount Pleasant is considered exposed to the lightning hazard. The peak lightning season in the State of Texas is from June to August; however, the most fatalities occur in July. Fatalities occur most often when people are outdoors and/or participating in some form of recreation. Populations located outdoors are considered at risk and more vulnerable to a lightning strike compared to those inside a structure. Moving to a lower-risk location will decrease a person’s vulnerability.

The entire general building stock and all infrastructure of the City of Mount Pleasant planning area are considered exposed to the lightning hazard. Lightning can be responsible for damages to buildings, cause electrical, forest, grass, and/or wildfires, and damage infrastructure such as

power transmission lines and communication towers.

While all residents are at risk to the impacts of lightning, forced relocation and disaster recovery drastically impacts low-income residents who lack the financial means to travel, afford a long-term stay away from home, and to rebuild or repair their homes. An estimated 15.6 percent of the planning area population live below the poverty level. In addition, renters tend to be more vulnerable to the impacts of lightning events. Their ability to recover after a lightning event is often disproportionately impacted by limited affordable replacement housing, financial constraints, and lack of insurance to cover losses. Within the city, 32.1 percent of housing units are renter-occupied.

The City of Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by lightning events.

Table 5.16 Critical Facilities Vulnerable to Lightning Events

CRITICAL FACILITIES	POTENTIAL IMPACTS
<p>2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station</p>	<ul style="list-style-type: none"> ○ Emergency operations and services may be significantly impacted due to power outages, damaged facilities, fires and/or loss of communications as a result lightning strikes. ○ Emergency vehicles can be damaged by falling trees damaged by lightning strike. ○ Power outages could disrupt communications, delaying emergency response times. ○ Downed trees from lightning strikes can impede emergency response vehicles access to areas. ○ Lightning strikes can be associated with structure fires and wildfires, further straining the capacity and resources of emergency personnel. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources.
<p>4 Government Buildings, 2 Community Centers</p>	<ul style="list-style-type: none"> ○ Structures can be damaged by falling trees damaged by lightning. ○ Power outages could disrupt critical care. ○ Backup power sources could be damaged. ○ Evacuations may be necessary due to extended power outages, gas line ruptures, or structural damages to facilities.
<p>1 Airport</p>	<ul style="list-style-type: none"> ○ Facilities, infrastructure, or critical equipment including communications may be damaged, destroyed or otherwise inoperable. ○ Essential supplies like medicines, water, food, and equipment deliveries may be significantly delayed. ○ Additional emergency responders and critical aid workers may not be able to reach the area for days.

<p>2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers</p>	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations
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ASSESSMENT OF IMPACTS

Lightning events have the potential to pose a significant risk to people and can create dangerous and difficult situations for public health and safety officials. The impact of climate change could produce more frequent and severe lightning events, exacerbating the current lightning impacts. Additional impacts to the planning area can include:

- Lightning events could impact recreational activities, placing residents and visitors in imminent danger, potentially requiring emergency services or park evacuation.
- Older structures built to less stringent building codes may suffer greater damage from a lightning strike as they are typically built with less fire-resistant materials and often lack any fire mitigation measures such as sprinkler systems.
- Vegetation in the city’s parks may be destroyed by lightning caused brush fires, impacting air quality and public health.
- Individuals exposed to the storm can be directly struck, posing significant health risks and potential death.
- Structures can be damaged or crushed by falling trees damaged by lightning, which can result in physical harm to the occupants.
- Lightning strikes can result in widespread power outages increasing the risk to more vulnerable portions of the population who rely on power for health and/or life safety.
- Extended power outage often results in an increase in structure fires and carbon monoxide poisoning as individuals attempt to cook or heat their homes with alternate, unsafe cooking or heating devices, such as grills.
- Lightning strikes can be associated with structure fires and wildfires, creating additional risk to residents and first responders.
- Emergency operations and services may be significantly impacted due to power outages and/or loss of communications.
- City departments may be damaged, delaying response and recovery efforts for the entire community.
- Economic disruption due to power outages and fires negatively impacts the programs and services provided by the community due to short- and long-term loss in revenue.
- Some businesses not directly damaged by lightning events may be negatively impacted while

- utilities are being restored, further slowing economic recovery.
- Businesses that are more reliant on utility infrastructure than others may suffer greater damages without a backup power source.

The economic and financial impacts of lightning on the area will depend entirely on the scale of the event, what is damaged, and how quickly repairs to critical components of the economy can be implemented. The level of preparedness and pre-event planning done by the city, local businesses, and the community will also contribute to the overall economic and financial conditions in the aftermath of any significant lightning event.

Climate Consideration

As CO₂ increases and the land surface warms, stronger updrafts are more likely to produce lightning. In a climate with double the amount of CO₂, we may see fewer lightning storms overall, but 25 percent stronger storms, with a 5 percent increase in lightning. Lightning damage is also likely to increase because of its role in igniting forest fires, where dry vegetation, also caused by rising temperatures, creates more ‘fuel’ for fires, meaning even a small climate change may have huge consequences. While the impact climate change will have on our weather still remains uncertain, researchers agree that implementing simple measures like lightning detection systems and installing grounding systems in buildings could go a long way in avoiding deaths and injuries.⁵

Lightning events have the potential to pose a significant risk to people and property throughout the planning area. The economic and financial impacts of lightning on the area will depend entirely on the scale of the event, what is damaged, and how quickly repairs to critical components of the economy can be implemented. While no increase in the number of hazard events is anticipated, the impact of the hazard may see an increase in losses. As populations grow and urban development continues to rise, the overall vulnerability and impact are expected to increase in the next five years.

Past Occurrences

Since 2010, the City of Mount Pleasant planning area has not had any reported lightning events per NOAA, however the city is vulnerable and could be impacted by lightning.

DROUGHT

Hazard Description

Drought is a period without substantial rainfall that persists from one year to the next. Drought is a normal part of virtually all climatic regions, including areas with high and low average rainfall. Drought is the consequence of anticipated natural precipitation reduction over an extended period, usually a season or more in length. Droughts can be classified as meteorological, hydrologic, agricultural and socioeconomic.

- **Meteorological drought** is an interval of time, generally about months or years, during which the actual moisture supply at a given place consistently falls below the climatically appropriate moisture supply.
- **Agricultural drought** occurs when there is inadequate soil moisture to meet the needs of a particular crop at a particular time. Agricultural drought usually occurs after or during meteorological drought, but before hydrological drought and can affect livestock and other dry land agricultural operations.
- **Hydrological drought** refers to the deficiencies in surface and subsurface water supplies. It is measured as stream flow, snow pack, and as lake, reservoir and groundwater levels. There is usually a delay between lack of rain or snow and less measurable water in streams, lakes, and reservoirs. Therefore, hydrological measurement tends to lag behind other drought indicators.
- **Socio-economic drought** occurs when physical water shortages start to affect the health, well-being and quality of life of people, or when the drought starts to affect the supply and demand of an economic product.

Droughts are one of the most complex natural hazards, as it is difficult to determine their precise beginning or end. In addition, droughts can lead to other hazards such as extreme heat and wildfires. Their impact on wildlife and environment is enormous, often killing crops, grazing land, edible plants and trees.

Location

Due to the unpredictable nature of a drought, it is impossible to determine the exact area of their future occurrences. The entire planning area, the City of Mount Pleasant, is equally subject to drought.

Extent

The Palmer Drought Index is used to measure the extent of drought by measuring the duration and intensity of long-term drought-inducing circulation patterns. Long-term drought is cumulative, with the intensity of drought during the current month dependent upon the current weather patterns plus the cumulative patterns of previous months. The hydrological impacts of drought (e.g., reservoir levels, groundwater levels, etc.) take longer to develop. Table 5.17 depicts magnitude of drought, while Table 5.18 describes the classification descriptions.

Table 5.17 Palmer Drought Index

DROUGHT	DROUGHT CONDITION CLASSIFICATIONS						
INDEX	Extreme	Severe	Moderate	Normal	Moderately Moist	Very Moist	Extremely Moist
Z Index	-2.75 and below	-2.00 to -2.74	-1.25 to -1.99	-1.24 to +.99	+1.00 to +2.49	+2.50 to +3.49	n/a
Meteorological	-4.00 and below	-3.00 to -3.99	-2.00 to -2.99	-1.99 to +1.99	+2.00 to +2.99	+3.00 to +3.99	+4.00 and above
Hydrological	-4.00 and below	-3.00 to -3.99	-2.00 to -2.99	-1.99 to +1.99	+2.00 to +2.99	+3.00 to +3.99	+4.00 and above

Table 5.18 Palmer Drought Category Descriptions

CATEGORY	DESCRIPTION	POSSIBLE IMPACTS	PALMER DROUGHT INDEX
D0	Abnormally Dry	Going into drought: short-term dryness slowing planting, growth of crops or pastures; fire risk above average. Coming out of drought: some lingering water deficits; pastures or crops not fully recovered.	-1.0 to -1.9
D1	Moderate Drought	Some damage to crops, pastures; fire risk high; streams, reservoirs, or wells low, some water shortages developing or imminent, voluntary water use restrictions requested.	-2.0 to -2.9
D2	Severe Drought	Crop or pasture losses likely; fire risk very high; water shortages common; water restrictions imposed.	-3.0 to -3.9
D3	Extreme Drought	Major crop/pasture losses; extreme fire danger; widespread water shortages or restrictions.	-4.0 to -4.9
D4	Exceptional Drought	Exceptional and widespread crop/pasture losses; exceptional fire risk; shortages of water in reservoirs, streams, and wells, creating water emergencies.	-5.0 or less

Drought is monitored nationwide by the National Drought Mitigation Center (NDMC). Indicators are used to describe broad scale drought conditions across the U.S. and correspond to the intensity of drought.

Based on the historical occurrences for drought and the location of the City of Mount Pleasant can

anticipate a range of drought from abnormally dry to exceptional, or D0 to D4, based on the Palmer Drought Category. The entire planning area has experienced exceptional drought conditions. These are the most extreme drought conditions the City can anticipate in the future.

The City of Mount Pleasant’s Director of Utilities monitors drought conditions and implements drought response stages during periods of higher-than-normal temperatures and lower than normal rainfall. The City of Mount Pleasant Code of Ordinances Chapter 152 lists the five drought response stages list and the conditions that occur to determine each stage. Each stage ends when conditions to implement are no longer applicable or when determined by the Director of Utilities.

Table 5.19 City of Mount Pleasant Drought Response Conditions

STAGE	CONDITIONS FOR IMPLEMENTATION
1	Stage 1 shall be implanted when either of the following conditions occur or as otherwise determined by the director: <ol style="list-style-type: none"> 1. Total daily water demand equals or exceeds 85% of safe system capacity or 14.0 MGD for three consecutive days. 2. The Levels in Lake Bob Sandlin are declining a rate that could disrupt the water supply in the future.
2	Stage 2 shall be implanted when any of the following conditions occur or as otherwise determined by the director: <ol style="list-style-type: none"> 1. Total daily water demand equals or exceeds 90% of the safe system capacity or 14.9 MGD for three consecutive days. 2. System demands cause ground and/or elevated water storage levels to all daily and recover completely during the overnight low demand period. 3. Lake Bob Sandlin levels continue declining at a rate that makes water supply problems imminent although the supply is still currently adequate.
3	Stage 3 shall be implanted when any of the following conditions occur or as otherwise determined by the director: <ol style="list-style-type: none"> 1. Total daily water demand equals or exceeds 90% of the safe system capacity or 14.9 MGD for seven consecutive days. 2. Failure of a raw water or high service pumping unit could cause disruption or service. 3. Ground and/or elevated storage levels no longer achieve full recovery even in low demand periods.
4	Stage 4 shall be implanted when any of the following conditions occur or as otherwise determined by the director: <ol style="list-style-type: none"> 1. Total daily demand equals 100% of the safe system capacity or 16.5 MGD for one day. 2. Water demand exceeds the safe limits of the system. 3. Water levels in the elevated storage reservoirs cannot be maintained to insure adequate fire protection. 4. Lake Bob Sandlin levels continue to decline at a rate that could cause complete failure of the pumping equipment.
5	Stage 5 shall be implanted when any of the following conditions occur or as otherwise determined by the director: <ol style="list-style-type: none"> 1. A major water line break or pump or system failure occurs which causes unprecedented loss of capability to provide water service. 2. Natural or manmade contamination of the water supply source(s). 3. System storage levels and pressure prevent fire protection.

The Severity of drought periods can also be measured using the U.S. Drought Monitor (USDM) (Table 5.20). The USDM was developed by Mark Svoboda in 1999 and is produced through a partnership between the National Drought Mitigation Center at the University of Nebraska-Lincoln, the United States Department of Agriculture, and the National Oceanic and Atmospheric Administration. The USDM uses a process that synthesizes multiple indices, outlooks and local impacts, into an assessment that best represents current drought conditions and reflects observed precipitation. The outcome of each Drought Monitor map is a consensus of federal, state and academic scientists. Historically, the City of Mount Pleasant has already experienced exceptional (D4) drought conditions. Due to increasing temperatures, Mount Pleasant could fall into the D4 drought category for much longer periods.

Table 5.20 Drought Severity Classification and Map

Drought Severity	Return Period (years)	Description of Possible Impacts	Drought Monitoring Indices		
			Standardized Precipitation Index (SPI)	NDMC* Drought Category	Palmer Drought Index
Minor Drought	3 to 4	Going into drought; short-term dryness slowing growth of crops or pastures; fire risk above average. Coming out of drought; some lingering water deficits; pastures or crops not fully recovered.	-0.5 to -0.7	D0	-1.0 to -1.9
Moderate Drought	5 to 9	Some damage to crops or pastures; fire risk high, streams, reservoirs, or wells low, some water shortages developing or imminent, voluntary water use restrictions requested.	-0.8 to -1.2	D1	-2.0 to -2.9
Severe Drought	10 to 17	Crop or pasture losses likely; fire risk very high; water shortages common; water restrictions imposed.	-1.3 to -1.5	D2	-3.0 to -3.9
Extreme Drought	18 to 43	Major crop and pasture losses, extreme fire danger, widespread water shortages or restrictions.	-1.6 to -1.9	D3	-4.0 to -4.9
Exceptional Drought	44+	Exceptional and widespread crop and pasture losses; exceptional fire risk; shortages of water in reservoirs, streams, and wells creating water emergencies.	less than -2	D4	-5.0 or less

*NDMC - National Drought Mitigation Center

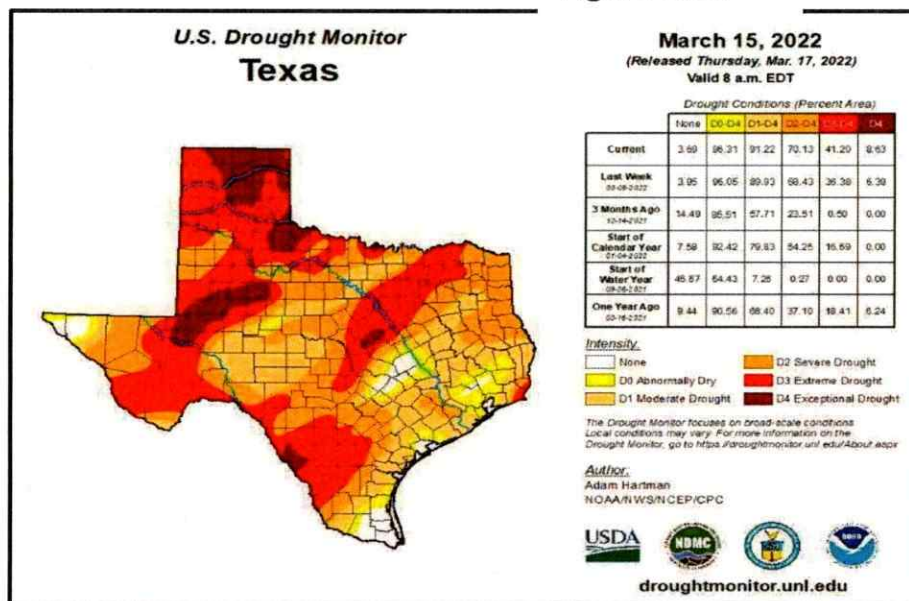
Previous Occurrences

As shown on Table 5.11 from the National Climatic Data Center for the years 1996-2022, Titus County, Texas has experienced numerous drought events during that time period. The City of Mount Pleasant experienced the same events.

Probability of Future Events

Drought events are not expected to occur every year but are prevalent enough to be a concern. With changes in climate and the continuing warming of the earth, more frequent and severe droughts can be expected in the future. Therefore, according to Table 4.3 Hazard Frequency Ranking, it is likely a drought will occur in the next three years.

Figure 5.10



Impact on Community

The impact of a drought within the City of Mount Pleasant is expected to be minor. This considers the large water supply available to the community. The major damage associated with droughts are typically on crops and livestock. However, Mount Pleasant contains very little agricultural land or livestock to cause major financial disruptions.

The Water Conservation Plan and Drought Contingency Response Plan have been put into place in the City of Mount Pleasant to negate the effects of drought. The Plans contain trigger points for implementation and actions to be enforced for different levels of drought. The Plans are located on the City's website where details of the Plans can be found.

VULNERABILITY AND IMPACT

Loss estimates were based on 27.5 years of statistical data from the NCEI. A drought event

frequency-impact analysis was then developed to determine an impact profile on agriculture products and estimate potential losses due to drought in the area. All existing and future buildings, facilities, and populations are exposed to this hazard and could potentially be impacted. However, drought impacts are mostly experienced in water shortages, breaks in water lines, or crop and livestock losses on agricultural lands and typically have minimal impact on buildings.

The City of Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by drought events.

Table 5.21. Critical Facilities Vulnerable to Drought Events

CRITICAL FACILITIES	POTENTIAL IMPACTS
2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station	<ul style="list-style-type: none"> ○ Increased law enforcement activities may be required to enforce water restrictions. ○ Firefighters may have limited water resources to aid in firefighting and suppression activities, increasing risk to lives and property. ○ Potential for increased number of emergency calls as drought events can lead to cascading hazard events such as wildfires and flash flooding.
4 Government Buildings, 2 Community Centers	<ul style="list-style-type: none"> ○ Strain on staff as drought may cause health problems related to low water flows and poor water quality. ○ Water main breaks due to soil shrinking and swelling cycles could lead to facility closures. ○ Building foundations may crack due to soil shrinking and swelling cycles.
1 Airport	<ul style="list-style-type: none"> ○ Operations dependent on water supply may be adversely impacted. ○ Economic disruptions due to cracked foundations and damaged infrastructure as a result of soil shrinking and swelling cycles
2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations.

The average person will survive only a few days without potable water, and this timeframe can be drastically shortened for those with more fragile health typically children, the elderly, and the ill. The population over 65 in the City of Mount Pleasant planning area is estimated at 11.0 percent of the total population and children under the age of 5 are estimated at 9.6 percent. In addition, an

estimated 15.2 percent of the planning area population live below the poverty level, which may contribute to overall health impacts of a drought.

This population is also vulnerable to food shortages when drought conditions exist, and potable water is in short supply. Potable water is used for drinking, sanitation, patient care, sterilization, equipment, heating and cooling systems, and many other essential functions in medical facilities. All residents in the City of Mount Pleasant planning area could be adversely affected by drought conditions, which could limit water supplies and present health threats. During summer drought, or hot and dry conditions, elderly persons, small children, infants and the chronically ill who do not have adequate cooling units in their homes may become more vulnerable to injury and/or death.

The economic impact of droughts can be significant as they produce a complex web of impacts that spans many sectors of the economy and reach well beyond the area experiencing physical drought. This complexity exists because water is integral to our ability to produce goods and provide services. If droughts extend over a number of years, the direct and indirect economic impact can be significant.

Habitat damage is a vulnerability of the environment during periods of drought for both aquatic and terrestrial species. The environment also becomes vulnerable during periods of extreme or prolonged drought due to severe erosion and land degradation.

Severe droughts can cause widespread tree mortality across many forest biomes with profound effects on the function of ecosystems and carbon balance. Climate change is expected to intensify regional-scale droughts, significantly contributing to high tree mortality and increasing the risk of sweeping wildfires.

Impact of droughts experienced in the City of Mount Pleasant planning area, have not resulted injuries or fatalities supporting a “Limited” severity of impact meaning injuries and/or illnesses can be treated with first aide, shutdown of facilities and services for less than 24 hours, and less than 10 percent of property is destroyed or with major damage.

ASSESSMENT OF IMPACTS

The Drought Impact Reporter was developed in 2005 by the University of Nebraska-Lincoln to provide a national database of drought impacts. Droughts can have an impact on agriculture, business and industry; energy; fire; plants and wildlife; relief, response, and restrictions; society and public health; tourism and recreation; and water supply and quality.

Drought has the potential to impact people in the City of San Marcos planning area. While it is rare that drought, in and of itself, leads to a direct risk to the health and safety of people in the U.S., severe water shortages could result in inadequate supply for human needs. The impact of climate change could produce longer, more severe droughts, exacerbating the current drought impacts. Severe drought conditions can be frequently associated with a variety of impacts, including:

- Dry clay soil can lead to water main lines shifting and breaking. Often repair to water lines includes shutting off water to multiple homes at one time.

-
- The number of health-related low-flow issues (e.g., diminished sewage flows, increased pollution concentrations, reduced firefighting capacity, and cross-connection contamination) will increase as the drought intensifies.
 - Public safety from forest / range / wildfires will increase as water availability and/or pressure decreases.
 - Respiratory ailments may increase as the air quality decreases.
 - There may be an increase in disease due to wildlife concentrations (e.g., rabies, Rocky Mountain spotted fever, Lyme disease).
 - Political conflicts may increase between municipalities, counties, states, and regions.
 - Water management conflicts may arise between competing interests.
 - Severe water shortages could result in inadequate supply for human needs as well as lower quality of water for consumption.
 - During drought there is an increased risk for wildfires and dust storms.
 - The community may need increased operational costs to enforce water restriction or rationing.
 - Prolonged drought can lead to increases in illness and disease related to drought.
 - Utility providers can see decreases in revenue as water supplies diminish.
 - Utilities providers may cut back energy generation and service to their customers to prioritize critical service needs.
 - Hydroelectric power generation facilities and infrastructure would have significantly diminished generation capability. Dams simply cannot produce as much electricity from low water levels as they can from high water levels.
 - Fish and wildlife food and habitat will be reduced or degraded over time during a drought and disease will increase, especially for aquatic life.
 - Wildlife will move to more sustainable locations creating higher concentrations of wildlife in smaller areas, increasing vulnerability, and further depleting limited natural resources.
 - Severe and prolonged drought can result in the reduction of a species or cause the extinction of a species altogether.
 - Plant life will suffer from long-term drought. Wind and erosion will also pose a threat to plant life as soil quality will decline. The urban tree canopy, including city parks, are vulnerable to the impacts of prolonged drought.
 - Dry and dead vegetation will increase the risk of wildfire.
 - Drought poses a significant risk to annual and perennial crop production and overall crop quality leading to higher food costs.
 - Drought-related declines in production may lead to an increase in unemployment.
 - Negatively impacted water suppliers may face increased costs resulting from the transport water or develop supplemental water resources.
 - Long-term drought may negatively impact future economic development.
 - Unlikely to have an impact on continuity of operations until prolonged severe or extreme levels are reached.
 - Government functionality may be questioned and challenged if planning, response, and recovery are not timely and effective, impacting public confidence.

The overall extent of damages caused by periods of drought is dependent on its extent and duration. The level of preparedness and pre-event planning done by government, businesses, and the community will contribute to the overall economic and financial conditions in the aftermath of a drought event.

CLIMATE CHANGE CONSIDERATIONS

With the range of factors influencing drought conditions, it is impossible to make quantitative statewide projections of drought trends; however, many factors point toward increased drought severity. Drought will continue to be driven largely by precipitation variability over multiple decades, with long-term precipitation trends expected to be relatively small. Other factors affecting drought impacts, such as increased temperatures and improved plant water use efficiency, decrease water availability but will cause drought impact trends to be highly sector-specific, with the impacts possibly smaller for agriculture than for surface water supply.

**Table 5.22 Drought in Titus/Mount Pleasant
1996-2022**

Location	County/Zone	St	Date	Time	TZ	Type	Mag	Dth	Inj	PrD	CrD
Totals:							0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	05/01/1998	00:00	CST	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	06/01/1998	00:00	CST	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	07/01/1998	00:00	CST	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/01/2005	00:00	CST	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/01/2005	00:00	CST	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	03/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	04/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	05/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	06/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	07/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	09/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	10/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	11/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/01/2011	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/01/2012	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/01/2012	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	03/01/2012	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/01/2012	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/01/2013	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	07/01/2013	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/01/2013	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	09/01/2013	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/11/2015	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	09/01/2015	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	10/01/2015	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/02/2016	08:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	10/25/2016	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	11/01/2016	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/01/2016	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	11/22/2017	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/01/2017	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	07/26/2018	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/01/2018	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	09/01/2018	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	11/02/2021	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	12/01/2021	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	01/01/2022	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	02/01/2022	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	03/01/2022	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	07/14/2022	00:00	CST-6	Drought	0	0	0.00K	0.00K	
TITUS (ZONE)	TITUS (ZONE)	TX	08/01/2022	00:00	CST-6	Drought	0	0	0.00K	0.00K	
Totals:							0	0	0.00K	0.00K	

EXCESSIVE HEAT

Hazard Description

Extreme heat is characterized by a combination of exceptionally high temperatures and humidity. When these conditions persist over a period, it is called a heat wave. Although heat can damage buildings and facilities, it presents a more significant threat to the safety and welfare of residents.

Location

Due to the unpredictable nature of extreme heat, it is impossible to determine the exact area of their future occurrences. The entire planning area, the City of Mount Pleasant, is equally subject to extreme heat.

Extent

The magnitude or intensity of an extreme heat event is measured according to temperature in relation to the percentage of humidity. According to the National Oceanic Atmospheric Administration (NOAA), this relationship is referred to as the “Heat Index” and is depicted in Figure 5.12. This index measures how hot it feels outside when humidity is combined with high temperatures.

The Extent Scale in Table 5.23 displays varying categories of caution depending on the relative humidity combined with the temperature. For example, when the temperature is at 90 degrees Fahrenheit (°F) or lower, caution should be exercised if the humidity level is at or above 40 percent.

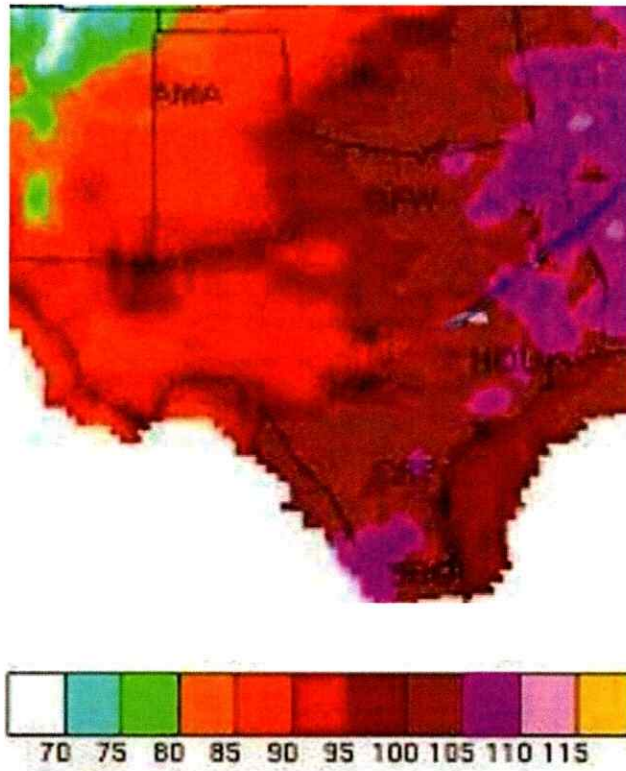
The chart indicates varying symptoms or disorders that could occur depending on the magnitude or intensity of the event. “Caution” is the first category of intensity, and it indicates when fatigue due to heat exposure is possible. “Extreme Caution” indicates that sunstroke, muscle cramps, or heat exhaustion are possible, and a “Danger” level means that these symptoms are likely. “Extreme Danger” indicates that heat stroke is likely. The National Weather Service (NWS) initiates alerts based on the Heat Index as shown in Figure 5.11.

Table 5.23 . Heat Index and Warnings

CATEGORY	HEAT INDEX	POSSIBLE HEAT DISORDERS	WARNING TYPES
Extreme Danger	125°F and higher	Heat stroke or sun Stroke likely.	An Excessive Heat Warning is issued if the Heat Index rises above 105 degrees F at least 3 hours during the day or 80 degrees F at night.
Danger	103°-124° F	Sunstroke, muscle cramps, and/or heat exhaustion are likely. Heatstroke possible with prolonged exposure and/or physical activity.	
Extreme Caution	90°-103° F	Sunstroke, muscle cramps, and/or heat exhaustion are	Heat advisory will be issued to warn the

		possible with prolonged exposure and/or physical activity.	Heat Index may exceed 105° F
Caution	80°-90° F	Fatigue is possible with prolonged exposure and/or physical activity.	

Figure 5.11



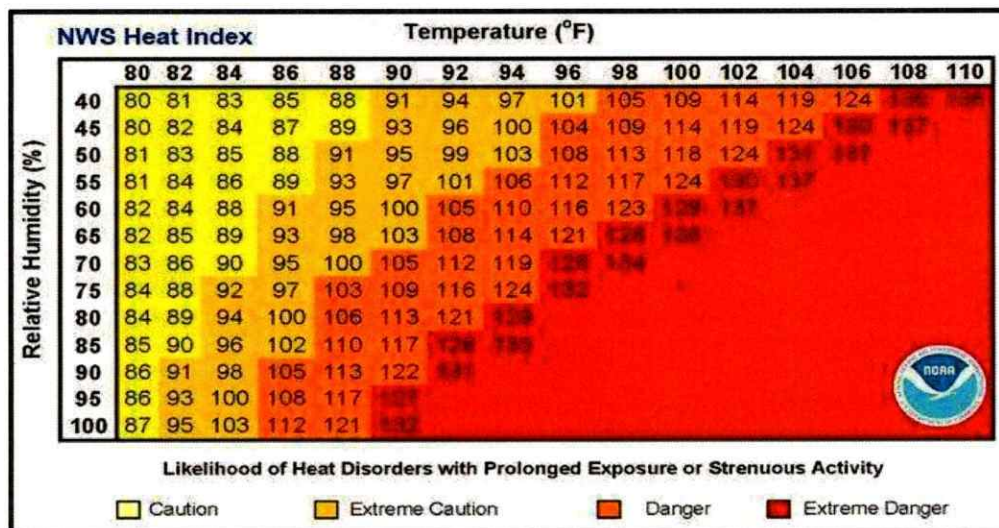
Source: NOAA

The City of Mount Pleasant is located in Northeast Texas. Typical summers are hot and dry with actual temperatures in the upper 90s to low 100s so the City of Mount Pleasant can expect extreme heat each summer. The community, especially children and the elderly should exercise caution by staying out of the heat for prolonged periods when a heat advisory or excessive heat warning is issued. In addition, those working or remaining outdoors for extended periods of time are at greater risk.

Figure 5.11 displays the daily maximum heat index as derived from NOAA based on data compiled from 1838 to 2015. The City of Mount Pleasant is in the area shown in purple, indicating an average daily heat index of 110°F. Therefore, the City of Mount Pleasant could experience dangerous heat from 100°F to 105°F, and should mitigate to the extent of “Danger,” which can include sunstroke, muscle cramps, heat exhaustion and potential heat stroke. This is the highest temperature (extreme caution category) the planning area can anticipate based on historical events.

The danger of extreme heat is gauged by using the Extreme Heat Index (Figure 5.12). The Heat Index, as seen below, displays the relative danger in regard to Air Temperature and Relative Humidity. The record high temperature was recorded in Mount Pleasant at 118 in 1936. With increasing temperatures, it is expected that by the end of this century, the average number of days where temperatures are above 95° will likely increase by as much as 14 times.

Figure 5.12



Previous Occurrence

According to the National Climatic Data Center, 9 extreme heat events have been reported in Titus County, Texas between 6/2011 and 7/2022.

However, during August 2023, 21 heat advisories and 24 excessive heat warnings have been issued by the NWS for Titus County/City of Mount Pleasant.

Table 5.24 Excessive Heat 2011-2022

Location	County/Zone	St.	Date	Time	T.Z.	Type	Mag	Dth	Inj	PrD	CrD
Totals:								0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	06/01/2011	00:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	07/01/2011	00:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	08/01/2011	00:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	09/01/2011	00:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	09/11/2011	00:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	07/12/2020	18:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	08/29/2020	10:45	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	07/09/2022	11:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
TITUS (ZONE)	TITUS (ZONE)	TX	07/19/2022	11:00	CST-6	Excessive Heat		0	0	0.00K	0.00K
Totals:								0	0	0.00K	0.00K

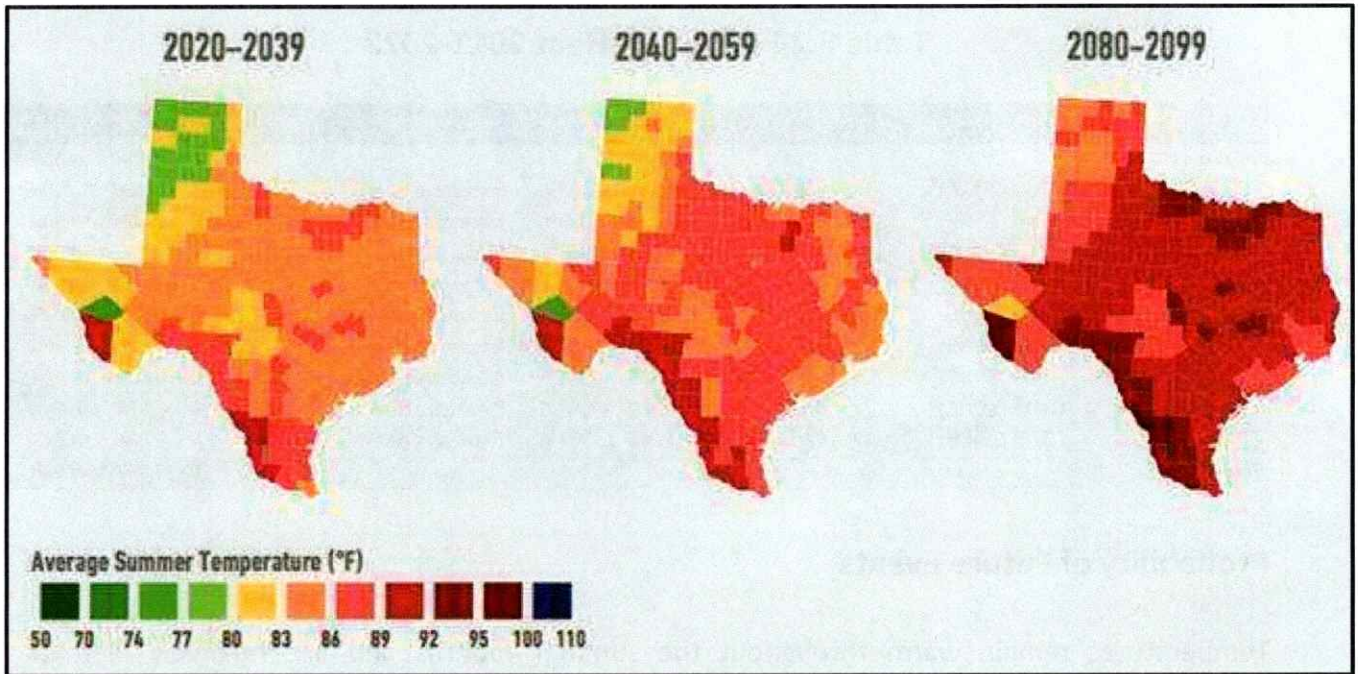
Probability of Future Events

Temperatures remain warm throughout the summer months and are relatively warmer throughout the year than other areas of the country. The occurrence of extreme heat events is likely within the area given the humidity levels and high summer temperatures. Previous historical data in Table 5.24 shows extreme heat events have occurred in Titus County since 2011. Calculations from this data suggest that an extreme heat event will impact Titus County at least 25 times a year. Therefore, according to Table 4.3 Hazard Frequency Ranking, it is likely for an extreme heat event to occur within the next 3 years.

However, based on the number of Heat Advisories and Excessive Heat Warnings issued by the NWS for Mount Pleasant in 2023, it would suggest a significant number of heat related events will occur each year in the future.

According to the Southeast Report released by the Risky Business Project, average temperatures are likely to increase across Texas due to climate change. The prospectus states dangerous levels of extreme heat are projected to threaten lives dramatically reduce labor productivity and increase energy demand and cost. The study predicts over the next 5 to 25 years, extreme heat will likely cause as many as 2,570 additional deaths per year.

Figure 5.13 Future Average Summer Temperatures in Texas



Impact on Community

The risks associated with extreme heat include: sunburn, dehydration, heatstroke, heat exhaustion, heat syncope, heat cramps and in severe cases death. The most at risk populations are outdoor laborers, the elderly, children, and the disabled who frequently live on low or fixed incomes and do not run air conditioning on a regular basis. These populations are sometimes isolated, with no immediate family or friends to look after for their well-being. The Planning Team has determined that because of available cooling centers and programs in place to mitigate extreme heat the impacts of this hazard are limited.

VULNERABILITY AND IMPACT

There is no defined geographic boundary for extreme heat events. While the entirety of the City of Mount Pleasant is exposed to extreme temperatures, existing buildings, infrastructure, and critical facilities are not likely to sustain significant damage from extreme heat events. Therefore, any estimated property losses associated with the extreme heat hazard are anticipated to be minimal across the area.

Every summer, the hazard of heat-related illness becomes a significant public health issue throughout much of the United States. Mortality from all causes increases during heat waves, and excessive heat is an important contributing factor to deaths from other causes, particularly

among the elderly. Extreme temperatures present a significant threat to life and safety for the population of the city as a whole. Heat casualties, for example, are typically caused by a lack of adequate air-conditioning or heat exhaustion. The most vulnerable population to heat casualties are the elderly or infirmed who frequently live on low fixed incomes and cannot afford to run air- conditioning on a regular basis. This population is sometimes isolated, with no immediate family or friends to look out for their well-being. Children may also be more vulnerable if left unattended in vehicles. Students are also susceptible at sporting events and practices which are often held outside during early fall or late spring when temperatures are at the highest. In addition, populations living below the poverty level are unable to run air-conditioning on a regular basis and are limited in their ability to seek medical treatment. Another segment of the population at risk are those whose jobs consist of strenuous labor outdoors.

The population over 65 in the City of Mount Pleasant is estimated at 11.0 percent of the total population and children under the age of 5 are estimated at 9.6 percent, In addition, an estimated 15.2 percent of the planning area population live below the poverty level. Underprivileged populations are disproportionately impacted by extreme heat events as they are less likely to be able to afford air conditioning during the hot summer months as well as less likely to have access to medical care.

Extreme high temperatures can have significant secondary impacts, leading to droughts, water shortages, increased fire danger, and prompt excessive demands for energy. The possibility of rolling blackouts increases with unseasonably high temperatures in what is a normally mild month with low power demands. Typically, more than 12 hours of warning time would be given before the onset of an extreme heat event. In addition, while damages to structures are not expected during extreme heat events, vulnerable populations, as well as the population in general, may be subject to significant injury or illness during periods of extreme heat, potentially resulting in death.

In terms of vulnerability to structures, the impact from extreme heat would be negligible. It is possible that critical facilities and infrastructure could be shut down for 24 hours if cooling units are running constantly, leading to a temporary power outage. Less than 10 percent of residential and commercial property could be damaged if extreme heat events lead to structure fires. With no damages, injuries, or fatalities, the overall potential severity of impact to the planning area from extreme heat is considered "Limited".

The City of Mount Pleasant identified the following critical facilities as assets that are considered the most important to the planning area and are susceptible to a range of impacts caused by extreme heat events.

Table 5.25 Critical Facilities Vulnerable to Extreme Heat Events

CRITICAL FACILITIES	POTENTIAL IMPACTS
<p>2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station</p>	<ul style="list-style-type: none"> ○ Emergency operations and services and response time may be significantly impacted due to power outages and/or loss of communications. ○ Exposure to heat illnesses in first responders, especially for those in heavy equipment. ○ Road may become impassable due to excessive heat causing asphalt road to soften and concrete roads to shift or buckle impacting response times by emergency services. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources.
<p>4 Government Buildings, 2 Community Centers</p>	<ul style="list-style-type: none"> ○ Power outages due to increased usage could disrupt critical care. ○ Backup power sources could be damaged. ○ Evacuations may be necessary due to extended power outages, breaks in water lines or associated damages to facilities.
<p>1 Airport</p>	<ul style="list-style-type: none"> ○ Facilities, infrastructure, or critical equipment including communications may be damaged, destroyed or otherwise inoperable. ○ Essential supplies like medicines, water, food, and equipment deliveries may be significantly delayed. ○ Economic disruption due to power outages negatively impact airport services as well as businesses reliant on airport operations.
<p>2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers</p>	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be damaged or destroyed resulting in service disruption or outage for multiple days or weeks. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations

ASSESSMENT OF IMPACTS

The greatest risk from extreme heat is to public health and safety. The impact of climate change could produce longer, more severe heat waves, exacerbating the current impacts. Extreme heat conditions can be frequently associated with a variety of impacts, including:

- Vulnerable populations, particularly the elderly (11.0 percent of total population) and children under 5 (9.6 percent of total population), can face serious or life-threatening health problems from exposure to extreme heat including hyperthermia, heat cramps, heat exhaustion, and heat stroke (or sunstroke).
- Response personnel, including utility workers, public works personnel, and any other professions where individuals are required to work outside, are more subject to extreme heat related illnesses since their exposure would typically be greater.
- High energy demand periods can outpace the supply of energy, potentially creating the need for rolling brownouts which would elevate the risk of illness to vulnerable residents.
- Highways and roads may be damaged by excessive heat causing asphalt roads to soften and concrete roads to shift or buckle.
- Vehicle engines and cooling systems typically run harder during extreme heat events resulting in increases in mechanical failures.
- Extreme heat events during times of drought can exacerbate the environmental impacts associated with drought, decreasing water and air quality and further degrading wildlife habitat.
- Extreme heat increases ground-level ozone (smog), increasing the risk of respiratory illnesses.
- Negatively impacted water suppliers may face increased costs resulting from the transport of water resources or development of supplemental water resources.
- Tourism and recreational activities predominant in the City of Mount Pleasant may be negatively impacted during extreme heat events, reducing seasonal revenue.
- Outdoor activities may see an increase in school injury or illness during extreme heat events.
- Food suppliers can anticipate an increase in food costs due to increases in production costs and crop and livestock losses.

The economic and financial impacts of extreme heat on the community will depend on the duration of the event, demand for energy, drought associated with extreme heat, and many other factors. The level of preparedness and the amount of planning done by the jurisdiction, local businesses, and the community will impact the overall economic and financial conditions before, during, and after an extreme heat event.

CLIMATE CHANGE CONSIDERATIONS

Climate change is expected to lead to an increase in average temperatures as well as an increase

in frequency, duration, and intensity of extreme heat events. With no reductions in emissions worldwide, the State of Texas is projected to experience an additional 30 to 60 days per year above 100°F than what is experienced now.

POWER OUTAGE

Hazard Description

Power outage is defined as any interruption or loss of electrical service caused by disruption of power transmission, which may be the result of an accident, sabotage, natural hazards or equipment failure.

Location

Power outages in the City of Mount Pleasant are usually localized and are normally the result of a natural hazard involving high winds and/or ice accumulating on power lines. However, we have had several power outages due to animals getting into substations as well as some caused by motor vehicle accidents involving utility poles. The entire planning area, the City of Mount Pleasant, is equally subject to power outages. The vast majority of Mount Pleasant is provided power by Southwestern Electric Power Company (SWEPCO).

Extent

Power outages can range in duration and in the severity of impacts, from minor loss of communication systems at a facility, to loss of water and electricity. Power outages and interruptions usually occur because of severe thunderstorms, high winds, tornadoes, ice accumulation on lines, or heavy demand on the electrical grid. Outages can also be caused by faulty equipment, human error, and animals. Individuals who rely on power for health and/or life safety, such as those on life support systems, could be placed in jeopardy in the event of a power outage.

Previous Occurrences

In February 2021, a severe winter weather event impacted most of the state. Due to power generators going offline across Texas and extremely high demand, power outages were increasing across the state. 1.1 million ONCOR customers were impacted by power outages due to this event in North Texas. However, during the February 2021 event Mount Pleasant and many other entities in Northeast Texas did not lose power because our electricity is provided by SWEPCO who is on the SPP gride not the ERCOT grid.

On June 16, 2023, a high wind event caused extensive damage to electrical poles and lines causing a significant power outage for a large area of the City which lasted a number of days.

Probability of Future Events

There are several hazards that occur often in Mount Pleasant that result in power outages. Therefore, according to Table 4.3 Hazard Frequency Ranking, it is highly likely for a power outage to occur within the next year.

Impact on Community

Because power outages average a short duration the overall impact to the community is major. The greatest impact to the City of Mount Pleasant occurs during summer and/or winter residents are unable to use air conditioning or heating systems. This cascading event may then cause impacts from extreme heat or cold as previously described.

Table 5.26 Critical Facilities Vulnerable to Power Outages

CRITICAL FACILITIES	POTENTIAL IMPACTS
2 Fire Stations, 2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station	<ul style="list-style-type: none"> ○ Emergency operations and services and response time may be significantly impacted due to power outages. ○ Power outage could disrupt communications, delaying emergency response time. ○ Structure fires could occur when the power come back due to leaving electric cooktops on with pots on them ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources. ○ First Responders could be exposed to energized power lines knocked down by a tornado, ice or wind event. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement.
4 Government Buildings, 2 Community Centers	<ul style="list-style-type: none"> ○ Power outages due to increased usage could disrupt critical care. ○ Backup power sources could fail due to overload. ○ Evacuations may be necessary due to extended power outages. ○ Offices could be shut down.
1 Airport	<ul style="list-style-type: none"> ○ Facilities, infrastructure, or critical equipment including communications may be inoperable. ○ Economic disruption due to power outages negatively impact airport services as well as businesses reliant on airport operations.
2 Water Plant, 1	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be inoperable.

waste water plant, 25 Lift Stations, 3 elevated water storage towers	<ul style="list-style-type: none"> ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations
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ASSESSMENT OF IMPACTS

The greatest risk from extreme power outages is to public health and safety. The impact of climate change could produce longer, more severe heat waves, exacerbating the current impacts. Extreme heat conditions can be frequently associated with a variety of impacts, including:

- Vulnerable populations, particularly the elderly (11.0 percent of total population) and children under 5 (9.6 percent of total population), can face serious or life-threatening health problems from exposure to extreme heat or cold during a power outage.
- High energy demand periods can outpace the supply of energy, potentially creating the need for rolling brownouts which would elevate the risk of illness to vulnerable residents.
- Negatively impacted water suppliers may face increased costs resulting from the transport of water resources or development of supplemental water resources.
- Tourism and recreational activities predominant in the City of Mount Pleasant may be negatively impacted during power outage events, reducing seasonal revenue.
- Schools, daycare centers, etc. may have to close due to the power outage.
- Food suppliers can anticipate an increase in food costs due to increases in production costs and crop and livestock losses.
- Extended power outages can result in an increase in structure fires and/or carbon monoxide poisoning as individuals attempt to cook or heat their homes with alternate, unsafe cooking devices, such as grills.
- Economic disruption negatively impacts the programs and services provided by the community due to short- and long-term loss in revenue.
- Backup power supplies may not be operable, forcing closure of some critical facilities.

The economic and financial impacts of power outage on the community will depend on the duration of the event, demand for energy, and many other factors. The level of preparedness and the amount of planning done by the jurisdiction, local businesses, and the community will impact the overall economic and financial conditions before, during, and after an power outage event.

CLIMATE CHANGE CONSIDERATIONS

The effect climate change will have on power outages will be dependent for the most part on what effect it has on the weather events that cause most of the power outages.

Summary of Vulnerability

The entire planning area is equally vulnerable to power outages. The probability of a power outage of less than half an hour occurring in Mount Pleasant within the next year is highly likely and would cause substantial impacts to the community. As the days get warmer, temperatures rise as discussed in the extreme heat section, demand for energy on the grid will increase, therefore increasing the vulnerability of the power providers that serve Mount Pleasant.

INFRASTRUCTURE AND COMMUNICATIONS FAILURE

Hazard Description

Infrastructure is the basic facilities and services needed for a community. The City of Mount Pleasant infrastructure includes roads, wastewater treatment plants, water and wastewater pipes, electrical lines, bridges, an airport, railroads, and schools. Infrastructure also includes telecommunications equipment, which if impacted may cause a communications failure. A communications failure is the interruption or loss of communications systems including transmission lines, communications satellites, and associated hardware and software necessary for the communications system to function. It can include telecommunications, radio, and information technology failures. A communications failure may be the result of an equipment failure, a human act (deliberate or accidental) or the result of another hazard event.

Location

Because of the large array of possible infrastructure and communications failures, it is impossible to map the location they would occur. The entire planning area, the City of Mount Pleasant, is equally subject to infrastructure and communications failures.

Extent

When an infrastructure/communications failure occurs, it can have a wide range of effects on a community. Deteriorating infrastructure is a problem all of America is facing. Every four years, the American Society of Civil Engineers Committee on America's Infrastructure provides a comprehensive assessment of the nation's 16 major infrastructure categories grading A to F. The components that are considered when grading include: capacity, condition, funding, future need, operation and maintenance, public safety, and resilience. There is no scientific scale for use to determine the expected range of intensity of infrastructure/communications failure. However, based on past events the intensity can range from a few hours to a week or more without potable water impacting the entire City of Mount Pleasant. The same thing is true for other infrastructure components and/or communication systems.

Previous Occurrences

In 1992 an excessive amount of caustic soda was introduced into the water supply at the water treatment facility. This was prior to automation of the system that adds caustic soda during the treatment process. Many people received chemical burns from using the contaminated water in their homes. The water system was shut down for days until the lines could be flushed and testing showed acceptable levels of caustic soda in the water.

In 1993 the city experienced two incidents where the city was without water for days. The first one involved a blowout of the raw line water in the basement of the water treatment plant which

filled the basement with water and submerged all the electric pump motors and electrical panels in about 15 feet of water. The city was without water for days while the line was repaired along with all the electrical components. Once the repairs were completed the water system had to be flushed and testing conducted until the water samples passed testing.

The second incident in 1993 was caused by a contractor working for TxDOT rupturing the raw water line feeding the water treatment plant where the pipe crossed their right of way. Again, this caused the city to be without water for days and flushing and testing had to be conducted.

During the power outage/wind event in June 2023 the cellular system failed for several hours causing a disruption in communications.

On Monday July 11, 2023, in midafternoon contractors working for Verizon wireless, shut down their system to switch out equipment. This was done with no prior notice to customers or emergency services. The system was completely down for hours and was nonfunctioning intermittently for most of the week.

Probability of Future Events

The occurrence of an infrastructure/communications failure is largely impossible to predict. The likelihood of a large-scale extended communications failure is high. Additionally, small-scale failures with a short duration is not abnormal. Therefore, according to Table 4.3 Hazard Frequency Ranking the Planning Team has concluded that an infrastructure/communications failure is highly likely to occur in the City of Mount Pleasant in the next 3 years.

Impact on Community

Nearly every aspect of modern life is dependent on digital infrastructure. Critical infrastructure services, such as emergency services, utility services, water services and telecommunications can be impacted by a communications or infrastructure failure. Failures can result in a 911 or emergency warning system failure, a delay of response times by emergency service providers, and has the potential to impact the entire community.

Tornados, ice storms and high winds typically damage the infrastructure of a community, including roads, bridges, power lines and plants. It can take a significant amount of time to repair these facilities and infrastructure, depending on the nature of the damage and the resources available that can be dedicated.

Table 5.27 Critical Facilities Vulnerable to Infrastructure and Communications Failure

CRITICAL FACILITIES	POTENTIAL IMPACTS
2 Fire Stations,	<ul style="list-style-type: none"> ○ Emergency operations and services and response time may be significantly impacted.

<p>2 Police Stations, 1 EOC, 1 Hospital, 1 EMS Station</p>	<ul style="list-style-type: none"> ○ Disruption in communications, delaying emergency response time. ○ Structure fires could occur when the power come back due to leaving electric cooktops on with pots on them ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement resources. ○ First Responders could be exposed to energized power lines knocked down by a tornado, ice or wind event. ○ Extended power outages and evacuations may lead to possible looting, destruction of property, and theft, further burdening law enforcement. ○ Water for firefighting operations could be limited or have to be provided by tanker shuttle operations. ○ Hospital might not be able to function properly requiring the transfer of patients to other hospitals.
<p>4 Government Buildings, 2 Community Centers</p>	<ul style="list-style-type: none"> ○ Power outages due to increased usage could disrupt critical care. ○ Backup power sources could fail due to overload. ○ Evacuations may be necessary due to extended power outages. ○ Offices could be shut down.
<p>1 Airport</p>	<ul style="list-style-type: none"> ○ Facilities, infrastructure, or critical equipment including communications may be inoperable. ○ Economic disruption due to power outages negatively impact airport services as well as businesses reliant on airport operations.
<p>2 Water Plant, 1 waste water plant, 25 Lift Stations, 3 elevated water storage towers</p>	<ul style="list-style-type: none"> ○ Wastewater and drinking water facilities and infrastructure may be inoperable. ○ Disruptions and outages impact public welfare as safe drinking water is critical. ○ A break in essential and effective wastewater collection and treatment is a health concern, potentially spreading disease. ○ Exposure to untreated wastewater is harmful to people and the environment. ○ Any service disruptions can negatively impact or delay emergency management operations

ASSESSMENT OF IMPACTS

The greatest risk from infrastructure/communications failure is the risk to public health and

safety. Infrastructure/Communication Failure can be frequently associated with a variety of impacts, including:

- Vulnerable populations, particularly the elderly (11.0 percent of total population) and children under 5 (9.6 percent of total population), can face serious or life-threatening health problems.
- High energy demand periods can outpace the supply of energy, potentially creating the need for rolling brownouts which would elevate the risk of illness to vulnerable residents.
- Negatively impacted water suppliers may face increased costs resulting from the transport of water resources or development of supplemental water resources.
- Tourism and recreational activities predominant in the City of Mount Pleasant may be negatively impacted, reducing seasonal revenue.
- Schools, daycare centers, etc. may have to close.
- Extended power outages can result in an increase in structure fires and/or carbon monoxide poisoning as individuals attempt to cook or heat their homes with alternate, unsafe cooking devices, such as grills.
- Economic disruption negatively impacts the programs and services provided by the community due to short- and long-term loss in revenue.
- Backup power supplies may not be operable, forcing closure of some critical facilities.
- Most people do not have home phones any longer and rely solely on cellular phones for communicating with family members, doing business and for calling for help in an emergency.
- Many retailers are dependent on the internet to conduct daily operations, which could possibly have to close.

The economic and financial impacts of infrastructure and communications failure on the community will depend on the duration of the event, demand for energy, and many other factors. The level of preparedness and the amount of planning done by the jurisdiction, local businesses, and the community will impact the overall economic and financial conditions before, during, and after the event.

CLIMATE CHANGE CONSIDERATIONS

The effect climate change will have on infrastructure and communications failure will be dependent for the most part on what effect it has on the weather events that cause most of the power outages.

Summary of Vulnerability

The entire planning area is equally vulnerable to infrastructure and communications failures. This

type of failure will occasionally occur to some extent within the next six years. This type of hazard has historically caused substantial impacts to the City of Mount Pleasant.

LOCAL HAZARDS MITIGATION GOALS AND OBJECTIVES

The City of Mount Pleasant has identified mitigation goals to help direct mitigation planning efforts within the community. These mitigation goals have changed based on the updated Hazard Assessment, Community Impact and Risk Assessment and Capabilities Assessment. Since the City will have its own Hazard Mitigation Action Plan, hazards in the countywide plan the City was included in past were evaluated and those that were determined to pose a risk to the City were included in this plan. Additional hazards were evaluated and determined to be a risk to City and were also included in this plan. These goals identify areas to which specific mitigation actions should be directed. They were developed to reduce or avoid vulnerabilities to identified hazards. Implementation of the following goals and objectives will help the community to reduce or eliminate the loss of life and property from the identified hazards.

Goal 1: Protect residents from the impacts of natural, technological, and man-made disasters.

- Objective 1.1 - Reduce or eliminate hazards that may cause injuries, loss of life or severe risk.
- Objective 1.2- Ensure 1st Responders and others responding during a disaster have full capabilities to respond.

Goal 2: Protect property, new and existing structures, from the impacts of natural, technological, and man-made disasters.

- Objective 2.1 - Reduce or eliminate hazards that cause property damage/repetitive loss.
- Objective 2.2 - Ensure compliance with the National Flood Insurance Program.
- Objective 2.3 - Implement training activities and regulations that provide the community with a more hazard resistant infrastructure.

Goal 3: Enhance public education, awareness, and support for hazard mitigation.

- Objective 3.1 – Provide guidance to local businesses to lessen the economic impact when hazards occur.
- Objective 3.2 - Provide strategies for the public to apply mitigation within their own household.
- Objective 3.3 - Encourage public involvement in the emergency management process.
- Objective 3.4 - Identify agencies, personnel, and resources available or needed to implement pre-disaster mitigation activities and initiatives.
- Objective 3.5 - Continue to assess and understand hazards to the community.

Mitigation Action Report

Table 6.1 is a summary of project progress for hazard mitigation actions that are considered hazards to the City from the previous FEMA approved HazMAP Countywide plan. The HazMAP's previously identified hazards assisted departments to isolate projects and funding to focus on for the past.

Table 6.1 - Mitigation Action Report

Mitigation Action	Description	Status
Debris Removal	Limbs, leaves, trash, etc. in the drainage creeks and channels tend to increase flooding due to reducing the flow of water. Keeping these clear of debris will decrease the chance of flooding.	On-going
Change the building codes for new structures to reflect the most current standards	Implement activities that assist in protecting lives by making homes, businesses, infrastructure, critical facilities and other property more resistant to natural hazards.	Complete
Make public aware of the need to prepare for natural occurring hazards by giving out information at public events.	Develop and implement education and outreach program to increase public awareness of the risks associated natural occurring hazards.	On-going
Purchase generators for water and sewage facilities.	Provide generators for the facilities in order to continue operations in the event of a power failure.	On-going

HAZARD MITIGATION ACTIONS

The City of Mount Pleasant Hazard Mitigation Planning Team identified the following mitigation actions in order to reduce the impact of local hazards. Each mitigation action was developed in conjunction with local mitigation goals and objectives. The mitigation actions identified below are organized by hazard. The actions are described along with the benefits of each action, the estimated cost, the organization responsible for completing the action, the effect on new and existing structures, timeline, and the potential funding sources.

Flash Flooding Mitigation

Debris Removal
<p>Description: Limbs, leaves, trash, etc. in the drainage creeks and channels tend to increase flooding due to reducing the flow of water. Keeping these clear of debris will decrease the chance of flooding.</p> <p>Hazard(s) Addressed: Flash flooding.</p> <p>Goals and Objectives addressed: 1.1, 2.1</p> <p>Lead Office: Streets</p> <p>Funding Source: Utility fund</p> <p>New Structures: None</p> <p>Effect on Existing Structures: None</p> <p>Timeline for Completion: Ongoing</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: Keeping the creeks/channels clear of debris reduces the chances of the roads flooding which allow for traffic to continue for flow. It will also reduce the number of times emergency services has to respond to stranded motorist who has driven into the flooded area.</p>

Enforce building codes to prevent structures building in flood zones.
<p>Description: There are a few lots that were allowed to be plotted in the flood plain in years past. However, for structures to be built on these lots the foundation must be at least 1 foot above the 100-year flood elevation. Going forward no lots will be plotted in the flood plain.</p> <p>Hazard(s) Addressed: Flash-flooding.</p> <p>Goals and Objectives addressed: 1.1, 2.1, 2.2,</p> <p>Lead Office: Building Official</p> <p>Funding Source: N/A</p> <p>New Structures: Will not allow building structures in a flood plain.</p> <p>Effect on Existing Structures: None</p> <p>Timeline for Completion: On-going</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: This will keep insurance companies for having to</p>

continue to pay repetitive claims on structures in a flood plain.

Tornado and Severe Thunderstorm/High Wind Mitigation

Enforce Wind-Related Building Codes
<p>Description: Mitigate wind related hazards by enforcing new building codes in order to enhance tornado and wind resistance structures.</p> <p>Hazard(s) Addressed: Tornado, Severe Thunderstorm/Damaging Winds</p> <p>Goals and Objectives addressed: 1.1</p> <p>Lead Office: Building Official</p> <p>Funding Source: General Fund</p> <p>New Structures: Built to standard.</p> <p>Effect on Existing Structures: none</p> <p>Timeline for Completion: Ongoing</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: Having structures built to standards to reduce damage caused by damaging winds/tornados will reduce the risk of structure being damaged to a point where it displaces the occupants and has to repaired or demolished and rebuilt which can have a major impact on the residents and the city.</p>

Remove dead or rotting trees and branches that could fall and cause injury or damage.
<p>Description: Have program in the City parks department to remove trees and branches that could fall and cause damage during a tornado or high winds. Provide information to the public on the need to remove dead/rotting trees and branches on their property to reduce the chance of structural damage or physical injury.</p> <p>Hazard(s) Addressed: Tornado, Severe Thunderstorm/Damaging Winds, Severe Winter Weather/Extreme Cold, Power Outage</p> <p>Goals and Objectives addressed: 1.1, 1.2, 2.1, 2.3, 3.2,3.5</p> <p>Lead Office: Parks/Emergency Management</p> <p>Funding Source: General Fund</p> <p>New Structures: Reduce the risk of damage due to flying debris.</p> <p>Effect on Existing Structures: Reduce the risk of damage due to flying debris.</p> <p>Timeline for Completion: Ongoing</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: Removal of rotting/dead trees and branches can reduce the chance of damage to structures which will reduce the number of insurance claims filed. It will also reduce the risk of structures being damaged to the extent it would displace the occupants. It will also reduce the chance of power lines being damaged causing a loss of power to locations. This will be done based on the availability of manpower and the importance of other on-going projects.</p>

Drought Mitigation Actions

Design a Utility Bill Insert for Drought Awareness
<p>Description: Design a utility bill insert to inform citizens about ways to mitigate drought impacts and place in the water bills annually.</p> <p>Hazard(s) Addressed: Drought</p> <p>Goals and Objectives addressed: 1.1, 2.1, 3.2, 3.4, 3.5</p> <p>Lead Office: Utilities/Emergency Management</p> <p>Funding Source: General Fund</p> <p>New Structures: Provide information on ways to protect the slab during drought.</p> <p>Effect on Existing Structures: Provide information on ways to protect the slab during drought.</p> <p>Timeline for Completion: On-going</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: This will provide information for new home builders as well those owning existing homes on how to prevent the effects of drought on their home's foundation.</p>

Implement Drought Contingency plan
<p>Description: Implement the City's drought contingency plan when needed to mitigate effects of the drought.</p> <p>Hazard(s) Addressed: Drought</p> <p>Goals and Objectives addressed: 1.1, 2.3, 3.2, 3.4, 3.5</p> <p>Lead Office: Utilities</p> <p>Funding Source: Utility Fund</p> <p>New Structures: none</p> <p>Effect on Existing Structures: none</p> <p>Timeline for Completion: on-going</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: By implementing the drought contingency plan the effects of a drought on the water supply will be reduced.</p>

Extreme Heat

Provide Information to the Public on the Hazards Associated with Extreme Heat
<p>Description: Develop information on hazards associated with extreme heat and how to mitigate those and post on our social media sites as provide it to the local media</p> <p>Hazard(s) Addressed: Extreme Heat</p> <p>Goals and Objectives addressed:</p> <p>Lead Office: Emergency Management</p> <p>Funding Source: General Fund</p> <p>New Structures: None</p> <p>Effect on Existing Structures: None</p> <p>Timeline for Completion: Ongoing</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: Providing information to the public can help reduce the chances of them being affected by hazards associated with extreme which could keep them from having to seek medical attention which could be costly as well as in some cases life threatening.</p>

Open the Civic Center and Community Center as Cooling Center for the Public
<p>Description: Provide a location for citizens that may not have air conditioning somewhere to go to cool off.</p> <p>Hazard(s) Addressed: Extreme Heat</p> <p>Goals and Objectives addressed: 1.1, 1.2</p> <p>Lead Office: Emergency Management</p> <p>Funding Source: General Fund</p> <p>New Structures: None</p> <p>Effect on Existing Structures: None</p> <p>Timeline for Completion: Ongoing</p> <p>Cost (Estimated): 0</p>
<p>Cost Effectiveness and Risk Reduction: By providing a place for people that may not have access to an air-conditioned space a place to go could reduce the chance of having to seek medical attention which in some cases could be life threatening.</p>

Severe Winter Weather/Extreme Cold, Power Outages, Infrastructure/Communications Failure

Provide Comprehensive Public Education Program
<p>Description: Provide a comprehensive Whole Community and all hazards disaster preparedness and mitigation program to residents. See Appendix E for an example of community educational materials available to the residents.</p> <p>Hazard(s) Addressed: All</p> <p>Goals and Objectives addressed: 1.1, 2.1, 2.2, 3.1, 3.2, 3.3, 3.4, 3.5</p> <p>Lead Office: Emergency Management</p> <p>Funding Source: General Fund</p> <p>New Structures: None</p> <p>Effect on Existing Structures: None</p> <p>Timeline for Completion: Ongoing</p> <p>Cost (Estimated): \$500</p>
<p>Cost Effectiveness and Risk Reduction: Losses in the community translate into the loss of resources for residents as they try to recover, and the loss of taxes and services to local government as the try to manage the recovery.</p>
Acquire Generator for Pilgrims Community Center
<p>Description: Acquire a generator to provide power for the community center.</p> <p>Hazard(s) Addressed: Extreme Heat</p> <p>Goals and Objectives addressed: 1.1</p> <p>Lead Office: Parks</p> <p>Funding Source: Hazard Mitigation Grant and/or general fund</p> <p>New Structures: None</p> <p>Effect on Existing Structures: Would provide power to center.</p> <p>Timeline for Completion: 3-5 years</p> <p>Cost (Estimated): \$90,000</p>
<p>Cost Effectiveness and Risk Reduction: In the event of a power outage, extreme heat or a disaster, the cent could be used as a cooling center and/or shelter for people displaced by the storm. The cooling center could prevent some people from having to seek medical attention which is some cases could be life threatening.</p>

Fleet Services Continuity of Operations

Description: Acquisition of a generator for the Public Works Service Center

Hazard(s) Addressed: All

Goals and Objectives addressed: 1.1, 1.2

Lead Office: Fleet Services

Funding Source: Hazard mitigation grant and/or Utility Fund

New Structures: None

Effect on Existing Structures: Would provide power to the facility so, it could operate efficiently and safely during a disaster/power outage.

Timeline for Completion: 5 years

Cost (Estimated): \$90,000

Cost Effectiveness and Risk Reduction: Fleet services is an essential function of the city. The service center needs to be able function efficiently and safely during a power outage/disaster in order for the city to continue to provide services to the citizens.

Upgrade 2-way Radio Communications

Description: Purchase new batteries for existing portable radios, replace portable radios that are at end of life and install mobile radios in key vehicles and facilities.

Hazard(s) Addressed: Communications Failure

Goals and Objectives addressed: 1.2

Lead Office: Public Works

Funding Source: General Fund

New Structures: None

Effect on Existing Structures: None

Timeline for Completion: 2-years

Cost (Estimated): \$2,000

Cost Effectiveness and Risk Reduction: Cell phones have become the go to for communications instead of the 2-way radio system, mainly in public works. However, when the cell service goes down, which it has recently, there is no way to coordinate a response during a disaster. A functioning and capable 2-way radio system is critical for communications when the cell service is down.

Acquire Portable Fuel Tanks
<p>Description: Acquire portable diesel and gasoline fuel tanks.</p> <p>Hazard(s) Addressed: Power Outage</p> <p>Goals and Objectives addressed: 1.2</p> <p>Lead Office: Emergency Management</p> <p>Funding Source: Hazard Mitigation grant and/or General Fund</p> <p>New Structures: None</p> <p>Effect on Existing Structures: None</p> <p>Timeline for Completion: 2 years</p> <p>Cost (Estimated): \$15,000</p>
<p>Cost Effectiveness and Risk Reduction: During a power outage the fuel pumps used for fueling vehicles do not have a power backup. The fuel vendor has the ability to pump the fuel from the underground tanks into a delivery truck but no way to put into the vehicles. With the tanks the fuel vendor can fill those from the delivery truck and the vehicles can be filled from the portable fuel tanks. This is critical to continue to provide service during a power outage/disaster.</p>

Benefit-Cost Review and Prioritizing Mitigation Actions

The City of Mount Pleasant Planning Team prioritized mitigation activities using the Social, Technical, Administrative, Political, Legal, Economic, and Environmental (STAPLEE) Method, per Federal Emergency Management Agency (FEMA) recommendations. STAPLEE is a benefit-cost review tool and includes considerations for Social, Technical, Administrative, Political, Legal, Environmental, and Economic issues. Each of these items is assigned a positive or negative value. Projects that score the highest are considered the most effective, and their funding most justified. A lower score indicates that several obstacles exist that would prevent the proposed project from being completed. Most mitigation strategies have at least one obstacle and, very frequently, this obstacle is economic. Part of putting the mitigation strategies in a prioritized list is being able to justify the need for a project should funding become available. The STAPLEE Table can be found in Appendix F.

PLAN MAINTENANCE

This section documents the formal process that Mount Pleasant will utilize to ensure that the mitigation action plan remains active. This includes a schedule for monitoring and evaluating the Plan annually beginning at the time of FEMA's Final Approval and producing a plan revision every five years.

Incorporation Into Existing Plans

The City will integrate public participation throughout the plan maintenance process. This section will also explain how City government intends to incorporate the mitigation strategies outlined in the plan into existing mechanisms such as Capital Improvement Plans, Comprehensive Plan, and Building Codes. The City will have the opportunity to implement recommended mitigation actions items through existing programs and procedures by Resolutions.

City Building Official is responsible for administering the building codes in local municipalities. After the adoption of the mitigation plan, they will work with the Building Officials Association of Texas (BOAT) to make sure that minimum standards are enforced. The City will incorporate the mitigation plan recommendations into their budgeting processes. The City will incorporate the mitigation recommendations using the building codes through Ordinances.

Monitoring and Implementation

The Mount Pleasant City Council will be responsible for adopting the Mount Pleasant Mitigation Action Plan. This governing body has the authority to make public policy regarding natural hazards. The Mount Pleasant Mitigation Plan will be submitted to the Texas Department of Emergency Management for review and upon their approval, TDEM will then submit the plan to the Federal Emergency Management Agency (FEMA) for review and final approval. The review will address the federal criteria outlined in FEMA Interim Final Rule 44 CFR Part 201. Once accepted by FEMA, Mount Pleasant will formally adopt it and gain eligibility for Hazard Mitigation Grant Program funds.

Coordinating Committee

The Mount Pleasant Hazard Mitigation Committee will be responsible for coordinating implementation of plan action items and undertaking the formal review process. The City has formed a Hazard Mitigation Committee that consists of members from the various city departments, school, utilities and the public.

The Mount Pleasant HMAP will be incorporated into a variety of new and existing planning mechanisms including: grant applications, human resource manuals, ordinances, building codes and budgets. Each team member will communicate new ideas and issues found within the plan to the Hazard Mitigation Coordinator. The City will consider how to best incorporate the plans together. This includes incorporating the mitigation plan into the local comprehensive plan as they are developed and existing emergency response plans.

Formal Review/Updating Process

The Mount Pleasant Hazard Mitigation Action Plan will be evaluated on an annual basis to determine the effectiveness of programs, and to reflect changes in land development or programs that may affect mitigation priorities. The evaluation process will include a definite schedule and timeline and will identify the local agencies and organizations participating in plan evaluation. The Emergency Management Coordinator will be responsible for contacting the Hazard Mitigation Committee members and organizing the annual meeting. Committee members will be responsible for monitoring and evaluating the progress of the mitigation strategies in the plan.

The committee will review the goals and actions items to determine their relevance to changing situations in the city, as well as changes in State or Federal policy, to ensure they are addressing current and expected conditions. They will also review the risk assessment portion of the Plan to determine if this information should be updated or modified, given any new available data. A written record of the annual meeting, along with any project reports, will be accomplished and kept on file in the City Secretary's office. Every five years the updated plan will be submitted to FEMA.

Copies of the Plan will be kept at Mount Pleasant city hall. The existence and location of these copies will be publicized in the local newspaper. The Mount Pleasant City Secretary will be responsible for keeping track of public comments on the Plan.

Continued Public Involvement

A public meeting will be held after each annual evaluation or when deemed necessary by the Hazard Mitigation Committee or Emergency Management Coordinator. The meetings will provide the public an opportunity to express concerns and opinions about the Plan. The public will be notified about the opportunity to participate through city hall postings, city webpage and local media.

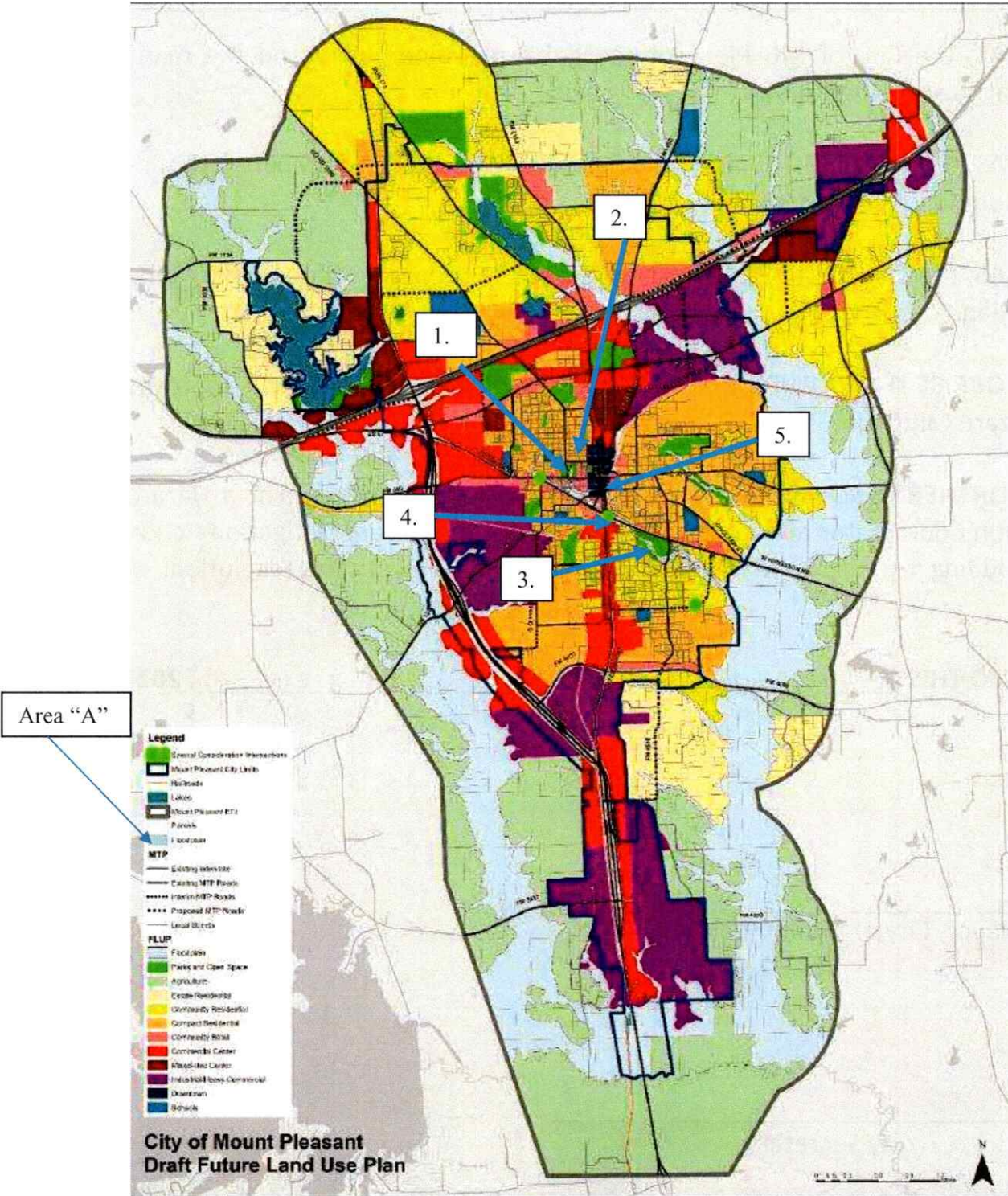
Table 8.1

Maintenance Activity	Local Planning Documents	Responsible Person	Schedule	Plan
Implementation	City Budget	City Manager	Annually	Integration of mitigation projects identified in HazMAP, grants, and other fiscal allowances for mitigation actions and related costs
Implementation	Emergency Operations Plan Updates	Emergency Management Coordinator	Reviewed annually, update as needed	EOP Mitigation annex updates based on HazMAP HIRA; update preparedness, response and recovery actions related to identified hazards
Monitoring Evaluation	Comprehensive Plan	Planning and Development	Annually	Evaluate plan and determine the need to make changes to incorporate mitigation actions.
Monitoring Evaluation Update	HazMAP	HazMAP Planning Team	Annually in January	Evaluate each mitigation action using the Department Update form. Determine changes in hazards, risk and impact.
Monitoring Evaluation	HazMAP	Planning Committee	Annually after Planning Team Summarizes	Assess progress in mitigation activities implemented by the plan and decide how improvements could be made to the overall mitigation strategy.

APPENDIX

Appendix A

City of Mount Pleasant Future Development and Flood Plain Map



Appendix B

RESOLUTION

WHEREAS, the City of Mt. Pleasant recognize its vulnerability and the many potential hazards shared by all residents; and

WHEREAS; the City of Mt. Pleasant has recognized the need to prepare a Hazard Mitigation Action Plan; and

WHEREAS, the City of Mt. Pleasant has decided to prepare a Hazard Mitigation Action Plan.

THEREFORE BE IT RESOLVED that the City of Mt. Pleasant adopts and approves said Hazard Mitigation Action Plan; and

BE IT FURTHER RESOLVED that the Mayor of Mt. Pleasant appoint a Hazard Mitigation Coordinator to coordinate all aspects of the Hazard Mitigation Action Plan including its review and maintenance in accordance with this resolution.

RESOLVED THIS _____ DAY OF _____, 2023

Mayor, City of Mount Pleasant, Texas

ATTEST _____
City Secretary

Appendix C

Documentation of Planning Meetings

HAZARD MITIGATION ACTION PLAN PLANNING COMMITTEE MEETING AUGUST 31, 2023

NAME	AGENCY
Keith Boyd	M.A. Public Works
Wendell Eakins	Public Representative
David Gonzalez	City of Mt. Pleasant
JOHN ANKRUM	CITY OF MP.
Mark Bohman	City of MP
Hayes A. Leshor	MPTSD Admin
Jennifer Harland	SWEPED
Anthony Corsor	City
Lenny Buck	" / USA
LARRY McRAE	FIRE / EMERGENCY MANG.

HAZARD MITIGATION ACTION PLAN PLANNING COMMITTEE MEETING September 29, 2023

NAME	AGENCY
David Gonzalez	City of Mt. Pleasant
David Shuttle	City of Mt. Pleasant
JOHN ANKRUM	CITY OF MT PLEASANT
Hayes Leshor	Mt. Pleasant I.S.D
LARRY McRAE	MT PLEASANT FIRE / EMERGENCY MANG.
JENNIFER HARLAND (CREAMS)	SWEPED

Appendix D

Public Outreach Methods

Larry McRae

From: Larry McRae
Sent: Wednesday, September 6, 2023 3:01 PM
To: Abernathy, David (david.abernathy4100@gmail.com); Brandon Singletary; emc@co.red-river.tx.us; jward@co.titus.tx.us; tdial@co.franklin.tx.us
Cc: Larry McRae
Subject: City of Mount Pleasant Hazards Mitigation Action Plan
Attachments: 2023 Hazard Mitigation Plan.pdf

All

The City of Mount Pleasant is establishing a Hazards Mitigation Action Plan for the City. A requirement of the plan is to seek input from neighboring jurisdictions. Please provide any input by September 25.

Thanks
Larry

Larry McRae
Fire Chief/Emergency Management Coordinator
City of Mt. Pleasant, Texas 75455
Region 1 All Hazard Incident Management Team Lead
Work 903-575-4144
FAX 903-577-1828
Cell 903-563-0084



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Managers do things right, Leaders do the right thing....there IS a difference. Be a leader!

----- Original message -----

From: Miranda Oglesby <miranda@tribnow.com>

Date: 9/8/23 1:14 PM (GMT-06:00)

To: Candias Webster <cwebster@mpcity.org>

Subject: Re: Public hearing FD

CAUTION: [EXTERNAL EMAIL]

Here is a proof of this ad:

Notice of Public Meeting

The City of Mount Pleasant Hazard Mitigation Team will hold a public meeting on September 11, 2023 and September 18, 2023 at 6 PM in the City Council Chambers located at 501 North Madison. The purpose of the meeting is to get input from the public on the City's Hazard Mitigation Action Plan. The purpose of the Hazard Mitigation Action Plan is to implement actions to help reduce the loss of life and property due to the impacts of disasters.

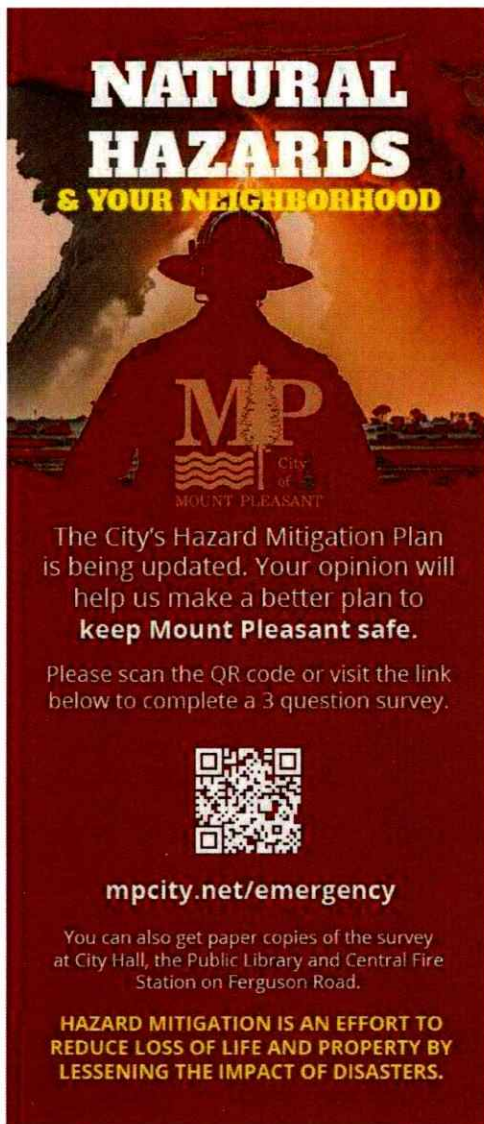
On Sep 8, 2023, at 12:15 PM, Candias Webster <cwebster@mpcity.org> wrote:

HAZARD MITIGATION ACTION PLAN
PUBLIC MEETING
SEPTEMBER 11, 2023

NAME	REPRESENTING	ADDRESS
<i>David Gonzalez</i>	<i>City of Mt. Pleasant</i>	<i>500 N Madison</i>
<i>Jordan Clark</i>	<i>CITY OF Mt Pleasant</i>	<i>500 N MADISON</i>
<i>Ly McRe</i>	<i>City of Mt. Pleasant</i>	<i>905 W. 6th</i>

HAZARD MITIGATION ACTION PLAN
PUBLIC MEETING
SEPTEMBER 18, 2023


NAME	REPRESENTING	ADDRESS
David Gonzalez	City of Mt. Pleasant	500 N. Madison
JOHN ANKRUIM	CITY OF MT PLEASANT	500 N. MADISON
Lay Mela	MPFD	905 W 6th



NATURAL HAZARDS
& YOUR NEIGHBORHOOD

The City's Hazard Mitigation Plan is being updated. Your opinion will help us make a better plan to **keep Mount Pleasant safe.**

Please scan the QR code or visit the link below to complete a 3 question survey.



mpcity.net/emergency

You can also get paper copies of the survey at City Hall, the Public Library and Central Fire Station on Ferguson Road.

HAZARD MITIGATION IS AN EFFORT TO REDUCE LOSS OF LIFE AND PROPERTY BY LESSENING THE IMPACT OF DISASTERS.



PELIGROS NATURALES
& SU VECINDARIO

El Plan de Mitigación de Riesgos de la Ciudad ha sido actualizado. tu opinión nos ayudara

A tener un mejor plan para **mantenga a Mount Pleasant a salvo.**

Por favor escanee el código QR o visite el enlace a continuación, para completar una encuesta de 3 preguntas.



mpcity.net/emergency

También puede obtener copias de la encuesta en el ayuntamiento de la ciudad, Biblioteca Pública y Estación Central de Bomberos en la calle Ferguson.

LA PLANIFICACION PARA LA MITIGACIÓN DE RIESGOS PUEDE REDUCIR PÉRDIDAS DE VIDAS Y PROPIEDADES AL MINIMIZAR EL IMPACTO DE LOS DESASTRES.

Appendix-E

Public Education Program Summary and Resources

Public education and awareness is often the most important mechanism by which communities can strengthen resilience, and, as result, minimize the impact of emergencies and disasters. Mitigation efforts directly impact how quickly and completely citizens can recover from all types of disasters regardless of the cause. The more prepared residents are to survive on their own, the more government agencies can focus their attention and resources on life safety, incident stabilization and recovery from critical infrastructure impacts. The City of Mount Pleasant Public Education Program includes a multifaceted approach to outreach including the following resources:

1. Preparedness Presentation
 - a. City Staff provide disaster and emergency preparedness and mitigation outreach and education presentations for any organization, class, school, group, facility, neighborhood, etc. within Mount Pleasant. Presentations are customized to meet the needs and interests of specific audiences.
 - b. Requests for a presentation can be done by contacting the Mount Pleasant Fire Department at mpfd@mpcity.org or by calling 903-575-4144.
2. Public Education Materials
 - a. Mount Pleasant is developing a SCAN program, *Safe Citizen Action Network*, similar to the one Heath, Texas has in place. The QR code below will open the site in order to view the information that will be contained there.
 - b.
3. Social Media
 - a. Information will be periodically placed on the Mount Pleasant webpage and Facebook page as well as the Police and Fire Department Facebook pages.



Appendix F

STAPLEE Table

City of Mount Pleasant STAPLEE Action Evaluation and Prioritization Table

Mitigation Actions	Social		Technical			Administrative			Political			Legal			Economic				Environmental				Total Prioritization Score
	Community Acceptance	Effect on Segment of Poup	Technically Feasible	Long-Term Solution	Secondary Impacts	Staffing	Funding Allocations	Maintenance/Operations	Political Support	Local Champion	Public Support	State Authority	Existing Local Authority	Potential Legal Challenge	Benefit of Action	Cost of Action	Contributes to Economic Goals	Outside Funding Required	Effect on Land and Waste	Effect on Endangered Species	Effect on Wetland/Water Site	Consistent with Community Environmental Goals	
01. Public Education	+	+	+	+	+	+	+	+	+	N	+	+	+	N	+	+	N	N	+	+	+	+	18
02. Debris Removal	+	+	+	+	+	-	+	+	+	N	+	N	+	+	+	+	N	N	+	N	N	N	13
03. Prevent Building in Flood Zones	+	+	+	+	+	+	+	+	+	N	+	+	+	N	+	+	+	N	+	N	N	+	17
04. Enforce Wind Related Building Codes	+	+	+	+	+	+	+	+	+	N	+	+	+	N	+	+	+	N	+	N	N	+	17
05. Up Grade 2-way radio system	+	+	+	+	+	N	-	+	+	N	+	+	+	N	+	+	N	-	N	N	N	N	10
06. Fleet Services COOP	+	+	+	+	+	-	-	+	+	N	+	N	+	N	+	+	N	-	N	N	N	N	8
07. Portable Fuel Tanks	+	+	+	+	+	N	-	+	+	N	+	N	+	N	+	+	N	-	N	N	N	N	9
08. Generator	+	+	-	+	+	N	-	+	+	N	+	N	+	N	+	+	N	-	N	N	N	N	7
09. Cooling Centers	+	+	-	+	+	-	+	+	+	+	+	+	+	N	+	+	N	-	N	N	N	N	10
10. Implement Drought Contingency Plan	-	+	+	+	+	+	N	+	+	+	-	+	+	N	+	+	N	N	+	N	+	+	14

RESOLUTION

WHEREAS; the City of Mt. Pleasant recognize its vulnerability, and the many potential hazards shared by all residents; and

WHEREAS; the City of Mt. Pleasant has recognized the need to prepare a Hazard Mitigation Action Plan; and

WHEREAS; the City of Mt. Pleasant has decided to prepare a Hazard Mitigation Action Plan.

THEREFORE, BE IT RESOLVED that the City of Mt. Pleasant adopts and approves said Hazard Mitigation Action Plan; and

BE IT FURTHER RESOLVED that the Mayor of Mt. Pleasant appoint a Hazard Mitigation Coordinator to coordinate all aspects of the Hazard Mitigation Action Plan including its review and maintenance in accordance with this resolution.

RESOLVED THIS 17th DAY OF September, 2024

Mayor, City of Mount Pleasant, Texas

ATTEST _____
City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Larry McRae, Fire Chief

Department: Fire Dept

Subject: Consider Hazard Mitigation Grant DR-4485, Texas COVID-19 Pandemic.

Item Summary:

In June 2022 the City submitted grant applications to FEMA for a generator for Lake Bob Sandlin Water Treatment Plant and one for the Wastewater Treatment Plant. In April of 2023 the Fire Chief/Emergency Management Coordinator received an email from the Texas Division of Emergency Management (TDEM) requesting more information on the grants that had been submitted for generators. Subsequent to receiving the email, a meeting was held with TDEM and city officials to determine what action needed to be taken. Since the grants that were submitted were for hazard mitigation grant funds, the city must have an approved Hazard Mitigation Plan in place in order to receive the grant funds. The City's Hazard Mitigation Plan is in the final stages of approval with FEMA enough so that they are releasing the funding for the grant for the generator for the Lake Bob Sandlin Water Treatment Plant.

Financial Impact:

FEMA grant \$739,706. City's 10% match \$73,970.60

Recommendation(s):

Accept the FEMA grant of \$739,706 to purchase the generator for Lake Bob Sandlin Water Treatment Plant.

Attachments:

[Hazard Mitigation Grant DR-4485](#)



August 19, 2024

Greg Nyhoff
City Manager
City of Mount Pleasant
501 N Madison
Mount Pleasant, TX 75455

Subject: Sub-Grant Award - DR4485, Texas Covid-19 Pandemic

Dear Greg Nyhoff:

The Texas Division of Emergency Management (TDEM) has issued a sub-grant for the Hazard Mitigation Grant Program (HMGP), DR-4485, Texas Covid-19 Pandemic. The following is the information related to this award:

Sub-Recipient Information:

UEI Number: Q59PJ5QRFUE9
TINS Number: 75-6000617
FIPS Number: 449-49800-00

Award Information:

Catalog of Federal Domestic Assistance: 97.039
FEMA Project Number: 0180
Project Title: City of Mount Pleasant Lake Bob Sandlin WTP Generator
Period of Performance (POP): August 13, 2024 to October 20, 2026

PROJECT FUNDS OBLIGATIONS						
Version/ Amendment	Date	Total Subgrant Amount	Federal Share %	Federal Share Amount	Local Share %	Local Share Amount
0	8/13/2024	\$739,706.00	90%	\$665,735.40	10	\$73,970.60

Please Note: This award is not for research or development as defined in 2 Code of Federal Regulations (C.F.R.) § 200.87.

The eligible management costs for a reimbursement request are calculated by multiplying the eligible direct project costs submitted by the percentage of obligated management costs (up

to 5%) for the project. In some cases, the management costs submitted for a reimbursement will exceed the eligible management cost amount. In this instance, the management costs will be trapped until additional eligible direct project costs are submitted for reimbursement.

MANAGEMENT COSTS OBLIGATIONS						
Version/ Amendment	Date	Total Management Costs	Federal Share %	Federal Share Amount	Local Share %	Local Share Amount
0	8/13/2024	\$36,985.30	100%	\$36,985.30	0%	\$0

The approved Scope of Work (SOW) follows and the terms and conditions of this award are attached. It is important that the sub-recipient read, understand and comply with the SOW and all terms and conditions. It is also vital that this information be disseminated to sub-recipient's staff and contractors involved in work related to this project.

The City of Mount Pleasant plans on utilizing FEMA HMGP funds for a project that entails the installation, furnishing, and maintaining a generator at the Bob Sandlin WTP in Mount Pleasant, Texas. This will allow the Bob Sandlin WTP to be resilient in future storms by having a continuous source of power during risks/disasters that can cause prolonged power loss to the city.

The City of Mount Pleasant has been granted an Extraordinary Circumstances exception under the provisions of Title 44 of the Code of Federal Regulations (C.F.R.) § 201.6. This award is contingent upon the Subrecipient submittal and FEMA approval of the mitigation plan within 12 months of email transmission of this letter. If Polk County does not satisfy this requirement within one year, the approved project will be terminated by FEMA and any costs incurred after notice of termination will not be reimbursed. The Texas Division of Emergency Management (TDEM / Recipient) must agree to monitor the plan update process to ensure the plan stays on course for completion. If the plan is not approved within this timeframe, all remaining funds will be returned to FEMA.

In accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; this project has been determined to be Categorically Excluded (CATEX M13). FEMA concludes that the project is categorically excluded from the National Environmental Policy Act (NEPA) requirement to prepare further environmental documentation. No extraordinary conditions in accordance with DHS Instruction 023-01-001-01 exist involving this project.

2883 Highway 71 E
 PO Box 285
 Del Valle, TX 78617-9998

Signing and returning this award letter indicates sub-recipient's acceptance of the SOW of the sub-award, the ability to pay the local cost share, and all grant terms and conditions outlined in the attached documents.

The sub-recipient must ensure that:

1. The initial quarterly progress report for the project is submitted at the end of the approving quarter. Please include the project number (provided above) in your future quarterly reports. Note that 44 C.F.R. § 206.438(c) indicates the state must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report must include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.
2. In accordance with HMGP rules and policy, TDEM requires the submittal of all closeout documentation within 90-days of the project completion not to exceed the POP. The Governor's Authorized Representative (GAR) "shall certify that reported costs were incurred in the performance of eligible work, that the approved work was completed and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement" in accordance with 44 C.F.R. § 206.438(d).

If changes are needed to the SOW for the sub-award, period of performance or costs associated to the sub-award, the sub-recipient should immediately contact TDEM. No change to the sub-award will be considered approved until the sub-recipient is notified in writing by TDEM.

This signed and dated award letter and attached grant terms and conditions must be returned to TDEM before payment on the sub-award can be processed. Your signature is required on this award letter and on the last page of the attached grant terms and conditions. You must also initial each exhibit on the last page of the grant terms and conditions. Please sign, date, and return both the award letter along with the attached grant terms and conditions acknowledging acceptance of this sub-award via email to the assigned Mitigation Coordinator, Matthew Holloway, at matthew.holloway@tdem.texas.gov.

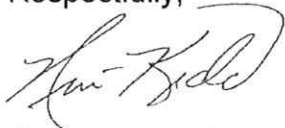
Greg Nyhoff, City Manager

Date

Should you wish to appeal any determination related to this sub-award you must do so within 60 days of receipt of the notice of the action. You will need to provide your appeal with any documentation supporting your position to your assigned TDEM Mitigation Coordinator within the allotted time.

If you have any questions please contact your Mitigation Coordinator, Matthew Holloway, at 346-667-2583 or matthew.holloway@tdem.texas.gov.

Respectfully,



W. Nim Kidd, MPA, CEM®

Chief - Texas Division of Emergency Management
Vice Chancellor for Disaster and Emergency Services
The Texas A&M University System

ATTACHMENTS: FEMA Approval Letter
Grant Terms and Conditions
Record of Environmental Considerations
Technical Recommendations



FEMA

August 13, 2024

W. Nim Kidd, MPA, CEM
Chief, Texas Division of Emergency Management
Vice Chancellor - The Texas A&M University System
2883 Highway 71 East
P.O. Box 285
Del Valle, TX 78617-9998

ATTN: Josh Davies, State Hazard Mitigation Officer

RE: DR-4485-0180-TX, City of Mount Pleasant
Lake Bob Sandlin Water Treatment Plant Generator Approval
Assistance Listing 97.039 Hazard Mitigation Grant Program

Dear Chief Kidd:

This letter provides official notification that the Federal Emergency Management Agency (FEMA) approves the application submitted by the City of Mount Pleasant (subrecipient) for the City of Mount Pleasant Lake Bob Sandlin Water Treatment Plant (WTP) Generator project. The Federal share is available through the Hazard Mitigation Grant Program (HMGP) under DR-4485-TX. The non-federal match requirement of \$73,970.60 will be provided by the subrecipient.

Pursuant to Section 1215 of the Disaster Recovery Reform Act of 2018, which amended Section 324 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, five percent Subrecipient Management Costs (MC) in the amount of \$36,985.30 are available to subrecipient at a Federal Cost Share of 100 percent.

Summary of funding for the project is illustrated below:

DR-4485-0180-TX	Federal Share	Non-Federal Share	Total
Project Costs	\$665,735.40 (90%)	\$73,970.60 (10%)	\$739,706.00 (100%)
Subrecipient Management Costs	\$36,985.30 (100%)	\$0.00 (0%)	\$36,985.30 (100%)
Total Obligation	\$702,720.70	\$73,970.60	\$776,691.30

The following is the approved Scope of Work (SOW) and MC activities for the above-referenced project:

“The City of Mount Pleasant plans on utilizing FEMA HMGP funds for a project that entails the installation, furnishing, and maintaining a generator at the Bob Sandlin WTP in Mount Pleasant, Texas. This will allow the Bob Sandlin WTP to be resilient in future storms by having a continuous source of power during risks/disasters that can cause prolonged power loss to the city.”

Subrecipient MC activities include Contract Administration/Program Administration.

The City of Mount Pleasant has been granted an Extraordinary Circumstances exception under the provisions of Title 44 of the Code of Federal Regulations (C.F.R.) § 201.6. This award is contingent upon the Subrecipient submittal and FEMA approval of the mitigation plan within 12 months of email transmission of this letter. If Polk County does not satisfy this requirement within one year, the approved project will be terminated by FEMA and any costs incurred after notice of termination will not be reimbursed. The Texas Division of Emergency Management (TDEM / Recipient) must agree to monitor the plan update process to ensure the plan stays on course for completion. If the plan is not approved within this timeframe, all remaining funds will be returned to FEMA.

This project has been determined to be Categorically Excluded (CATEX) in accordance with FEMA Instruction 108-1-1 and Department of Homeland Security (DHS) Instruction 023-01-001-01; CATEX #m13 from the need to prepare either an Environmental Impact Statement or Environmental Assessment. No extraordinary circumstances in accordance with DHS Instruction 023-01-001-01 have been identified regarding this action. The applicant must comply with all conditions set forth in the attached Record of Environmental Consideration (REC). Failure to comply with these conditions may jeopardize federal assistance including funding.

Technical Conditions: The project will comply with the latest edition of codes and standards as required by Federal, State, and Local rules and regulations. The subrecipient must coordinate with the local floodplain administrator to obtain the necessary permits and must comply with any conditions of these permits prior to initiating work (if applicable). All permits and related coordination activities must be retained by the subrecipient. At project closeout, submit all permits and documentation of coordination to FEMA. Additionally, the subrecipient must acquire all applicable Federal, State, Tribal, and/or Local permits.

FEMA will not establish activity completion timeframes for individual subawards. The Period of Performance POP for DR-4485-TX is 36 months from the close of the application period which is set to expire February 1, 2027. It is the responsibility of the Recipient and Subrecipient to ensure all approved activities associated with this subaward are completed by the end of the POP. Any costs incurred prior to the date of this approval or after the POP will be disallowed.

A change to the approved SOW requires prior approval from FEMA. The National Environmental Policy Act (NEPA) stipulates that additions or amendments to a HMGP SOW shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA sign-off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subrecipient.



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Department:

Subject: Discussion and Appointment of Interim City Attorney, consider approval of engagement letter.

Attachments:

[Engagement Letter to Mayor and City County MP](#)

August 27, 2024

Via Email:

Mayor and City Council
City of Mount Pleasant
c/o Greg Nyhoff, City Manager
c/o Candias Webster, City Secretary
501 North Madison
Mount Pleasant, TX 75455

Re: Letter of Engagement
Interim City Attorney

Dear Mayor and City Council:

Thank you for considering the law firm of Davidson, Troilo, Ream & Garza, P.C (Firm) to represent the City of Mount Pleasant as your Interim City Attorney to assist the City in general legal matters until the City decides how it would like to proceed with selection of a City Attorney.

We have provided a summary of our professional experience in the enclosed Statement of Qualifications. Our firm has been providing services to the City as Special Counsel, however, that role has expanded over the couple of years. The firm's attorneys and staff are eager to continue to provide the City of Mount Pleasant with legal services of the highest quality. Together, we work tirelessly to ensure that all client needs are met by providing responsive, attentive service across all areas of law encountered by the City. We do our best to provide effective legal assistance while being mindful of the City's need to keep costs down.

I will be the lead attorney on this matter. In an effort to further manage the costs that the City incurs, the City will not be charged for any travel time to the City for me to attend one council meeting per month in person. I would arrange my travel so that I can spend a day, or more if needed, in the City to be available to City Council and staff to meet the City's legal needs. I would attend other meetings virtually. If you need for me or another attorney to attend additional council meetings or other events in person, we will charge for the travel time at half the hourly rate, unless we are able to work on other matters while traveling, in which case, the City will not be charged any fees for such travel time.

If you select our firm to serve as the Interim City Attorney, we accept such engagement on the following terms:

Legal Fees

Our fees for professional services are charged at hourly rates ranging from \$180.00 for junior attorneys to \$450.00 for senior attorneys, depending upon experience and special expertise.

My current hourly billing rate is now \$320; however, in understanding the needs of the City and in keeping with the Firm's practice of discounting rates for the City, my rate and the rate of all Partners for City Attorney work will be limited to **\$225.00 per hour**. Austin Beck and other Associates will be assisting me in providing legal services and their rate will be **\$180 per hour**. The services for our paralegal personnel, who assist our attorneys by performing many technical services under their supervision, are charged at **\$100.00 an hour**. If special assistance is required for the City, for example, for water law or other areas requiring special expertise, such work will be at \$300.00 per hour for such specialized assistance, if and when needed.

It is not the policy of the Firm to charge for secretarial support unless client or court imposed time constraints necessitate their use at overtime or weekend rates.

Hourly rates are calculated from time spent participating in office and telephone conferences, drafting and reviewing legal documents and correspondence, conducting legal research, attending hearings and meetings, filing documents, preparing for trial, and other similar services, depending on the nature of the particular matter we are handling for you. These rates are subject to annual increase or adjustment.

Unless we have an agreement otherwise, we will bill you monthly for services rendered and for any expenses incurred in your behalf. Our statements are payable upon receipt.

Retainer

No retainer is required at this time.

Retained Files

It is our policy to retain client files for five (5) years following the conclusion of our representation. After five years, we may discard the contents of your file without further notice. Upon conclusion of our representation, we will return any original documents you provided to us.

Listing Clients

The firm has listings of major clients in several legal publications and is sometimes asked to reveal our major clients to the press. Unless you instruct us otherwise, we appreciate your approval to list your company as a client.

If you find this letter of employment acceptable, please sign the enclosed copy in the space provided and return it by email.

Sincerely yours,

Lea A. Ream
For the Firm

ACCEPTED AND APPROVED:

City of Mount Pleasant

By: _____
Tracey Craig, Sr.
Mayor



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Department:

Subject: City Manager's Reports

Item Summary:

Monthly Reports

Attachments:

[Animal Control August 2024](#)

[Building, Planning, and Zoning August 2024](#)

[Code Enforcement August 2024](#)

[Fire August 2024](#)

[Municipal Court August 2024](#)

[Police August 2024](#)

[Public Works August 2024](#)

[Utility August 2024](#)

[CITY OF MP MONTHLY REPORT](#)



CITY OF MT. PLEASANT ANIMAL CONTROL

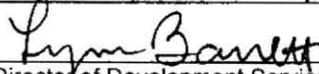
CALENDAR MONTHLY REPORT 2024

August

AC Officer Activity	2024 This Month	Prior Month	Month to Month % Change	2024 Total YTD	2023 This Month	2023 Total YTD	# YTD + or -	2024 % Change YTD From 2023
Calls for Service	172	124	39%	807	84	733	74	10%
Animal Bite Reports	8	1	700%	37	5	29	8	28%
Warnings Issued	4	5	-20%	45	2	48	-3	-6%
Citations Issued	13	12	8%	92	1	64	28	44%
Complaints filed with Court	168	67	151%	235	0	126	109	87%
Animals Delivered to Shelter	2024 This Month	Prior Month	2024 Total YTD	% of all Impounds for all 2024 Year	2023 This Month	2023 Total YTD	# YTD + or -	2024 % Change YTD From 2023
Animal Control	43	46	304	18%	47	352	-48	-14%
Mount Pleasant Public	84	78	484	29%	61	503	-19	-4%
Titus County Public	69	70	613	37%	96	573	40	7%
Pittsburg Public	22	4	112	7%	6	56	56	100%
Gilmer Public	24	13	134	8%	16	137	-3	-2%
Total Delivery Activity	242	211	1647	100%	226	1621	26	2%
Animal Disposition From Shelter	2024 This Month	Prior Month	Month to Month % Change	2024 Total YTD	2023 This Month	2023 Total YTD	# YTD + or -	2024 % Change YTD From 2023
Animals Reclaimed by Owner	12	12	0%	92	17	109	-17	-16%
Animals Adopted	57	32	78%	315	20	307	8	3%
Animals given to Rescue Org's	32	42	-24%	458	89	593	-135	-23%
Animals Euthanized	135	116	16%	764	107	551	213	39%
Animal Died Natural Causes	1	4	-75%	10	6	20	-10	-50%
Total Animals Released	237	206	15%	1639	239	1580	59	4%
Animals Chipped	63	41	54%	384	36	385	-1	0%
Adoption without Fee	20	6	N/A	53	0	41	12	29%
Adoption Fees Received	\$1,969	\$ 1,779	N/A	\$17,101	\$1,393	\$18,143	-\$1,042	-6%

PLANNING & ZONING
MONTHLY REPORT
AUGUST 2023-2024

Type	Case #	Name	Property	Fees Due	Date Paid
Minor Plats					
Total					
Site Plans	SP-2024-08	Misuel Balderas	2208 W Ferguson	\$ 250.00	
	SP-2024-09	Scott Hart	Lot 1, 12.875 acres	\$ 250.00	
Total	2			\$ 500.00	
Final Plat	FP-2024-05	Charles Thomas	1501 S Jefferson	\$ 250.00	
Filing Fee				\$ 120.00	
Total	1			\$ 370.00	8/19/2024
Replat					
Filing Fee					
Total					
Zoning					
Total					
Variances & Appeals					
Total					
Street Closure					
Total					
Preliminary Pre-plat	PP-2024-05	Scott Hart	Lot 2, 12.878 acres	\$ 250.00	08/26/24
Total	1			\$ 250.00	
Grand Total	4			\$ 1,120.00	
TOTAL YEAR TO DATE	40			\$ 12,073.00	


 Director of Development Services

**BUILDING/PLANNING & DEVELOPMENT MONTHLY REPORT
AUGUST 2023-2024**

ITEM--ACTIVITY	THIS MONTH	TOTAL YTD	THIS MO YR AGO	TOTAL YR AGO
* PERMITS *				
New Residential	7	25	2	30
New Commercial	3	13	1	14
New Multi Family	0	3	0	0
New Town Homes	8	0	0	0
Other Permits	70	610	50	582
Certificates of Occupancy	5	51	4	55
Licenses	1	11	1	13
Non Profit Special Event Permits	0	18	0	10
Special Event Permits	1	1	1	2
TOTAL PERMITS / LICENSES	95	732	59	706
VALUE				
Residential Value	0	0	0	0
Commercial Value	\$ 16,400,000.00	\$ 25,180,943.29	\$ 950,000.00	\$ 82,177,664.00
New Multi Family	\$ -	\$ 9,827,000.00		
New Town Homes	\$ -	\$ -		
TOTAL VALUE	\$ 16,400,000.00	\$ 35,007,943.29	\$ 950,000.00	\$ 82,177,664.00
* INSPECTIONS *				
Residential Bldg	130	1176	93	1275
Commercial Bldg	55	654	55	786
New Multi Family	0	48	0	0
Town Homes	0	0	0	0
Other Inspections	48	215	29	464
Grease Traps	26	390	54	385
Re-inspections	0	0	1	0
TOTAL INSPECTIONS	259	2483	232	2910
REVENUE				
New Residential Bldg	\$ 10,659.00	\$ 32,218.00	\$ 2,143.00	\$ 33,872.00
New Commercial Bldg	\$ 65,660.75	\$ 104,395.94	\$ 5,382.75	\$ 338,086.81
New Multi Family	\$ -	\$ 38,959.93	\$ -	\$ -
Town Homes	\$ 7,352.00	\$ 7,352.00	\$ -	\$ -
Other Permits	\$ 8,933.02	\$ 106,080.14	\$ 3,370.60	\$ 56,590.58
Certificates of Occupancy	\$ 250.00	\$ 2,600.00	\$ 200.00	\$ 2,650.00
Licenses & Exams	\$ 50.00	\$ 500.00	\$ 50.00	\$ 265.00
Special Event Permits	\$ 250.00	\$ 250.00	\$ 250.00	\$ 500.00
TOTAL REVENUE	\$ 93,154.77	\$ 292,356.01	\$ 11,396.35	\$ 431,964.39


Building Official

**PERMITS ISSUED
MONTHLY REPORT
AUGUST 2023-2024**

Type	Permit #	Name	Address	Fees Due	Date Paid	Valuation
New Res.	24-0463	Foster Homes	1003 Stone Haven	\$ 1,816.50	08/02/24	
	24-0464	Foster Homes	1005 Stone Haven	\$ 1,880.50	08/02/24	
	24-0489	Jose Rodriguez	500 Therese	\$1,086.00	08/12/24	
	24-0525	I & S Homes	1004 Stone Wall	\$1,081.00	08/22/24	
	24-0526	I & S Homes	221 Devonshire	\$2,388.00	08/22/24	
	24-0527	I & S Homes	1010 Stone Wall	\$1,006.50	08/22/24	
	24-0528	I & S Homes	2705 Stone Briar	\$1,400.50	08/22/24	
Total	7			\$10,659.00		
Residential						
Add-on Remodel	24-0491	Julio Perez	606 W 9th	\$135.00	08/07/24	
	24-0499	LD Construction	517 W 7th	\$531.60	08/12/24	
	24-0511	Gricel Garrett	306 W Magnolia	\$75.00	08/15/24	
	24-0531	Eckstrom Homes	517 Redfearn	\$75.00	08/22/24	
	24-0533	Isreal Martinez	116 White	\$135.00	08/22/24	
	24-0539	Joaquin Ortega	804 W 10th	\$223.50	08/23/24	
	24-0540	Luis Ignacio	207 W 17th	\$86.40	08/23/24	
	24-0544	Daniel Barboza	604 E 3rd	\$75.00	08/26/24	
Total	8			\$1,336.50		
New Comm.	24-0470	Local Bounti	125 Cypress	\$47,595.25	08/26/24	\$ 12,500,000.00
	24-0505	R.A. Teal	1325 E Ferguson	\$12,920.25	08/28/24	\$ 3,000,000.00
	24-0521	Thomas Building Contractors	1501 S Jefferson	\$5,145.25	08/22/24	\$ 900,000.00
Total	3			\$65,660.75		\$ 16,400,000.00
Commercial	24-0483	Hawk Builders	2404 W Ferguson	\$2,405.25	08/07/24	\$ 350,000.00
Add-on Remodel	24-0493	Laura Romo	601 N Jefferson	\$402.75	08/08/24	\$ 25,000.00
	24-0516	Texan Pride Builders	815 S Jefferson	\$655.25	08/21/24	\$ 50,000.00
	24-0535	Wendy Martinez	110 E 2nd	\$50.00	08/22/24	\$ 350.00
Total	4			\$3,513.25		\$ 425,350.00
New Town Home	24-0446	James Arledge	196 W 17th	\$7,352.00	08/09/24	
	24-0447	James Arledge	188 W 17th			
	24-0448	James Arledge	180 W 17th			
	24-0449	James Arledge	172 W 17th			
	24-0450	James Arledge	166 W 17th			
	24-0451	James Arledge	160 W 17th			
	24-0452	James Arledge	154 W 17th			
	24-0453	James Arledge	148 W 17th			
Total	8			\$7,352.00		
Accessory Building	24-0471	Wendy Ramirez	105 W Pecan	\$50.00	08/08/24	
	24-0507	Felictas Santos	205 S Lee	\$50.00	08/13/24	
	24-0543	Josue Hernandez	109 N Cecelia	\$50.00	08/23/24	
	24-0549	Vernice Lee	1304 W 5th	\$50.00	08/27/24	
Total	4			\$200.00		

Sign	24-0472	Chamber of Commerce	303 W 1st	\$75.00	08/02/24	
	24-0481	Signbuilders DFW	632 S Jefferson	\$75.00	08/05/24	
	24-0494	Applebees	2300 Greenhill	\$35.00	08/08/24	
	24-0510	MPISD	1801 E 1st	\$0.00		
Total	4			\$185.00		
Electrical	24-0460	Generator Supercenter	1708 Gene	\$75.00	08/08/24	
	24-0477	TriSmart	308 Chester	\$150.00	08/09/24	
	24-0478	ETEX	2726 N Jefferson	\$75.00	billed 08/05/24	
	24-0484	Freedom Forever	314 Rosewood	\$75.00	08/12/24	
	24-0490	Salinas Electric	504 N Lide	\$75.00	08/07/24	
	24-0512	Angel Zuniga	1701 E 5th	\$75.00	08/15/24	
	24-0537	Brown Electric	712 W 7th	\$75.00	08/22/24	
	24-0545	Texas Warrior	1105 W 9th	\$75.00	08/30/24	
	24-0552	Ken Bradshaw	1204 Carolyn	\$75.00	billed 08/29/24	
	24-0553	Salinas Electric	2401 Matthew	\$75.00	billed 08/29/24	
	24-0556	Rolf electric	1125 N Jefferson	\$72.88	08/30/24	\$ 1,250.00
Total	11			\$897.88		\$ 1,250.00
Re-inspections						
Total	0					
Plumbing	24-0460	Generator Supercenter	1708 Gene	\$75.00	08/08/24	
	24-0503	D & T Plumbing	1014 W 1st	\$75.00	08/12/24	
	24-0506	Big Brother Plumbing	109 Cedar	\$75.00	08/13/24	
	24-0520	Brad Hulse	213 Devonshire	\$75.00	billed 08/21/24	
	24-0532	Brad Hulse	428 Greehill	\$75.00	billed 08/22/24	
Total	5			\$375.00		
Demo						
Total	0					
Fence	24-0498	Juan Mata	413 Nevills	\$50.00	08/12/24	
	24-0500	Candye Hunnicutt	508 Southgate	\$50.00	08/12/24	
	24-0513	Alvaro Conteras	905 Gibson	\$50.00	08/15/24	
	24-0523	ACH	106 Arledge	\$50.00	08/21/24	
	24-0524	ACH	113 Arledge	\$50.00	08/21/24	
Total	5			\$250.00		
Misc.	24-0474	Gricel Garrett	306 W Magnolia	\$50.00	08/02/24	
	24-0485	Windows USA	1104 S Williams	\$50.00	08/13/24	
	24-0517	Windows USA	2303 Matthews	\$50.00	08/26/24	
	24-0531	Eckstom Homes	517 Redfearn	\$50.00	08/22/24	
Total	4			\$200.00		
CO	24-0515	Wings Over Mt. Pleasant	815 S Jefferson	\$50.00	08/20/24	
	24-0529	Evergreen North America	307 W Ferguson	\$50.00	08/22/24	
	24-0536	Rambil Ruth's Café	730 E 16th	\$50.00	08/22/24	
	24-0551	Barbershop on 3rd	114 W 3rd	\$50.00	08/28/24	
	24-0555	Off the Square	304 N Madison	\$50.00	08/29/24	
Total	5			\$250.00		

Concrete	24-0540	Luis Ignacio	207 W 17th	\$50.00	08/23/24	
	24-0541	MG Construction	816 W 16th	\$91.95	08/23/24	\$ 2,800.00
	24-0547	Cordova Concrete	1911 Friendly	\$50.00	08/27/24	
	24-0548	Parr Construction	510 Dellwood	\$50.00	08/27/24	
Total	4			\$241.95		\$ 2,800.00
Roof	24-0473	Martinez Construction	406 E 7th	\$50.00	08/02/24	
	24-0476	Rossel Morales	103 Dessie	\$50.00	08/02/24	
	24-0480	Pete's Roofing	309 Chester	\$50.00	08/05/24	
	24-0486	Octavio Morales	303 S Lide	\$50.00	08/06/24	
	24-0488	Hopkins Custom Roofing	607 Choctaw	\$50.00	08/07/24	
	24-0492	S & S Roofing	1906 Alvis	\$50.00	08/08/24	
	24-0495	Maria Dorante	1509 McMinn	\$50.00	08/09/24	
	24-0496	Armando Garcia	501 W 9th	\$50.00	08/09/24	
	24-0497	Lara Wisiner	1914 Ford	\$50.00	08/12/24	
	24-0504	Double M Roofing	1916 E 1st	\$50.00	08/13/24	
	24-0509	Sanchez Roofing	1709 Gene	\$50.00	08/14/24	
	24-0514	INM	116 White	\$50.00	08/19/24	
	24-0518	Alfredo Cervantes	701 S Lide	\$50.00	08/21/24	
	24-0522	Wilco Premium	104 Blue Bird	\$50.00	08/23/24	
	24-0534	Erika Aguilar	706 E 3rd	\$50.00	08/22/24	
	24-0554	A Plus Roofing	711 N Crockett	\$50.00	08/29/24	
Total	16			\$800.00		
Mechanical	24-0479	Wood AC	2404 W Ferguson	\$606.55	billed 08/05/24	\$ 45,178.00
	24-0487	G & G Heating and Air	1104 E 8th	\$75.00	08/06/24	
	24-0502	White's Contracting	807 Morris	\$75.00	billed 08/12/24	
	24-0519	Donnie's Electric	1318 S Jefferson	\$101.89	billed 08/21/24	\$ 3,509.90
	24-0530	Humphrey Air	517 Redfearn	\$75.00	08/22/24	
Total	5			\$933.44		\$ 48,687.90
Irrigation						
Total	0					
Pool / Spa						
Total	0					
Licenses	SC2611053	Sign Builders DFW	Dallas	\$50.00	08/05/24	
Total	1			\$50.00		
Special Event	24-0538	Pilgrim's Pride	2800 Greenhill	\$250.00	08/22/24	
Total	1			\$250.00		
TOTAL	95			\$93,154.77		\$ 16,878,087.90

City of Mount Pleasant's
Code Compliance Activity Report
 Month of August, 2024

	Case Starts	Completed Cases	Total Cases	Total Inspections	Notification Letter +
Food Service					
Food Service Complaint	1	0	1	0	0
Routine Food Service Inspections	13	13	13	55	0
Junk Vehicles					
Inoperable Vehicles	3	3	3	13	3
Miscellaneous					
Blind Corner	1	1	1	2	1
No Posted Address	1	2	2	4	2
Open Storage					
Open Storage	9	3	10	20	9
Property Maintenance					
Property Maintenance	8	9	17	40	9
Sign Regulations					
Sign Regulations	1	1	1	3	1
Sign Regulations-Business	1	2	2	4	1
Swimming Pool					
Swimming Pool	0	0	0	1	0
Trash & Rubbish					
Trash & Rubbish	22	28	39	82	24
Weeds & Grass					
Growth Over Curb	6	7	7	28	5
Weeds & Grass	124	203	223	617	132
Zoning					
Zoning	0	1	1	0	0
Totals	190	273	320	869	187

City of Mount Pleasant's
Code Compliance Activity Report
 10/01/23 to 08/31/24

	Case Starts	Completed Cases	Total Cases	Total Inspections	Notification Letter +
Food Service					
Food Service Complaint	27	29	30	77	2
Routine Food Service Inspections	193	193	193	537	0
Garbage & Refuse					
Garbage Collection	2	2	2	2	2
Garbage Containers	5	5	5	11	5
Junk Vehicles					
Inoperable Vehicles	87	93	99	288	54
Miscellaneous					
Blind Corner	4	7	7	10	3
Littering Prohibited	2	2	2	2	3
No Posted Address	10	6	9	13	9
Prohibited Discharge	0	0	0	1	0
Water Service	2	2	2	4	3
Open Storage					
Open Storage	89	83	93	237	113
Property Maintenance					
Property Maintenance	47	51	82	184	64
Sign Regulations					
Sign Regulations	152	152	152	295	141
Sign Regulations-Business	7	7	7	20	6
Swimming Pool					
Swimming Pool	7	12	12	14	7
Trash & Rubbish					
Trash & Rubbish	251	291	310	787	307
Weeds & Grass					
Growth Over Curb	27	24	25	99	29
Weeds & Grass	787	784	840	2735	870

Zoning

Zoning

5

20

20

35

5

Totals

1704

1763

1890

5351

1623



Mount Pleasant Fire Department Monthly Report August 2024

Incident Type	Reported Month 23-24	YTD 23-24	Reported Month 22-23	FY 22-23 Year End
Fires				
100-Fire, other				2
111-Building Fire	5	37	4	29
112-Fire in structure other than building				1
113-Cooking fire, confined to container		3		4
114- Chimney or flute fire, contained to chimney				2
118-Trash or rubbish fire, contained	1	5	1	1
121-Fire in mobile home	1	4		4
122-Fire in motor home, camper, rec vehicle	1	3		
130-Mobile property fire, other		1		1
131-Passenger vehicle fire	7	27	1	16
132-Road freight or transport vehicle fire	1	3	1	4
134-Water vehicle fire				
135-Aircraft Fire		1		
137-Camper or RV fire		2		
138-Off road/heavy equipment fire	1	3	1	4
140-Natural vegetation fire, other				
141-Forest, woods, or wildland fire	14	41	14	57
143- Grass fire	1	1		
150-Outside rubbish fire, other			1	1
151-Outsid rubbish, trash or waste fire			1	2
152-Garbage dump or landfill fire				
154-Dumpster fire		1		1



Mount Pleasant Fire Department Monthly Report August 2024

Incident Type	Reported Month 23-24	YTD 23-24	Reported Month 22-23	FY 22-23 Year End
160-Special outside fire, other		1		1
161-Outside Storage Fire				
162-Outside equipment fire		1		1
163-Outside gas or vapor combustion explosion		1		
170- Cultivated vegetation/crop fire				
173-Cultivated trees/nursery fire				
OverPressure Rupture, Explosion, Overheat (NO FIRE)				
220-Overpressure rupture, other				
251-Excessiveheat, scorch burns with no ignition				
Rescue & EMS				
300-Rescue, EMS incident, other				1
311-Vehicle accident, patient care only	18	172	19	186
321-EMS 1st Responder call	10	112	18	84
323-Motor Vehicle/pedestrian accident		1		
324-MVA – no injuries				1
331-Lock In				1
340- Search for lost person, other	1	1		
341-Search for person on land				
342-Search for person in water				



Mount Pleasant Fire Department Monthly Report August 2024

Incident Type	Reported Month 23-24	YTD 23-24	Reported Month 22-23	FY 22-23 Year End
350-Extrication, rescue, other		1		
351-Extrication of victim from bldg./structure				
352-Extrication of victim from vehicle		11	1	15
353-Removal of victim from stalled elevator		1		2
356-High-Angle Rescue				
357-Extrication of victim(s) from machinery	1	1		
360-Water & Ice-related rescue				2
363-Swift water rescue		3		3
361- Swimming / Rec Water Rescue				1
360- Water & Ice Related Rescue				
365-Water Craft rescue		1		
Hazardous Condition (NO FIRE)				
400-Hazardous condition, other				1
411-Gasline or other flammable liquid spill	1	2		4
412-Gas leak	1	23	2	28
413-Oil or other combustible liquid spill				1
423-Refrigeration leak				
424-Carbon monoxide incident		5		10
440-Electrical wiring problem, other		3		3
441-Heat from short circuit				1
442-Overheated motor		1		3



Mount Pleasant Fire Department Monthly Report August 2024

Incident Type	Reported Month 23-24	YTD 23-24	Reported Month 22-23	FY 22-23 Year End
443-Breakdown of light ballast				
444-Power line down	4	32	6	30
445-Arcing, shorted electrical equipment		13	5	21
460-Accident, potential accident				1
461-Bldg/Structure weakened or collapse				
462-Aircraft standby				
Service Calls				
500-Service call, other				4
511-Lockout				
521-Water evacuation				
522-Water or steam leak				
531-Smoke or odor removal				1
542-Animal rescue	1	7	1	6
550-Public service assistance, other		1		2
551-Assist police		4	1	7
552-Police matter				
553-Public Service		2		
554-Assist Invalid		1		
561-Unauthorized burning		17	5	16
571-Cover assignment, standby, move up				1
Good Intent Calls				
600-Good intent call, other	2	108	9	120
611-Dispatched & cancelled enroute		18	6	18
622-No incident found at address		1		1
631-Authorized controlled burn		8	3	17



Mount Pleasant Fire Department Monthly Report August 2024

Incident Type	Reported Month 23-24	YTD 23-24	Reported Month 22-23	FY 22-23 Year End
641-Vicinity alarm (incident in other location)				
650 – Steam, other gas mistaken for smoke		1		
651-Smoke scare, odor of smoke	1	10	3	12
652-Steam or vapor thought to be smoke				1
671-HAZMAT release investigation				
672-Bio hazard investigation, none found				
False Alarms				
700-False alarm or false call, other	11	88	10	117
710-Malicious false alarm				
711-Municipal alarm system, malicious false alarm	1	2		1
721- Bomb Scare - No Bomb				
730-False alarm, or false call, other			1	1
731-Sprinkler activation due to malfunction		1		
733-Smoke detector malfunction		2		1
735-Alarm system malfunction		1		4
736-CO detector malfunction		6	1	7
740-Unintentional transmission of alarm, other				
741-Sprinkler activation, unintentional		4		19



Mount Pleasant Fire Department Monthly Report August 2024

Incident Type	Reported Month 23-24	YTD 23-24	Reported Month 22-23	FY 22-23 Year End
743-Smoke detector activation, unintentional		12	1	14
744-Dector activation, unintentional		2		
745-Alarm System activation, unintentional	1	10	2	4
746-CO detector activation, no CO		1		1
Severe Weather & Natural Disaster				
800-Severe weather or natural disaster, other		1		3
814- Lightning strike (no fire)				
Special Incidents				
911-Citizen complaint	1	18	4	21
TOTALS	86	844	122	929



THE TEXAS OFFICE OF COURT ADMINISTRATION
Court Activity Reporting and Directory System

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Criminal

Civil

Juvenile

Additional

722250100, Titus County, Mount Pleasant: August 2024

Report was Entered Successfully

CASES ON DOCKET	TRAFFIC MISDEMEANORS			NON-TRAFFIC MISDEMEANORS		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
CASES PENDING FIRST OF MONTH <i>(Equals total cases pending end of previous month.)</i>	2434	0	0	1970	685	366
DOCKET ADJUSTMENTS	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
1. CASES PENDING FIRST OF MONTH (Adjusted)	2434	0	0	1970	685	366
a. Active Cases	233	0	0	264	95	152
b. Inactive Cases	<input type="text" value="2201"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1706"/>	<input type="text" value="590"/>	<input type="text" value="214"/>
No Activity <input type="checkbox"/>						
2. NEW CASES FILED <i>(Include all new cases filed, including those that may also have been disposed this month.)</i>	<input type="text" value="215"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="53"/>	<input type="text" value="93"/>	<input type="text" value="61"/>
3. CASES REACTIVATED	<input type="text" value="57"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="47"/>	<input type="text" value="17"/>	<input type="text" value="10"/>
4. ALL OTHER CASES ADDED	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
5. TOTAL CASES ON DOCKET <i>(Sum of Lines 1a, 2, 3 & 4.)</i>	505	0	0	364	205	223
DISPOSITIONS						
6. DISPOSITIONS PRIOR TO COURT APPEARANCE OR TRIAL						
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14).)</i>	<input type="text" value="150"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="61"/>	<input type="text" value="50"/>	<input type="text" value="14"/>
b. Dismissed by Prosecution	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="5"/>	<input type="text" value="5"/>
7. DISPOSITIONS AT TRIAL						
a. Convictions						
1) Guilty Plea or Nolo Contendere	<input type="text" value="32"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="text" value="2"/>
2) By the Court	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
3) By the Jury	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. Acquittals						
1) By the Court	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2) By the Jury	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. Dismissed by Prosecution	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8. COMPLIANCE DISMISSALS						

a. After Driver Safety Course (CCP, Art. 45.0511)	7					
b. After Deferred Disposition (CCP, Art. 45.051)	26	0	0	6	7	0
c. After Teen Court (CCP, Art. 45.052)	0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)					0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)				0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)	2					
g. All Other Transportation Code Dismissals	9	0	0	0	0	0
9. ALL OTHER DISPOSITIONS	27	0	0	6	16	15
10. TOTAL CASES DISPOSED (Sum of Lines 6, 7, 8 & 9.)	253	0	0	82	86	36
11. CASES PLACED ON INACTIVE STATUS	44	0	0	43	15	3
12. CASES PENDING END OF MONTH (Sum of Lines 12a & 12b.)	2396	0	0	1941	692	391
a. Active Cases (Line 5 minus the sum of Lines 10 & 11.)	208	0	0	239	104	184
b. Inactive Cases (Line 1b minus Line 3, plus Line 11.)	2188	0	0	1702	588	207
13. SHOW CAUSE AND OTHER REQUIRED HEARINGS HELD	0	0	0	0	0	0
14. CASES APPEALED						
a. After Trial	0	0	0	0	0	0
b. Without Trial	2	0	0	1	0	0

Notes:

Prepared By:

amartinez

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Criminal

Civil

Juvenile

Additional

722250100, Titus County, Mount Pleasant: August 2024

Report was Entered Successfully

No Activity

	TOTAL CASES
1. TRANSPORTATION CODE CASES FILED	4
2. NON-DRIVING ALCOHOLIC BEVERAGE CODE CASES FILED	0
3. DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES FILED	0
4. DRUG PARAPHERNALIA CASES FILED <i>(HSC, Ch. 481)</i>	1
5. TOBACCO CASES FILED <i>(HSC, Sec. 161.252)</i>	1
6. TRUANT CONDUCT CASES FILED <i>(Family Code, Sec.65.003(a))</i>	0
7. EDUCATION CODE (Except Failure to Attend) CASES FILED	0
8. VIOLATION OF LOCAL DAYTIME CURFEW ORDINANCE CASES FILED <i>(Local Govt. Code, Sec. 341.905)</i>	0
9. ALL OTHER NON-TRAFFIC, FINE-ONLY CASES FILED	4
10. TRANSFER TO JUVENILE COURT	
a. Mandatory Transfer <i>(Fam. Code, Sec. 51.08(b)(1))</i>	0
b. Discretionary Transfer <i>(Fam. Code, Sec. 51.08(b)(2))</i>	0
11. ACCUSED OF CONTEMPT AND REFERRED TO JUVENILE COURT (DELINQUENT CONDUCT) <i>(CCP, Art. 45.050(c)(1))</i>	0
12. HELD IN CONTEMPT BY CRIMINAL COURT (FINED AND/OR DENIED DRIVING PRIVILEGES) <i>(CCP, Art. 45.050(c)(2))</i>	0
13. JUVENILE STATEMENT MAGISTRATE WARNING	
a. Warnings Administered	0
b. Statements Certified <i>(Fam. Code, Sec. 51.095)</i>	0
14. DETENTION HEARINGS HELD <i>(Fam. Code, Sec. 54.01)</i>	0
15. ORDERS FOR NON-SECURE CUSTODY ISSUED	0
16. PARENT CONTRIBUTING TO NONATTENDANCE CASES FILED <i>(Ed. Code, Sec. 25.093)</i>	0

Notes:



THE TEXAS OFFICE OF COURT ADMINISTRATION
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Criminal

Civil

Juvenile

Additional

722250100, Titus County, Mount Pleasant: August 2024

Report was Entered Successfully

No Activity

	NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. MAGISTRATE WARNINGS		
a. Class C Misdemeanors	<input type="text" value="0"/>	
b. Class A and B Misdemeanors	<input type="text" value="0"/>	<input type="text" value="0"/>
c. Felonies	<input type="text" value="0"/>	<input type="text" value="0"/>
		TOTAL
2. ARREST WARRANTS ISSUED		
a. Class C Misdemeanors		<input type="text" value="105"/>
b. Class A and B Misdemeanors		<input type="text" value="0"/>
c. Felonies		<input type="text" value="0"/>
3. CAPIASES PRO FINE ISSUED		<input type="text" value="145"/>
4. SEARCH WARRANTS ISSUED		<input type="text" value="0"/>
5. WARRANTS FOR FIRE, HEALTH AND CODE INSPECTIONS FILED <i>(CCP, Art. 18.05)</i>		<input type="text" value="0"/>
6. EXAMINING TRIALS CONDUCTED		<input type="text" value="0"/>
7. EMERGENCY MENTAL HEALTH HEARINGS HELD		<input type="text" value="0"/>
8. MAGISTRATE'S ORDERS FOR EMERGENCY PROTECTION ISSUED		<input type="text" value="0"/>
9. MAGISTRATE'S ORDERS FOR IGNITION INTERLOCK DEVICE ISSUED <i>(CCP, Art. 17.441)</i>		<input type="text" value="0"/>
10. ALL OTHER MAGISTRATE'S ORDERS ISSUED REQUIRING CONDITIONS FOR RELEASE ON BOND		<input type="text" value="0"/>
11. DRIVER'S LICENSE DENIAL, REVOCATION OR SUSPENSION HEARINGS HELD <i>(TC, Sec. 521.300)</i>		<input type="text" value="0"/>
12. DISPOSITION OF STOLEN PROPERTY HEARINGS HELD <i>(CCP, Ch. 47)</i>		<input type="text" value="0"/>
13. PEACE BOND HEARINGS HELD		<input type="text" value="0"/>
14. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY COMMUNITY SERVICE		
a. Partial Satisfaction		<input type="text" value="0"/>
b. Full Satisfaction		<input type="text" value="5"/>

15. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY JAIL CREDIT	98
16. CASES IN WHICH FINE AND COURT COSTS WAIVED FOR INDIGENCY	6
17. AMOUNT OF FINES AND COURT COSTS WAIVED FOR INDIGENCY <i>(Round to the nearest dollar)</i>	1873
18. FINES, COURT COSTS AND OTHER AMOUNTS COLLECTED <i>(Round to the nearest dollar)</i>	
a. Kept by City	52923
b. Remitted to State	22100
c. Total	75024

Notes:

Prepared By:

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MOUNT PLEASANT POLICE DEPARTMENT

MONTHLY REPORT

2024

NIBRS - AUGUST	2024 This Month	Prior Month	Month to Month % Change	2024 Total YTD	2023 Year Ago This Month	2023 Total Prior YTD	2023/2024 # YTD or - +	2024 % Change YTD From 2023
CRIMINAL HOMICIDE	0	0	0%	1	0	3	-2	-67%
MANSLAUGHTER BY NEGLIGENCE	0	0	0%	0	0	1	-1	-100%
FORCIBLE RAPE	1	1	0%	5	0	5	0	0%
RAPE BY FORCE	1	1	0%	5	0	5	0	0%
ATTEMPTS TO COMMIT	0	0	0%	0	0	0	0	0%
ROBBERY	1	0	100%	3	0	4	-1	-25%
FIREARM	1	0	100%	2	0	1	1	100%
KNIFE OR CUTTING INSRT.	0	0	0%	0	0	0	0	0%
OTHER DANGEROUS WEAPON	0	0	0%	0	0	2	-2	-100%
STRONG ARM	0	0	0%	1	0	1	0	0%
ASSAULT	5	10	-50%	71	16	147	-76	-52%
FIREARM	1	0	100%	2	4	24	-22	-92%
KNIFE OR CUTTING INSRT.	0	0	0%	3	1	5	-2	-40%
OTHER DANGEROUS WEAPON	0	0	0%	2	2	4	-2	-50%
HANDS, FIST, FEET-AGG INJ	0	0	0%	0	0	3	-3	-100%
OTHER ASSAULT NOT AGG	4	10	-60%	64	9	111	-47	-42%
BURGLARY	8	7	14%	38	6	48	-10	-21%
RESIDENTIAL	5	4	25%	15	2	13	2	15%
NON RESIDENTIAL	2	2	0%	4	2	9	-5	-56%
VEHICLE	1	1	0%	19	2	26	-7	-27%
THEFT (NOT VEHICLE)	16	12	33%	125	12	104	21	20%
MOTOR VEHICLE THEFT	2	3	-33%	22	0	17	5	29%
AUTO	1	3	-67%	18	0	17	1	6%
TRUCKS AND BUSES	0	0	0%	1	0	0	1	100%
OTHER VEHICLES	1	0	100%	3	0	0	3	300%
Total UCR	33	33	0%	265	34	329	-64	-19%

MOUNT PLEASANT POLICE DEPARTMENT MONTHLY REPORT 2024

TRAFFIC	2024 This Month	Prior Month	Month to Month % Change	2024 Total YTD	2023 Year Ago This Month	2023 Total Prior YTD	2023/2024 # YTD or - +	2024 % Change YTD From 2023
CITATIONS ISSUED	304	355	-14%	2370	372	2438	-68	-3%
WARNINGS ISSUED	613	666	-8%	4036	667	3381	655	19%
TOTAL ACCIDENTS	45	44	2%	363	54	384	-21	-5%
FATAL ACCIDENTS	0	0	0%	2	1	1	1	100%
INJURY ACCIDENTS	19	12	58%	96	13	111	-15	-14%
DWI CASES	11	11	0%	65	5	75	-10	-13%

911 CENTER	2024 This Month	Prior Month	Month to Month % Change	2024 Total YTD	2023 Year Ago This Month	2023 Total Prior YTD	2023/2024 # YTD or - +	2024 % Change YTD From 2023
911 CALLS RECEIVED	1586	1453	9%	11423	1765	13882	-2459	-18%
FAMILY VIOLENCE	2	7	-71%	50	7	68	-18	-26%

*TOTAL ACCIDENT NUMBERS ARE SUBJECT TO CHANGE

**MONTHLY REPORT
PUBLIC WORKS DIVISION
CITY OF MOUNT PLEASANT**

Fiscal Year 2023-2024

Month August 2024

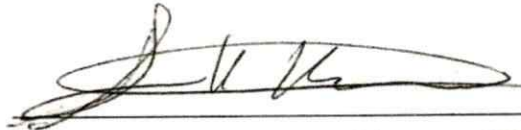
<u>STREET DEPARTMENT</u>	<u>THIS MONTH</u>	<u>TOTAL YTD</u>	<u>MONTH YEAR AGO</u>	<u>TOTAL YEAR AGO</u>
Work Orders Received	16	177	10	113
Work Orders Completed	16	177	10	113
Patching Materials Used (Tons)	31	246	30	237
Hours Mowing	43	140	16	51
Hours Sweeping (320 hrs.)/Edging	160	1720	160	1480
Crack Seal (400 hrs.)	0	0	0	0
Grass Spaying	40	40	0	12

PARKS DEPARTMENT

SOLID WASTE DIVISION

This Month 74,146.91 C.Y. 25,529.18 Tons This Month Year Ago 95,498.50C.Y. 24,675.13 Tons

Total YTD 574,043.18 C.Y. 177,120.77 Tons Total Year Ago 157,064.45 C.Y. 139,819.76 Tons



Garrett Houston, Director of Public Works

City of Mount Pleasant Utility Department

Fiscal Year: 2023-2024

Month: August2024

Wastewater Treatment Division

	This Month	This Month Year Ago
Average Flow Tested	2.000 MGD	1.811 MGD
Maximum Flow Treated	2.379 MGD	2.151 MGD

Comments:

Water Treatment Division

	This Month	This Month Year Ago
300 Lakewood Location:		
Average Flow Treated	6.624 MGD	7.068 MGD
Maximum Flow Treated	8.301 MGD	8.329 MGD
510 CR 2300 Location:		
Average Flow Treated	1.497 MGD	1.23 MGD
Maximum Flow Treated	4.17 MGD	2.14 MGD

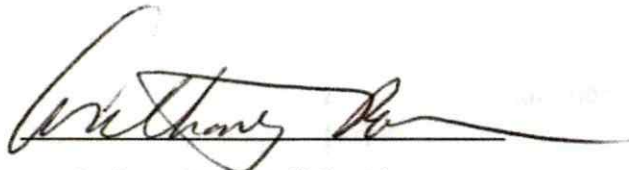
Calendar Year Raw Water Usage

	AC/FT YTD	AC/FT YTD Year Ago
Lake Bob Sandlin – Allotment 7,000 AC/FT	2371.581 acre feet	2240.371 acre feet
Lake Cypress Springs – Allotment 3,598 AC/FT	2800 acre feet	2800 acre feet
Lake Tankersley – Allotment 3,000 AC/FT	0 acre feet	0 acre feet

Comments:

Utility Maintenance Division

	This Month	This Month Year Ago
Work Orders		
Water	28	20
Sewer	16	27
Work Orders Completed	44	47



Anthony Rasor, Utilities Director



TITUS COUNTY APPRAISAL DISTRICT
PO BOX 528 MT PLEASANT TX 75456-0528
TEL: (903) 572-7939
FAX: (903) 572-5147

To: City Manager: Ed Thatcher
 Taxing Agency: City of Mt Pleasant
 Subject: Tax Office Report for the Month of AUGUST 2024

RECEIPTS	Month	Year to Date
2023 Taxes Collected	\$26,480.37	\$5,379,128.73
P & I Collected on 2023 Taxes	\$4,805.13	\$45,684.61
Delinquent Taxes Collected	\$6,815.49	\$66,153.97
P & I Collected on Delinquent Taxes	\$2,857.45	\$25,465.43
Attorneys Fees	\$7,959.77	\$31,909.18
Other: (OVER)	\$0.78	\$13,730.31
TOTAL RECEIPTS	\$48,918.99	\$5,562,072.23

DEPOSITS:		Current	Delinquent	Total	
Operating	\$	28,869.98	\$ 8,883.85	\$ 37,753.83	
Cemetery	\$	269.27	\$ 89.11	\$ 358.38	
I & S	\$	8,175.43	\$ 2,631.35	<u>\$ 10,806.78</u>	
TOTAL DEPOSITS				\$ 48,918.99	\$5,562,072.23

RECAP OF 2023 TAX ROLL:

Value of 2023 Tax Roll		\$5,525,651.76
Total Amount of 2023 Taxes Collected	97.25%	<u>\$5,373,771.51</u>
Total Amount of 2023 Taxes Unpaid	2.75%	\$151,873.27

Report Submitted: 9/5/2024

Sheila Kirkbride

 SHEILA KIRKBRIDE



TITUS COUNTY APPRAISAL DISTRICT
PO BOX 528 MT PLEASANT TX 75456-0528
TEL: (903) 572-7939
FAX: (903) 572-5147

TAXING AGENCY: CITY OF MOUNT PLEASANT

Listed below are the sources of revenue the tax office used in depositing to the Operating Fund and the I & S Fund, during the month of AUGUST 2024

RECEIVED FROM:

	<u>M&O</u>	<u>CEMETERY</u>	<u>I & S</u>
2023 Taxes	\$ 20,487.42	\$ 191.10	\$ 5,801.84
P & I on 2023 Taxes	\$ 3,717.68	\$ 34.67	\$ 1,052.78
2022 Taxes	\$ 2,686.98	\$ 28.77	\$ 986.20
P & I on 2022 Taxes	\$ 824.75	\$ 8.83	\$ 302.71
2021 Taxes	\$ 644.84	\$ 6.24	\$ 155.53
P & I on 2021 Taxes	\$ 277.29	\$ 2.68	\$ 66.88
2020 Taxes	\$ 1,326.62	\$ 12.58	\$ 313.68
P & I on 2020 Taxes	\$ 729.67	\$ 6.92	\$ 172.53
2019 Taxes	\$ 405.39	\$ 3.94	\$ 94.46
P & I on 2019 Taxes	\$ 270.06	\$ 2.62	\$ 62.93
2018 Taxes	\$ 96.76	\$ 0.62	\$ 17.92
P & I on 2018 Taxes	\$ 76.41	\$ 0.49	\$ 14.15
2017 Taxes	\$ 31.56	\$ 0.28	\$ 3.13
P & I on 2017 Taxes	\$ 34.78	\$ 0.31	\$ 3.44
Attorney fees	\$ 6,142.84	\$ 58.33	\$ 1,758.60
Tax Certificates	\$ -		
OVERAGE	\$ 0.78	\$ -	\$ -
TOTALS	\$ 37,753.83	\$ 358.38	\$ 10,806.78



TITUS COUNTY APPRAISAL DISTRICT
PO BOX 528 MT PLEASANT TX 75456-0528
TEL: (903) 572-7939
FAX: (903) 572-5147

Date: 9/5/2024
From: SHEILA KIRKBRIDE
To: CITY MANAGER
Subject: Fees due tax attorney for month of: AUGUST 2024

The fees due Perdue, Brandon, Fielder, Collins & Mott, Delinquent Tax Attorney, for the month of DECI
is arrived at as follows:

2023 Taxes	\$26,480.30
P & I Collected on 2023 Taxes	\$4,805.13
Delinquent Taxes Collected	\$6,815.49
P & I Collected on Delinquent Taxes	\$2,857.45
Total to be paid on	\$40,958.37
20% of Total	\$7,959.77

Payment has been remited via ACH.

Sheila Kirkbride

SHEILA KIRKBRIDE



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Department:

Subject: EXECUTIVE SESSION

Item Summary:

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following: *Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.*

1. Discussion of possible extension of the employment of the Interim City Manager, possible amendment of Interim City Manager's employment agreement and recruitment process for City Manager; (Consultation with Attorney **§551.071** and Personnel Matters **§551.074**)
2. Discussion of possible settlement of Cause No. 43346, Luis and Alma Lozano's Appeal of Special Commissioner's Award, pending in the 76th District Court of Titus County; (Consultation with Attorney **§551.071** and Real Estate **§551.072**)
3. Discussion of possible resolution of lease negotiations relating to City's lease of 418 North Madison, Mount Pleasant, Texas (Consultation with Attorney **§551.071** and Real Estate **§551.072**)
4. Discussion regarding (re)appointment to city regulatory boards and commissions. (Consultation with Attorney **§551.071** and Personnel Matters **§551.074**)



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Lea Ream, City Attorney

Department:

Subject: Discussion and action on contract to recruit City Manager.

Attachments:

[DTRG CM MP RECRUITMENT PROPOSAL](#)

[SGR Proposal Mount Pleasant CM \(TX\) 07-24](#)

Davidson Troilo Ream & Garza, P.C.
City Manager Recruitment Proposal

Objective:

To recruit a highly qualified City Manager who will lead the City of Mount Pleasant (“City”) towards achieving its strategic goals and manage municipal operations. The recruitment process aims to identify a candidate with a proven track record in municipal management, innovative problem-solving skills, and the ability to foster strong community relations.

Recruitment Process:

1. Preparation and Planning:

- **Job Description and Specifications:** Develop a detailed job description outlining the responsibilities, qualifications, and expectations for the City Manager role, including required educational background, professional experience, and personal attributes. City Council to approve job description prior to posting.
- **Pay range:** to be decided by City Council. We recommend that all candidates be required to complete the City employment application.
- **Prepare Timeline for Recruitment:** We expect this to take approximately 12-18 weeks, beginning with job posting.

2. Advertising and Outreach: Start Date: _____

- **Job Posting:** Advertise the position through multiple channels, including TML career website and ICMA career website, to reach a broad and diverse pool of candidates. Consider also posting on the City’s website. City Council to decide where to post.
- **Receipt:** Candidates will receive an acknowledgement receipt of all resumes and applications.

3. Application and Processing: Approx. Date: _____

- **Application Collection and Summarize:** Accept applications and resumes and summarize on a spreadsheet based on qualifications for City Council review.
- **All applications and resumes will be included.**

4. Assessment and Interviews: Approx. Date: _____

- **Candidate Assessment:** Review candidate applications and prepare summary spreadsheet of candidates’ skills, experience, and fit for the role. We will organize by experience levels: City Manager Experience, Municipal Experience, Other Management Experience, and Other.

- **Council to select those to be interviewed:** City Council to review and select those to interview. We recommend that Council select four to six for in-person interviews.
- **Those rejected will be informed.** We will inform all candidates that the City Council rejects that they are no longer being considered for the position.
- **Reference Checks:** We will conduct reference checks on candidates selected for interviews to verify prior employment.
- **Interview Process:** Work with the City Secretary to organize candidate interviews to be conducted in executive session. We will prepare possible questions to be asked to assess candidates' leadership abilities, problem-solving skills, and alignment with the City's vision and values. We will assist City Council in deciding upon the interview process.

5. **Selection and Appointment:** **Approx. Date:** _____

- **Final Selection:** Assist City Council in selecting the most suitable candidate and preparing a conditional offer of employment contingent on completion of a background check.
- **Offer and Negotiation:** Extend a conditional offer of employment to the selected candidate and assist City Council in negotiating terms of employment, including compensation and benefits.
- **Background Screening:** Conduct background search through a third party service on selected candidate once the candidate has accepted the conditional offer of employment.

Timeline:

The recruitment process is projected to take approximately 12-18 weeks from the initiation of the job posting to the appointment of the new City Manager.

Key milestones include approval of job description, job advertising and outreach, application screening, interviews, selection and appointment.

Cost: We will establish a separate file (CM Recruitment) that this work will be billed. We will bill for services rendered, up to \$15,000.00 max. Most services will be conducted by our paralegal who handles HR matters at \$110.00 per hour. My services will be at \$225.00 per hour.

Note: *City Attorney services in attending Council meetings, preparing the contract would be handled under the Employment Matters file.*

Conclusion:

This recruitment proposal outlines a structured approach to finding a City Manager who will bring strategic leadership, operational excellence, and a commitment to community engagement at a reasonable cost.

PROPOSAL FOR EXECUTIVE RECRUITMENT SERVICES

**City Manager
City of Mount Pleasant, Texas**

July 15, 2024

This proposal is valid for 60 days.

Strategic Government Resources
P.O. Box 1642, Keller, Texas 76244
Office: 817-337-8581

JJ Peters, President of Executive Recruitment
JJPeters@GovernmentResource.com





July 15, 2024

Hon. Mayor Tracy Craig, Sr. & City Council
City of Mount Pleasant, Texas

Dear Mayor Craig & Councilmembers,

Thank you for the opportunity to submit this proposal to assist the City of Mount Pleasant in your recruitment for a new City Manager. At SGR, we take pride in our unique ability to provide personalized and comprehensive recruitment services to meet your specific needs.

We would like to highlight some key aspects that set SGR apart from other recruitment firms and enable us to reach the most extensive and diverse pool of applicants available:

- SGR is a recognized thought leader in local government management and is actively engaged in local government operations, issues, and best management practices.
- SGR has conducted executive recruitments for over 450 local government clients in 37 states, and we value the long-term relationships we have developed with many of our clients who continue to partner with us on future recruitment needs.
- We have a broad community of over 18,000 followers on LinkedIn, one platform we utilize to connect with a wide range of active and passive candidates across the nation.
- Our Servant Leadership e-newsletter, with a subscriber base of over 40,000 in all 50 states, announces all SGR recruitments, further extending our reach. Your position will also be posted on SGR's website and our Job Board.
- In addition, SGR sends targeted emails to our opt-in Job Alert subscriber database including over 5,000 city management professionals.

We are happy to provide references upon request. We are enthusiastic about the prospect of conducting this recruitment for the City of Mount Pleasant, and we are available to schedule a meeting at your convenience to discuss further.

Respectfully submitted,

Jeri J. Peters, President of Executive Recruitment
JJPeters@GovernmentResource.com

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About SGR

Strategic Government Resources, Inc. (SGR) exists to help local governments become more successful by recruiting, assessing, and developing innovative, collaborative, and authentic leaders. SGR was incorporated in Texas in 2002 with the mission to facilitate innovative leadership in local government. SGR is fully owned by former City Manager Ron Holifield, who spent two high-profile decades in city management and served as a City Manager in several cities.

SGR's business model is truly unique. Although we are a private company, SGR operates like a local government association. Most of SGR's principals are former local government officials, allowing SGR to bring a perspective and depth of local government expertise to every project that no other firm can match.

SGR's Core Values are Customer Service, Integrity, Philanthropy, Continuous Improvement, Agility, Collaboration, Protecting Relationships, and the Golden Rule.

SGR is a full-service firm, specializing in providing solutions for local governments in the areas of recruitment and retention, leadership development and training, innovation and future readiness, and everything in between.

With 28 full-time employees, 1 part-time employee, 27 recruiters, 17 facilitators, and multiple consultants who function as subject matter experts on a variety of projects, SGR offers comprehensive expertise.

The company operates as a fully remote organization, with team members located in Texas, Arizona, California, Colorado, Florida, Georgia, Maine, Missouri, Montana, New York, North Carolina, Ohio, Oklahoma, Oregon, and South Carolina.

View all SGR team members and their bios at: <https://sgr.pub/MeetTeamSGR>.

SGR's Unique Qualifications

Extensive Network of Prospects

SGR is intent on being a leader in executive recruitment and firmly believes in the importance of proactively building a workforce that reflects the diversity of the communities we serve. We leverage an extensive and diverse network to reach potential applicants.

- Your position will be announced in SGR's Servant Leadership e-newsletter, which reaches over 40,000 subscribers across all 50 states.
- We will send targeted emails to over 5,000 opt-in subscribers of SGR's City Management Job Alerts.
- Your position will appear on SGR's Website, <https://sgr.pub/SGRWebsite>, which attracts approximately 20,000 visitors per month.
- Your position will be posted on SGR's Job Board, <https://sgr.pub/SGRJobBoard>, which typically has over 2,000 job listings at any given time and receives approximately 16,000 unique visitors per month.
- SGR implements a comprehensive social media marketing campaign that includes custom-made graphics and distribution on SGR's LinkedIn page.
- We frequently collaborate with various local government associations, including the League of Women in Government, Alliance for Innovation, and the National Forum for Black Public Administrators.
- Approximately 65% of semifinalists selected by our clients learn about open recruitments through our website, servant leadership e-newsletter, job board, job alert emails, social media, or personal contact.

Collective Local Government Experience

Our recruiters have decades of experience in local government, as well as regional and national networks of relationships. Our executive recruiters leverage the professional networks of all SGR recruiters when recruiting for a position, enabling outreach to a wide and diverse array of prospective applicants. SGR team members are active on a national basis in local government organizations and professional associations. Many SGR team members frequently speak and/or write on issues of interest to local government executives. SGR can navigate relevant networks as both peers and insiders.

Listening to Your Unique Needs

SGR devotes significant time to actively listening to your organization and helping you define and articulate your needs. We work diligently to conduct a comprehensive recruitment process tailored specifically to your organization. SGR dedicates a prodigious amount of energy to understanding your organization's unique culture, environment, and local issues to ensure an alignment in terms of values, philosophy, and management style perspectives.

While we have established systems for achieving success, we are a “boutique” firm capable of adapting to meet a client's specific needs and providing insights on the pros and cons of their preferred approach.

Trust of Candidates

SGR has a track record of providing remarkable confidentiality and wise counsel to candidates and next-generation leaders, earning their trust. As a result, we can bring exceptional prospects to the applicant pool. Candidates trust SGR to assess the situation accurately, communicate honestly, and maintain their confidentiality to the greatest extent possible.

Accessibility and Communication

Your executive recruiter will keep you informed of the search status and will be readily accessible throughout the recruitment process. Candidates and clients can reach the recruiter at any time via cell phone or email. Additionally, the recruiter maintains communication with active applicants, ensuring they are well-informed about the community and the opportunity.

Comprehensive Evaluation and Vetting of Candidates

SGR offers a comprehensive screening process designed to ensure a thorough understanding of candidate backgrounds and to minimize surprises. Our vetting process for a full-service recruitment includes the following key components:

- Prescreening questions and technical review of resumes
- Cross-communication among our recruiters regarding candidates who have been involved in previous searches, providing greater insight into their background and skills.
- Written questionnaires to gain insights beyond what is available through a resume.
- Recorded one-way semifinalist interviews.
- All-inclusive media reports that far surpass automated Google/LexisNexis searches, tailored to each candidate based on their previous places of residence and work.
- Thorough, automated, and anonymous reference checks that provide feedback on candidates from a well-rounded group of references.
- Background checks completed by a licensed private investigation firm.

Executive Recruitment Clients

SGR has partnered on executive recruitments with more than 450 local government clients in 37 states. We take great pride in the long-term relationships we have developed with many of our clients who continue to partner with us on future recruitment needs.

View a full list of our Executive Recruitment Clients at: <https://sgr.pub/ERClientList>.

DEI in Recruitments

SGR is deeply committed to equal employment opportunity and considers it an ethical imperative. We unequivocally reject any form of bias, expecting that candidates be assessed solely based on their ability to perform the job. Encouraging underrepresented demographic groups to apply is a vital aspect of our commitment. While we cannot guarantee the composition of semifinalist or finalist groups, SGR actively fosters relationships and contacts on a national scale to ensure meaningful participation of underrepresented groups. Our recruitment process is consistently evaluated and refined to incorporate a focus on equity and inclusion.

Statistics are a testament to our commitment to diversity and inclusion. In our 2023 placements, 31% of candidates were female and 23% indicated they were a person of color. Within SGR, our team of six executives includes three women and one person of color, and 79% of SGR's staff members are women. Our internal hiring practices are designed to attract diverse talent from various backgrounds and experiences. We understand the importance of words, ensuring our recruitment materials are inclusive and reflect an equity-focused perspective.

We also actively recommend advertising placements to attract a diverse applicant pool, leveraging partnerships with organizations such as the League of Women in Government, the Local Government Hispanic Network, and the National Forum of Black Public Administrators. Tracking candidate demographic data helps us proactively recruit traditionally underrepresented candidates for senior management positions in local government. We welcome feedback from our clients and candidates, using post-recruitment surveys to refine our processes and outcomes.

Project Personnel

Jay Singleton, Senior Vice President

JaySingleton@GovernmentResource.com

817-223-2654



Jay Singleton joined SGR in 2020 as Senior Vice President. Prior to joining SGR, Jay served for 21 years as Assistant County Administrator for Tarrant County, Texas, which has a population of more than 2 million citizens. Jay also has prior work experience in city government, including 5 years of service as a City Manager. Jay's local government career began in the areas of personnel, budgeting, and finance prior to moving into city and county management.

Jay is a member of the International City/County Management Association (ICMA), National Association of County Administrators (NACA), Texas City Management Association (TCMA), Government Finance Officers Association (GFOA), and Government Finance Officers Association of Texas (GFOAT). For over 20 years, Jay has been an active volunteer for Meals on Wheels of Tarrant County, delivering meals and serving in advisory roles for the organization.

Jay attended Abilene Christian University, where he received a Bachelor of Business Administration. He also holds a Master of Public Administration from the University of North Texas.

Approach and Methodology

A full-service recruitment typically entails the following steps:

1. Organization/Position Insight and Analysis

- Project Kickoff Meeting and Develop Anticipated Timeline
- Stakeholder Interviews and Listening Sessions
- Develop Recruitment Brochure

2. Recruitment Campaign and Outreach to Prospective Applicants

- Advertising and Marketing
- Communication with Prospective Applicants
- Communication with Active Applicants

3. Initial Screening and Review by Executive Recruiter

4. Search Committee Briefing to Review Applicant Pool and Select Semifinalists

5. Evaluation of Semifinalists

- Written Questionnaires
- Recorded One-Way Semifinalist Interviews
- Media Searches - Stage 1, as described below

6. Search Committee Briefing to Select Finalists

7. Evaluation of Finalists

- Comprehensive Media Searches - Stage 2, as described below
- Background Investigation Reports
- DiSC Management Assessments (if desired, supplemental cost)
- First Year Plan or Other Advanced Exercise
- Press Release Announcing Finalists (if requested)

8. Interview Process

- Face-to-Face Interviews
- Stakeholder Engagement (if desired)
- Deliberations
- Reference Checks (may occur earlier in process)

9. Negotiations and Hiring Process

- Determine Terms of an Employment Offer
- Negotiate Terms and Conditions of Employment
- Press Release Announcing New Hire (if requested)

Step 1: Organization/Position Insight and Analysis

Project Kickoff Meeting and Develop Anticipated Timeline

SGR will meet with the organization at the outset of the project to discuss the recruitment strategy and timeline. At this time, SGR will also request that the organization provide us with photos and information on the community, organization, and position to assist us in drafting the recruitment brochure.

Stakeholder Interviews and Listening Sessions

Stakeholder interviews and listening sessions are integral to SGR's approach. SGR devotes tremendous energy to understanding your organization's unique culture, environment, and goals to ensure you get the right match for your specific needs. Obtaining a deep understanding of your organizational needs is the crucial foundation for a successful executive recruitment. In collaboration with the organization, SGR will compile a list of internal and external stakeholders to meet with regarding the position. These interviews and listening sessions will identify potential issues that may affect the dynamics of the recruitment and contribute to a comprehensive understanding of the position, special considerations, and the political environment. This process fosters organizational buy-in and will assist us in creating the position profile.

Develop Recruitment Brochure

After the stakeholder meetings, SGR will develop a recruitment brochure, which will be reviewed and revised in partnership with your organization until we are in agreement that it accurately represents the sought-after leadership and management attributes.

To view sample recruitment brochures, please visit:

<https://sgr.pub/OpenRecruitments>

Step 2: Recruitment Campaign and Outreach to Prospective Applicants

Advertising and Marketing

The Executive Recruiter and the client work together to determine the best ways to advertise and recruit for the position. SGR's Servant Leadership e-newsletter, with a reach of over 40,000 subscribers in all 50 states, will announce your position. Additionally, we will send targeted emails to opt-in subscribers of SGR's Job Alerts, and your position will be posted on SGR's website and Job Board. SGR provides a comprehensive social media marketing campaign that includes custom-made graphics and distribution on SGR's LinkedIn page. Furthermore, we will provide a recommended list of ad placements to be approved by the client, targeting the most effective venues for reaching qualified candidates for that particular position.

Communication with Prospective Applicants

SGR maintains regular communication with interested prospects throughout the recruitment process. Outstanding candidates often conduct thorough research on the available position before submitting their resumes.

As a result, we receive a significant number of inquiries, and it is crucial for the executive search firm to be well-prepared to respond promptly, accurately, and comprehensively, while also offering a warm and personalized approach. This initial interaction is where prospective candidates form their first impression of the organization, and it is an area in which SGR excels.

Communication with Active Applicants

Handling the flow of resumes is an ongoing and significant process. On the front end, it involves tracking resumes and promptly acknowledging their receipt. It also involves timely and personalized responses to any questions or inquiries. SGR maintains frequent communication with applicants to ensure they remain enthusiastic and well-informed about the opportunity. Additionally, SGR communicates with active applicants, keeping them informed about the organization and community.

Step 3: Initial Screening and Review by Executive Recruiter

SGR uses a triage process to identify high-probability, medium-probability, and low-probability candidates. This triage ranking is focused on overall assessment based on interaction with the applicant, qualifications, any known issues concerning previous work experience, and evaluation of cultural fit with the organization.

In contrast with the triage process mentioned above, which focuses on subjective assessment of the resumes and how the candidates present themselves, we also evaluate each candidate to ensure that the minimum requirements of the position are met and determine which preferred requirements are satisfied. This sifting process examines how well candidates' applications align with the recruitment criteria outlined in the position profile.

Step 4: Search Committee Briefing to Review Applicant Pool and Select Semifinalists

At this briefing, SGR will conduct a comprehensive presentation to the Search Committee and facilitate the selection of semifinalists. The presentation will include summary information on the process to date, outreach efforts, the candidate pool demographics, and any identified trends or issues. Additionally, a briefing on each candidate and their credentials will be provided.

Step 5: Evaluation of Semifinalists

The review of resumes is a crucial step in the executive recruitment process. However, resumes may not fully reveal an individual's personal qualities and their ability to collaborate effectively with others. In some instances, resumes might also tend to exaggerate or inflate accomplishments and experience.

At SGR, we understand the significance of going beyond the surface level of a resume to ensure that candidates who progress in the recruitment process are truly qualified for the position and a suitable match for the organization. Our focus is to delve deeper and gain a comprehensive understanding of the person behind the resume, identifying the qualities that make them an outstanding prospect for your organization.

During the evaluation of semifinalist candidates, we take the initiative to follow up when necessary, seeking clarifications or additional information as needed. This approach ensures that we present you with the most qualified and suitable candidates for your unique requirements. At SGR, our ultimate goal is to match your organization with individuals who possess not only the necessary qualifications but also the qualities that align with your organizational culture and values.

Written Questionnaires

As part of our thorough evaluation process, SGR will request semifinalist candidates to complete a comprehensive written exercise. This exercise is designed to gain deeper insight into the candidates' thought processes and communication styles. Our written instrument is customized based on the priorities identified by the Search Committee. The completed written instrument, along with cover letters and resumes submitted by the candidates, will be included in the semifinalist briefing book.

Recorded One-Way Semifinalist Interviews

Recorded one-way interviews will be conducted for semifinalist candidates. This approach provides an efficient and cost-effective way to gain additional insights to aid in selecting finalists to invite for an onsite interview. The interviews allow the Search Committee to evaluate technological competence, demeanor, verbal communication skills, and on-camera presence. Additionally, virtual interviews provide an opportunity for the Search Committee to ask candidates questions on specific topics of special interest.

Media Searches - Stage 1

"Stage 1" of our media search process involves the use of the web-based interface Nexis Diligence™. This platform is an aggregated subscription-based platform that allows access to global news, business, legal, and regulatory content. These media reports at the semifinalist stage have proven helpful by uncovering issues that may not have been previously disclosed by prospective candidates. The recruiter will communicate any "red flags" or noteworthy media coverage to the Search Committee as part of the review of semifinalists with the Search Committee.

Step 6: Search Committee Briefing to Select Finalists

Prior to this briefing, SGR will provide the Search Committee with a briefing book on the semifinalist candidates via an electronic link. The briefing book includes cover letters, resumes, and completed questionnaires.

If applicable, a separate email with the link to view the recorded online interviews is sent to the Search Committee. The objective of this meeting is to narrow the list to finalists who will be invited to participate in onsite interviews.

Step 7: Evaluation of Finalists

Comprehensive Media Searches - Stage 2

“Stage 2” of our media search process includes the web-based interface Nexis Diligence™, supplemented by Google as an additional tool. By combining both resources, we offer an enhanced due diligence process to our clients, enabling efficient and thorough vetting of candidates and minimizing the risk of overlooking critical information. The Stage 2 media search consists of a more complex search, encompassing social media platforms, and has proven to be instrumental in identifying potential adverse news about the candidate that may not have been disclosed previously. The media search provides the Search Committee with an overview of the candidate’s press coverage throughout their career. View a sample media report at: <https://sgr.pub/SGRMediaReport>.

Background Investigation Reports

Through SGR’s partnership with a licensed private investigation firm, we are able to provide our clients with comprehensive background screening reports that include the detailed information listed below. View a sample background report at: <https://sgr.pub/SGRBackgroundReport>.

- Social security number trace
- Address history
- Driving record (MVR)
- Federal criminal search
- National criminal search
- Global homeland security search
- Sex offender registry search
- State criminal court search for states where candidate has lived in previous 10 years
- County wants and warrants for counties where candidate has lived or worked in previous 10 years
- County civil and criminal search for counties where candidate has lived or worked in previous 10 years
- Education verification
- Employment verification for previous 10 years (if requested)
- Military verification (if requested)
- Credit report (if requested)

DiSC Management Assessments (if desired, supplemental cost)

SGR utilizes the DiSC Management assessment tool, which is among the most validated and reliable personal assessment tools available. The DiSC Management assessment provides a comprehensive analysis and report on the candidate’s preferences in five crucial areas: management style, directing and delegating, motivation, development of others, and working with their own manager. View a sample report at: <https://sgr.pub/SGRDiSCReport>.

For assessments of more than two candidates, a DiSC Management Comparison Report is included, offering a side-by-side view of each candidate's preferred management style. View a sample comparison report at: <https://sgr.pub/SGRDiSCCompare>.

First-Year Plan or Other Advanced Exercise

SGR will collaborate with your organization, if desired, to create an advanced exercise for the finalist candidates. One such example is a First-Year Plan, where finalist candidates are encouraged to develop a first-year plan based on their current understanding of the position's opportunities and challenges. Other exercises, such as a brief presentation on a topic to be identified by the Recruiter and Search Committee, are also typically part of the onsite interview process to assess finalists' communication and presentation skills, as well as critical analysis abilities.

Step 8: Interview Process

Face-to-Face Interviews

SGR will arrange interviews at a date and time convenient for your organization. This process can be as straightforward or as elaborate as your organization desires. SGR will aid in determining the specifics and assist in developing the interview schedule and timeline. We will provide sample interview questions and participate throughout the process to ensure it runs smoothly and efficiently.

Stakeholder Engagement

At the discretion of the Search Committee, we will closely collaborate with your organization to involve community stakeholders in the interview process. Our recommendation is to design a specific stakeholder engagement process after gaining deeper insights into the organization and the community. As different communities require distinct approaches, we will work together to develop a tailored approach that addresses the unique needs of the organization.

Deliberations

SGR will facilitate a discussion about the finalist interviews and support the Search Committee in making a hiring decision or determining whether to invite one or more candidates for a second interview.

Reference Checks

SGR uses a progressive and adaptive automated reference check system to provide insights on candidates' soft skills from a well-rounded group of references. References may include elected officials, direct supervisors, direct reports, internal organizational peers, professional peers in other organizations, and civic leaders. SGR's reference check platform is anonymous, proven to encourage more candid and truthful responses, thus providing organizations with more meaningful and insightful information on candidates. SGR delivers a written summary report to the organization once all reference checks are completed. The timing of reference checks may vary depending on the specific search process and situation. If finalists' names are made public prior to interviews, SGR will typically contact references before the interview process. If the finalists' names are not made public prior to interviews, SGR may wait until the organization has selected its top candidate before contacting references to protect candidate confidentiality.

Step 9: Negotiations and Hiring Process

Determine Terms of an Employment Offer

Upon request, SGR will provide draft employment agreement language and other helpful information to aid in determining an appropriate offer to extend to your preferred candidate.

Negotiate Terms and Conditions of Employment

SGR will assist to whatever degree you deem appropriate in conducting negotiations with the chosen candidate. SGR will identify and address any special needs or concerns of the selected candidate, including potential complicating factors. With our experience and preparedness, SGR is equipped to facilitate win-win solutions to resolve negotiation challenges.

Press Release (if requested)

Until employment negotiations are finalized, you should exercise caution to avoid the embarrassment of a premature announcement that may not materialize. It is also considered best practice to notify all senior staff and unsuccessful candidates before any media exposure. SGR will assist in coordinating this process and in crafting any necessary announcements or press releases.

Satisfaction Surveys

SGR is committed to following the golden rule, which means providing prompt, professional and excellent communication while always treating every client with honor, dignity and respect. We request clients and candidates to participate in a brief and confidential survey after the completion of the recruitment process. This valuable feedback assists us in our ongoing efforts to improve our processes and adapt to the changing needs of the workforce.

Post-Hire Services

We offer post-hire services, such as executive coaching, team-building retreats, and performance review assistance at the six-month or one-year mark. For more information or to request a customized proposal, please visit <https://www.governmentresource.com/leadership-development-training-resources>.

Typical Timeline *

The timeline below is an example only, and we will work with you to finalize and approve a timeline, with adjustments made if needed after the position is posted.

Initial Steps Prior to Posting Position:	
<ul style="list-style-type: none"> Contract Execution Kickoff Meeting to Discuss Recruitment Strategy and Timeline Organization/Position Insight and Analysis Stakeholder Interviews and Listening Sessions Deliverable: Draft Recruitment Brochure Deliverable: Recommended Ad Placements Organization Approves Ad Placements Search Committee Reviews and Approves Brochure 	<p><i>Timing varies and usually takes a minimum of 2-3 weeks.</i></p>

Task	Week
<ul style="list-style-type: none"> Post Position and Firm up Timeline Recruitment Campaign and Outreach to Prospective Applicants Initial Screening and Review by Executive Recruiter 	Weeks 1-4
<ul style="list-style-type: none"> Search Committee Briefing to Review Applicant Pool and Select Semifinalists 	Week 5
<ul style="list-style-type: none"> Questionnaires Recorded One-Way Semifinalist Interviews Media Searches - Stage 1, as described in Approach/Methodology 	Week 6
<ul style="list-style-type: none"> Deliverable: Semifinalist Briefing Books via Electronic Link Deliverable: Recorded Online Interviews, if applicable 	Week 7
<ul style="list-style-type: none"> Search Committee Briefing to Select Finalists 	Week 8
<ul style="list-style-type: none"> Comprehensive Media Searches - Stage 2, as described in Approach/Methodology Background Investigation Reports Disc Management Assessments (if desired, supplemental cost) First-Year Plan or Other Advanced Exercise (if desired) 	Weeks 9-10
<ul style="list-style-type: none"> Deliverable: Finalist Briefing Books via Electronic Link 	Week 11
<ul style="list-style-type: none"> Face-to-Face Interviews Stakeholder Engagement (if desired) Deliberations Reference Checks (may occur earlier in process) Negotiations and Hiring Process 	Week 12

* Timeline is dependent upon Search Committee availability and Holidays. Organization agrees to timely provide photos/graphics and information necessary to develop recruitment brochure, narrow candidate field, and conduct candidate screening; failure to do so, may in SGR's reasonable discretion, extend timeline and can negatively impact the outcome of the process.

Fee Proposal

Not-to-Exceed Price: \$30,900

Not-to-Exceed Price is comprised of:

- **Fixed Fee of \$28,400**
- **Up to \$2,500 in Ad Placements (billed at actual cost)**

The Fixed Fee includes:

- Stakeholder Interviews and Listening Sessions
- Production of a Professional Recruitment Brochure
- Recruitment Campaign and Outreach:
 - Outreach to Prospective Applicants
 - Custom Graphics for Email and Social Media Marketing
 - Announcement in SGR's Servant Leadership e-Newsletter
 - Post on SGR's Website
 - Ad on SGR's Job Board
 - Two (2) Targeted Job Blasts to SGR's Opt-In Subscriber Database
 - Promotion on SGR's LinkedIn
- Application Management, Screening, and Evaluation
- Semifinalist Evaluation:
 - Questionnaires for up to 15 Semifinalists
 - Recorded One-Way Interviews for up to 15 Semifinalists
 - Media Searches – Stage 1 Reports for up to 15 Semifinalists
- Semifinalist Briefing Books via Electronic Link
- Comprehensive Stage 2 Media Reports for up to Five (5) Finalists
- Background Investigation Reports for up to Five (5) Finalists
- Finalist Briefing Books via Electronic Link
- Reference Checks for up to Five (5) Finalists
- Two (2) Onsite Visits by the Recruiter for 1-3 days each, Inclusive of Travel Costs

Reimbursable Expenses included in the not-to-exceed price:

- Ad placements up to \$2,500 will be billed at the actual cost with no markup for overhead and are incorporated into our not-to-exceed price.

Reimbursable Expenses not included in the not-to-exceed price:

- Ad placements over and above \$2,500 will be billed back at actual cost with no markup for overhead.

Supplemental Services/Other Expenses not included in the fixed or not-to-exceed price:

- There may be additional charges for substantial and substantive changes made to the recruitment brochure after the brochure has been approved by the Organization and the position has been posted online. Organization would be notified of any supplemental costs prior to changes being made.
- At your request, SGR can conduct an online stakeholder survey for \$1,500 to help identify key issues or priorities that you may want to consider prior to launching the search. SGR provides recommended survey questions and sets up an online survey. Stakeholders are directed to a web page or invited to take the survey by email. A written summary of results is provided to the Organization. Please note that this type of survey may extend the recruitment timeline.
- Online interviews over and above the 15 included in the Fixed Fee - \$250 per candidate.
- Additional comprehensive stage 2 media reports over and above the maximum of five (5) included in the fixed price above - \$750 per candidate.
- Additional background investigation reports over and above the maximum of five (5) included in the fixed price above - \$500 per candidate.
- Additional reference checks over and above the maximum of five (5) included in the fixed price above - \$250 per candidate.
- DiSC Management assessments - \$175 per candidate.
- Semifinalist and finalist briefing materials will be provided to the Organization via an electronic link. Should the Organization request printing of those materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Additional onsite visits by the recruiter over and above the two (2) onsite visits included in the fixed price are an additional cost. Travel time and onsite time are billed at a professional fee of \$1,000 per day. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost with no markup for overhead.
- The organization bears the cost of candidate travel, and candidates are reimbursed directly by the organization.
- If the organization desires any supplemental services not mentioned in this fee proposal, an estimate of the cost will be provided at that time, and no work shall be done without approval.

Billing

SGR will bill the fixed fee in four (4) installments: 30% upon contract execution, 30% after the applicant pool is presented, 30% after finalist interviews, and 10% upon acceptance of employment. Ad placement expenses and supplemental services/other expenses will be billed as incurred or provided.

Terms and Conditions

- The organization agrees not to discriminate against any candidate on the basis of age, race, creed, color, religion, sex, sexual orientation, national origin, disability, marital status, or any other basis that is prohibited by federal, state, or local law.
- The organization agrees to refer all prospective applicants to SGR and not to accept applications independently during the recruitment process.
- The organization agrees to provide SGR with any candidates that were previously accepted as applicants for the given position before engaging SGR to conduct the recruitment for the subject position.
- If the organization wishes to place ads in local, regional, or national newspapers, the organization shall be responsible for paying directly for the ads and for placing the ads using language provided by SGR.
- The organization bears the cost of candidate travel, and candidates are reimbursed directly by the organization.

Placement Guarantee

SGR is committed to your satisfaction with the results of our full service recruitment process. If, for any reason, you are not satisfied, we will repeat the entire process one additional time, and you will be charged only for expenses as described in the Fee Proposal under Supplemental Services. Additionally, we promise not to directly solicit any candidate selected under this engagement for another position while they are employed with your organization.

In the event that you select a candidate fully vetted by SGR, who subsequently resigns or is released for any reason within 12 months of their hire date, we are committed to conducting a one-time additional executive search to identify a replacement. In this case, you will only be charged for related expenses as described in the Fee Proposal.

If your organization circumvents SGR's recruitment process and selects a candidate who did not participate in the full recruitment process, the placement guarantee will be null and void. Additionally, SGR does not provide a guarantee for candidates placed as a result of a partial recruitment effort or limited scope recruitment.

City & County Management Recruitments, 2019-Present

In Progress

- Kilgore, Texas (pop. 14,000) – City Manager
- La Junta, Colorado (pop. 7,000) – City Manager
- Leavenworth, Kansas (pop. 37,351) – City Manager
- Manhattan, Kansas (pop. 55,000) – City Manager
- Medford, Oregon (pop. 90,000) - City Manager
- Miami, Oklahoma (pop. 13,000) - City Manager
- New Rochelle, New York (pop. 82,000) – City Manager
- New Smyrna Beach, Florida (pop. 32,000) - City Manager
- Treasure Island, Florida (pop. 6,500) - City Manager

2024

- Coffeyville, Kansas (pop. 9,000) - City Manager
- Duncan, Oklahoma (pop. 23,000) - City Manager
- DuPont, Washington (pop. 10,000) - City Administrator
- Edwardsville, Kansas (pop. 4,700) - City Manager
- Leander, Texas (pop. 80,000) - City Manager
- Marysville, Kansas (pop. 3,500) - City Administrator
- Orono, Maine (pop. 11,000) - Town Manager
- Safford, Arizona (pop. 10,300) – Assistant City Manager
- San Juan County, Washington (pop. 18,000) - County Manager
- Scarsdale, New York (pop. 18,000) - Village Manager
- Topeka, Kansas (pop. 125,000) - City Manager

2023

- Camp Verde, Arizona (pop. 12,000) - Town Manager
- Cleburne, Texas (pop. 33,000) - City Manager
- Bristol, Tennessee (pop. 27,000) - City Manager
- Dobbs Ferry, New York (pop. 11,000) - Village Administrator
- Gatesville, Texas (pop. 16,000) - City Manager
- Glastonbury, Connecticut (pop. 35,000) - Town Manager
- Great Bend, Kansas (pop. 15,000) - City Administrator
- Justin, Texas (pop. 5,000) - City Manager
- Lafayette, Colorado (pop. 30,000) - City Administrator

- Laredo, Texas (pop. 256,000) - City Manager
- Largo, Florida (pop. 84,000) - City Manager
- Lawton, Oklahoma (pop. 90,000) - City Manager
- Mexia, Texas (pop. 7,000) - City Manager
- Nassau Bay, Texas (pop. 5,000) - City Manager
- Navajo County, Arizona (pop. 106,000) - County Manager
- Ottawa, Kansas (pop. 12,500) - City Manager
- Parker, Arizona (pop. 3,500) - Town Manager
- Rowlett, Texas (pop. 68,000) - City Manager
- Shawnee, Kansas (pop. 69,000) - City Manager
- Snoqualmie, Washington (pop. 14,000) - City Administrator
- Snyder, Texas (pop. 11,000) - City Manager
- Stillwater, Oklahoma (pop. 48,000) - City Manager
- Trophy Club, Texas (pop. 13,000) - Town Manager
- Williston, North Dakota (pop. 29,000) - City Administrator

2022

- Aledo, Texas (pop. 5,500) - City Manager
- Blaine, Washington (pop. 6,000) - City Manager
- Crandall, Texas (pop. 4,000) - City Manager
- Dalhart, Texas (pop. 8,500) - City Manager
- Edinburg, Texas (pop. 100,000) - City Manager
- Fort Collins, Colorado (pop. 175,000) - City Manager
- Frisco, Colorado (pop. 3,000) - Town Manager
- Graham, Texas (pop. 8,000) - City Manager
- Hutto, Texas (pop. 40,000) - City Manager
- Johnston, Iowa (pop. 24,000) - City Administrator
- Kennebunk, Maine (pop. 11,000) - Town Manager
- Kennedale, Texas (pop. 9,000) - City Manager
- Ketchikan, Alaska (pop. 8,000) - City Manager/Public Utilities General Manager
- Klamath Falls, Oregon (pop. 22,000) - City Manager
- Leawood, Kansas (pop. 34,000) - City Administrator
- Levelland, Texas (pop. 14,000) - City Manager
- Live Oak, Texas (pop. 16,000) - City Manager
- Madisonville, Texas (pop. 4,500) - City Manager
- Manor, Texas (pop. 15,000) - City Manager
- Marshall, Texas (pop. 23,000) - City Manager
- Mineral Wells, Texas (pop. 15,000) - City Manager

- Mont Belvieu, Texas (pop. 8,000) - City Manager
- Montgomery, Texas (pop. 2,400) - City Administrator
- Nassau Bay, Texas (pop. 5,000) - City Manager
- Parkville, Missouri (pop. 7,000) - City Administrator
- Rocky Hill, Connecticut (pop. 21,000) - Town Manager
- Sunnyvale, Texas (pop. 8,000) - Town Manager
- Tolland, Connecticut (pop. 15,000) - Town Manager
- Walla Walla, Washington (pop. 34,000) - City Manager
- West Lake Hills, Texas (pop. 3,000) - City Administrator
- Wethersfield, Connecticut (pop. 26,000) - Town Manager
- Wickenburg, Arizona (pop. 7,500) - Town Manager

2021

- Bainbridge Island, Washington (pop. 25,000) - City Manager
- Breckenridge, Texas (pop. 5,000) - City Manager
- Bridgeport, Texas (pop. 6,500) - City Manager
- Briarcliff Manor, New York (pop. 8,000) - Village Manager
- Chandler, Arizona (pop. 270,000) - City Manager
- Chanhassen, Minnesota (pop. 27,000) - City Manager
- Chickasha, Oklahoma (pop. 16,000) - City Manager
- Choctaw, Oklahoma (pop. 12,000) - City Manager
- Clermont, Florida (pop. 44,000) - City Manager
- Flower Mound, Texas (pop. 79,000) - Town Manager
- Johnson City, Tennessee (pop. 65,000) - City Manager
- Kennett Square, Pennsylvania (pop. 6,000) - Borough Manager
- Lago Vista, Texas (pop. 8,000) - City Manager
- Lamar, Colorado (pop. 7,500) - City Administrator
- Monett, Missouri (pop. 9,000) - City Administrator
- North Port, Florida (pop. 77,000) - City Manager
- Port Chester, New York (pop. 30,000) - Village Manager
- Sherwood, Oregon (pop. 20,000) - City Manager
- Snoqualmie, Washington (pop. 14,000) - City Administrator
- Spokane, Washington (pop. 220,000) - City Administrator

2020

- Argyle, Texas (pop. 4,000) - Town Administrator
- Bay City, Texas (pop. 17,000) - City Manager
- Bedford, Texas (pop. 49,000) - City Manager

- Boerne, Texas (pop. 16,000) - City Manager
- Castroville, Texas (pop. 3,000) - City Administrator
- Clinton, Connecticut (pop. 13,500) - Town Manager
- Commerce, Texas (pop. 9,000) - City Manager
- Covington, Georgia (pop. 14,000) - City Manager
- DeSoto, Texas (pop. 56,000) - City Manager
- Duncanville, Texas (pop. 40,000) - City Manager
- Hutchinson, Kansas (pop. 42,000) - City Manager
- Hutto, Texas (pop. 30,000) - City Manager
- Iola, Kansas (pop. 5,500) - City Administrator
- Johns Creek, Georgia (pop. 84,000) - City Manager
- Joplin, Missouri (pop. 50,000) - City Manager
- Miami, Oklahoma (pop. 13,500) - City Manager
- Mission Hills, Kansas (pop. 3,500) - City Administrator
- Nacogdoches, Texas (pop. 33,000) - City Manager
- Santa Fe, Texas (pop. 13,000) - City Manager
- Tigard, Oregon (pop. 53,000) - City Manager
- Westworth Village, Texas (pop. 3,000) - City Administrator

2019

- Blaine, Minnesota (pop. 65,000) - City Manager
- Bullard, Texas (pop. 4,000) - City Manager
- Campbell County, Wyoming (pop. 46,000) - Commissioners' Administrative Director/County Administrator
- Canyon, Texas (pop. 15,000) - City Manager
- Copperas Cove, Texas (pop. 34,000) - City Manager
- Killeen, Texas (pop. 145,000) - City Manager
- Kingsville, Texas (pop. 26,000) - City Manager
- Lamar, Colorado (pop. 7,500) - City Administrator
- Lenexa, Kansas (pop. 55,000) - City Manager
- Mineral Wells, Texas (pop. 15,000) - City Manager
- Orange, Texas (pop. 19,000) - City Manager
- Palm Coast, Florida (pop. 86,000) - City Manager
- South Windsor, Connecticut (pop. 26,000) - Town Manager
- Springfield, Oregon (pop. 62,000) - City Manager
- Terrell, Texas (pop. 17,000) - City Manager
- Tolland, Connecticut (pop. 15,000) - Town Manager
- Vail, Colorado (pop. 5,000) - Town Manager

- Venus, Texas (pop. 5,000) - City Administrator
- Victoria, Texas (pop. 67,000) - City Manager
- West Lake Hills, Texas (pop. 3,000) - City Administrator

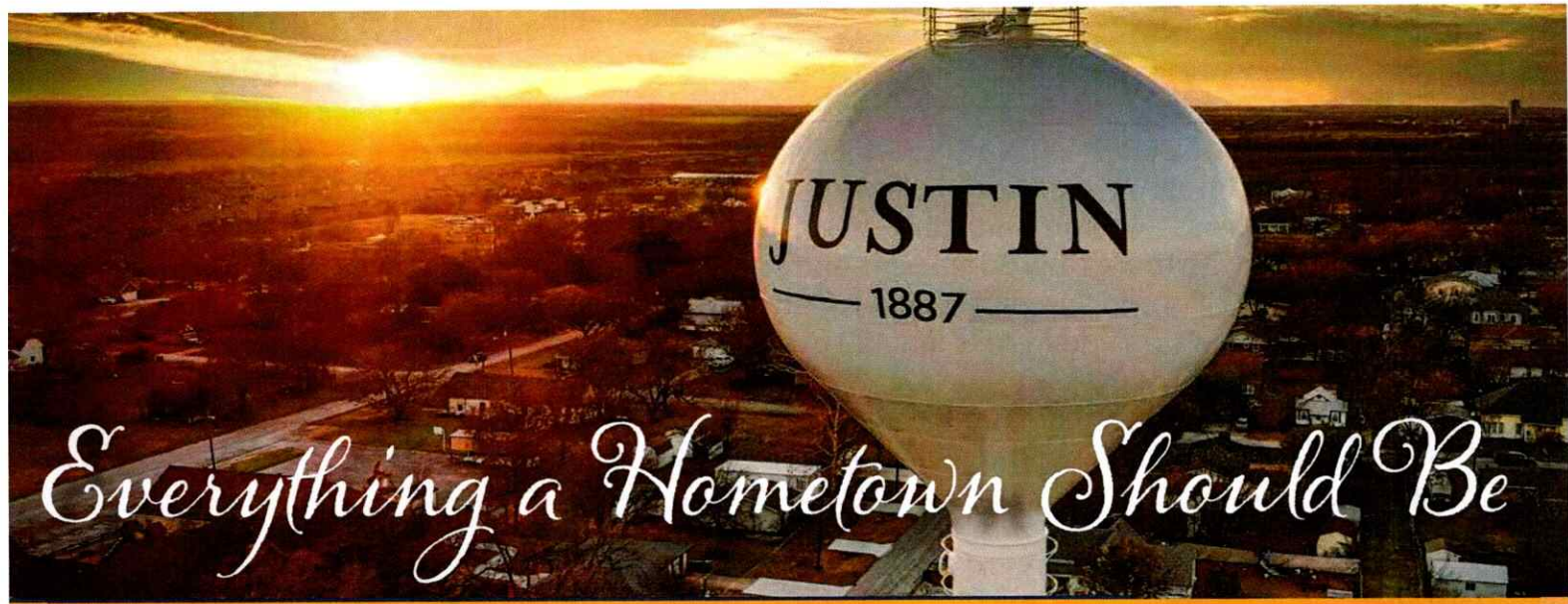


JUSTIN
— 1887 —

CITY MANAGER

JUSTIN, TEXAS





Everything a Hometown Should Be

THE COMMUNITY

Boasting a rich history and strong sense of community just beyond the reaches of Dallas-Fort Worth's hustle and bustle, the City of Justin is everything a hometown should be. Friendly, quiet, safe; there are no strangers here, with a mere 5,400 residents scattered across 4.4 square miles of Denton County. While growth is on its way, Justin's residents hope to hold tight to the amenities and sense of place that made their home what it is today.

Located in the rich, fertile, rolling prairie lands of North Central Texas, Justin is situated at the confluence of Denton Creek, Oliver Creek, and Trail Creek. The area was originally settled by a band of French colonists in 1848, but the community's true roots began 35 years later when lots began to sell around what is now the city's Old Town. Like so many communities in North Texas, growth followed the train tracks; the Santa Fe Railroad extended its line from Fort Worth to Purcell, Oklahoma, in 1887, and the community grew into an essential shipping point for agricultural products. Eventually, area residents petitioned authorities for a post office to be named Justin in honor of Justin Sherman, chief engineer of the Santa Fe line. The City was incorporated by 1946.

The Justin of today offers excellent schools, an ideal location near the Alliance (I-35W) and Hwy. 114 commercial corridors, proximity to the Dallas/Fort Worth International Airport, and quick access to a wide variety of urban amenities and job opportunities. The BNSF Railroad, which was a key to the City's early success, still comes through the town today, and the community known for its western appeal is often referred to as the boot capital of the western world. Popular annual events include the kickoff to the Summer Reading Program, Justin Fun Day, and the beloved Old Town Christmas celebration.

The City features a slew of unique shopping and dining experiences and six parks spread over 50 acres offering sports fields and courts, playgrounds, picnic amenities, a fishing pond, and the start of a trail system. Its distinct Old Town district, already home to several local businesses, is ripe for continued redevelopment, and new construction is taking root throughout town.

Over 3,000 homes are currently in the planning or platting phases, with several subdivisions actively building houses with price points between the mid \$300s and upper \$700s. Timberbrook, the City's largest planned development, is under construction now with home sites, amenity centers, hike and bike trails, and a dog park, and The Preserve will offer hiking trails, parks, and more. The highly anticipated Justin Town Square also recently broke ground. This 36-acre master-planned development, in partnership with Office Equity Solutions, will include retail and office space as well as a municipal complex.

THE COMMUNITY, CONTINUED

Justin school children attend the fastest-growing district in the state and one of North Texas' best; Northwest ISD oversees 31 campuses educating roughly 27,000 children in kindergarten through 12th grade across 14 communities. Accessing secondary education is a breeze with more than 30 colleges and universities in the North Texas region, including the University of North Texas and Texas Woman's University less than 20 minutes away.

Other area amenities include recreation destinations like the Texas Motor Speedway, Eagle Mountain Lake, and the Hawaiian Falls waterpark in Roanoke, and shopping hotspots like Alliance Town Center, The Shops at Highland Village, Southlake Town Square, Tanger Outlets, Denton Town Square, and Grapevine's historic Main Street district.

The median household income in Justin is just over \$97,000, and homes are typically priced around \$400,000.



MAJOR EMPLOYERS:

- Ace Hardware
- AutoZone
- Homeland Grocery Store
- Justin Discount Boots

COMMUNITY VISION

To promote a unified effort in the progress of our City, provide the basis for our strategic plan, and succinctly communicate to our citizens, employees, and neighbors our guiding values and goals, we, the City Council of Justin, Texas, present our vision:

The City of Justin, Texas, is a growing community striving to retain its hometown atmosphere while adapting to the extensive growth within the Alliance corridor. We aim to 1) manage our growth in a conscientious manner, 2) provide ongoing services to our community, and 3) retain the history and charm that makes Justin unique.

We desire to attract and retain a variety of businesses and services in our retail/commercial districts, which include:

- ◆ Light industrial zone (FM 156 & 407 corridor)
- ◆ Old Town (West of FM 156)
- ◆ Western expansion (Boss Range/407 west)
- ◆ Southern/Justin Town Square (South FM 156)
- ◆ Northern expansion (North FM 156)

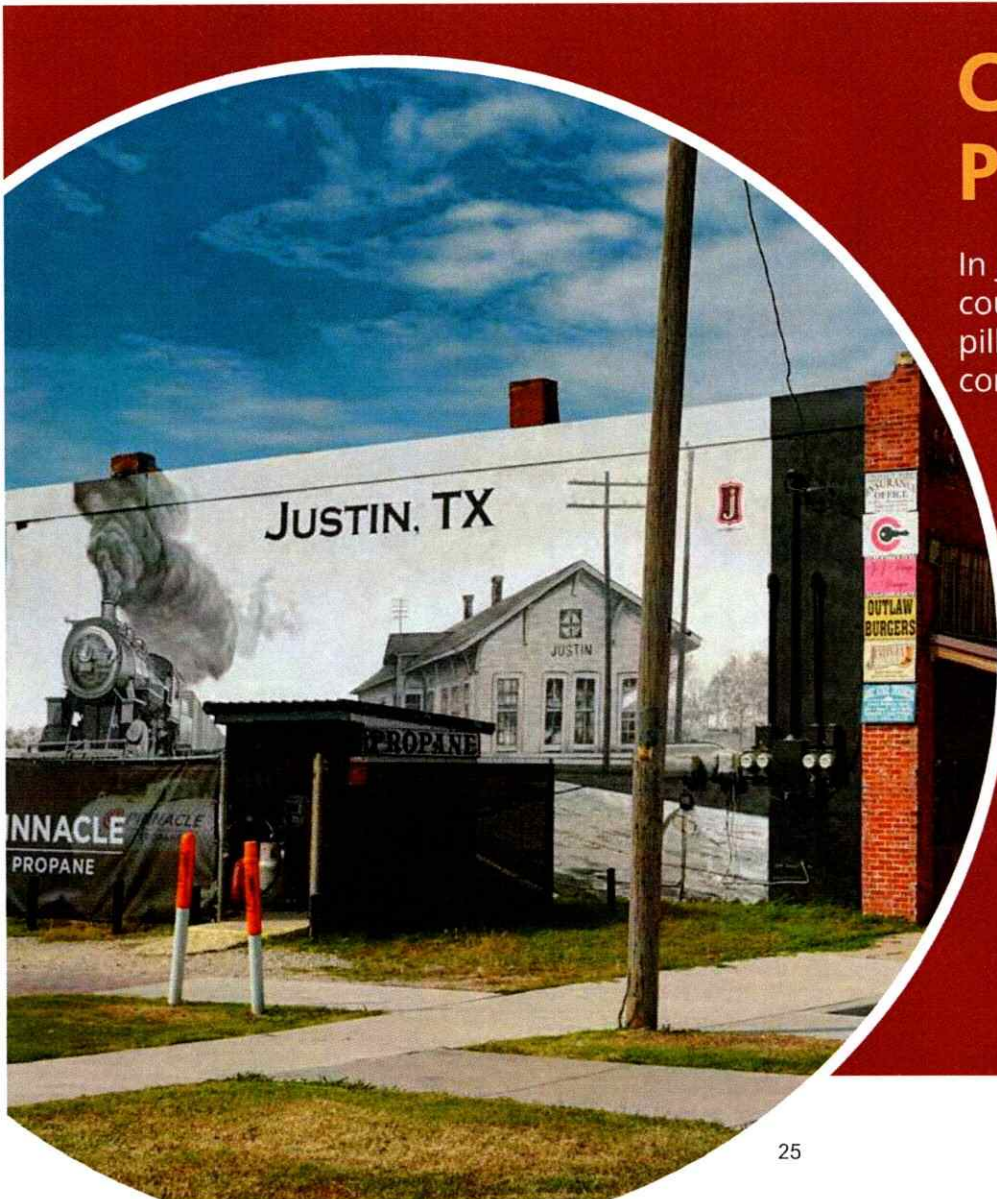
Additionally, we will continue to add value to our community and citizens by providing professional and efficient city administration, utilities, library, and emergency services. As we continue to expand our recreational activities with parks, walking trails, and city events, we strive to create a safe community that builds upon its heritage.

GOVERNANCE AND ORGANIZATION

Justin operates under a council-manager form of government and will undergo a shift in its City Council makeup in May 2023. The Justin City Council currently includes a mayor and five council members serving two-year terms. Later this year, the governing body will expand to seven members. The mayor and council members will all be elected at-large, the mayor for three-year terms and the council members for two.

In addition to setting a vision for the community, handling legislative matters, selecting volunteers for boards and commissions, and adopting the City's operating budget, the City Council appoints a City Attorney and Municipal Court Judge as well as a City Manager, who leads the organization's daily operations. Justin is a full-service city with a team of 61 employees offering services through the police, planning and development, public works (including parks), finance and administration departments and a public library. The Justin Community Volunteer Fire Department provides fire, rescue, and emergency medical services.

This year's budget is just under \$12.85 million based partly on an ad valorem tax rate of \$0.63 per \$100 in valuation. A few key projects underway include water and wastewater expansion projects, including connecting to the Trinity River Authority wastewater system; a beautification project on FM 156 funded by a Texas Department of Transportation Green Ribbon grant; and parking lot construction and landscaping work in Old Town.



COMMUNITY PILLARS

In January 2020, the City Council held a council retreat to establish a key set of pillars that should guide the City in the coming years. They include:

- ◆ Excellence in Operations
- ◆ Economic Development & Planned Growth
- ◆ Streets
- ◆ Community Engagement
- ◆ Appearance & Aesthetics
- ◆ Parks & Recreation

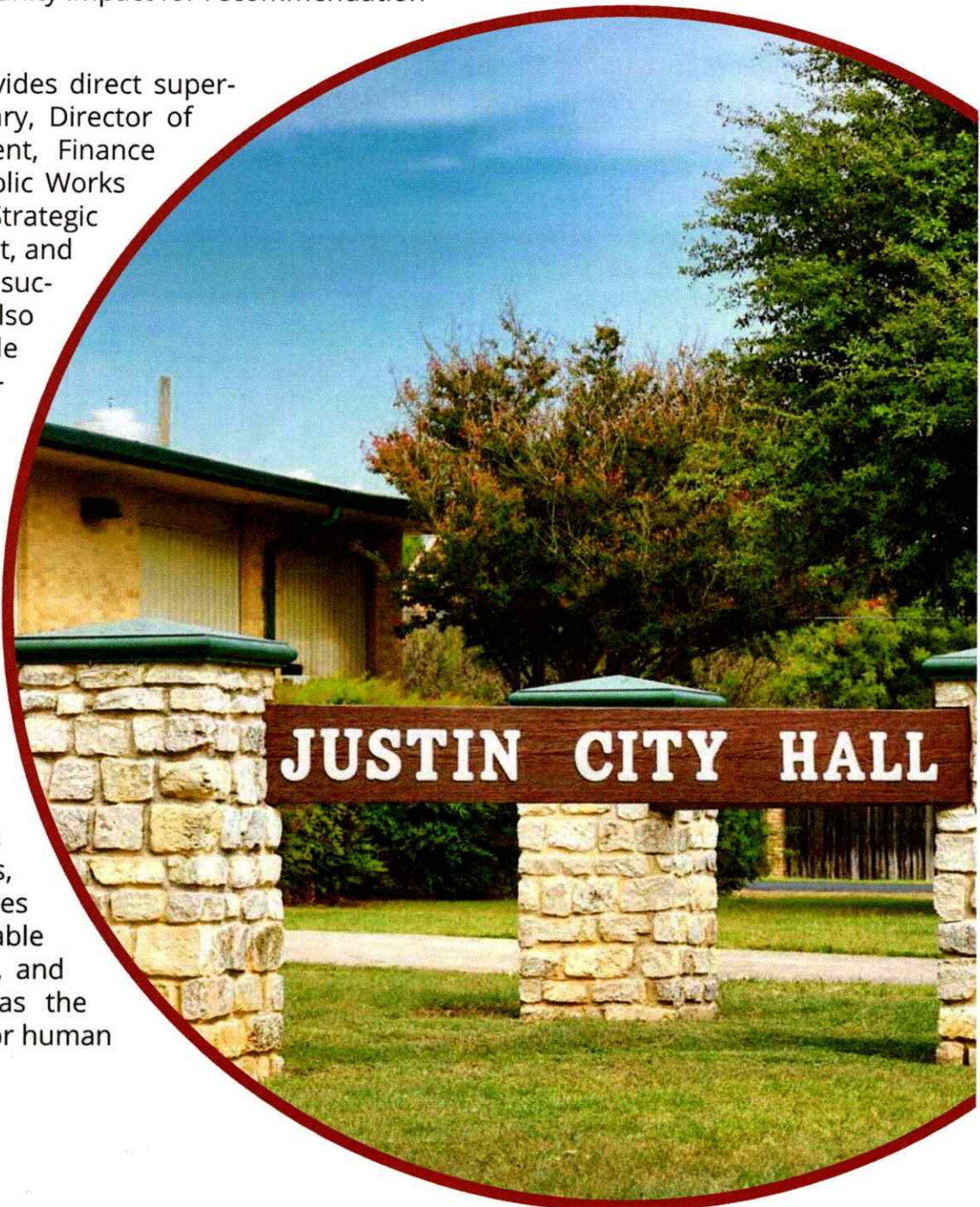
ABOUT THE POSITION

Appointed by and under the direction of the Justin City Council, the City Manager plans, directs, manages, and reviews all City activities and operations, including coordinating city services and activities among departments and providing highly responsible administrative support to the council.

This role ensures a coordinated and efficient effort to meet the goals and objectives established by City Council and various boards and commissions, develops and implements administrative policies, rules, and procedures for City staff, and resolves complex and sensitive inquiries and complaints. It also works with City Council to identify short- and long-term goals and establish appropriate service and staffing levels, evaluating the efficiency and effectiveness of City staff, consultants, and vendors and allocating resources accordingly. This includes assessing potential projects, programs, and services to determine their feasibility and community impact for recommendation to the council.

Justin's City Manager provides direct supervision to the City Secretary, Director of Planning and Development, Finance Director, Police Chief, Public Works Director, Director of Strategic Planning and Development, and other support staff. The successful candidate will also represent the City to outside agencies and partners, including Denton County and the Justin Community Volunteer Fire Department, and attend and participate in professional organizations, staying abreast of new trends and innovations in the field of city management and administration.

Additionally, this position oversees the City's budgeting, expenditures, and financial reports, ensures compliance with applicable laws, regulations, policies, and ordinances, and serves as the primary point of contact for human resources concerns.



OPPORTUNITIES & CHALLENGES



Justin's new city manager is joining the organization at an exciting time, as growth provides opportunities to enjoy and challenges to overcome. Among them:

- ◆ **Strategic Planning & Implementation** — The incoming city manager will lead efforts to implement the City Charter adopted in November, facilitating a cohesive City Council as its structure expands this spring. They will also manage the implementation of a comprehensive plan scheduled for approval in February and oversee desired updates to the community's zoning regulations and plan.
- ◆ **Quality Development** — With a projected population of 20,000 within 20 years, City staff must be steadfast in the years ahead to help Justin develop into a well-rounded community that expands its sales tax revenue while maintaining its small-town feel. This position will oversee ongoing and future residential and commercial development, supporting the community's current momentum. This will include facilitating the build-out of Justin Town Square, including locating at least one City service in the project, and developing a plan for the Old Town area, including working with the Economic Development Corporation to continue its redevelopment and city entryway improvements.
- ◆ **Capital Improvements** — Council has identified the need for a full assessment of the City's infrastructure and a plan to implement short- and long-term capital project priorities, balancing the organization's needs with its financial stability and sustainability. Priorities include a plan for Justin's parks and recreation system; street maintenance projects funded by the voter-approved sales tax; and working with partner agencies like the Texas Department of Transportation as needed to develop and realign highways serving the community, including Hwys. 1171, 407, and 156.
- ◆ **Public Safety** — As Justin grows, so will the need to expand the City's public safety initiatives to maintain appropriate service levels. An Emergency Services District is also being considered in the region that would provide fire and emergency medical services, and City leaders will soon explore the feasibility of a future bond election for upgraded facilities, including a city hall, fire station and police station.
- ◆ **Water Resources** — Discussions are underway with the Upper Trinity Regional Water District regarding future water resources for Justin. Community leaders are also exploring future wholesale water opportunities with neighboring communities and looking to add ground storage tanks to ensure that as growth comes, the City will have the water it needs to serve new businesses and residents.
- ◆ **Wastewater Investments** — Work has started on sanitary sewer line connections with the Trinity River Authority and the closing of Justin's sewer plant as the community moves away from handling its own wastewater treatment.
- ◆ **Staff Development & Assessment** — Even as development drives so many issues in Justin, City staff will work hard to plan ahead and manage challenges as they arise. The successful candidate will inherit a hardworking team with a positive outlook, eager for continued mentorship and professional growth. They will also be tasked with matching City services to staffing needs in the years ahead, recruiting and retaining skilled and knowledgeable public servants who can rise to the challenges of Justin's growth.

IDEAL CANDIDATE

The City of Justin is seeking a bold, visionary servant leader ready to take the helm of a fast-growth town eager to retain its quality of life and sense of community.

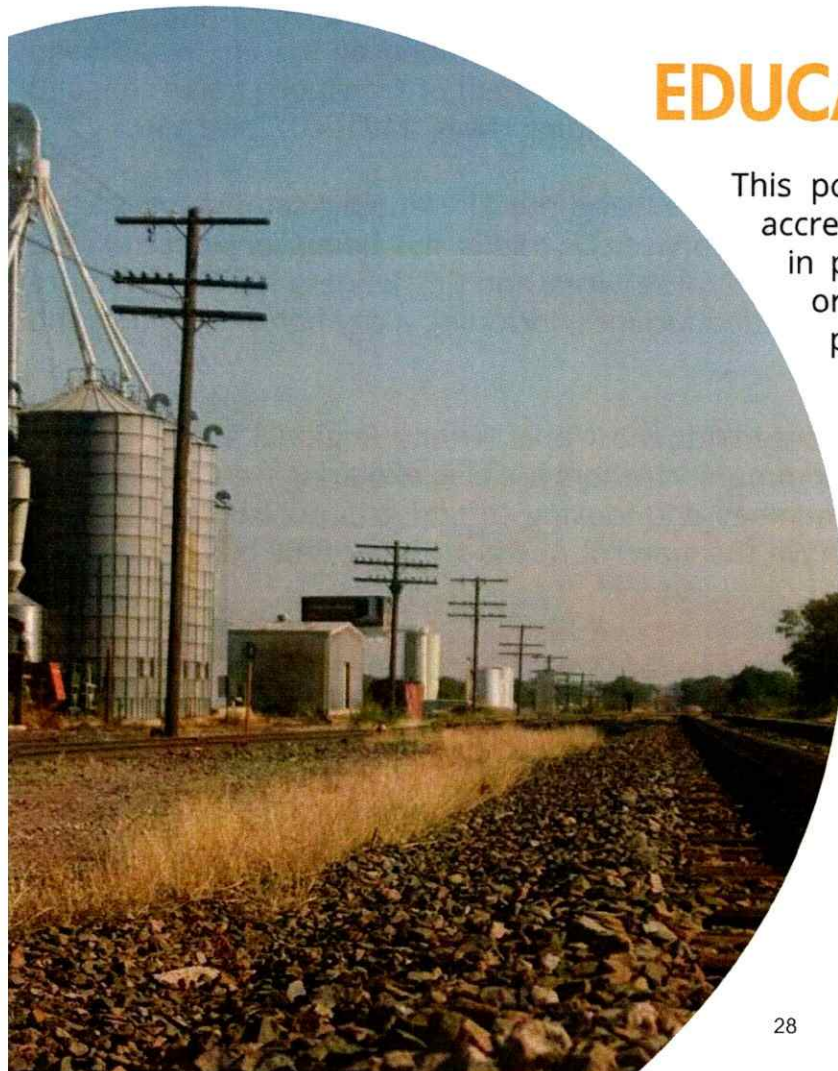
Candidates should have broad experience in city management and knowledge of municipal budget preparation and maintenance, program development and administration, applicable state and federal laws and regulations, and performance management. They should also be skilled in working with elected and appointed officials, guiding conversations, building consensus, and challenging leaders to think strategically and innovatively.

The best fit for this position will take a hands-on approach to projects and customer service, working collaboratively with staff to align programs and policies with established City objectives. They will be a team builder, mentor, and leader who empowers employees and holds them accountable. They will remain patient and calm under pressure, tackling challenges with a level head and handling a variety of personalities with a deft hand.

The Justin community is best served by an involved and engaged City Manager, someone approachable who understands how to go the extra mile in resolving resident concerns and complaints. Candidates should have strong communication, negotiating, and interpersonal skills, experience building bridges between a City and its residents and business community, and a proactive approach to managing issues through thoughtful planning. The ideal candidate is searching for a long-term post, ready to provide stability to City staff and make their mark on the community as it grows and develops.

EDUCATION & EXPERIENCE

This position requires a bachelor's degree from an accredited college or university with major coursework in public administration, business administration, or a closely related field, with a master's degree preferred. Candidates should have a minimum of five to seven years of increasingly responsible experience in local government or a related field. Experience as a city manager, assistant city manager, or high-level department head for a similarly sized or larger community would be particularly valuable.



COMPENSATION & BENEFITS

The City of Justin is offering a starting salary range of \$160,000 to \$190,000 for this position based on qualifications and experience. The City also offers a competitive benefits package, including three medical plans; dental, vision, short- and long-term disability, and life insurance; 12 paid holidays; and generous vacation, sick, emergency, administrative, jury duty, military, voting, and personal leave. This position will also receive a City phone.

The organization participates in the Texas Municipal Retirement System with a 7% employee contribution and a 2:1 municipal match.

Please note that the successful candidate will be required to establish residency in the City of Justin or its extraterritorial jurisdiction within a year of hire.

APPLICATION PROCESS

[Please apply online.](#)

For more information on this position, contact:

Jay Singleton, Senior Vice President

JaySingleton@GovernmentResource.com

817-223-2654



The City of Justin, Texas, is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists will be subject to a comprehensive background check.

RESOURCES

City of Justin

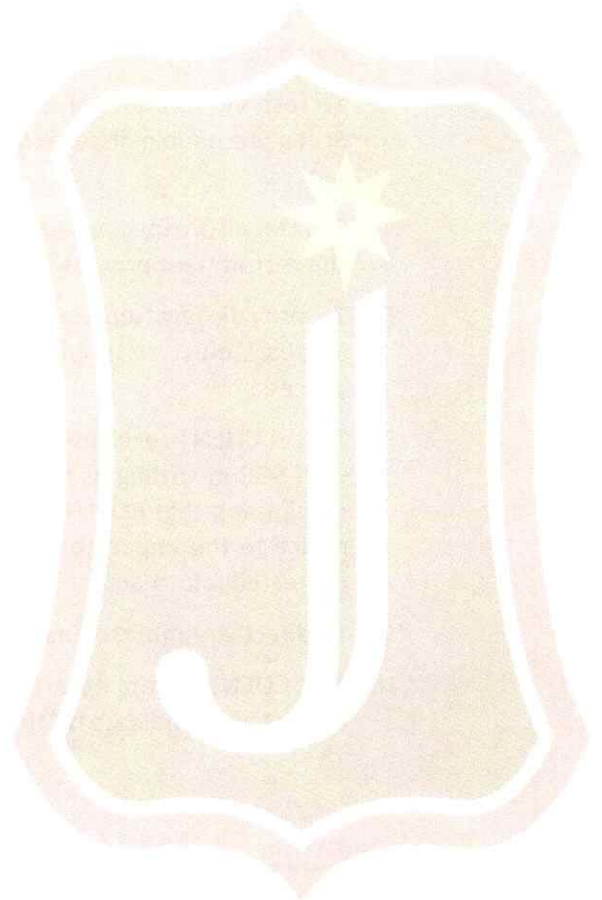
cityofjustin.com

Metroport Chamber of Commerce

metroportchamber.org/justin

Justin Promotional Video

cityofjustin.com/304/Welcome-to-Justin



**Agreement for Executive Recruitment Services (“PROJECT”)
to City of Mount Pleasant, Texas (“CLIENT”) between
CLIENT and Strategic Government Resources, Inc. (“SGR”)**

SGR and CLIENT (together, “Parties”) agree as follows, effective upon the date of the later signature below, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the sufficiency of which each Party hereby acknowledges.

1. SGR promises and agrees:

- A. To perform the services described in SGR’s Proposal for PROJECT dated July 15, 2024 (“PROPOSAL”) substantially in the timeframe projected in the PROPOSAL.
- B. To honor the Placement Guarantee stated in the PROPOSAL.
- C. To comply with all applicable open records, public information and similar laws, and consult with CLIENT if SGR is asked for information before disclosure, unless prevented by court order or law from doing so.

2. CLIENT promises and agrees:

- A. To pay SGR promptly as billed or invoiced for such services in accordance with the amounts stated in PROPOSAL, including Reimbursable Expenses and costs of any Supplemental Services or Other Expenses that CLIENT selects. Balances that are unpaid after the payment deadline are subject to a fee of 5% per month or the maximum lawful rate, whichever is less, on the owed amount every month, charged monthly until the balance is paid.
- B. To timely provide photos/graphics and information necessary to develop recruitment brochure, narrow candidate field, and conduct candidate screening and interviews; failure to do so may, in SGR’s reasonable discretion, extend timeline and can negatively impact the outcome of the process.
- C. To respond to drafts of documents and reports in a timely manner; failure to do so may, in SGR’s reasonable discretion, extend timelines and can negatively impact the outcome of the process.
- D. To refer all prospective applicants to SGR and not to accept applications independently during the recruitment process.
- E. To provide legal opinions to SGR regarding when and if any information relating to the PROJECT must or should be released in accordance with public information laws or legal process.
- F. That if CLIENT receives an open records request, CLIENT shall notify and share the request with SGR in writing as soon as possible but within no more than three (3) business days of receipt and that CLIENT shall provide sufficient time for SGR to notify and provide advance notice to the impacted individuals prior to CLIENT releasing the required information with protected information redacted.
- G. To directly reimburse finalists for travel-related expenses relating to in-person interviews.
- H. That CLIENT is ultimately responsible for candidate selections and CLIENT will not discriminate against any candidate on the basis of age, race, creed, color, religion, sex, sexual orientation,

national origin, disability, marital status, or any other basis that is prohibited by federal, or applicable state, or local law.

- I. To comply with the Fair Credit Reporting Act.
- J. To cooperate with SGR to enable SGR to perform its obligations to CLIENT.

3. Additional Terms and Conditions:

- A. The PROPOSAL is incorporated herein for all purposes including all terms defined therein, but if there is any conflict or inconsistency between the terms or conditions of this Agreement, this Agreement controls.
- B. SGR may substitute personnel other than those initially placed, who have substantially equivalent training and experience and subject to approval of CLIENT, due to factors such as SGR employee/consultant turnover, developing needs of the PROJECT, or CLIENT's request.
- C. CLIENT grants SGR permission to use any name, logo, or other identifying mark of CLIENT in SGR's social media content to refer to the relationship established by this agreement.
- D. Remedies
 - i. CLIENT can terminate this agreement at any time for no reason upon giving SGR seven (7) days advance written notice of the termination date. In such an event, SGR shall be compensated for all work satisfactorily performed up to and through the termination date.
 - ii. SGR can terminate this agreement upon seven (7) days advance written notice of the termination date to CLIENT if CLIENT has failed to promptly pay in full any undisputed portion of any bill or invoice (if the dispute is in good faith) or has failed to perform its contractual promises in a manner that materially impedes SGR's ability to perform. In such an event, SGR shall be compensated for all work satisfactorily performed up to and through the termination date.
- E. CLIENT acknowledges that the nature of executive recruitment is such that SGR engages in discussions with prospects through the process who may or may not ultimately become a candidate, and that SGR is utilizing its proprietary network of relationships to identify and engage prospective candidates, and that premature release of such proprietary information, including names of prospective candidates with whom SGR may be having conversations as part of the recruitment process, may be damaging to the prospects, CLIENT, and SGR. Accordingly, CLIENT acknowledges and, to the extent permitted by law, agrees that all information related to this search is proprietary, and remains the property of and under the exclusive control of SGR, regardless of whether such information has been shared with CLIENT.
- F. There are no third-party beneficiaries to this Agreement.
- G. If any term or condition of this Agreement is invalidated by final judgment of a court of competent jurisdiction or becomes impossible to perform, the Parties will confer about whether to continue performance without amending the Agreement, without prejudice to either Party's right to terminate the Agreement without cause.
- H. This Agreement embodies the complete and final understandings, contract, and agreement between the Parties, superseding any and all prior written or verbal representations, understandings, or agreements pertaining to this PROJECT. This Agreement can be modified

only by signed written amendment. Electronic communications purporting to amend this Agreement will be effective only if the electronic communication includes specific reference to this Agreement or PROJECT.

- I. This Agreement will be governed by the substantive laws of the State of Texas without regard to the jurisdiction's choice-of-law doctrines. Venue for any litigation relating to this Agreement will be exclusively in Titus County of the State of Texas.
- J. To the extent it may be permitted to do so by applicable law, CLIENT does hereby agree to defend, hold harmless, and indemnify SGR, and all officers, employees, and contractors of SGR, from any and all demands, claims, suits, actions, judgments, expenses, and attorneys' fees incurred in any legal proceedings brought against them as a result of action taken by SGR, its officers, employees, and contractors, providing the incident(s), which is (are) the basis of any such demand, claim, suit, actions, judgments, expenses, and attorneys' fees, arose or does arise in the future from an act or omission of SGR acting within the course and scope of SGR's engagement with CLIENT; excluding, however, any such demand, claim, suit, action, judgment, expense, and attorneys' fees for those claims or any causes of action where it is determined that SGR committed official misconduct, or committed a willful or wrongful act or omission, or an act or omission constituting gross negligence, or acted in bad faith. In the case of such indemnified demand, claim, suit, action, or judgment, the selection of SGR's legal counsel shall be with the mutual agreement of SGR and CLIENT if such legal counsel is not also CLIENT's legal counsel. A legal defense may be provided through insurance coverage, in which case SGR's right to agree to legal counsel provided will depend on the terms of the applicable insurance contract. The provisions of this paragraph shall survive the termination, expiration, or other end of this agreement and/or SGR's engagement with CLIENT.
- K. Notices related to this Agreement will go to the respective Parties as follows but either Party can change the addressee for notices to that Party by written notice to the other Party.
 - i. For the purposes of this Agreement, legal notice shall be required for all matters involving potential termination actions, litigation, indemnification, and unresolved disputes. This does not preclude legal notice for any other actions having a material impact on the Agreement.
 - ii. Any notice required be given by this Agreement shall be deemed to have been given within three (3) days of emailing or depositing in the mail.

Legal Notices:

SGR

Attn: Melissa Valentine, Corporate Secretary
PO Box 1642
Keller, TX 76244
Melissa@GovernmentResource.com

CLIENT

Attn: _____
Address: _____
Email: _____

PROJECT Representative:

SGR

Jeri J. Peters
President of Executive Recruitment
JJPeters@GovernmentResource.com
817-337-8581

CLIENT

Name: _____
Title: _____
Email: _____
Phone: _____

Billing and Invoicing:

SGR

Attn: Finance
Finance@GovernmentResource.com
817-337-8581

CLIENT

Name: _____
Title: _____
Email: _____
Phone: _____

- L. Unless sooner terminated, this Agreement shall terminate at such time as the PROJECT is completed and the requirements of this Agreement are satisfied, except that duties of payment, of information disclosure, any representations and warranties, and placement guarantee survive this Agreement.
- M. The Parties and each individual who executes this Agreement on behalf of a Party represent and warrant to the other Party that as to each Party's respective signatory, that signatory is authorized by their Party to execute this Agreement and to bind their Party hereto.
- N. Time is of the essence to this Agreement.
- O. This Agreement may be executed in counterparts which together will comprise the Agreement.
- P. This Agreement is subject to appropriation of funds by CLIENT.

Strategic Government Resources, Inc.

CLIENT

Signature

Signature

Printed Name: Jeri J. Peters

Printed Name: _____

Title: President of Executive Recruitment

Title: _____

Date

Date



AGENDA ITEM REPORT

Meeting: City Council - Sep 17 2024

Staff Contact: Lea Ream, City Attorney

Department:

Subject: Discussion and action on timeline to recruit City Manager and approve City Manager job description.

Attachments:

[City Manager Job Description](#)



**City Manager
Administration Department**

Job Description

FLSA Status: Exempt

Effective: October 2019

Job Summary: The City Manager plans, directs, manages, and reviews the activities and operations of the City. Coordinates City services and activities among City departments and with outside agencies. Provides highly responsible and complex administrative support to the Mayor and City Council.

Education/Training/Experience Requirements:

1. Bachelor's degree from an accredited college or university in public administration, management, or business administration.
2. Master degree preferred.
3. Five to seven years of experience in executive leadership in a city similar in size to Mount Pleasant required.
4. Seven to ten years of experience as a manager in a mid-size city is preferred.
5. The City Manager will be required to live in City of Mount Pleasant during employment.
6. A valid Texas driver's license is required.

Essential Job Functions:

1. Directs the development and implementation of City department goals, objectives, policies and priorities for each assigned service area; interprets administrative policies.
2. Establishes, within City policy, appropriate service and staffing levels; monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; and allocates resources accordingly.
3. Plans, directs and coordinates the work plan for City departments; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures; meets with Department Directors to identify and resolve problems.
4. Assesses and monitors workload, administrative and support systems and internal reporting relationships; and identifies opportunities for improvement.
5. Represents the City with outside agencies; coordinates City activities with other cities, counties and outside agencies and organizations.
6. Provides highly complex and professional staff assistance to the Mayor and City Council; and prepares and presents staff reports and other necessary correspondence.
7. Provides staff support to assigned boards and commissions.
8. Negotiates contracts and agreements with representatives of other governmental agencies, businesses, consultants and other agencies and parties.
9. Performs such other related duties as may be assigned.

Required Knowledge, Skills, and Abilities:

1. Knowledge of operations, services, and activities of a comprehensive city management program, and principles and practices of program development and administration.
2. Knowledge of principles and practices of municipal budget preparation and administration; supervision, training and performance evaluation; and pertinent federal, state and local laws, codes, and regulations.
3. Skilled as an innovative leader and strong communicator.
4. Exceptional leadership and management skills required.
5. Skilled in addressing the infrastructure needs of a growing community and understanding of the City's development ordinances.
6. Ability to be a diplomatic, honest, and transparent people person with a good sense of humor.
7. Ability to communicate clearly and concisely, both orally and in writing.
8. Ability to identify and respond to community and City Council issues, concerns and needs.
9. Ability to engage and be visible in the community.
10. Ability to establish and maintain effective working relationships.

Physical Demands/Work Environment: Depending on assignment, the position requires lifting up to 10 pounds occasionally, a negligible amount of force frequently, and/or or constantly having to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time.

HIPAA Compliance Statement All employees who have access to health information whose confidentiality is protected by the HIPAA Privacy Rule must have an understanding and knowledge of the Privacy Rule that corresponds to their job responsibilities. Employees who violate the requirements of the HIPAA Privacy Rule will be subject to discipline, up to and including termination.

E.O.E. The City of Mount Pleasant prohibits job discrimination for reasons of a person's ethnic origin, political association, religion, sex, sexual orientation, race, color, gender identity, pregnancy, spirituality, belief, disability, military/veteran status, genetic information, and age, which has no bearing on their qualification, performance, and ability.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Mount Pleasant. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Signature/Approval

Employee (Print Name)

Date

Employee (Signature)

Date

Department Director

Date

Human Resources Director

Date