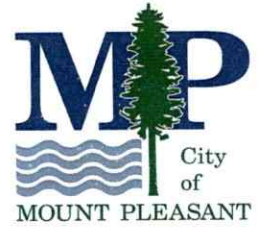




NOTICE AND AGENDA OF REGULAR CALLED MEETING
MOUNT PLEASANT CITY COUNCIL

Tuesday, October 1, 2024 at 6:00 P.M.
501 North Madison, Mount Pleasant, Texas



PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCIL MEMBERS MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or services, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1.

The public may participate by joining YouTube: <https://www.youtube.com/@thecityofmountpleasanttexas1157/streams>

CALL TO ORDER

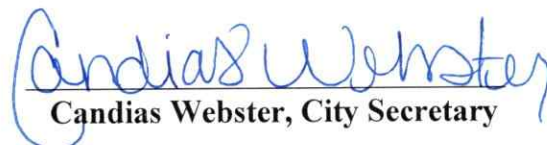
REGULAR AGENDA

1. Consider Approval of September 17, 2024 Regular Session and September 24, 2024 Special Session Minutes.
2. Public Comments:
The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to two minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.
3. Consider Approval of Resolution 2024-15 Authorizing the removal of Elaine Roe as investment officer and removal of Elaine Roe and Rebecca Roseberry from all certification agreements and investments with financial institutions on accounts of the City of Mount Pleasant and adding Gillian Gatewood as investment officer to all certification agreements and investments with financial institutions on accounts of the City of Mount Pleasant.
4. Consider Award of Bid for Southwest Site Development and Drainage Improvements project.
5. Consider Resolution 2024-14 Authorizing the City of Mount Pleasant to enter into a contract for the southwest site development and drainage improvements project at the Mount Pleasant Regional Airport.
6. Presentation of Texas Book Festival grant recipient certificate.
7. Presentation of the H-E-B Strong Texas Libraries Collection Development grant.
8. Consider Pay request #5 for Schneider Electric for work on the Meter Replacement Project.
9. City Manager's Report

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN

I certify the above notice of meeting is a true and correct copy of said notice and that same was posted on the bulletin board of City Hall of the City of Mount Pleasant, Texas, a place readily accessible to the general public at times, by 5:00pm on the 27th of September 2024 and remained so posted for at least 72 hours preceding the scheduled of said meeting.


Candias Webster, City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Candias Webster, City Secretary

Department: Administration

Subject: Consider Approval of September 17, 2024 Regular Session and September 24, 2024 Special Session Minutes.

Item Summary:

This is a Typed copy of the minutes from the August 20, 2024 Meeting.

Financial Impact:

N/A

Recommendation(s):

Approve the September 17, 2024 and September 24, 2024 minutes

Attachments:

[2024.09.17 Regular](#)

[2024.09.24 Regular](#)

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form and contents as required by law, met in Regular Session September 17, 2024, at 6:00PM. at the Council Chambers located at 501 North Madison with the following members present:

- | | | |
|------------------|---|---------------------------------------|
| Tracy Craig | - | Mayor |
| Carl Hinton | - | Mayor Pro-Tem |
| Sherry Spruill | - | Council Member |
| Kelly Redfearn | - | Council Member |
| Jonathan Hageman | - | Council Member |
| Kerry Wootten | - | City Attorney |
| Candias Webster | - | Assistant City Manager/City Secretary |

CONSIDER APPROVAL OF SEPTEMBER 3, 2024 REGULAR SESSION MINUTES.

Motion was made by Council Member Redfearn, Second by Council Member Hinton to Approve of September 3, 2024 Regular Session Minutes. Upon a vote, motion carried unanimously.

CONSIDER RESOLUTION 2024-13 ADOPTING THE INVESTMENT POLICY.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve Resolution 2024-13 Adopting the Investment Policy. Upon a vote, motion carried unanimously.

CONSIDER ORDINANCE 2024-18 AMENDING THE FISCAL YEAR 2024 BUDGET.

Motion was made by Council Member Hageman, Second by Council Member Redfearn to Approve Ordinance 2024-18 Amending the Fiscal Year 2024 Budget. Upon a vote, motion carried unanimously.

HOLD A PUBLIC HEARING AND CONSIDER ORDINANCE 2024-19 ADOPTING A BUDGET FOR FISCAL YEAR 2025.

Motion was made by Council Member Hageman, Second by Council Member Hinton to table this item. Upon a vote, motion carried unanimously.

HOLD A PUBLIC HEARING AND CONSIDER ORDINANCE 2024-20 LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2024 (FISCAL YEAR 2025).

Motion was made by Council Member Hageman, Second by Council Member Hinton to table this item. Upon a vote, motion carried unanimously.

CONSIDER ORDINANCE 2024-21 RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE 2024-2025 FISCAL YEAR BUDGET.

Motion was made by Council Member Hageman, Second by Council Member Hinton to table this item. Upon a vote, motion carried unanimously.

CONSIDER PAY REQUEST #16 FROM HERITAGE CONSTRUCTION LLC FOR WORK ON THE SOUTHSIDE WASTEWATER TREATMENT PLANT.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve of Pay Request #16 for work on the Southside Wastewater Treatment Plant in the amount of \$1,073,216.20. Upon a vote, motion carried unanimously.

CONSIDER AN ANIMAL SERVICES AGREEMENT WITH THE CITY OF PITTSBURG.

Motion was made by Council Member Redfearn, Second by Council Member Hinton to Approve of an Animal Services Agreement with the City of Pittsburg. Upon a vote, motion carried unanimously.

CONSIDER AN ANIMAL SERVICES AGREEMENT WITH THE CITY OF GILMER.

Motion was made by Council Member Redfearn, Second by Council Member Hinton to Approve of an Animal Services Agreement with the City of Gilmer. Upon a vote, motion carried unanimously.

HOLD A PUBLIC HEARING AND CONSIDER A REQUEST FROM STEVEN M. CAPPS PROPERTIES, LTD FOR THE APPROVAL OF A ZONING CHANGE FROM FD(FUTURE DEVELOPMENT DISTRICT) TO SF-1(SINGLE-FAMILY RESIDENTIAL DISTRICT), FOR PROPERTY BEING PART OF 32.58 ACRES SITUATED IN THE JOHN H. ORE SURVEY, ABSTRACT NO. 432 AND CONVEYED AS TRACT ONE AND ALSO ENCOMPASSING THE 11 LOTS COMPRISING DEER PARK ESTATES BLK A, LOCATED GENERALLY NORTH OF N. JEFFERSON AVENUE AND SOUTH OF NW CR 35 IN THE CITY OF MOUNT PLEASANT, TITUS COUNTY, TEXAS.

Motion was made by Council Member Hageman, Second by Council Member Hinton to approve of a request from Steven M. Capps Properties, LTD for the approval of a zoning change from FD (Future Development District) to SF-1 (Single-Family Residential District), for property being part of 32.58 acres situated in the John H. Ore Survey, Abstract No. 432 and conveyed as Tract One and also encompassing the 11 lots comprising Deer Park Estates Blk A, located generally north of N. Jefferson Avenue and south of NW CR 35 in the city of Mount Pleasant, Titus County, Texas. Upon a vote, motion carried unanimously.

CONSIDER RESOLUTION 2024-12 ADOPTING HAZARD MITIGATION PLAN AND APPOINT HAZARD MITIGATION COORDINATOR.

Motion was made by Council Member Redfearn, Second by Council Member Hinton to Approve of Resolution 2024-12 Adopting Hazard Mitigation Plan and Appoint the Fire Chief/Emergency Management Coordinator as Hazard Mitigation Coordinator. Upon a vote, motion carried unanimously.

CONSIDER HAZARD MITIGATION GRANT DR-4485, TEXAS COVID-19 PANDEMIC.

Motion was made by Council Member Redfearn, Second by Council Member Hageman to Approve of Hazard Mitigation Grant Dr-4485, Texas Covid-19 Pandemic. Upon a vote, motion carried unanimously.

DISCUSSION AND APPOINTMENT OF INTERIM CITY ATTORNEY, CONSIDER APPROVAL OF ENGAGEMENT LETTER.

Motion was made by Council Member Hinton, Second by Council Member Hageman to Appoint Interim City Attorney and Approve of engagement letter. Upon a vote, motion carried unanimously.

EXECUTIVE SESSION.

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following: Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

Discussion of possible extension of the employment of the Interim City Manager, possible amendment of Interim City Manager's employment agreement and recruitment process for the City Manager; (Consultation with Attorney §551.071 and Personnel Matters §551.074)

Discussion of possible settlement of Cause No. 43346, Luis and Alma Lozano's Appeal of Special Commissioner's Award, pending in the 76th District Court of Titus County; (Consultation with Attorney §551.072 and Real Estate §551.072)

Discussion of possible resolution of lease negotiations relating to City's lease of 418 North Madison, Mount Pleasant, Texas(Consultation with Attorney §551.071 and Real Estate §551.072)

Discussion regarding (re) appointment to city regulatory bonds and commissions. (Consultation with Attorney §551.072 and Personnel Matters §551.074)

RECONVENE INTO THE REGULAR SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

Motion was made by Redfearn and seconded by Hageman to extend the contract of Interim City Manager to March with a pay increase of \$2500 per month.

DISCUSSION AND ACTION ON CONTRACT TO RECRUIT CITY MANAGER.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve on contract to recruit City Manager. Upon a vote, motion carried unanimously.

DISCUSSION AND ACTION ON TIMELINE TO RECRUIT CITY MANAGER AND APPROVE CITY MANAGER JOB DESCRIPTION.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve City Manager Job Description. Upon a vote, motion carried unanimously.

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN: 9:51PM

Mayor Adjourned the Meeting.

TRACY CRAIG, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form and contents as required by law, met in Special Session September 24, 2024, at 6:00PM. at the Council Chambers located at 501 North Madison with the following members present:

	Tracy Craig	-	Mayor
	Carl Hinton	-	Mayor Pro-Tem
	Sherri Spruill	-	Council Member
	Kelly Redfearn	-	Council Member
	Jonathan Hageman	-	Council Member
	Greg Nyhoff	-	City Manager
	Candias Webster	-	Assistant City Manager/City Secretary
Absent:	Kerry Wootten	-	City Attorney

PRESENTATION AND DISCUSSION REGARDING THE EDC/IDF 2024-2025 FISCAL YEAR BUDGET.

Nathan Tafoya was present.

HOLD A PUBLIC HEARING AND CONSIDER ORDINANCE 2024-19 ADOPTING A BUDGET FOR FISCAL YEAR 2025.

Motion was made by Council Member Hageman, Second by Council Member Hinton to Approve Ordinance 2024-19 Adopting a Budget for Fiscal Year 2025. Upon a vote, motion carried 3-2 with Council Members Hageman and Hinton, and Mayor Craig voting for, and Council Members Spruill and Redfearn voting against.

HOLD A PUBLIC HEARING AND CONSIDER ORDINANCE 2024-20 LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2024 (FISCAL YEAR 2025).

Motion was made by Council Member Spruill, Second by Council Member Hageman to Approve Ordinance 2024-20 Levying Ad Valorem Taxes for the Tax Year 2024 (Fiscal Year 2025). Upon a vote, motion carried unanimously.

CONSIDER ORDINANCE 2024-21 RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN 2024-2025 FISCAL YEAR BUDGET.

Motion was made by Council Member Hageman, Second by Council Member Redfearn to Approve Ordinance 2024-21 Ratifying the Property Tax Revenue Increase Reflected in the 2024-2025 Fiscal Year Budget. Upon a vote, motion carried unanimously.

ADJOURN: 7:45PM

Motion was made by Council Member Redfearn, Second by Council Member Hageman to adjourn the meeting. Motion carried unanimously.

TRACY CRAIG, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Department:

Subject: **Public Comments:**
The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to two minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Candias Webster, City Secretary

Department: Administration

Subject: Consider Approval of Resolution 2024-15 Authorizing the removal of Elaine Roe as investment officer and removal of Elaine Roe and Rebecca Roseberry from all certification agreements and investments with financial institutions on accounts of the City of Mount Pleasant and adding Gillian Gatewood as investment officer to all certification agreements and investments with financial institutions on accounts of the City of Mount Pleasant.

Item Summary:

Removal of Elaine Roe and Rebecca Roseberry as Investment officer and Authorized signer on Bank accounts as they are no longer employed and add Gillian Gatewood

Financial Impact:

N/A

Recommendation(s):

Approve Ordinance 2024-15

Attachments:

[Resolution 2024-15 Investment Changes](#)

RESOLUTION 2024-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS, APPROVING AND AUTHORIZING THE ACCOUNTING MANAGER GILLIAN GATEWOOD TO EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS INCIDENT TO ESTABLISHING BANK AND INVESTMENT ACCOUNT(S) FOR THE PURPOSE OF INVESTING IN AUTHORIZED INVESTMENTS AND FINANCIAL INSTITUTION DEPOSITS AND REMOVING INTERIM FINANCE DIRECTOR REBECCA ROSEBERRY AND ASSISTANT FINANCE DIRECTOR MARY ELAINE ROE

WHEREAS, the City of Mount Pleasant, Texas desires to invest in authorized investments and financial institution deposits for investment and deposit purposes; and,

WHEREAS, the City of Mount Pleasant, Texas is authorized under applicable law and the City of Mount Pleasant Investment Policy to contract with investment firms and financial institutions for investment and deposit purposes.

WHEREAS, Rebecca Roseberry and Mary Elaine Roe are no longer employees of the City of Mount Pleasant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS, AS FOLLOWS:

SECTION 1. That the findings and provisions set out in the preamble to this resolution are hereby in all things approved and adopted.

SECTION 2. That either of the following City of Mount Pleasant employees whose titles are set forth below are hereby authorized to execute any and all agreements and other documents as necessary to establish the City of Mount Pleasant investment and financial institution accounts, with the express powers granted to enter into treasury management services agreements as necessary for account transactions, including but not limited to deposit, withdrawal, and transfer via wire and ACH:

1. Title: Accounting Manager

SECTION 3. That the City Secretary is hereby authorized to provide such certifications of incumbency as may be necessary or convenient to confirm the title, identity, and signature of each person holding one of the aforesaid titles and the authority of said persons with respect to the transactions authorized herein. Presently the incumbents for each position hereby authorized are Gillian Gatewood respectively.

SECTION 4. That Rebecca Roseberry and Elaine Roe are hereby removed from all certification agreements or investments with Financials institutions on accounts of the City of Mount Pleasant and any and all agreements are hereby rescinded.

SECTION 5 Said designation shall be effective until rescinded by City Council or upon termination of either person's employment.

SECTION 6. That all investments made under the authority provided herein are to be conducted in strict accordance with the City of Mount Pleasant Investment Policy and applicable law.

SECTION 7. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS, ON THIS 1ST DAY OF OCTOBER 2024.

APPROVED:

TRACY CRAIG, MAYOR

ATTEST:

CANDIAS WEBSTER, CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Paul Henderson, Airport Director

Department: Airport

Subject: Consider Award of Bid for Southwest Site Development and Drainage Improvements project.

Item Summary:

These are the bid proposals for the above-referenced project, which were publicly opened, as duly advertised, on Wednesday, September 25, 2024, at City Hall. Five (5) bids were received for this project. Enclosed is a bid tabulation for your review and use. As the bid tabulation shows, the low bid was submitted by Drake Paving, LLC of Paris, Texas in the amount of \$1,367,948.81.

Recommendation(s):

Award Bid to Drake Paving, LLC in the amount of \$1,367,948.81

Attachments:

[Award Letter 2024-09-26](#)

[Bid Tab](#)



1111 Hawn Avenue
Shreveport, LA 71107
318.221.7501

September 26, 2024

Mr. Greg Nyhoff
City of Mount Pleasant
501 N. Madison
Mount Pleasant, TX 75455

via e-mail

**Re: Mount Pleasant Regional Airport
Southwest Site Development and Drainage Improvements
TXDOT CSJ No. 2419MTPLS
Award Letter & Bid Tab**

Dear Mr. Nyhoff:

We have reviewed the bid proposals for the above referenced project, which were publicly opened, as duly advertised, on Wednesday, September 25, 2024, at City Hall. Five (5) bids were received for this project. Enclosed is a bid tabulation for your review and use. As the bid tabulation shows, the low bid was submitted by Drake Paving, LLC of Paris, Texas in the amount of \$1,367,948.81.

From a review of the bid proposal submitted and the information submitted with the bid proposal, Drake Paving, LLC appears to be the lowest, responsive bidder. The grant application documents to submit to TxDOT Aviation are being prepared for execution by the City of Mount Pleasant based on the Drake Paving, LLC bid.

If you have any questions, please do not hesitate to contact me.

Sincerely,

KSA

Jonathan Farmer, P.E.
Aviation Practice Leader

Enclosure – Bid Tab

pc: Mr. Paul Henderson
KSA Project No. 103086

BID TABULATION
MOUNT PLEASANT REGIONAL AIRPORT
SOUTHWEST SITE DEVELOPMENT AND DRAINAGE IMPROVEMENTS

Error Found and Corrected

BID NO.	DESCRIPTION	UNIT	QTY	Drake Paving, LLC 3737 Lamar Ave., Suite 700 Paris, TX 75460		H.H. Howard & Sons, Inc. 108 Coffey St. Daingerfield, TX 75638	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	Instructions to Bidders Required Forms Submitted				YES		YES
	Addendum Acknowledged				YES		YES
Southwest Site Development and Drainage Improvements							
1.01	Temporary Seeding, Fertilizing, and Mulching	SY	60,990	\$0.46	\$28,055.40	\$0.45	\$27,445.50
1.02	Installation and Removal of Silt Fence	LF	2,000	\$4.58	\$9,160.00	\$5.25	\$10,500.00
1.03	Rock Construction Exit	EA	1	\$4,004.48	\$4,004.48	\$21,000.00	\$21,000.00
1.04	Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$572.07	\$572.07	\$2,500.00	\$2,500.00
1.05	Mobilization	LS	1	\$77,095.15	\$77,095.15	\$70,000.00	\$70,000.00
1.06	Removal of Pipe and Other Buried Structures	LS	1	\$12,225.58	\$12,225.58	\$5,000.00	\$5,000.00
1.07	Unclassified Excavation	CY	74,200	\$4.07	\$301,994.00	\$5.50	\$408,100.00
1.08	Lime-Treated Subgrade	SY	4,750	\$8.74	\$41,515.00	\$8.00	\$38,000.00
1.09	Lime	TON	200	\$571.95	\$114,390.00	\$350.00	\$70,000.00
1.10	Emulsified Asphalt Prime Coat	GAL	800	\$5.72	\$4,576.00	\$10.00	\$8,000.00
1.11	Emulsified Asphalt Tack Coat	GAL	360	\$4.00	\$1,440.00	\$20.00	\$7,200.00
1.12	Yellow Marking (Reflective)	SF	350	\$6.54	\$2,289.00	\$10.00	\$3,500.00
1.13	Black Marking (Non-Reflective)	SF	100	\$22.88	\$2,288.00	\$10.00	\$1,000.00
1.14	18-inch Storm Drain Pipe	LF	110	\$123.18	\$13,549.80	\$50.00	\$5,500.00
1.15	36-inch Storm Drain Pipe	LF	130	\$237.11	\$30,824.30	\$120.00	\$15,600.00
1.16	42-inch Storm Drain Pipe	LF	600	\$275.20	\$165,120.00	\$130.00	\$78,000.00
1.17	5' x 5' Junction Box	EA	1	\$8,679.53	\$8,679.53	\$6,500.00	\$6,500.00
1.18	5' x 5' Junction Box with Grate Inlet	EA	5	\$15,448.43	\$77,242.15	\$10,000.00	\$50,000.00
1.19	Furnish and Install Safety End Treatment for 18" Pipe	EA	5	\$2,162.96	\$10,814.80	\$1,000.00	\$5,000.00
1.20	Furnish and Install Headwall for 42" Pipe	EA	1	\$11,041.76	\$11,041.76	\$6,500.00	\$6,500.00
1.21	Seeding	SY	37,100	\$0.80	\$29,680.00	\$0.65	\$24,115.00
1.22	Bonded Fiber Matrix	SY	23,890	\$0.80	\$19,112.00	\$0.80	\$19,112.00
1.23	Topsoil (Furnished from On the Site)	CY	6,780	\$5.30	\$35,934.00	\$10.00	\$67,800.00
1.24	5" Type B or C, Dense-Graded Hot-Mix Asphalt Base Course	TON	740	\$162.13	\$119,976.20	\$168.00	\$124,320.00
1.25	4" Type D, Dense-Graded Hot-Mix Asphalt Surface Course	TON	560	\$167.16	\$93,609.60	\$173.00	\$96,880.00
1.26	6" Concrete Pavement	SY	1,790	\$79.05	\$141,499.50	\$100.00	\$179,000.00
1.27	Barricades and Markings for Pavement Closures	LS	1	\$5,720.69	\$5,720.69	\$2,500.00	\$2,500.00
1.28	Rock Riprap	SY	210	\$26.38	\$5,539.80	\$110.00	\$23,100.00
TOTAL AMOUNT BID:					\$1,367,948.81		\$1,376,172.50

BID TABULATION
MOUNT PLEASANT REGIONAL AIRPORT
SOUTHWEST SITE DEVELOPMENT AND DRAINAGE IMPROVEMENTS

BID NO.	DESCRIPTION	UNIT	QTY	Tatum Excavating Company, Inc. 2416 S. Lake Dr. Texarkana, TX 75501		Don Jackson Construction, Inc. PO Box 39 Riesel, TX 76682	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Instructions to Bidders Required Forms Submitted							
Addendum Acknowledged							
Southwest Site Development and Drainage Improvements							
1.01	Temporary Seeding, Fertilizing, and Mulching	SY	60,990	\$0.35	\$21,346.50	\$1.20	\$73,188.00
1.02	Installation and Removal of Silt Fence	LF	2,000	\$6.00	\$12,000.00	\$5.50	\$11,000.00
1.03	Rock Construction Exit	EA	1	\$3,230.00	\$3,230.00	\$5,000.00	\$5,000.00
1.04	Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
1.05	Mobilization	LS	1	\$141,799.50	\$141,799.50	\$103,000.00	\$103,000.00
1.06	Removal of Pipe and Other Buried Structures	LS	1	\$25,000.00	\$25,000.00	\$10,000.00	\$10,000.00
1.07	Unclassified Excavation	CY	74,200	\$4.50	\$333,900.00	\$3.90	\$289,380.00
1.08	Lime-Treated Subgrade	SY	4,750	\$7.00	\$33,250.00	\$11.00	\$52,250.00
1.09	Lime	TON	200	\$370.00	\$74,000.00	\$423.00	\$84,600.00
1.10	Emulsified Asphalt Prime Coat	GAL	800	\$6.80	\$5,440.00	\$7.00	\$5,600.00
1.11	Emulsified Asphalt Tack Coat	GAL	360	\$4.80	\$1,728.00	\$6.00	\$2,160.00
1.12	Yellow Marking (Reflective)	SF	350	\$12.00	\$4,200.00	\$12.00	\$4,200.00
1.13	Black Marking (Non-Reflective)	SF	100	\$11.50	\$1,150.00	\$12.00	\$1,200.00
1.14	18-inch Storm Drain Pipe	LF	110	\$80.00	\$8,800.00	\$170.00	\$18,700.00
1.15	36-inch Storm Drain Pipe	LF	130	\$140.00	\$18,200.00	\$195.00	\$25,350.00
1.16	42-inch Storm Drain Pipe	LF	600	\$160.00	\$96,000.00	\$250.00	\$150,000.00
1.17	5' x 5' Junction Box	EA	1	\$12,300.00	\$12,300.00	\$17,000.00	\$17,000.00
1.18	5' x 5' Junction Box with Grate Inlet	EA	5	\$12,300.00	\$61,500.00	\$21,000.00	\$105,000.00
1.19	Furnish and Install Safety End Treatment for 18" Pipe	EA	5	\$1,500.00	\$7,500.00	\$1,800.00	\$9,000.00
1.20	Furnish and Install Headwall for 42" Pipe	EA	1	\$5,300.00	\$5,300.00	\$17,000.00	\$17,000.00
1.21	Seeding	SY	37,100	\$0.70	\$25,970.00	\$0.60	\$22,260.00
1.22	Bonded Fiber Matrix	SY	23,890	\$0.90	\$21,501.00	\$1.00	\$23,890.00
1.23	Topsoil (Furnished from On the Site)	CY	6,780	\$8.00	\$54,240.00	\$3.40	\$23,052.00
1.24	5" Type B or C, Dense-Graded Hot-Mix Asphalt Base Course	TON	740	\$188.00	\$139,120.00	\$207.00	\$153,180.00
1.25	4" Type D, Dense-Graded Hot-Mix Asphalt Surface Course	TON	560	\$198.00	\$110,880.00	\$218.00	\$122,080.00
1.26	6" Concrete Pavement	SY	1,790	\$89.00	\$159,310.00	\$109.00	\$195,110.00
1.27	Barricades and Markings for Pavement Closures	LS	1	\$50,000.00	\$50,000.00	\$3,000.00	\$3,000.00
1.28	Rock Riprap	SY	210	\$70.00	\$14,700.00	\$16.00	\$3,360.00
TOTAL AMOUNT BID:					\$1,447,365.00		\$1,532,560.00

Error Found and Corrected

BID NO.	DESCRIPTION	UNIT	QTY	Cleve Batte Construction, Inc. PO Box 226 Fouke, AR 71837		Engineer's Estimate KSA Engineers, Inc. 1111 Hawn Avenue Shreveport, Louisiana 71107	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	Instructions to Bidders Required Forms Submitted				YES		
	Addendum Acknowledged				YES		
Southwest Site Development and Drainage Improvements							
1.01	Temporary Seeding, Fertilizing, and Mulching	SY	60,990	\$0.45	\$27,445.50	\$0.50	30,495.00
1.02	Installation and Removal of Silt Fence	LF	2,000	\$6.30	\$12,600.00	\$6.00	12,000.00
1.03	Rock Construction Exit	EA	1	\$2,500.00	\$2,500.00	\$5,000.00	5,000.00
1.04	Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$3,500.00	\$3,500.00	\$10,000.00	10,000.00
1.05	Mobilization	LS	1	\$130,000.00	\$130,000.00	\$74,200.00	74,200.00
1.06	Removal of Pipe and Other Buried Structures	LS	1	\$7,500.00	\$7,500.00	\$10,000.00	10,000.00
1.07	Unclassified Excavation	CY	74,200	\$4.25	\$315,350.00	\$6.00	445,200.00
1.08	Lime-Treated Subgrade	SY	4,750	\$5.00	\$23,750.00	\$5.00	23,750.00
1.09	Lime	TON	200	\$374.00	\$74,800.00	\$225.00	45,000.00
1.10	Emulsified Asphalt Prime Coat	GAL	800	\$14.49	\$11,592.00	\$5.00	4,000.00
1.11	Emulsified Asphalt Tack Coat	GAL	360	\$16.80	\$6,048.00	\$5.00	1,800.00
1.12	Yellow Marking (Reflective)	SF	350	\$4.45	\$1,557.50	\$5.00	1,750.00
1.13	Black Marking (Non-Reflective)	SF	100	\$4.45	\$445.00	\$2.00	200.00
1.14	18-inch Storm Drain Pipe	LF	110	\$147.50	\$16,225.00	\$100.00	11,000.00
1.15	36-inch Storm Drain Pipe	LF	130	\$320.50	\$41,665.00	\$175.00	22,750.00
1.16	42-inch Storm Drain Pipe	LF	600	\$415.90	\$249,540.00	\$250.00	150,000.00
1.17	5' x 5' Junction Box	EA	1	\$14,260.00	\$14,260.00	\$10,000.00	10,000.00
1.18	5' x 5' Junction Box with Grate Inlet	EA	5	\$22,571.00	\$112,855.00	\$11,000.00	55,000.00
1.19	Furnish and Install Safety End Treatment for 18" Pipe	EA	5	\$2,663.00	\$13,315.00	\$4,000.00	20,000.00
1.20	Furnish and Install Headwall for 42" Pipe	EA	1	\$10,278.00	\$10,278.00	\$15,200.00	15,200.00
1.21	Seeding	SY	37,100	\$0.65	\$24,115.00	\$1.00	37,100.00
1.22	Bonded Fiber Matrix	SY	23,890	\$0.80	\$19,112.00	\$2.00	47,780.00
1.23	Topsoil (Furnished from On the Site)	CY	6,780	\$6.50	\$44,070.00	\$8.00	54,240.00
1.24	5" Type B or C, Dense-Graded Hot-Mix Asphalt Base Course	TON	740	\$175.77	\$130,069.80	\$145.00	107,300.00
1.25	4" Type D, Dense-Graded Hot-Mix Asphalt Surface Course	TON	560	\$188.44	\$105,526.40	\$150.00	84,000.00
1.26	6" Concrete Pavement	SY	1,790	\$84.45	\$151,165.50	\$100.00	179,000.00
1.27	Barricades and Markings for Pavement Closures	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	5,000.00
1.28	Rock Riprap	SY	210	\$115.00	\$24,150.00	\$100.00	21,000.00
TOTAL AMOUNT BID:					\$1,578,434.70		\$1,482,765.00

Compiled by KSA Engineers, Inc.

Jonathan Farmer
Jonathan N. Farmer, P.E.
Aviation Practice Leader



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Paul Henderson, Airport Director

Department: Airport

Subject: Consider Resolution 2024-14 Authorizing the City of Mount Pleasant to enter into a contract for the southwest site development and drainage improvements project at the Mount Pleasant Regional Airport.

Item Summary:

This Resolution authorizes the City to enter into a contract with the lowest responsive, and responsible bidder for the Southwest Site Development and Drainage Improvements Project at the Mount Pleasant Regional Airport. Project Completion: May 2025

Financial Impact:

10% from the grant fund

Recommendation(s):

Approve Resolution 2024-14 to enter into a contract for the Southwest site development

Attachments:

[Resolution 2024-14 Airport Southwest Site Development and Drainage Improvements Oct. 1 2024 Airport](#)

RESOLUTION 2024-13

RESOLUTION AUTHORIZING CITY TO ENTER INTO A CONTRACT FOR THE SOUTHWEST SITE DEVELOPMENT AND DRAINAGE IMPROVEMENTS PROJECT AT THE MOUNT PLEASANT REGIONAL AIRPORT

WHEREAS, the City desires to engage in construction activities on City property in connection with the Southwest Site Development and Drainage Improvements Project at Mount Pleasant Regional Airport, designated as TXDOT CSJ No. 2419MTPLS (the "Project"), pursuant to design plans and specifications prepared by KSA Engineers, Inc. ("Engineers"); and,

WHEREAS, the City has received competitive bids based on the construction plans and specifications prepared by Engineers; and,

WHEREAS, Engineers have evaluated the bids and qualifications of the contractors that have submitted a bid to perform the work described in the construction plans and specifications; and,

WHEREAS, Engineers recommend that the contract for construction of the Project be awarded to the lowest responsive, responsible bidder on the basis of the low bid submitted as may be funded through the Project; and,

WHEREAS, the funds required to complete the Project will be provided by grant(s) from TXDOT Aviation (90%) and the City (10% - Resolution 2024-8).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS

§1. The City enter into a contract with the lowest responsive, responsible bidder for the Project.

§2. The City Manager is authorized and empowered to execute said contract, to execute change orders as provided in the contract, and to execute any and all documents necessary to complete the Project and to do any and all things necessary and proper to carry out this Resolution and to fulfill its objects and purposes.

§3. The City Manager is authorized and empowered to execute all grant offers, conveyance instruments, including purchase agreements, acts of sale, acts of donation, rights of way or servitude agreements, related to the Project, and to execute any and all other documents necessary to complete the Project, and do any and all things necessary and proper to carry out this Resolution and to fulfill its objects and purposes.

§4. This Resolution shall become effective upon final adoption and signature of the Mayor.

Said Resolution having been read and considered by a quorum of the City Council, on motion to adopt by _____, seconded by _____, a record vote was taken and the following result was had:

YEA:

NAY:

ABSENT:

WHEREUPON, the presiding officer declared the above Resolution duly adopted in full on this the 1st day of October, 2024.

ATTEST:

Candias Webster, City Secretary

TRACY CRAIG, MAYOR



MOUNT PLEASANT REGIONAL AIRPORT
MOUNT PLEASANT, TEXAS

SOUTHWEST SITE DEVELOPMENT AND DRAINAGE IMPROVEMENTS





AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Guadalupe Herrera, Library Director

Department: Library

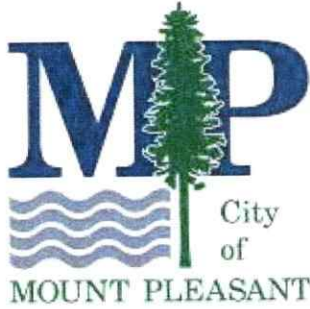
Subject: Presentation of Texas Book Festival grant recipient certificate.

Item Summary:

The Mount Pleasant Public Library has been selected as a 2024 Texas Book Festival Collections Enhancement Grant recipient. The funds will be used to enhance the adult Spanish collection.

Financial Impact:

None. The amount awarded is \$2,500.



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Guadalupe Herrera, Library Director

Department: Library

Subject: Presentation of the H-E-B Strong Texas Libraries Collection Development grant.

Item Summary:

The Mount Pleasant Public Library has been selected as a recipient of the H-E-B Strong Texas Libraries Collection Development grant. The funds will be used to enhance the adult Nonfiction and Children's picture books collection.

Financial Impact:

None. Amount awarded is \$1,000.



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Staff Contact: Anthony Rasor, Utilities Director

Department: Utilities

Subject: Consider Pay request #5 for Schneider Electric for work on the Meter Replacement Project.

Item Summary:

Pay Request #5 is in the amount of \$329,793.65. Between August 24 ,2024 to September 20,2024 Schneider Electric changed out 979 ¾- inch meters, 170 – 1-inch meters, 43 – 2-inch meters, 1- 4-inch meter. Total meters replaced to date is 3,829. Service lines are still being evaluated to meet the Lead and Copper Rule.

Financial Impact:

Original Construction 2,856,630.00
Billing to date \$1,448,860.80
Remaining Contract Cost \$1,407,769.20
Total amount of this pay request is \$329,793.65

Recommendation(s):

Recommended approval to pay #5 in the amount of \$329,793.65

Attachments:

[Mt Pleasant PayApp5 Sept24 PC23P0040 Signed](#)

[Invoice 5 Map](#)

[Invoice 5 Meter Summary](#)



CONTRACTOR PAY REQUEST

PROJECT: City of Mount Pleasant Water Meters / PC23P0040

CONTRACTOR: Schneider Electric Buildings Americas, Inc.
P.O. Box 841868
Dallas, Texas 75284-1868

CONTACT: Keith Kaiser
832-603-0859
keith.kaiser@se.com

INVOICE NO.: 5
PAYMENT PERIOD: August 24, 2024 to September 20, 2024
PAYMENT SUBMITTED: October 1, 2024


PREVIOUS PAYMENTS		
Invoice	Date	Amount
1	7-Mar-24	\$ 320,969.85
2	7-Jun-24	\$ 129,450.49
3	6-Aug-24	\$ 215,103.70
4	3-Sep-24	\$ 381,100.07
5	5	
6	6	
7	7	
8	8	
9	9	
10	10	
11	11	
12	12	
13	13	
14	14	
15	15	
Total		\$ 1,046,624.11

SCHEDULE:	Effective Start Date (NTP):	02/09/24
	Substantial Completion	
	Days Allowed:	450
	Deadline:	05/04/25
	Days Remaining:	215
	% Scheduled used:	52%
	Final Completion	
	Days Allowed:	480
	Deadline:	06/03/25
	Days Remaining:	245
	% Scheduled used:	49%

PAYMENT SUMMARY:	<u>Original Contract Amount:</u>	<u>Schedule</u>	<u>\$ 2,856,630.00</u>
	<u>Change Order No. 1 (date):</u>	<u>No Change</u>	<u>\$ -</u>
	<u>Current Contract Amount:</u>		<u>\$ 2,856,630.00</u>
	<u>Total Value of Work to Date:</u>		<u>\$ 1,448,860.80</u>
	<u>Less Retainage: 5%</u>		<u>\$ 72,443.04</u>
	<u>Liquidated Damages: 0 Days @\$0 / Day</u>		<u>\$ -</u>
	<u>Less Previous Payments:</u>		<u>\$ 1,046,624.11</u>
	Balance Due this Invoice:		\$ 329,793.65
	<u>Percentage of Contract Paid to Date:</u>		<u>48.2%</u>

REQUEST FOR PAYMENT:

Contractor:

 _____
Date 9/20/2024

Recommended for Payment by
City of Mt. Pleasant

Date

TO: Greg Nyhoff
 City of Mt Pleasant
 501 N Madison Ave
 Mount Pleasant, TX 75455

FROM: Schneider Electric Buildings Americas, Inc.
 P.O. Box 841868
 Dallas, Texas 75284-1868

PROJECT NAME/LOCATION(CITY, STATE)
 City of Mt Pleasant/Mount Pleasant, TX

Wire Transfer
 Schneider Electric Buildings Americas, Inc.
 Account# 4426558569
 (Wire) Routing# 026009593
 (ACH) Routing# 111000012
 SWIFT# BOFAUS3N

APPLICATION NO: 5

PERIOD TO: September 20, 2024

APPLICATION DATE: October 1, 2024

CUSTOMER PO #: NA

CONTRACT DATE: 1/16/2024

CONTRACTOR'S APPLICATION FOR PAYMENT
 CHANGE ORDER SUMMARY

CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER	ADDITIONS	DEDUCTIONS
TOTAL	0.00	0.00
APPROVED THIS MONTH		
TOTALS:	0.00	0.00
NET CHANGE BY CHANGE ORDERS	0.00	

1. ORIGINAL CONTRACT SUM.....	\$2,856,630.00
2. NET CHANGE BY CHANGE ORDERS.....	\$0.00
3. CONTRACT SUM TO DATE.....	\$2,856,630.00
4. TOTAL COMPLETED AND STORED TO DATE.....	\$1,448,860.80
5. RETAINAGE:	
A. 5% OF COMPLETED WORK	\$72,443.04
B. 5% OF STORED MATERIAL	\$0.00
TOTAL RETAINAGE(AMT SHOULD = TOTAL COLUMN J).....	\$72,443.04
6. TOTAL EARNED LESS RETAINAGE.....	\$1,376,417.76
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$1,046,624.11
8. CURRENT PAYMENT DUE.....	\$329,793.65
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$1,480,212.24

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for payment has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Schneider Electric Buildings Americas, Inc.

BY: [Signature] DATE: 9/20/2024

STATE OF: Texas COUNTY OF: Brazoria

SUBSCRIBED AND SWORN TO BEFORE ME THIS DAY OF _____

NOTARY PUBLIC [Signature]

MY COMMISSION EXPIRES: 7/10/2028



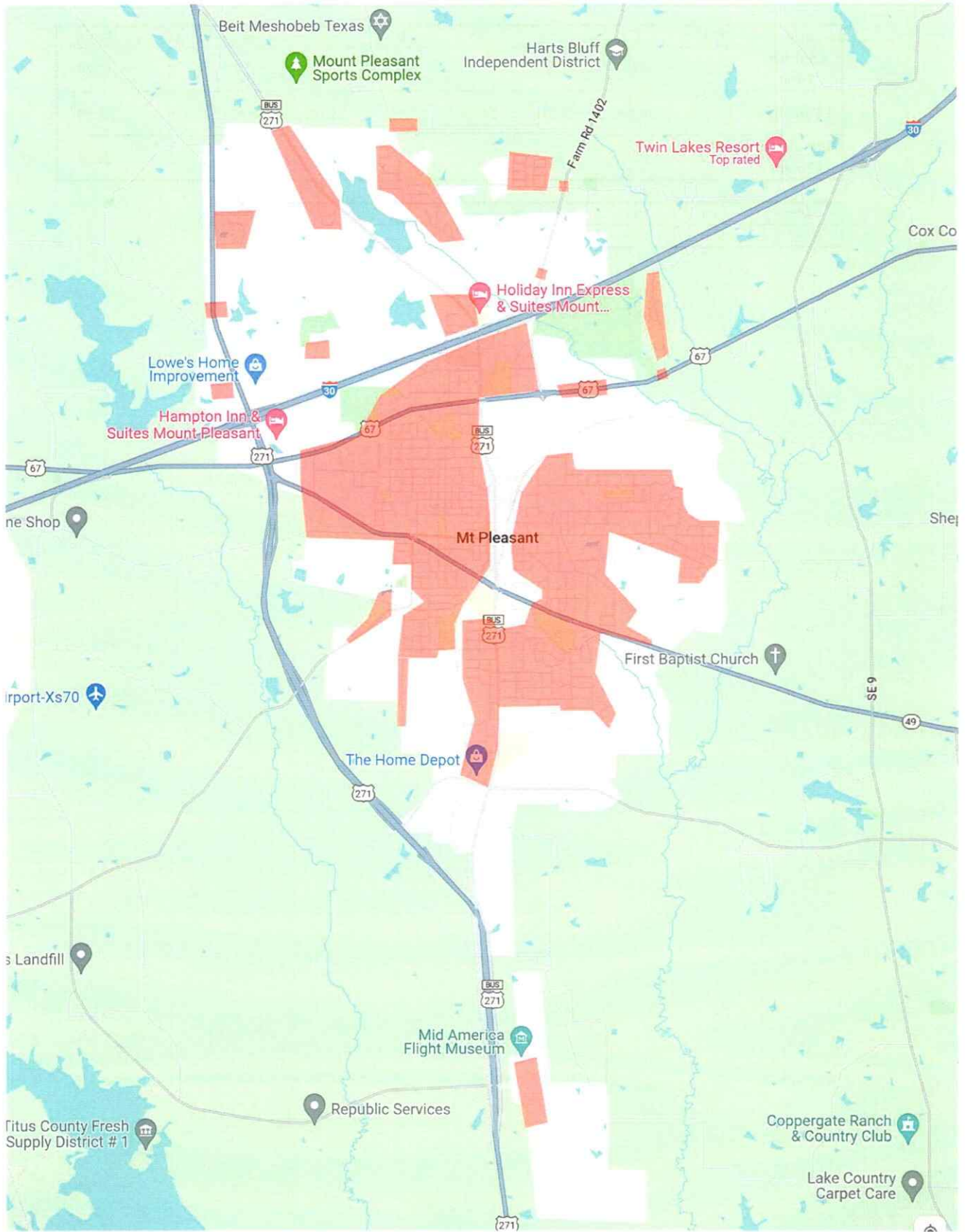
APPLICATION NUMBER: 5
 APPLICATION DATE: October 1, 2024
 PERIOD TO: September 20, 2024
 ARCHITECT'S PROJECT NO: PC23P0040

Schneider Electric Buildings Americas, Inc.

City of Mt Pleasant/Mount Pleasant, TX (ACH) Routing# 111000012

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % G/C	I BALANCE TO FINISH (C-G)	J RETAINAGE
			FROM PREV. APPLICATION (D+E)							
1	IGA Fee	58,000.00	58,000.00	0.00	0.00	0.00	58,000.00	100.00	0.00	2,900.00
2	Mobilization Fee	279,863.00	279,863.00	0.00	0.00	0.00	279,863.00	100.00	0.00	13,993.15
3	3/4x5/8" Meter Installation	1,174,500.00	560,025.00	220,275.00	0.00	0.00	780,300.00	66.44	394,200.00	39,015.00
4	3468 of 5,220									
5	1" Meter Installation	106,425.00	30,150.00	38,250.00	0.00	0.00	68,400.00	64.27	38,025.00	3,420.00
6	304 of 473									
7	2" Meter Installation	394,912.00	11,008.00	59,168.00	0.00	0.00	70,176.00	17.77	324,736.00	3,508.80
8	51 of 287									
9	3" Meter Installation	16,100.00	3,348.00	2,300.00	0.00	0.00	5,648.00	35.08	10,452.00	282.40
10	1 of 7									
11	4" Meter Installation	60,264.00	5,642.00	0.00	0.00	0.00	5,642.00	9.36	54,622.00	282.10
12	1 of 18									
13	6" Meter Installation	118,482.00	16,926.00	0.00	0.00	0.00	16,926.00	14.29	101,556.00	846.30
14	4 of 21									
15	8" Meter Installation	15,749.00	0.00	0.00	0.00	0.00	0.00	0.00	15,749.00	0.00
16	0 of 1									
17	10" Meter Installation	31,878.00	0.00	0.00	0.00	0.00	0.00	0.00	31,878.00	0.00
18	0 of 2									
19	Meter Antenna Activation	137,248.00	60,007.58	27,158.21	0.00	0.00	87,165.80	63.51	50,082.20	4,358.29
20	3829 of 6029									
21	Meter Box Material	268,600.00	17,064.00	0.00	0.00	0.00	17,064.00	6.35	251,536.00	853.20
22	108 of 1700									
23	Meter Box Installation	68,000.00	4,320.00	0.00	0.00	0.00	4,320.00	6.35	63,680.00	216.00
24	180 of 1700									
25	LCRR Survey	126,609.00	55,356.00	0.00	0.00	0.00	55,356.00	43.72	71,253.00	2,767.80
26	2636 of 6029									
27										
28										
29										
30										
SUBTOTAL		2,856,630.00	1,101,709.58	347,151.21	0.00	0.00	1,448,860.80	50.72	1,407,769.20	72,443.04
TOTAL		2,856,630.00	1,101,709.58	347,151.21	0.00	0.00	1,448,860.80	50.72	1,407,769.20	72,443.04

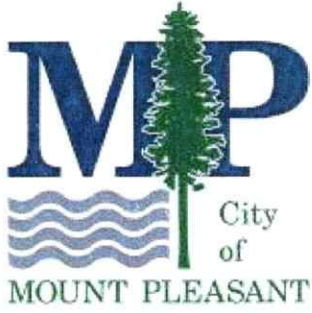
Mount Pleasant Meter Installation Map
09/20/2024



As of 9/20/2024

Sizes	3/4"	1"	2"	3"	4"	6"	8"	10"	Total
Contract Total	5220	473	287	7	18	21	1	2	6029
% Complete	66.4%	64.3%	17.8%	14.3%	5.6%	19.0%	0.0%	0.0%	63.5%
Completed Total	3468	304	51	1	1	4	0	0	3829

May	June	July	Aug	Sept	Oct	Nov	Dec
62	594	775	1609	789			



AGENDA ITEM REPORT

Meeting: City Council - Oct 01 2024

Department:

Subject: City Manager's Report
