



NOTICE AND AGENDA OF REGULAR CALLED MEETING MOUNT PLEASANT CITY COUNCIL

**Tuesday, March 18, 2025 at 6:00 P.M.
501 North Madison, Mount Pleasant, Texas**



PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCIL MEMBERS MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or services, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1.

The public may participate by joining YouTube: <https://www.youtube.com/@thecityofmountpleasanttexas1157/streams>

CALL TO ORDER

REGULAR AGENDA

1. Consider Approval of the February 26, 2025, February 27, 2025; March 4, 2025, and March 10, 2025 meeting Minutes.
2. Public Comments:
The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to two minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.
3. Consider an agreement with Paycom for payroll, onboarding, recruitment, and benefits with the City of Mount Pleasant.
4. Monthly Financial Report for Month Ended February 28, 2025
5. Consider Ordinance 2025-7 Amending the Fiscal Year 2025 Budget
6. Consider Ordinance 2025-9 Amending the Fiscal Year 2025 Budget
7. Consider Resolution 2025-4 to suspend the effective date proposed by CenterPoint Energy Resources Corp., Texas division, to increase rates under the gas reliability infrastructure program for 45 days, and authorize the city's continued participation in a coalition of cities known as the "alliance of CenterPoint municipalities.
8. Consider pay request #8 from Schneider Electric for work on the Meter Replacement Project.
9. Consider Interlocal Agreement with Titus County concerning lease by Titus County to the City of SBCA Fill Station Equipment and City operating and maintaining same.

10. City Manager's Report

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Economic Development (Tex Gov't Code 551.087), Deliberations about real property (Tex. Gov't Code 551.072), and Consultation with Attorney (Tex. Gov't Code §551.071) regarding request relating to Economic Development Project

Consultation with Attorney (Tex. Gov't Code §551.071) regarding potential claims relating to WWTP screw pumps

RECONVENE INTO THE REGULAR SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN

I certify the above notice of meeting is a true and correct copy of said notice and that same was posted on the bulletin board of City Hall of the City of Mount Pleasant, Texas, a place readily accessible to the general public at times, by 5:00 pm on the 14th of March 2025 and remained so posted for at least 72 hours preceding the scheduled of said meeting.

Candias Webster

Candias Webster, City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Candias Webster, City Secretary

Department: Administration

Subject: Consider Approval of the February 26, 2025, February 27, 2025; March 4, 2025, and March 10, 2025 meeting Minutes.

Item Summary:

This is a typed copy of the minutes from the February 26, 2025, February 27, 2025; March 4, 2025, and March 10, 2025 Minutes.

Financial Impact:

N/A

Recommendation(s):

motion to Approve the February 26, 2025, February 27, 2025; March 4, 2025, and March 10, 2025 minutes

Attachments:

[2025.02.26 Special](#)

[2025.02.27 Special](#)

[2025.03.04 Regular](#)

[2025.03.10 Special](#)

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form, and contents as required by law, met in Regular Session on February 26, 2025, at 6:00 PM. at the Council Chambers located at 501 North Madison with the following members present:

Tracy Craig	-	Mayor
Carl Hinton	-	Mayor Pro-Tem
Sherri Spruill	-	Council Member
Kelly Redfearn	-	Council Member
Jonathan Hageman	-	Council Member
Debbie Corbell	-	Council Member
Greg Nyhoff	-	City Manager
Candias Webster	-	Assistant City Manager/City Secretary
Lea Ream	-	City Attorney

MEMBERS OF THE PUBLIC WERE PROVIDED THE OPPORTUNITY TO COMMENT

No action was taken by the Council.

COUNCIL MEMBER HAGEMAN RECUSED HIMSELF IN OPEN SESSION ON THE DISCUSSION OF EDC MATTERS THAT WOULD BE DISCUSSED. HE STATED HE WOULD ONLY BE IN EXECUTIVE SESSION FOR THE CITY MANAGER DISCUSSION.

EXECUTIVE SESSION

PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:

Consider Candidate appointment, duties, employment, and contract for City Manager-Consultation **with Attorney** (Tex. Gov't Code §551.071) and Personnel Matters (Tex. Gov't Code §551.074).

RECONVENE INTO THE OPEN SESSION

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, THE CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO CONSIDER ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

CONSIDER APPOINTMENT, DUTIES, EMPLOYMENT, AND CONTRACT FOR CITY MANAGER.

Motion was made by Council Member Hinton, Seconded by Council Member Corbell that Subject to completion of a background check we appoint Kimberly Meek as the next City Manager of Mount Pleasant to begin on March 10, 2025 on the terms discussed in executive session with an agreement to be finalized and presented for approval by Council prior to Ms. Meek's start date and Mayor Tracy Craig to assist the City Attorney with the agreement. Upon a vote, the motion carried unanimously.

EXECUTIVE SESSION

PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:

'Personnel Matters' and 'Consultation with Attorney' discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (Tex Gov't Code 551.074 and 551.071)
IDC/EDC Board Appointments

RECONVENE INTO THE OPEN SESSION

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, THE CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO CONSIDER ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

CONSIDER APPROVAL OF IDC/EDC BOARD APPOINTMENTS

Motion was made by Council Member Hageman, Seconded by Council Member Hinton to appoint Kelly Redfearn and Debbie Corbell to the IDC/EDC board. Upon a vote, the motion carried unanimously.

COUNCIL MEMBER HAGEMAN LEFT THE MEETING BEFORE THE DISCUSSION TOOK PLACE.

EXECUTIVE SESSION

PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:

Discussion of Economic Development Corporation Projects--Deliberations regarding Economic Development Negotiations (Tex Gov't Code 551.087), Deliberations about real property (Tex. Gov't Code 551.072), and Consultation with Attorney (Tex. Gov't Code §551.071)

Consultation with Attorney (Tex. Gov't Code §551.071) and Personnel Matters (Tex. Gov't Code §551.074) related to the management, responsibilities, performance, and business operations of the MPEDC carried out through its Board of Directors, Executive Director, and City Council.

RECONVENE INTO THE OPEN SESSION

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, THE CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO CONSIDER ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

The Mayor announced no action was taken in the executive session.

ADJOURN: 10:03 P.M.

Mayor Adjourned the Meeting.

TRACY CRAIG, SR, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form, and contents as required by law, met in Special Session on February 27, 2025 at 6:00 PM. at the Mount Pleasant Civic Center located at 1800 N. Jefferson with the following members present:

Tracy Craig	-	Mayor
Carl Hinton	-	Mayor Pro-Tem
Debbie Corbell	-	Council Member
Kelly Redfearn	-	Council Member
Jonathan Hageman	-	Council Member
Greg Nyhoff	-	City Manager
Candias Webster	-	Assistant City Manager/City Secretary
Absent:		
Sherri Spruill	-	Council Member
Lea Ream	-	City Attorney

A PUBLIC DIALOGUE WITH THE CITY COUNCIL REGARDING BUSINESS AND ECONOMIC DEVELOPMENT

OPENING COMMENTS BY CITY COUNCIL MEMBERS

PRESENTATION BY CITY MANAGER

PUBLIC COMMENTS AND DIALOGUE WITH CITY COUNCIL AND CITY MANAGEMENT

No action was taken by the Council.

ADJOURN: 7:52 PM

The Mayor Adjourned the meeting

TRACY CRAIG, SR., MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form and contents as required by law, met in Regular Session on March 4, 2025, at 6:00 PM. at the Council Chambers located at 501 North Madison with the following members present:

Carl Hinton	-	Mayor Pro-Tem
Sherri Spruill	-	Council Member
Kelly Redfearn	-	Council Member
Jonathan Hageman	-	Council Member
Debbie Corbell	-	Council Member
Greg Nyhoff	-	City Manager
Candias Webster	-	Assistant City Manager/City Secretary
Lea Ream	-	City Attorney

Absent:	Tracy Craig	-	Mayor
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CONSIDER APPROVAL OF THE FEBRUARY 18, 2025 AND FEBRUARY 22, 2025 MEETING MINUTES.

Motion was made by Council Member Hageman, Seconded by Council Member Redfearn to approve the February 18, 2025 and February 22, 2025 meeting Minutes. Upon a vote, the motion carried unanimously.

MEMBERS OF THE PUBLIC WERE PROVIDED THE OPPORTUNITY TO COMMENT

No action was taken by the Council.

CONSIDER ORDINANCE 2025-6 AMENDING THE FISCAL YEAR 2025 BUDGET

Motion was made by Council Member Hageman and Seconded by Council Member Corbell to approve Ordinance 2025-6 amending the fiscal year. Upon a vote, the motion carried unanimously.

PRESENTATION OF 2024 RACIAL PROFILING REPORT

Mark Buhman present the 2024 Annual Racial Profiling Report. No action was taken by the Council.

PRESENTATION OF THE MT. PLEASANT POLICE DEPARTMENT 2024 ANNUAL REPORT.

Mark Buhman present the 2024 Annual Police Report. No action was taken by the Council.

PRESENTATION OF THE MT. PLEASANT FIRE DEPARTMENT 2024 ANNUAL REPORT.

Larry McRae present the 2024 Annual Fire Report. No action was taken by the Council.

CONSIDER APPROVAL OF THE ADMINISTRATION STAFF CONDUCTING A COMPREHENSIVE SALARY SURVEY FOR THE COUNCIL'S EVALUATION IN PREPARATION FOR THE UPCOMING BUDGET YEAR.

Motion was made by Council Member Hageman, Seconded by Council Member Redfearn to approve the Administration staff to conduct a comprehensive salary survey for council review with a \$40,000 cap. Upon a vote, the motion carried unanimously.

CONSIDER RESOLUTION 2025-3 ADOPTING THE 2025 PERSONNEL POLICY MANUAL

Motion was made by Council Member Hageman and Seconded by Council Member Corbell to table the resolution

to bring back before council within the next two regular sessions. Upon a vote, the motion carried unanimously.

DISCUSSION AND STAFF PRESENTATION ON PROCEDURES FOR CITY SUBSTANDARD STRUCTURE DEMOLITIONS.

No action was taken by the Council.

CITY MANAGER'S REPORTS

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Consider appointments, duties, employment, and contract for City Manager—**Consultation with Attorney (Tex Gov't Code §551.071), and Personnel Matters (Tex. Gov't Code §551.074)**

Personnel Matters: discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee. **Consultation with Attorney (Tex Gov't Code §551.071), and Personnel Matters (Tex. Gov't Code §551.074)** City Attorney.

RECONVENE INTO THE REGULAR SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

DISCUSSION AND APPROVAL OF CITY MANAGER'S CONTRACT

Motion was made by Council Member Hageman and Seconded by Council Member Corbell to approve the City Manager's contract with minor revisions made in Executive Session for Kimberly Meek. Upon a vote, the motion carried unanimously.

ADJOURN: 9:12 P.M.

TRACY CRAIG, SR, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form and contents as required by law, met in Special Session on March 10, 2025, at 6:00 PM. at the Council Chambers located at 501 North Madison with the following members present:

	Tracy Craig	-	Mayor
	Carl Hinton	-	Mayor Pro-Tem
	Kelly Redfearn	-	Council Member
	Debbie Corbell	-	Council Member
	Kimberly Meek	-	City Manager
	Candias Webster	-	Assistant City Manager/City Secretary
	Lea Ream	-	City Attorney
Absent:	Jonathan Hageman	-	Council Member
	Sherri Spruill	-	Council Member

MEMBERS OF THE PUBLIC WERE PROVIDED THE OPPORTUNITY TO COMMENT

No action was taken by the Council.

CONSIDER RESOLUTION 2025-3 ADOPTING THE 2025 PERSONNEL POLICY MANUAL

Motion was made by Council Member Corbell and Seconded by Council Member Hinton to approve Resolution 2025-3 adopting the 2025 Personnel manual. Upon a vote, the motion carried unanimously.

CONSIDER APPROVAL OF UPDATING THE MAIN STREET BYLAWS.

Motion was made by Council Member Redfearn and Seconded by Council Member Corbell to consider approval of updating the Main Street Bylaws. Upon a vote, the motion carried unanimously

CONSIDER APPROVAL OF MAIN STREET BOARD APPOINTMENTS.

Motion was made by Council Member Corbell and Seconded by Council Member Redfearn to consider approval of Main Street Board appointments. Upon a vote, the motion carried unanimously

EXECUTIVE SESSION

PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:

Discussion of Economic Development Corporation Projects – Deliberations regarding Economic Development Negotiations, Including But Not Limited to the MPED's planned acquisition of an approximately 154.641 acres tract(s) of land on TBD Hwy 67, Winfield, Texas 75493 (Tex Gov't Code 551.087), Deliberations about real property (Tex. Gov't Code 551.072) and Consultation with Attorney. (Tex. Gov't Code §551.071)

RECONVENE INTO THE REGULAR SESSION

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, THE CITY COUNCIL WILL RECONVENE INTO REGULAR SESSION TO CONSIDER ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

CONSIDER AND POSSIBLY APPROVE OF THE MPED's PLANNED ACQUISITION OF APPROXIMATELY 154.641 ACRES TRACT(S) OF LAND OF TBD HWY 67, WINFIELD, TX 75493 AS PROVIDED IN TWO REAL ESTATE CONTRACTS AND RESOLUTION REGARDING SAME.

Motion was made by Council Member Corbell and Seconded by Council Member Hinton to approve of the MPED's Planned Acquisition of approximately 106.411 acres Tract(s) of land of TBD Hwy 67, Winfield, Titus County, Texas as provided in a real estate sales contract and resolution regarding same. Upon a vote, the motion carried unanimously.

Motion was made by Council Member Hinton and Seconded by Council Member Corbell to approve of the MPEDC's planned acquisition of approximately 48.23 acres tract of land on TBD Hwy 67, Winfield, Franklin County, Texas as provided in a real estate sales contract and resolution regarding same, subject to the approval of Franklin County. Upon a vote, the motion carried unanimously.

CONSIDER AND POSSIBLY APPROVE ORDINANCE 2025-8 AN IDC BUDGET AMENDMENT TRANSFER OF ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00) TO THE ECONOMIC DEVELOPMENT COMMITMENT ACCOUNT FOR LAND ACQUISITION AND ONGOING PROJECTS.

Motion was made by Council Member Redfearn and Seconded by Council Member Hinton to approve Ordinance 2025-8 an IDC budget amendment transfer of one million five hundred thousand dollars (\$1,500,000.00) to the Economic Development Commitment Account for land acquisition and ongoing projects, the motion carried unanimously.

ADJOURN: 7:48 P.M.

TRACY CRAIG, SR, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Department:

Subject: Public Comments:

The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to two minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Hollie Motley, Human Resources Director

Department: Administration

Subject: Consider an agreement with Paycom for payroll, onboarding, recruitment, and benefits with the City of Mount Pleasant.

Item Summary:

Paycom will replace the payroll, onboarding, benefit enrollment, and recruiting systems. Paycom will bring cost savings to the City with the current platforms we are using. This will streamline the payroll, onboarding, and benefits process to one system instead of the multiple we are currently using.

Financial Impact:

\$42,396.64 Annually with potential increases and decreases based on number of employees

Recommendation(s):

motion to approve an annual agreement with Paycom in the estimated amount of \$42,396.64, with potential increases and decreases based on the number of employees

Attachments:

[Master Service Agreement - 1487627](#)

[PaycomSummaryofProposalforCityofMountPleasant-661215](#)

[PaycomProposalforCityofMountPleasant-1487627-1736326](#)



Payroll and Human Capital Management Services Agreement

This Payroll and Human Capital Management Services Agreement (“PHCMSA”), effective as of the date of Client’s signature below (“Effective Date”), is by and between Paycom Payroll, LLC, a Delaware limited liability company whose corporate headquarters is located at 7501 W. Memorial Road, Oklahoma City, OK 73142, United States of America, and its applicable affiliates (hereinafter “Paycom”) and the undersigned Client (hereinafter “Client”).

Paycom and Client agree that this PHCMSA, the General Terms and Conditions (www.paycom.com/agreements), as may be amended from time to time as provided for therein (the “GTC”), and all of the applicable service component Schedules (www.paycom.com/agreements) (“Schedules”) shall apply to all services provided by Paycom to Client except for certain standalone services governed by separate agreements. The GTC and the applicable Schedules are incorporated by reference herein as if fully set forth herein. All of Paycom’s services provided to Client, but excluding the background screening services, shall be and are collectively referred to as the “Services.” This PHCMSA, the GTC and the applicable service component Schedules shall be and are collectively referred to as the “Agreement.”

Subject to the terms and conditions of the Agreement, Paycom agrees to perform and Client hereby engages and hires Paycom to perform on Client’s behalf each of the Services indicated on proposal(s) acknowledged by Client and as more specifically described in this Agreement.

Subject to the terms and conditions of this Agreement, Paycom shall make available to Client each service component of the Services promptly after Client provides Paycom with the information and documents that Paycom requires to begin performing the subject Services.

Paycom’s Services are based upon information and instructions provided by Client. Client is solely responsible for the accuracy and completeness of all information and instructions provided to Paycom. Notwithstanding anything to the contrary in this Agreement, Paycom shall not be liable or responsible for errors or omissions arising from Paycom’s reliance upon Client’s instructions or incorrect or incomplete information, designations, elections, or instructions provided by Client.

Notwithstanding anything to the contrary in this Agreement, the Services provided by Paycom expressly do not include the rendering of legal, tax, accounting, or investment advice to Client or Client’s employees.

LIMITATIONS OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY HEREIN, BUT EXCEPT AS TO THOSE MATTERS PROVIDED FOR IN SECTIONS 12 AND/OR 24 OF THE GENERAL TERMS AND CONDITIONS, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, CONSEQUENTIAL, PUNITIVE OR SPECIAL DAMAGES (INCLUDING BUT NOT LIMITED TO DAMAGES TO LOST ANTICIPATED SAVINGS), WHETHER FORESEEABLE OR NOT AND HOWEVER CAUSED, EVEN IF SUCH PARTY IS ADVISED OF THE POSSIBILITY THAT SUCH DAMAGES MIGHT ARISE. NOTWITHSTANDING ANYTHING TO THE CONTRARY HEREIN, EXCEPT AS LIMITED FURTHER BY THE AGREEMENT AND EXCEPT FOR THE ITEMS DESCRIBED IN SECTIONS 24.1 THROUGH 24.8 OF THE GENERAL TERMS AND CONDITIONS, THE AGGREGATE LIABILITY OF EACH PARTY TO THE OTHER FOR ANY OR ALL LOSSES OR INJURIES FROM ANY ACTS OR OMISSIONS UNDER THIS AGREEMENT OR FROM ANY SERIES OF BREACHES ARISING OUT OF THE SAME ERROR, ACT, INCIDENT, OR OMISSION, REGARDLESS OF THE NATURE OF THE LEGAL OR EQUITABLE RIGHT CLAIMED TO HAVE BEEN VIOLATED, SHALL UNDER NO CIRCUMSTANCES EXCEED AND SHALL BE LIMITED TO AN AMOUNT EQUAL TO THE FEES PAID BY CLIENT TO PAYCOM UNDER THIS AGREEMENT DURING THE TWELVE MONTH PERIOD IMMEDIATELY PRECEDING THE FIRST OCCURRENCE OF THE ALLEGED BREACH, OR SERIES OF BREACHES ARISING OUT OF THE SAME ERROR, ACT, INCIDENT, OR OMISSION, FOR THE SERVICE COMPONENT(S) WHICH IS/ARE THE SUBJECT OF THE ALLEGED BREACH.

The Agreement will begin on the Effective Date and continue for three (3) years after the date Client processes its first payroll with Paycom (“Initial Term”). However, if Client or any of Client’s affiliated client code entities has an already effective agreement or agreements with Paycom (“Existing Agreement(s)”), the Initial Term of this Agreement shall match and run concurrently with the longest term of the Existing Agreement, including any addendum. After the Initial Term, any renewal period shall equal the length of the Initial Term (“Renewal Term”). After the Initial Term or any Renewal Term, the Agreement shall automatically renew for a Renewal Term unless either Party terminates the Agreement with written or electronic notice at least ninety (90) days prior to expiration of the Initial Term or Renewal Term. The Initial Term and Renewal Term, if any, together shall be considered the term (“Term”).

In the event Client terminates or ceases to exclusively use Paycom’s Services for any reason during the Term - or - in the event Paycom terminates Client as a result of Client’s material breach of its obligations under the Agreement during the Term, then Client shall be liable for and shall pay Paycom an early termination fee, computed as follows:

The average monthly Paycom fee amount assessed against Client (by averaging all Paycom monthly fees and charges assessed against Client throughout the most recent prior six (6) full calendar months of Client’s use of Paycom’s Services as its exclusive provider); multiplied by the number of months remaining in the Term. In the event Client does not initially use Paycom’s Services for six full months, then the average monthly Paycom fee shall be computed based upon the estimated average monthly fee calculated on the proposal(s) signed by Client. In the event Client does not process a first payroll with Paycom, the termination fee will be equal to the average monthly fee calculated on the proposal(s) signed by Client multiplied by 36.

Paycom’s right to recover an early termination fee shall be in addition to any other rights Paycom may have against Client under any other applicable agreement (including Paycom’s right to recover any unpaid fees or charges for Services rendered). The Parties agree that Paycom’s pricing to Client was based upon a multi-month commitment and that the early termination fee constitutes the Parties good faith liquidated estimate of Paycom’s actual damages in the event of early termination and is not intended as any sort of penalty.

Client shall not be liable for an early termination fee, as described above, in the event Client ceases to use Paycom’s services as a result of a material breach by Paycom of Paycom’s obligations under the Agreement that remains uncured within a reasonable time after Client provides Paycom with written notice of Paycom’s alleged breach and a reasonable opportunity to cure.

Business tax identification number (FEIN in USA): _____

All issues and questions concerning the construction, validity, enforcement, performance and interpretation of the Agreement, the parties’ business dealings now or hereafter, and the parties’ corresponding, contemporaneous and/or subsequent agreements shall be governed by, and construed in accordance with, the laws of the State of Oklahoma, United States of America. With respect to any claim arising out of the Agreement, the parties’ business dealings and/or the parties’ corresponding, contemporaneous and/or subsequent agreements, each party irrevocably submits to the exclusive jurisdiction and exclusive venue of the State or U.S. Federal courts located in Oklahoma County, Oklahoma, United States of America.

The PHCMSA, GTC and any applicable Schedule are intended to contain supplemental and complementary terms and conditions. In the event of a direct conflict between the terms of the PHCMSA, the GTC and any Schedule such conflict shall be resolved in the following order, from highest priority to lowest priority: (1) PHCMSA; (2) GTC; and (3) the applicable Schedule. Notwithstanding the foregoing sentence, any terms in such Schedule that are specific to the service provided in the Schedule, as distinguished from general contract terms, shall control over (1) and (2).

Client and the undersigned individual each represent that the signatory to this Agreement is authorized to enter into such agreement on behalf of Client. By signing below, Client agrees that it has (1) received the Agreement, (2) had an opportunity to read the Agreement and (3) agrees to be bound by the terms of the Agreement.

IN WITNESS WHEREOF, Paycom and Client have executed this Agreement as of the Effective Date.

AGREED AND ACCEPTED BY CLIENT:

**PAYCOM PAYROLL, LLC d/b/a PAYCOM, for itself
and its applicable affiliates:**

<hr/>	
COMPANY LEGAL NAME	
<hr/>	
TYPE OR PRINT NAME	TITLE
<hr/>	<hr/>
AUTHORIZED SIGNATURE	Date

<hr/>	
AUTHORIZED SIGNATURE	
<hr/>	
TYPE OR PRINT NAME	
<hr/>	
<u>Reporting Agent</u>	
TITLE	

Business tax identification number (FEIN in USA): _____



Proposal Summary for Valued Partner - City of Mount Pleasant

Company Summary					
Company Name	# of Checks/ Vouchers	Base/Per Check	Per Payroll Fee	Total Initial Investment	Annual Estimate
City of Mount Pleasant	174	\$127.28/ \$8.64	\$1,630.64	\$4,239.66	\$42,396.64
Total (USD)	174		\$1,630.64	\$4,239.66	\$42,396.64

Frequency Summary				
Company Name	Frequency	# of Checks/Vouchers	Per Payroll Fee	Annual Estimate
City of Mount Pleasant	Bi-Weekly	174	\$1,630.64	\$42,396.64
Total (USD)		174	\$1,630.64	\$42,396.64

All monetary values in this document are in (USD)

Proposal Prepared for Valued Partner - City of Mount Pleasant
 Proposal #174-127.28-8.64-1630.64-1201457-661215
 Frequency: BI-WEEKLY / Number of Checks/Vouchers: 174



Created on 02/28/2025. Valid For 30 Days.

Client Signature
Printed Name

Title
Date

Human Capital Management Solution

Solution	Base	Per Check	Per Payroll Fee
Background Screening			Per Use Fee
Single Application HCM System			Included
Dedicated Paycom Specialist			Included
Beti®			Included
- Approve My Check®			Included
- Payroll Automation			Included
- Payroll Dashboard			Included
Applicant Tracking			Included
Drug Testing			Per Use Fee
New Hire Reporting			Included
Employee Self-Service®			Included
- AskHere			Included
- Manager on-the-Go®			Included
Documents and Checklists			Included
- Self-Onboarding			Included
Time and Attendance			Included
GeoFencing			Included
Scheduling			Included
Time-Off Accrual Tracking			Included
Time-Off Requests			Included
- Gone			Included
Payroll Processing			Included
- Check Vouchers			Included
- Federal Electronic Tax Depositing (941,940)			Included
- Deposit and File State Tax Deposits			Included
- Deposit and File SUTA (State Unemployment)			Included
- Quarterly Federal/State Deposit Statements			Included
- Quarterly 941s Signed and Filed			Included
- Jurisdiction Filing (6.00 USD per additional Jurisdiction)	Jurisdictions: 1		\$ -
- Position Seat Management			Included
- Direct Data Exchange®			Included
- Employment Predictor			Included
- Organizational Chart			Included
- My Analytics/Executive Dashboard			Included
- Tax Registration Service			Per Use Fee
Payroll Gross to Net			Included
General Ledger Concierge			Included
Check Stuffing			Included
Advanced Report Center			Included
Workers Comp Tracking			Included
401(k) Standard Report			Included
Tax Credits			Included

All monetary values in this document are in (USD)

Benefits Administration	Included			
Benefits-to-Carrier	Included			
Enhanced Affordable Care Act	Included			
Government & Compliance	Included			
Performance & Compensation	Included			
Personnel Action Forms	Included			
- Performance Discussion Forms	Included			
Vault	Included			
Total (USD)	174	\$127.28	\$8.64	\$1,630.64

Pay-Per-Use				
Solution	Quantity	Base	Per Check	Per Payroll Fee
Direct Deposits (Per Distribution)	0	\$8.88	\$0.31	\$ -
Full Garnishments	0	\$ -	\$10.00	\$ -
Total (USD)				\$0.00

Grand Total Per Payroll (USD)	\$1,630.64
-------------------------------	------------

One-Time Conversion, Set-Up and Training				
Solution	Option	Quantity	Per Unit Charge	Fee
Client Conversion	Included			\$4,239.66
Training	Included			Included
Total Initial Investment (USD)				\$4,239.66

Carrier Feeds				
Solution	Option	Per Unit Charge		
Carrier Feeds	Included	\$650.00 per Plan Type to be billed upon completion		

Annually			
Solution	Option	Annual Fee	
940 Filed	Included	Included	
W-3 Transmittal	Included	\$75.00	
Employee/Employer W-2s	Included	Per W-2	\$6.95
ACA Form 1094 (B or C)	Included	\$75.00	
ACA Form 1095 (B or C)	Included	Per 1095 Form	\$6.95

All Pricing is subject to change with written or electronic notice. Client acknowledges and agrees that delivery fees and check stuffing fees do not always involve delivery of a physical check, paystub, and/or report to Client. Additional processing fees may apply.

All applicable taxes, including but not limited to sales or service taxes, are not included in the above proposal (unless specified otherwise). Client is responsible for applicable taxes in addition to the fees outlined in the proposal. Applicable taxes may vary by jurisdiction.
 Paycom's Services, fees, and charges are subject to the Payroll and Human Capital Management Services Agreement, which is hereby incorporated by reference, and includes the current version of the General Terms and Conditions and applicable Schedules located at paycom.com/agreements

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All monetary values in this document are in (USD)



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Gillian Gatewood, Finance Director

Department: Finance

Subject: Monthly Financial Report for Month Ended February 28, 2025

Item Summary:

The Monthly Financial Report for the City of Mount Pleasant, Texas, for the month ended February 28, 2025 is hereby submitted.

Recommendation(s):

No Motion Needed.

Attachments:

[February 2025 Financials Report](#)
[MONTHLY FINANCIAL REPORT FEB](#)



City of Mount Pleasant

Monthly Financial Report

For the Period End February 2025

About This Report

This report has been prepared by the City of Mount Pleasant's Finance Department. The Comprehensive Monthly Financial Report (CMFR) is intended to provide our audience (internal and external users) with timely and relevant information regarding the City's financial position. The report includes the following information:

- The Financial Summary reports the performance of the major operating funds of the City. In addition, the report provides a comparison to budget for major revenue sources and expenditure items. Narrative disclosures are included to highlight any significant changes or fluctuations. Graphs are included to show monthly breakdown of major revenues.
- The report also contains a high level fund balance summary for all City funds. The report provides year-to-date revenues, expenditures, and transfers.
- The Budget Amendments Summary contains all amendments to the budget approved in accordance with Budget Ordinance 2024-19 approved on September 24th, 2024.

If you would like additional information, feel free to contact Gillian Gatewood at (903) 575-4000.



City of Mount Pleasant

General Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End February 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget	Feb-2025	Feb-2025	Y-T-D	Y-T-D	Y-T-D	Feb-2024	Y-T-D
	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Property Tax	\$ 4,634,526	\$ 315,537	6.8%	\$ 4,099,489	\$ 535,037	88.5%	\$ 4,025,201	89.8%
Penalties	45,000	5,746	12.8%	16,860	28,140	37.5%	9,578	21.3%
Sales Tax	6,859,455	713,690	10.4%	2,694,498	4,164,957	39.3%	2,739,751	37.9%
Liquor Tax	34,300	2,142	6.2%	12,848	21,452	37.5%	11,821	32.8%
Fines	650,000	35,180	5.4%	202,913	447,087	31.2%	195,290	39.1%
Landfill Fees	1,250,000	31,077	2.5%	385,016	864,984	30.8%	503,929	40.3%
Permits & Fees	354,500	10,534	3.0%	177,371	177,129	50.0%	205,854	42.8%
Other User Fees	379,000	69,383	18.3%	204,168	174,832	53.9%	143,251	35.1%
Contract Income	650,000	54,167	8.3%	270,833	379,167	41.7%	541,667	41.7%
Interest Income	130,000	7,871	6.1%	41,585	88,415	32.0%	28,243	20.2%
Interfund Transfers	900,000	75,000	8.3%	375,000	525,000	41.7%	62,500	8.3%
Misc Income	10,000	29,040	290.4%	37,918	(27,918)	379.2%	32,919	658.4%
TOTAL REVENUES	\$ 15,896,781	\$ 1,349,366		\$ 8,518,500	\$ 7,378,281	53.6%	\$ 8,500,003	51.4%
EXPENDITURES								
LEGISLATIVE	\$ 42,000	\$ (17,684)	-42.1%	\$ 15,883	\$ 26,117	37.8%	\$ 3,582	4.4%
GENERAL ADMINISTRATION	780,846	35,548	4.6%	312,722	468,124	40.0%	367,489	46.5%
LEGAL	100,000	12,845	12.8%	57,671	42,329	57.7%	47,313	46.4%
TAX ASSESSMENT & COLLECTION	160,000	58,203	36.4%	119,800	40,200	74.9%	98,504	51.4%
HUMAN RESOURCES	135,186	16,229	12.0%	45,598	89,588	33.7%	67,268	44.1%
ELECTIONS	11,350	17,960	158.2%	17,960	(6,610)	158.2%	-	0.0%
TECHNOLOGY	211,354	16,243	7.7%	160,462	50,892	75.9%	163,590	65.1%
NON-DEPARTMENTAL	863,676	53,780	6.2%	481,877	381,799	55.8%	255,625	34.0%
MUNICIPAL COURT	342,177	22,811	6.7%	143,881	198,296	42.0%	148,752	43.6%
ANIMAL SERVICES	389,440	30,206	7.8%	147,541	241,899	37.9%	172,144	44.1%
POLICE DEPARTMENT	5,200,560	385,874	7.4%	2,211,886	2,988,674	42.5%	2,233,002	44.0%
FIRE DEPARTMENT	3,965,568	290,452	7.3%	1,515,849	2,449,719	38.2%	1,770,507	40.7%
PLANNING DEPARTMENT	323,885	19,724	6.1%	120,769	203,116	37.3%	151,461	45.4%
BUILDING & DEVELOPMENT	283,814	18,375	6.5%	104,644	179,170	36.9%	108,681	37.7%
CODE ENFORCEMENT	251,567	15,636	6.2%	92,357	159,210	36.7%	124,188	33.2%
FLEET SERVICES	592,319	41,817	7.1%	194,310	398,009	32.8%	215,048	37.0%
BUILDING MAINTENANCE	229,330	15,982	7.0%	87,654	141,676	38.2%	85,182	38.3%
PARK DEPARTMENT	1,501,436	90,981	6.1%	456,880	1,044,556	30.4%	652,821	38.6%
LIBRARY	611,246	40,213	6.6%	228,101	383,145	37.3%	298,669	47.3%
TOTAL EXPENDITURES	\$ 15,995,754	\$ 1,165,195		\$ 6,515,844	\$ 9,479,910	40.7%	\$ 6,963,825	41.9%
EXCESS/ (DEFICIT)	\$ (98,973)	\$ 184,170		\$ 2,002,656			\$ 1,536,178	

KEYTRENDS

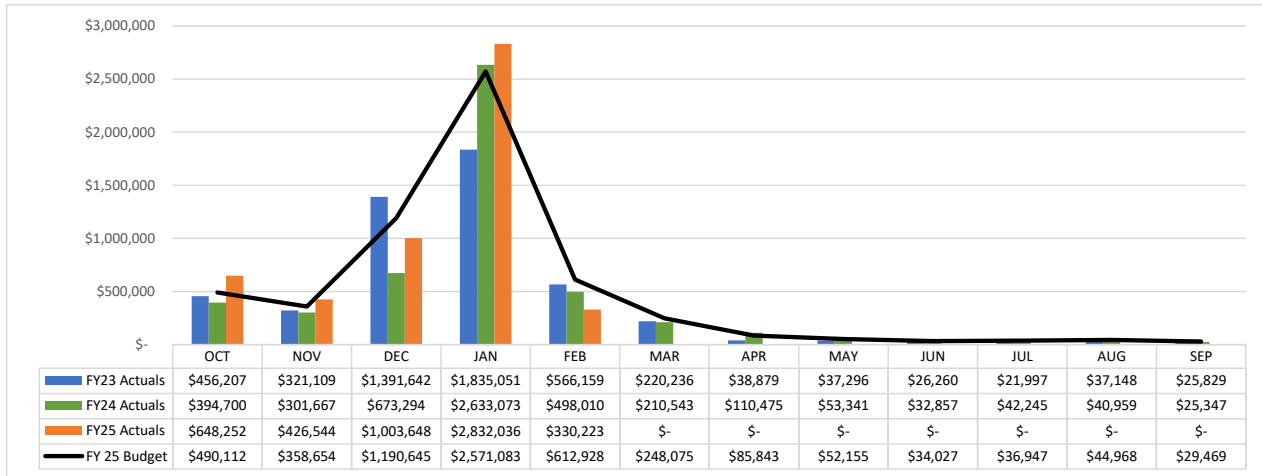
Revenues	Expenditures
Property Taxes are received primarily in December & January and become delinquent February 1st.	Election expense to Titus County was reclassified from Legislative Department to Elections Department.
Sales Tax -As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. February allocations reflect December sales, collected in January and allocated in February. Sales Tax is allocated 25% to the Industrial Development Corporation, 8.33% to the City to reduce Property Tax, and 66.67% to the City.	Non-Departmental expenses include interfund transfers. Outgoing Interfund Transfers include \$33,083 to the Insurance Fund and \$16,217 to the Capital Replacement Fund.
Interfund Transfers In include \$75,000 from the Utility Fund.	Tax Assessment & Collection expenses include quarterly payment to Titus County to collect property taxes.



City of Mount Pleasant

Property Tax Collections by Month

For the Period End February 2025



PROPERTY TAX VARIANCE	Actual to Budget (%)	0.33%	Current Yr to Prior Yr (%)	16.44%
	Actual to Budget (\$)	\$17,280	Current Yr to Prior Yr (\$)	\$739,959

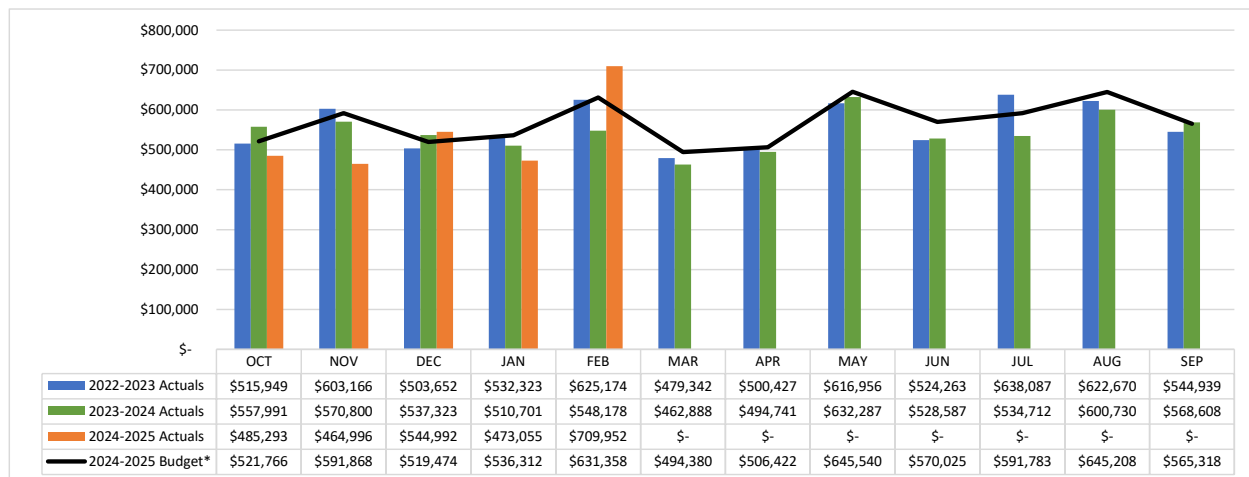
*2024-2025 Budget allocated based on % collections by month from FY23-FY24



City of Mount Pleasant

Sales Tax Collections by Month

For the Period End February 2025



SALES TAX VARIANCE	Actual to Budget (%)	-4.37%	Current Yr to Prior Yr (%)	-1.71%
	Actual to Budget (\$)	-\$122,492	Current Yr to Prior Yr (\$)	-\$46,706

*2024-2025 Budget allocated based on % collections by month from FY19-FY24



City of Mount Pleasant

Utility Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End February 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget	Feb-2025	Feb-2025	Y-T-D	Y-T-D	Y-T-D	Feb-2024	Y-T-D
	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Penalties	\$ 132,000	\$ 13,025	9.9%	\$ 68,403	\$ 63,597	51.8%	\$ 57,410	46.3%
Interest Income	160,000	8,078	5.0%	37,470	122,530	23.4%	88,288	55.2%
Misc Income	102,000	6,906	6.8%	29,924	72,076	29.3%	51,511	55.6%
Water Sales	11,700,000	950,129	8.1%	4,396,341	7,303,659	37.6%	3,735,868	38.4%
Sewer Charges	3,493,000	359,035	10.3%	1,683,171	1,809,829	48.2%	1,266,256	38.7%
Solid Waste Collection Fees	3,100,000	285,546	9.2%	1,419,009	1,680,991	45.8%	1,352,576	41.1%
Tap and Connect Fees	150,000	4,760	3.2%	51,363	98,637	34.2%	68,190	36.9%
Leases and Rentals	35,000	1,749	5.0%	15,395	19,605	44.0%	15,734	34.4%
TOTAL REVENUES	\$ 18,872,000	\$ 1,629,228		\$ 7,701,075	\$ 11,170,925	40.8%	\$ 6,635,833	39.3%
EXPENDITURES								
NON-DEPARTMENTAL	\$ 1,577,026	\$ 131,042	8.3%	\$ 971,396	\$ 605,630	61.6%	\$ 381,646	27.0%
UTILITY ADMINISTRATION	1,613,883	83,522	5.2%	534,409	1,079,474	33.1%	537,977	37.8%
FLEET SERVICES	510,237	33,786	6.6%	168,443	341,794	33.0%	175,289	35.0%
SOLID WASTE MANAGEMENT	3,183,100	258,523	8.1%	1,023,338	2,159,762	32.1%	1,011,655	31.8%
WATER TREATMENT	2,910,465	225,245	7.7%	1,023,983	1,886,482	35.2%	1,117,800	42.9%
FRESH WATER SUPPLY	1,806,561	285,654	15.8%	886,084	920,477	49.0%	787,240	42.1%
WASTEWATER PLANTS	838,905	9,707	1.2%	260,348	578,557	31.0%	287,505	34.9%
UTILITY DEPARTMENT	1,411,100	108,982	7.7%	497,769	913,331	35.3%	533,787	34.5%
PRETREATMENT DEPARTMENT	76,058	3,569	4.7%	19,997	56,061	26.3%	57,802	25.0%
DEBT SERVICE	4,943,790	-	0.0%	1,493,162	3,450,628	30.2%	786,779	23.9%
TOTAL EXPENDITURES	\$ 18,871,125	\$ 1,140,031		\$ 6,878,929	\$ 11,992,196	36.5%	\$ 5,677,480	33.6%
EXCESS/ (DEFICIT)	\$ 875	\$ 489,197		\$ 822,146			\$ 958,353	

KEYTRENDS

Revenues	Expenditures
Operating revenues are determined by the water and wastewater rates, as well as, the volume of water sold and wastewater treated. These revenues are highly influenced by weather patterns.	Non-Departmental expenses include interfund transfers of \$75,000 to the General Fund, \$33,334 to the Streets Fund, \$16,883 to the Capital Replacement Fund, and \$5,825 to the Insurance Fund.
Water and Sewer Charges: the rates are determined by the December 2023 Rate Study as adopted in Ord. 2023-27.	Fresh Water Supply expenses include February and March payments.
	Most Debt Service payments are made in November and May. Texas Water Development Board Debt Service payments are in March and September.



City of Mount Pleasant

Civic Center Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End February 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget	Feb-2025	Feb-2025	Y-T-D	Y-T-D	Y-T-D	Feb-2024	Y-T-D
	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Leases and Rentals	\$ 115,000	\$ 6,825	5.9%	\$ 37,118	\$ 77,882	32.3%	\$ 47,624	45.4%
Hotel Revenue	855,000	46,082	5.4%	250,864	604,136	29.3%	311,234	36.7%
TOTAL REVENUES	\$ 970,000	\$ 52,907	5.5%	\$ 287,982	\$ 682,018	29.7%	\$ 358,857	35.4%
EXPENDITURES								
Payroll	\$ 444,435	\$ 34,477	7.8%	\$ 168,609	\$ 275,826	37.9%	\$ 227,950	50.5%
Operations and Maintenance	441,457	60,097	13.6%	208,875	232,582	47.3%	290,250	58.6%
Other Expenses	40,000	-	0.0%	10,000	30,000	25.0%	23,197	58.0%
Interfund Transfers	7,296	608	8.3%	3,040	4,256	41.7%	608	0.1%
TOTAL EXPENDITURES	\$ 933,188	\$ 95,182	10.2%	\$ 390,523	\$ 542,665	41.8%	\$ 542,006	37.0%
EXCESS/ (DEFICIT)	\$ 36,812	\$ (42,274)		\$ (102,542)			\$(183,148)	

KEYTRENDS

Revenues	Expenditures
Leases and Rentals includes all fees revenue for renting out the Civic Center and Community Center.	Outgoing Interfund Transfers include \$608 to the Insurance Fund.
Hotel Occupancy Tax rate is 7.00% of the cost of a room.	



City of Mount Pleasant

Debt Service Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)
For the Period End February 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget	Feb-2025	Feb-2025	Y-T-D	Y-T-D	Y-T-D	Feb-2024	Y-T-D
	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Property Tax	\$ 1,252,600	\$ 145,297	11.6%	\$ 1,161,324	\$ 91,276	92.7%	\$ 1,102,611	89.9%
Penalties	12,000	1,616	13.5%	4,552	7,448	37.9%	4,516	50.2%
Interest Income	20,000	2,335	11.7%	7,345	12,655	36.7%	8,273	41.4%
Fund Balance	491,909	-	0.0%	-	491,909	0.0%	-	0.0%
TOTAL REVENUES	\$ 1,776,509	\$ 149,248	8.4%	\$ 1,173,221	\$ 603,288	66.0%	\$ 1,115,399	83.8%
EXPENDITURES								
CONTRACTUAL AND FEE SERVICES	\$ 5,000	\$ 400	8.0%	\$ 3,015	\$ 1,985	60.3%	\$ 2,911	58.2%
PRINCIPAL	759,000	-	0.0%	309,000	450,000	40.7%	40,000	4.7%
INTEREST	1,012,509	-	0.0%	530,119	482,390	52.4%	238,875	50.0%
TOTAL EXPENDITURES	\$ 1,776,509	\$ 400	0.0%	\$ 842,134	\$ 934,375	47.4%	\$ 281,787	21.2%
EXCESS/ (DEFICIT)	\$ -	\$ 148,848		\$ 331,086			\$ 833,613	

KEYTRENDS	
Revenues	Expenditures
Property Taxes are received primarily in December & January and become delinquent February 1st.	Debt Service payments are made in November and May.



City of Mount Pleasant

Industrial Development Funds

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)
For the Period End February 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget	Feb-2025	Feb-2025	Y-T-D	Y-T-D	Y-T-D	Feb-2024	Y-T-D
	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Sales Tax	\$ 2,000,000	236,651	11.8%	\$ 892,762	\$ 1,107,238	44.6%	\$ 908,331	37.6%
Interest Income	150,000	16,992	11.3%	94,755	55,245	63.2%	103,117	103.1%
Misc Income	-	-	-	25,372	(25,372)	-	666,695	0.0%
Leases and Rentals	50,000	3,500	7.0%	17,500	32,500	35.0%	16,850	16.8%
TOTAL REVENUES	\$ 2,200,000	\$ 257,143	11.7%	\$ 1,030,389	\$ 1,169,611	46.8%	\$ 1,694,993	46.9%
EXPENDITURES								
Payroll	\$ 302,399	23,621	7.8%	118,861	183,538	39.3%	116,599	41.1%
Operations and Maintenance	287,950	36,612	12.7%	124,845	163,106	43.4%	44,208	16.1%
Other Expenses	1,653,300	46,558	2.8%	1,099,699	553,601	66.5%	825,743	50.1%
Interfund Transfers	5,200	(817)	-15.7%	2,165	3,035	41.6%	6,683	33.1%
TOTAL EXPENDITURES	\$ 2,248,849	\$ 105,974	4.7%	\$ 1,345,570	\$ 903,279	59.8%	\$ 993,234	44.6%
EXCESS/ (DEFICIT)	\$ (48,849)	\$ 151,169		\$ (315,180)			\$ 701,758	

KEYTRENDS	
Revenues	Expenditures
Sales Tax -As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. February allocations reflect December sales, collected in January and allocated in February. Sales Tax is allocated 25% to the Industrial Development Corporation, 8.33% to the City to reduce Property Tax, and 66.67% to the City.	



City of Mount Pleasant

Fund Balance Summary

For the Period End February 2025

	Unaudited Appropriable				Unaudited Fund	
	Fund Balance 9/30/2024	Year-To-Date Revenues	Year-To-Date Expenses	Transfers In/(Out)	Balance 9/30/2025	
GENERAL FUNDS						
100 General	\$ 3,446,853	\$ 8,143,500	\$ (6,269,134)	\$ 128,290	\$ 5,449,509	
115 Streets	(6,765)	719,516	(431,381)	166,670	448,040	
165 General Capital	(116,035)	23,551	(375,363)	249,833	(218,014)	
200 Insurance	321,227	-	(112,309)	115,415	324,334	
	\$ 3,645,281	\$ 8,886,567	\$ (7,188,187)	\$ 660,208	\$ 6,003,869	
PROPRIETARY FUNDS						
300 Utility	\$ 29,867,267	\$ 7,701,075	\$ (6,223,718)	\$ (655,212)	\$ 30,689,413	
335 Airport	7,418,167	489,543	(429,444)	-	7,478,265	
	\$ 37,285,434	\$ 8,190,618	\$ (6,653,162)	\$ (655,212)	\$ 38,167,679	
SPECIAL REVENUE FUNDS						
500 Library Contribution	\$ 17,330	\$ 4,749	\$ (1,402)	\$ -	\$ 20,677	
504 Rescue Recovery	20,430	-	-	-	20,430	
505 Cemetery	25,289	43,921	(6,703)	-	62,507	
507 PEG Fees	429,337	15,417	-	-	444,755	
510 Firemen's Relief	33	-	(208)	208	33	
518 Booker T Washington	2,263	-	-	-	2,263	
525 Animal Shelter Donation	(4,276)	869	-	-	(3,406)	
541 Court Special Revenue	18,336	1,462	(143)	-	19,655	
541 Restricted Court Special	235,511	9,871	(1,609)	-	243,773	
550 Police Donation	4,773	505	(1,638)	-	3,640	
553 Police Shop with a Cop	20,718	16,178	(14,493)	-	22,403	
570 Civic Center	(18,923)	287,982	(387,483)	(3,040)	(121,465)	
595 Law Enforcement Education	5,837	2,638	(2,613)	-	5,862	
596 Tobacco Enforcement	22,076	3,750	-	-	25,826	
	\$ 778,734	\$ 387,342	\$ (416,293)	\$ (2,832)	\$ 746,951	
GRANT FUNDS						
402 CDBG Light / Sidewalk Grant	\$ (131,924)	\$ -	\$ -	\$ -	\$ (131,924)	
408 Library Grants	6,146	-	(2,987)	-	3,159	
411 STEP Comprehensive	1,074	-	-	-	1,074	
413 Police Seizure Proceeds	20,326	29	(2,144)	-	18,211	
437 TXDOT Ramp Grant	(36,820)	3,360	(6,145)	-	(39,605)	
467 AG Investigator Grant	99	-	-	-	99	
	\$ (141,099)	\$ 3,389	\$ (11,276)	\$ -	\$ (148,987)	
CAPITAL PROJECT FUNDS						
605 Water Construction	\$ (25,567,556)	\$ 402,782	\$ (6,655,558)	\$ 2,101	\$ (31,818,231)	
606 Logic 2024 General Bond	8,333,332	160,817	(90,295)	-	8,403,854	
607 Logic 2024 Utility Bond	(3,285,911)	407,797	(890,995)	(2,101)	(3,771,210)	
610 Water Development Board	3,172,687	-	-	-	3,172,687	
680 Community Center	95,339	1,351	-	-	96,690	
681 Construction Bond 2017	45,630	-	-	-	45,630	
	\$ (17,206,480)	\$ 972,747	\$ (7,636,848)	\$ -	\$ (23,870,581)	
INTERNAL SERVICE FUNDS						
800 General Long-Term Debt	\$ (1,061,390)	\$ -	\$ -	\$ -	\$ (1,061,390)	
900 Fixed Assets	10,578,957	-	-	-	10,578,957	
	\$ 9,517,567	\$ -	\$ -	\$ -	\$ 9,517,567	
DEBT SERVICE FUND						
851 Debt Service	\$ 843,649	\$ 1,099,964	\$ (842,134)	\$ -	\$ 1,101,478	
	\$ 843,649				\$ 1,101,478	
INDUSTRIAL DEVELOPMENT FUNDS						
750 Economic Development	\$ 9,260,880	\$ 1,026,028	\$ (1,343,405)	\$ (2,165)	\$ 8,941,339	
755 Rural Development Loan	241,673	4,361	-	-	246,034	
855 Economic Development Debt	533,470	-	-	-	533,470	
	\$ 10,036,023	\$ 1,030,389	\$ (1,343,405)	\$ (2,165)	\$ 9,720,843	
TOTAL ALL FUNDS	\$ 44,759,108	\$ 19,471,052	\$ (23,249,170)	\$ -	\$ 41,238,819	



City of Mount Pleasant
Budget Amendments Summary
For the Period End February 2025

FUND TYPE	FUND	DETAILS	APPROVAL
GENERAL FUNDS			
12/19/2024	FUND 100 - General	Move \$10,000 from Non-Departmental Contingency to Animal Services Dept to repair A/C unit.	Approved by City Manager
1/15/2025	FUND 100 - General	Move \$7,000 from Contractual and Fee Services to Minor Tools and Equipment.	Approved by City Manager
2/25/2025	FUND 100 - General	Move \$3,900 from Office Supplies, Certification Pay and Memberships to Minor Tools for PD Evidence Fridge.	Approved by City Manager
2/28/2025	FUND 100 - General	Move \$2,900 from Contractual/Fee Services to Full Time Salaries for Certification Promotion	Approved by City Manager
PROPRIETARY FUNDS			
No Amendments			
SPECIAL REVENUE FUNDS			
1/9/2025	MULTIPLE FUNDS	Ordinance 2025-01 - Add allocations to funds not included in original budget.	Approved by City Council
GRANT FUNDS			
11/14/2024	FUND 437 - Airport RAMP Grant	Reclass \$15,000.00 from Buildings and Grounds to Contractual and Fee Services.	Approved by City Manager
1/3/2025	FUND 413 - PD Forfeiture	Reclass \$1,000 from Other Supplies to Imprest Funds	Approved by City Manager
1/9/2025	MULTIPLE FUNDS	Ordinance 2025-01 - Add allocations to funds not included in original budget.	Approved by City Council
CAPITAL PROJECT FUNDS			
No Amendments			
INTERNAL SERVICE FUNDS			
No Amendments			
DEBT SERVICE FUND			
No Amendments			
INDUSTRIAL DEVELOPMENT FUNDS			
1/3/2025	FUND 750 - Industrial Development	Reclass Interfund Transfer to City to be InterGovernmental Expense.	Approved by IDC Board
1/3/2025	FUND 750 - Industrial Development	Reclass \$11,700.35 from Contingency to Buildings and Grounds to cover property taxes.	Approved by IDC Board



MONTHLY FINANCIAL REPORT

FEBRUARY 2025



GENERAL FUND

Current Fiscal Year, 2024-2025

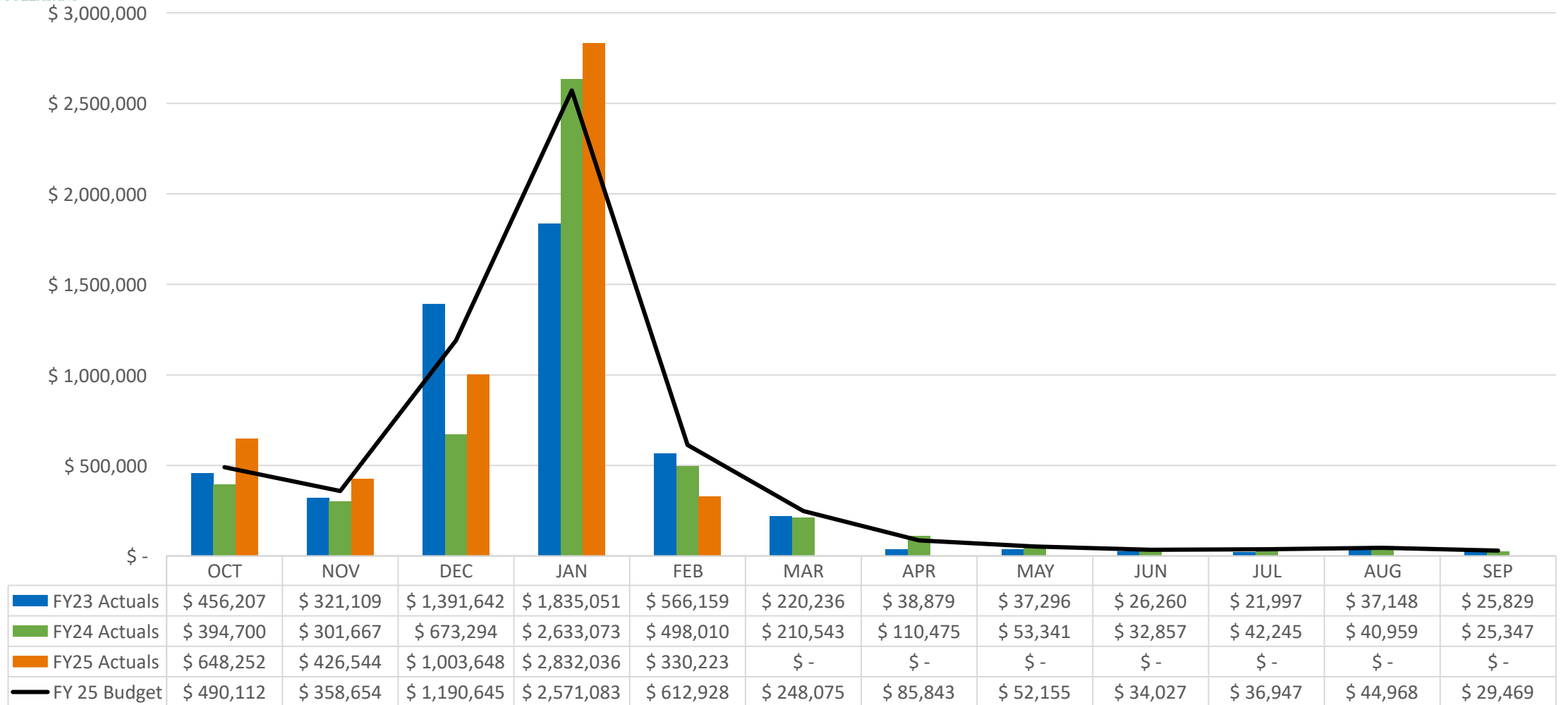
Prior Year

	Budget	Feb-2025	Feb-2025	Year-to-Date	Y-T-D	Y-T-D	Feb-2024	Y-T-D
RESOURCES	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
Property Tax	\$ 4,634,526	\$ 315,537	6.8%	\$ 4,099,489	\$ 535,037	88.5%	\$ 4,025,201	89.8%
Penalties	45,000	5,746	12.8%	16,860	28,140	37.5%	9,578	21.3%
Sales Tax	6,859,455	713,690	10.4%	2,694,498	4,164,957	39.3%	2,739,751	37.9%
Liquor Tax	34,300	2,142	6.2%	12,848	21,452	37.5%	11,821	32.8%
Fines	650,000	35,180	5.4%	202,913	447,087	31.2%	195,290	39.1%
Landfill Fees	1,250,000	31,077	2.5%	385,016	864,984	30.8%	503,929	40.3%
Permits & Fees	354,500	10,534	3.0%	177,371	177,129	50.0%	205,854	42.8%
Other User Fees	379,000	69,383	18.3%	204,168	174,832	53.9%	143,251	35.1%
Contract Income	650,000	54,167	8.3%	270,833	379,167	41.7%	541,667	41.7%
Interest Income	130,000	7,871	6.1%	41,585	88,415	32.0%	28,243	20.2%
Interfund Transfers	900,000	75,000	8.3%	375,000	525,000	41.7%	62,500	8.3%
Misc Income	10,000	29,040	290.4%	37,918	(27,918)	379.2%	32,919	658.4%
TOTAL RESOURCES	\$ 15,896,781	\$ 1,349,366		\$ 8,518,500	\$ 7,378,281	53.6%	\$ 8,500,003	51.4%

****UNAUDITED****



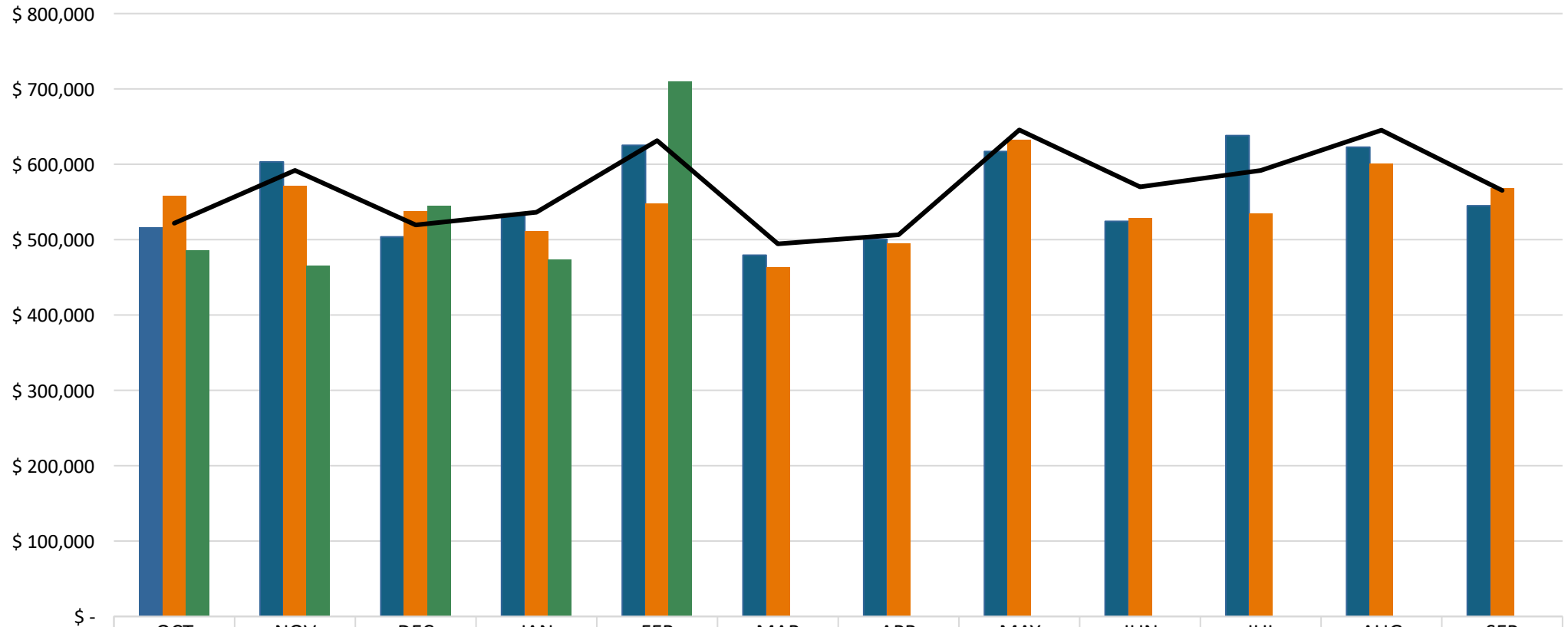
Property Tax Collections by Month



****UNAUDITED****



Sales Tax Collections by Month



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
2022-2023 Actuals	\$ 515,949	\$ 603,166	\$ 503,652	\$ 532,323	\$ 625,174	\$ 479,342	\$ 500,427	\$ 616,956	\$ 524,263	\$ 638,087	\$ 622,670	\$ 544,939
2023-2024 Actuals	\$ 557,991	\$ 570,800	\$ 537,323	\$ 510,701	\$ 548,178	\$ 462,888	\$ 494,741	\$ 632,287	\$ 528,587	\$ 534,712	\$ 600,730	\$ 568,608
2024-2025 Actuals	\$ 485,293	\$ 464,996	\$ 544,992	\$ 473,055	\$ 709,952	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024-2025 Budget*	\$ 521,766	\$ 591,868	\$ 519,474	\$ 536,312	\$ 631,358	\$ 494,380	\$ 506,422	\$ 645,540	\$ 570,025	\$ 591,783	\$ 645,208	\$ 565,318

****UNAUDITED****



GENERAL FUND

Current Fiscal Year, 2024-2025

Prior Year

EXPENDITURES	Budget FY 2024-2025	Feb-2025 Actual	Feb-2025 % of Budget	Year-to-Date Actual	Y-T-D Variance	Y-T-D % of Budget	Feb-2024 Y-T-D Actual	Y-T-D % of Budget
LEGISLATIVE	\$ 42,000	\$ (17,684)	-42.1%	\$ 15,883	\$ 26,117	37.8%	\$ 3,582	4.4%
GENERAL ADMINISTRATION	780,846	35,548	4.6%	312,722	468,124	40.0%	367,489	46.5%
LEGAL	100,000	12,845	12.8%	57,671	42,329	57.7%	47,313	46.4%
TAX ASSESSMENT & COLL.	160,000	58,203	36.4%	119,800	40,200	74.9%	98,504	51.4%
HUMAN RESOURCES	135,186	16,229	12.0%	45,598	89,588	33.7%	67,268	44.1%
ELECTIONS	11,350	17,960	158.2%	17,960	(6,610)	158.2%	-	0.0%
TECHNOLOGY	211,354	16,243	7.7%	160,462	50,892	75.9%	163,590	65.1%
NON-DEPARTMENTAL	863,676	53,780	6.2%	481,877	381,799	55.8%	255,625	34.0%
MUNICIPAL COURT	342,177	22,811	6.7%	143,881	198,296	42.0%	148,752	43.6%
ANIMAL SERVICES	389,440	30,206	7.8%	147,541	241,899	37.9%	172,144	44.1%
POLICE DEPARTMENT	5,200,560	385,874	7.4%	2,211,886	2,988,674	42.5%	2,233,002	44.0%
FIRE DEPARTMENT	3,965,568	290,452	7.3%	1,515,849	2,449,719	38.2%	1,770,507	40.7%
PLANNING DEPARTMENT	323,885	19,724	6.1%	120,769	203,116	37.3%	151,461	45.4%
BUILDING & DEVELOPMENT	283,814	18,375	6.5%	104,644	179,170	36.9%	108,681	37.7%
CODE ENFORCEMENT	251,567	15,636	6.2%	92,357	159,210	36.7%	124,188	33.2%
FLEET SERVICES	592,319	41,817	7.1%	194,310	398,009	32.8%	215,048	37.0%
BUILDING MAINTENANCE	229,330	15,982	7.0%	87,654	141,676	38.2%	85,182	38.3%
PARK DEPARTMENT	1,501,436	90,981	6.1%	456,880	1,044,556	30.4%	652,821	38.6%
LIBRARY	611,246	40,213	6.6%	228,101	383,145	37.3%	298,669	47.3%
TOTAL EXPENDITURES	\$ 15,995,754	\$ 1,165,195		\$ 6,515,844	\$ 9,479,910	40.7%	\$ 6,963,825	41.9%
EXCESS/ (DEFICIT)	\$ (98,973)	\$ 184,170		\$ 2,002,656			\$ 1,536,178	

****UNAUDITED****



UTILITY FUND

Current Fiscal Year, 2024-2025

Prior Year

	Budget	Feb-2025	Feb-2025	Year-to-Date	Y-T-D	Y-T-D	Feb-2024	Y-T-D
RESOURCES	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
Penalties	\$ 132,000	\$ 13,025	9.9%	\$ 68,403	\$ 63,597	51.8%	\$ 57,410	46.3%
Interest Income	160,000	8,078	5.0%	37,470	122,530	23.4%	88,288	55.2%
Misc Income	102,000	6,906	6.8%	29,924	72,076	29.3%	51,511	55.6%
Water Sales	11,700,000	950,129	8.1%	4,396,341	7,303,659	37.6%	3,735,868	38.4%
Sewer Charges	3,493,000	359,035	10.3%	1,683,171	1,809,829	48.2%	1,266,256	38.7%
Solid Waste Collection Fees	3,100,000	285,546	9.2%	1,419,009	1,680,991	45.8%	1,352,576	41.1%
Tap and Connect Fees	150,000	4,760	3.2%	51,363	98,637	34.2%	68,190	36.9%
Leases and Rentals	35,000	1,749	5.0%	15,395	19,605	44.0%	15,734	34.4%
TOTAL RESOURCES	\$ 18,872,000	\$ 1,629,228		\$ 7,701,075	\$ 11,170,925	40.8%	\$ 6,635,833	39.3%

****UNAUDITED****



UTILITY FUND

Current Fiscal Year, 2024-2025

Prior Year

	Budget	Feb-2025	Feb-2025	Year-to-Date	Y-T-D	Y-T-D	Feb-2024	Y-T-D
EXPENDITURES	FY 2024-2025	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
NON-DEPARTMENTAL	\$ 1,577,026	\$ 131,042	8.3%	\$ 971,396	\$ 605,630	61.6%	\$ 381,646	27.0%
UTILITY ADMINISTRATION	1,613,883	83,522	5.2%	534,409	1,079,474	33.1%	537,977	37.8%
FLEET SERVICES	510,237	33,786	6.6%	168,443	341,794	33.0%	175,289	35.0%
SOLID WASTE MANAGEMENT	3,183,100	258,523	8.1%	1,023,338	2,159,762	32.1%	1,011,655	31.8%
WATER TREATMENT	2,910,465	225,245	7.7%	1,023,983	1,886,482	35.2%	1,117,800	42.9%
FRESH WATER SUPPLY	1,806,561	285,654	15.8%	886,084	920,477	49.0%	787,240	42.1%
WASTEWATER PLANTS	838,905	9,707	1.2%	260,348	578,557	31.0%	287,505	34.9%
UTILITY DEPARTMENT	1,411,100	108,982	7.7%	497,769	913,331	35.3%	533,787	34.5%
PRETREATMENT DEPARTMENT	76,058	3,569	4.7%	19,997	56,061	26.3%	57,802	25.0%
DEBT SERVICE	4,943,790	-	0.0%	1,493,162	3,450,628	30.2%	786,779	23.9%
TOTAL EXPENDITURES	\$18,871,125	\$ 1,140,031		\$ 6,878,929	\$ 11,992,196	36.5%	\$ 5,677,480	33.6%
EXCESS/ (DEFICIT)	\$ 875	\$ 489,197		\$ 822,146			\$ 958,353	

****UNAUDITED****



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Gillian Gatewood, Finance Director

Department: Finance

Subject: Consider Ordinance 2025-7 Amending the Fiscal Year 2025 Budget

Item Summary:

This budget amendment is to allocate addition reserve bond funds to use for the increased cost of the Fire Roof Project.

Recommendation(s):

Motion to approve Ordinance 2025-7 amending the fiscal year 2025 budget.

Attachments:

[Ordinance 2025-7 Amending Budget - Fire Roof
Budget Amendment Fire Roof Project](#)

**CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE 2025-7**

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS AMENDING ORDINANCE 2024-19 APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Pleasant, Texas is a home rule city under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Mount Pleasant previously approved Ordinance 2024-19 on September 24, 2024, officially adopting the Official Budget of the City for Fiscal Year 2024-2025; and

WHEREAS, the City Council of the City of Mount Pleasant desires to amend Ordinance 2024-19, thereby amending the 2024-2025 Official Budget of the City, as attached hereto as Exhibit A

WHEREAS, the City Council of the City of Mount Pleasant desires to amend the budget for the Fire Station Roof project.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That the 2024-2025 Official Budget, adopted by Ordinance 2024-19, is hereby amended by the City Council of the City of Mount Pleasant, by the amounts attached hereto in Exhibit A.

SECTION 2. That except as amended hereby, or as heretofore amended, the provisions of Ordinance 2024-19 shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance, or any part or provision thereof other than the part decided to be invalid, illegal or unconstitutional.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas on the 18th day of March 2025.

APPROVED:

ATTEST:

Tracy Craig, Sr. Mayor

Candias Webster, City Secretary

**BUDGET AMENDMENT FORM
2024/2025 LINE ITEM ADJUSTMENT**

I am requesting that to make necessary Line Item adjustments to my 2024/2025 Budget as follows:

Amendment Requested: Increase the line item for Fire Station Roof project due to rising costs. Use fund balance and interest earned on bond funds to cover the costs.

INCREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
606-68108-214	FIRE STATION ROOF	65,000.00

INCREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
606-59000-000	CARRYOVER FUND BALANCE	65,000.00

_____ Signature of Department Director	_____ Date	_____ Department
---	---------------	---------------------

I FIND THAT THIS TRANSFER OF FUNDS IS FOR CITY PURPOSES AND IS AN APPROPRIATE REQUEST.

_____ City Manager	_____ Date Approved	
_____ Finance Director	_____ Date Approved	_____ Date Posted by Finance



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Gillian Gatewood, Finance Director

Department: Finance

Subject: Consider Ordinance 2025-9 Amending the Fiscal Year 2025 Budget

Item Summary:

This budget amendment allocates funds towards special events in the Downtown/Main Street District.

Recommendation(s):

Motion to approve Ordinance 2025-9 amending the fiscal year 2025 budget.

Attachments:

[Ordinance 2025-9 Amending Budget-Main Street](#)
[Budget Amendment Contingency to Main Street](#)
[Letters - request](#)
[Downtown](#)

**CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE 2025-9**

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS AMENDING ORDINANCE 2024-19 APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Pleasant, Texas is a home rule city under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Mount Pleasant previously approved Ordinance 2024-19 on September 24, 2024, officially adopting the Official Budget of the City for Fiscal Year 2024-2025; and

WHEREAS, the City Council of the City of Mount Pleasant desires to amend Ordinance 2024-19, thereby amending the 2024-2025 Official Budget of the City, as attached hereto as Exhibit A

WHEREAS, the City Council of the City of Mount Pleasant desires to amend the budget to allocate \$25,000 towards special events in the Downtown/Main Street District.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That the 2024-2025 Official Budget, adopted by Ordinance 2024-19, is hereby amended by the City Council of the City of Mount Pleasant, by the amounts attached hereto in Exhibit A.

SECTION 2. That except as amended hereby, or as heretofore amended, the provisions of Ordinance 2024-19 shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance, or any part or provision thereof other than the part decided to be invalid, illegal or unconstitutional.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas on the 18th day of March 2025.

APPROVED:

ATTEST:

Tracy Craig, Sr. Mayor

Candias Webster, City Secretary

**BUDGET AMENDMENT FORM
2024/2025 LINE ITEM ADJUSTMENT**

I am requesting that to make necessary Line Item adjustments to my 2024/2025 Budget as follows:

TRANSFER

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
100-66220-122	Contingency	(25,000.00)
100-65220-122	Interfund Transfer Exp	25,000.00

INCREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
570-57300-000	Interfund Transfer Rev	(25,000.00)
570-65200-420	Special Events-Main Street	25,000.00

Signature of Department Director

Date Signed

Department

I FIND THAT THIS TRANSFER OF FUNDS IS FOR CITY PURPOSES AND IS AN APPROPRIATE REQUEST.

APPROVED THIS _____ DAY OF _____, 2024/2025

City Manager

Approved by Finance Director:

Posted by Finance

From: Diamond T Outfitters <diamondt outfitters@gmail.com>

Sent: Wednesday, February 5, 2025 12:47 PM

To: Candias Webster <cwebster@mpcity.org>

Subject: Strageic Planning Proposal

Hello Candias,

I am reaching out on behalf of my business, and the downtown merchants. We are desperately seeking support for Downtown and Main Street area. As a small business we work hard to keep our business working and growing to not only better ourselves but in turn it supports our city. But we need the cities help. I see surrounding small towns that have a growing and flourishing downtown square and don't see any reason why we can not have that too. We have phenomenal businesses on board that are like minded and have a vision of growth. We are ready for our downtown to be alive and be a gathering hub for our community. We as downtown and Main Street want to be made a priority again and to see the life brought back to downtown. Please consider us as a priority when compiling your Budget plans.

Thank you for your time.

Holly Self

Diamond T Outfitters

213 North Madison Ave.

Mount Pleasant, Texas 75455

903.577.8190

From: Lea Campbell <plumcrazymptx@gmail.com>

Sent: Wednesday, February 5, 2025 2:14 PM

To: Candias Webster <cwebster@mpcity.org>

Subject: Plum Crazy Boutique

This is Kelsi with Plum Crazy Boutique downtown. I want it to be known that we would love to make our downtown a place that people want to come to, that they think of for their shopping before going out of town to the big box stores & a place where they know every 2nd Saturday there will be events and food trucks and fun things to do here. I have a 7 year old and I would love to be able to have things to bring her to here instead of driving elsewhere. Please consider your downtown a place where funding would go when making decisions for the city. I appreciate all that the city has done lately! Thanks again, Kelsi.

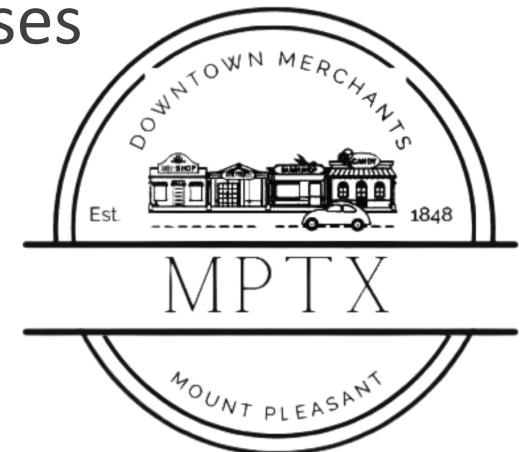


Let's Start with Our Downtown


- Collaboration is Growing!
- Promote Events, Business Success and Profitability, Gathering Place for the Community, Collection of Sales Tax Revenue.

Are our retail businesses and downtown businesses
an important part of economic development?

YES!



4 Points and Sub-Committees

The background image shows two men sitting at a wooden table outside a cafe. The man on the left is wearing a grey sweater and blue jeans, and the man on the right is wearing a black t-shirt, a patterned vest, and green pants. They are both smiling and looking at each other. The cafe has a brick wall and a large window. The text overlays are semi-transparent blue boxes with white text.

DESIGN

ORGANIZATION

ECONOMIC
VITALITY

PROMOTION

PROMOTION COMMITTEE

Selling and branding downtown and the experience.

- Promote downtown, the marketplace, the environment, the stories, and the businesses so that:
 - ☐ The community uses downtown.
 - ☐ Tourist visit downtown.
 - ☐ Businesses and property owners make a return on investments.
 - ☐ Possible future investors and businesses see downtown's potential.
- Bringing the Community Together.
- Create a positive image.
- Promote events through social media.

The Promotions Team is responsible for planning and implementing three specific types of promotional programming:

1. Special Events and Festivals
2. Business and Retail Promotional Activities
3. Image-Building Activities





AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Candias Webster, City Secretary

Department: Administration

Subject: Consider Resolution 2025-4 to suspend the effective date proposed by CenterPoint Energy Resources Corp., Texas division, to increase rates under the gas reliability infrastructure program for 45 days, and authorize the city's continued participation in a coalition of cities known as the "alliance of CenterPoint municipalities."

Item Summary:

The City is a member of the Alliance of CenterPoint Municipalities – Beaumont/East Texas Division (B/E. Texas) of cities. B/E. Texas was organized by several municipalities served by CenterPoint Energy Resources Corp., ("CenterPoint") and has been represented by the law firm of Herrera Law & Associates, PLLC (through Mr. Alfred R. Herrera) to assist in reviewing applications to change rates submitted by CenterPoint.

In CenterPoint's immediately preceding general rate case, CenterPoint consolidated its four service divisions – the Beaumont/East Texas Division; the South Texas Division; the Houston Division; and the Texas Coast Division – into a single division to which CenterPoint refers as the "Texas Division." The City intervened in the proceeding at the Railroad Commission as part of the broader Alliance of CenterPoint Municipalities (ACM). ACM is comprised of cities represented by the law firm of Herrera Law & Associates, including the ACM-B/E. Texas cities, served by CenterPoint in what were its prior four divisions and now consolidated into a single division.

Financial Impact:

N/A

Recommendation(s):

motion to approve Resolution 2025-4 to suspend the effective date proposed by CenterPoint Energy Resources Corp., Texas division, to increase rates under the gas reliability infrastructure program for 45 days, and authorize the city's continued participation in a coalition of cities known as the "alliance of CenterPoint municipalities."

Attachments:

[Resolution 2025-4 Memo CenterPoint Energy-GRIP-2021-Suspension-Beau-East Texas-AIS-022625 FINAL](#)

[Resolution 2025-4 CenterPoint Energy-GRIP-2021-Suspension Beau-East Texas](#)

AGENDA INFORMATION SHEET

AGENDA ITEM MEMO

ACTION TO SUSPEND THE EFFECTIVE DATE PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., TEXAS DIVISION, TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM FOR 45 DAYS, AND AUTHORIZE THE CITY'S CONTINUED PARTICIPATION IN A COALITION OF CITIES KNOWN AS THE "ALLIANCE OF CENTERPOINT MUNICIPALITIES"

ALLIANCE OF CENTERPOINT MUNICIPALITIES

The City is a member of the Alliance of CenterPoint Municipalities – Beaumont/East Texas Division (B/E. Texas) of cities. B/E. Texas that was organized by a number of municipalities served by CenterPoint Energy Resources Corp., ("CenterPoint") and has been represented by the law firm of Herrera Law & Associates, PLLC (through Mr. Alfred R. Herrera) to assist in reviewing applications to change rates submitted by CenterPoint.

In CenterPoint's immediately preceding general rate case, CenterPoint consolidated its four service divisions – the Beaumont/East Texas Division; the South Texas Division; the Houston Division; and the Texas Coast Division – into a single division to which CenterPoint refers as the "Texas Division." The City intervened in the proceeding at the Railroad Commission as part of the broader Alliance of CenterPoint Municipalities (ACM). ACM is comprised of cities represented by the law firm of Herrera Law & Associates, including the ACM-B/E. Texas cities, served by CenterPoint in what were its prior four divisions and now consolidated into a single division.

"GRIP" RATE APPLICATION

Under section 104.301 of the Gas Utility Regulatory Act ("GURA"), a gas utility is allowed to request increases in its rates to recover a return on investments it makes between rate cases. This section of GURA is commonly referred to as the "GRIP" statute, that is, the "Gas Reliability Infrastructure Program."

Under a decision by the Supreme Court of Texas, the Court concluded that a filing made under the GRIP statute permitted gas utilities the opportunity to recover return on capital expenditures made during the interim period between rate cases by applying for interim rate adjustment and that proceedings under the GRIP statute did not contemplate either adjudicative hearings or substantive review of utilities' filings for interim rate adjustments. Instead, the Court concluded, the GRIP statute provides for a *ministerial* review of the utility's filings to ensure compliance with the GRIP statute and the Railroad Commission's rules, and that it is within the Railroad Commission's

authority to preclude cities from intervening and obtaining a hearing before the Railroad Commission.

CENTERPOINT’S “GRIP” APPLICATION

On or about February 18, 2025 CenterPoint Energy Resources Corp., Texas Division (“CenterPoint”) filed for an increase in gas utility rates under the Gas Reliability Infrastructure Program (“GRIP”). CenterPoint’s application if approved by the Commission will result in an increase in the monthly customer charges as shown below:

CenterPoint’s filing proposes a uniform increase in each customer class’s Customer Charge, as follows:

Residential:	\$2.88 per month
General Service-Small:	\$5.14 per month
Gen. Service-Large Vol:	\$61.20 per month

However, because CenterPoint’s customer charges are not currently uniform across its “Texas Division,” the increase in customer charge per customer class affects customers’ bills differently. The tables below show the current customer charges compared to the proposed customer charges in what were CenterPoint’s four prior divisions. We note that as part of the transition to a single “Texas Division,” the Houston and Texas Coast geographic areas have their own set of uniform customer charges, and the South Texas and Beaumont/East Texas Divisions have their own set of customer charges.

South Texas and Beaumont/East Texas Geographic Rate Areas

Rate Schedule	Current Customer Charge	Proposed 2025 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill	Percent Increase in Customer Charge
R-2099-I-GRIP 2025; R-2099-U-GRIP 2025 Residential	\$25.00 per customer per month	\$2.88 per customer per month	\$27.88 per customer per month	\$2.88 per customer per month	11.52%
GSS-2099-I-GRIP 2025; GSS-2099-U-GRIP 2025 General Service Small	\$48.00 per customer per month	\$5.14 per customer per month	\$53.14 per customer per month	\$5.14 per customer per month	10.71%
GSLV-630-I-GRIP 2025; GSLV-630-U-GRIP 2025 General Service Large Volume	\$230.00 per customer per month	\$61.20 per customer per month	\$291.20 per customer per month	\$61.20 per customer per month	26.61%

Houston and Texas Coast Geographic Rate Areas

Rate Schedule	Current Customer Charge	Proposed 2025 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill	Percent Increase in Customer Charge
R-2099-I-GRIP 2025; R-2099-U-GRIP 2025 Residential	\$19.50 per customer per month	\$2.88 per customer per month	\$22.38 per customer per month	\$2.88 per customer per month	14.77%

GSS-2099-I-GRIP 2025; GSS-2099-U-GRIP 2025 General Service Small	\$30.00 per customer per month	\$5.14 per customer per month	\$35.14 per customer per month	\$5.14 per customer per month	17.13%
GSLV-630-I-GRIP 2025; GSLV-630-U-GRIP 2025 General Service Large Volume	\$390.00 per customer per month	\$61.20 per customer per month	\$451.20 per customer per month	\$61.20 per customer per month	15.69%

CenterPoint presents that its proposed increases in its customer charges produce an increase in annual revenue of about \$70.7 million, system wide, in its Texas Division.

REVIEW AND ACTION RECOMMENDED

Although the City's ability to review and effectuate a change in CenterPoint's requested increase is limited, the City should exercise due diligence with regard to rate increases of monopoly utilities who operate within its boundaries, including increases requested under the GRIP statute to ensure compliance with the requirements of that law. This includes whether CenterPoint's current rates produce a rate of return in excess of its authorized rate of return.

To exercise its due diligence, it is necessary to suspend CenterPoint's proposed effective date of April 19, 2025 for forty-five days, so that the City can evaluate whether the data and calculations in CenterPoint's rate application are correctly done.

Therefore, ACM-B/E. Texas's Special Counsel, the law firm of Herrera Law & Associates, PLLC recommends that the City adopt a resolution suspending CenterPoint's proposed effective date for 45 days. Assuming a proposed effective date of April 19, 2025, CenterPoint's proposed effective date is suspended until June 3, 2025.

RESOLUTION 2025-2

A RESOLUTION BY THE CITY OF MOUNT PLEASANT, TEXAS, (“CITY”) REGARDING THE APPLICATION OF CENTERPOINT ENERGY RESOURCES CORP., TEXAS DIVISION, TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM; SUSPENDING THE EFFECTIVE DATE OF THIS RATE APPLICATION FOR FORTY-FIVE DAYS; AUTHORIZING THE CITY TO CONTINUE TO PARTICIPATE IN A COALITION OF CITIES KNOWN AS THE “ALLIANCE OF CENTERPOINT MUNICIPALITIES – BEAUMONT/EAST TEXAS;” DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS ADOPTED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, on or about February 18, 2025 CenterPoint Energy Resources Corp., Texas Division (“CenterPoint”) filed for an increase in gas utility rates under the Gas Reliability Infrastructure Program (“GRIP”), and proposed increases in the monthly customer charges for all retail customer classes as shown below:

South Texas and Beaumont/East Texas Geographic Rate Areas

Rate Schedule	Current Customer Charge	Proposed 2025 Interim Rate Adjustment	Adjusted Charge	Increase Per Bill	Percent Increase in Customer Charge
R-2099-I-GRIP 2025; R-2099-U-GRIP 2025 Residential	\$25.00 per customer per month	\$2.88 per customer per month	\$27.88 per customer per month	\$2.88 per customer per month	11.52%
GSS-2099-I-GRIP 2025; GSS-2099-U-GRIP 2025 General Service Small	\$48.00 per customer per month	\$5.14 per customer per month	\$53.14 per customer per month	\$5.14 per customer per month	10.71%
GSLV-630-I-GRIP 2025; GSLV-630-U-GRIP 2025 General Service Large Volume	\$230.00 per customer per month	\$61.20 per customer per month	\$291.20 per customer per month	\$61.20 per customer per month	26.61%

and

WHEREAS, the City has a special responsibility to exercise due diligence with regard to rate increases of monopoly utilities who operate within its boundaries; and

WHEREAS, the application to increase rates by CenterPoint is complex; and

WHEREAS, it is necessary to suspend the effective date for the increase in rates for forty-five days, so that the City can assure itself that the data and calculations in CenterPoint’s rate application are correctly done; and

WHEREAS, the effective date proposed by CenterPoint is April 19, 2025, but a suspension by the City will mean that the rate increase cannot go into effect prior to June 3, 2025.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS THAT:

Section 1. That the statements and findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. The City suspends the requested effective date by CenterPoint for forty-five days pursuant to the authority granted the City under Section 104.301 of the Texas Utilities Code to allow the City to review the data and calculations that provide the basis for CenterPoint's proposed increase in rates.

Section 3. The City shall continue to act jointly with other cities that are part of a coalition of cities now known as the Alliance of CenterPoint Municipalities ("ACM") – Beaumont/East Texas.

Section 4. The City authorizes the law firm of Herrera Law & Associates, PLLC, to act on its behalf in connection with CenterPoint's application to increase rates.

Section 5. To the extent allowed by law, CenterPoint is ordered to pay the City's reasonable rate case expenses incurred in response to CenterPoint's rate increase application within 30 days of receipt of invoices for such expenses to the extent allowed by law.

Section 6. The meeting at which this resolution was approved was in all things conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 7. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED this _____ day of March 2025.

TRACY CRAIG, SR., MAYOR

ATTEST:

CANDIAS WEBSTER, CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Anthony Rasor, Utilities Director

Department: Utilities

Subject: Consider pay request #8 from Schneider Electric for work on the Meter Replacement Project.

Item Summary:

Pay Request #8 is in the amount of \$204,826.73. Between November 19,2024 to February 20,2025 Schneider Electric changed out 298 ¾- inch meters, 15–1-inch meters, 40–2-inch meters, 2–3-inch meters, 5-4inch meters and 1-8inch meter. Total meters replaced to date is 5,756.

Financial Impact:

Original Construction \$2,856,630.00

Billing to date \$2,188,577.86

Remaining Contract Cost \$668,052.14

The total amount of this pay request is \$204,826.73

Recommendation(s):

Recommended a motion to approve pay request #8 in the amount of \$204,826.73

Attachments:

[MP Contractor Pay Request 8](#)

[Invoice 8 Meter Summary](#)

[Invoice 8 Map](#)



CONTRACTOR PAY REQUEST

PROJECT: City of Mount Pleasant Water Meters / PC23P0040

CONTRACTOR: Schneider Electric Buildings Americas, Inc.
P.O. Box 841868
Dallas, Texas 75284-1868

CONTACT: Keith Kaiser
832-603-0859
keith.kaiser@se.com

INVOICE NO.: 8
PAYMENT PERIOD: November 19, 2024 to February 20, 2025
PAYMENT SUBMITTED: March 18, 2025

SCHEDULE:	Effective Start Date (NTP):	02/09/24
	Substantial Completion	
	Days Allowed:	450
	Deadline:	05/04/25
	Days Remaining:	47
	% Scheduled used:	90%
	Final Completion	
	Days Allowed:	480
	Deadline:	06/03/25
	Days Remaining:	77
	% Scheduled used:	84%

PREVIOUS PAYMENTS		
Invoice	Date	Amount
1	7-Mar-24	\$ 320,969.85
2	7-Jun-24	\$ 129,450.49
3	6-Aug-24	\$ 215,103.70
4	3-Sep-24	\$ 381,100.07
5	1-Oct-24	\$ 329,793.65
6	5-Nov-24	\$ 477,816.52
7	3-Dec-24	\$ 334,343.58
8	8	
9	9	
10	10	
11	11	
12	12	
13	13	
14	14	
15	15	
Total		\$ 2,188,577.86

PAYMENT SUMMARY:	Original Contract Amount:	Schedule	\$ 2,856,630.00
	Change Order No. 1 (date):	No Change	\$ -
	Current Contract Amount:		\$ 2,856,630.00
Total Value of Work to Date:			\$ 2,519,373.25
Less Retainage: 5%			\$ 125,968.66
Liquidated Damages: 0 Days @\$0 / Day			\$ -
Less Previous Payments:			\$ 2,188,577.86
Balance Due this Invoice:			\$ 204,826.73
Percentage of Contract Paid to Date:			83.8%

REQUEST FOR PAYMENT:

Contractor:

Keith Kaiser 2/24/2025
Date

Recommended for Payment by
City of Mt. Pleasant

Date

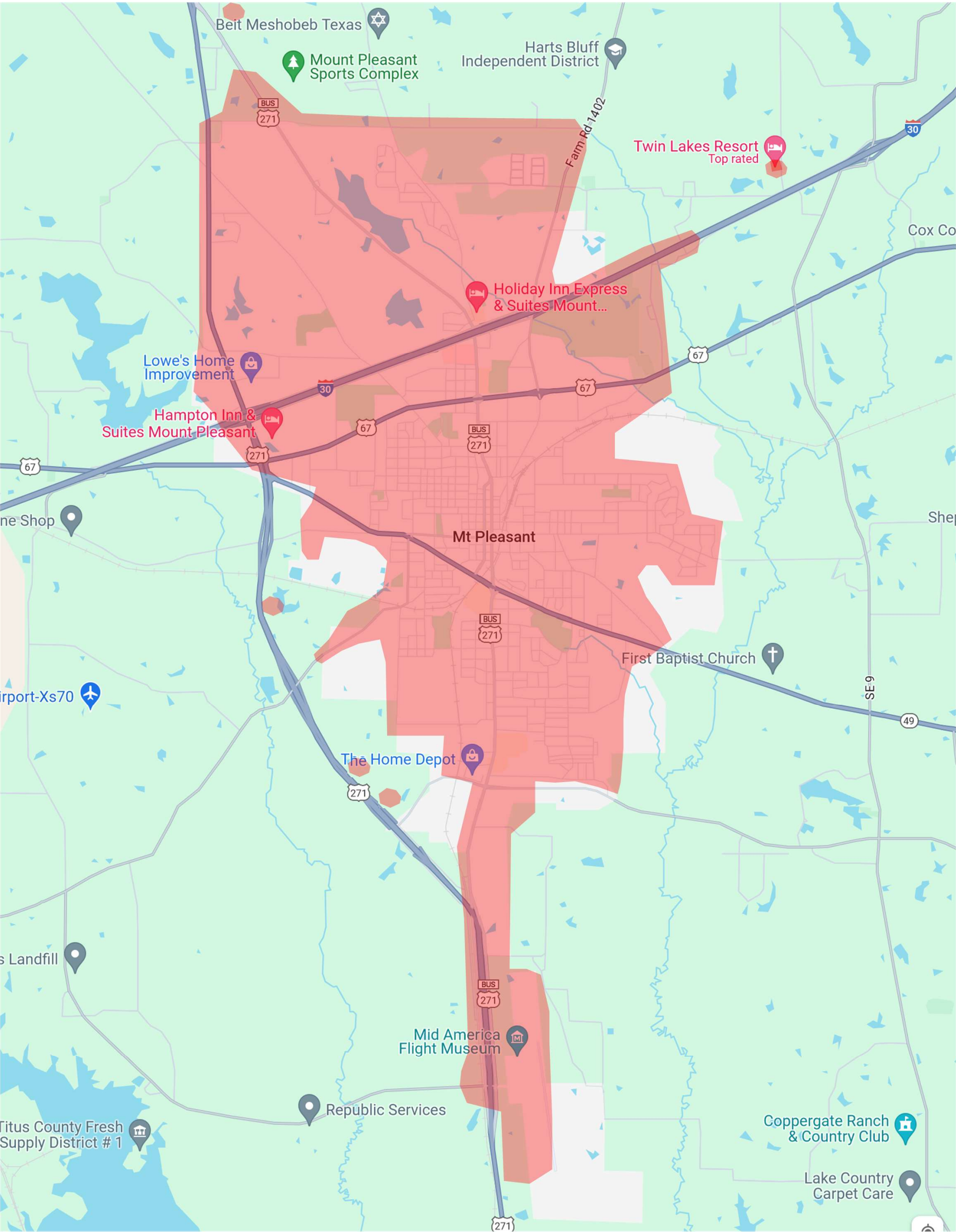
Invoice 8
November 20 - February 20

Sizes	3/4"	1"	2"	3"	4"	6"	8"	10"	Total
Actual Total	5145	548	287	7	18	21	1	2	6029
% Complete	96.8%	90.3%	84.7%	71.4%	88.9%	66.7%	100.0%	0.0%	95.5%
Completed Total	4982	495	243	5	16	14	1	0	5756
Meters Completed In Pay Period	298	15	40	2	5	4	1	0	365

Meters Installed by Invoice

Invoice 1	Invoice 2	Invoice 3	Invoice 4	Invoice 5	Invoice 6	Invoice 7	Invoice 8	Invoice 9	Invoice 10
Mobilization	507	782	1347	1193	1025	537	365		

Mount Pleasant Meter Installation Map
02/20/2025





AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Department: Administration

Subject: Consider Interlocal Agreement with Titus County concerning lease by Titus County to the City of SBCA Fill Station Equipment and City operating and maintaining same.

Recommendation(s):

motion to approve the interlocal agreement with Titus County

Attachments:

[Interlocal Agreement with TC](#)

**INTERLOCAL AGREEMENT BETWEEN
TITUS COUNTY, TEXAS, AND
CITY OF MOUNT PLEASANT, TEXAS**

This Interlocal Agreement ("Agreement") is entered into by and between Titus County, Texas, a political subdivision of the State of Texas ("County"), and the City of Mount Pleasant, a political subdivision of the State of Texas ("City"), collectively referred to as the "Parties."

WHEREAS, the County desires to enhance fire protection services within its jurisdiction by providing SCBA Fill Station ("Equipment") to the City; and

WHEREAS, the City agrees to utilize and maintain the Equipment provided by the County to support fire protection services; and

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to Chapter 791 of the Texas Government Code;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to set forth the terms and conditions under which the County will lease the Equipment to the City.

2. Definitions

a. **Equipment:** The Equipment will consist of a SCBA Fill Station containing the following:

- 1) Bauer Legacy 2 8-E1 Compressor w/ Bauer-001 CO-Monitor
- 2) SCB-SSS-460-STD with four (4) DOT Cylinder and Cylinder Rack
- 3) Bauer CFS5.5-2S Fill Station

b. **Routine Maintenance:** "Routine Maintenance" shall refer to regular, scheduled, and necessary upkeep activities performed to ensure the Equipment remains in proper working order and good condition. This includes, but is not limited to, the following:

(1) **Inspection:** Check the fill station and components for any visible damage, wear, or corrosion. Inspect hoses and connections for cracks, leaks, or signs of wear. Ensure that all gauges are functional and free from cracks or other damage. Confirm that the fill station door and locking mechanisms are operating properly.

**INTERLOCAL AGREEMENT BETWEEN
TITUS COUNTY, TEXAS, AND
CITY OF MOUNT PLEASANT, TEXAS**

(2) **Cleaning:** Clean the exterior and interior of the fill station to remove dust, debris, and contaminants.

(3) **Air Filtration System:** • Replace air filters at manufacturer recommended intervals. Check for any moisture or oil in the filtration system and drain condensate if necessary. Ensure that the filtration system is removing impurities from the compressed air properly.

(4) **Compressor Maintenance:** Inspect and change the compressor oil according to the manufacturer's recommendations. Check belts for wear and tension, and replace as necessary. Clean or replace air intake filters. Check for proper alignment of motor and compressor components.

(5) **Lubrication:** Lubricate moving parts according to manufacturer specifications to prevent wear.

(6) **Pressure Testing:** Perform regular pressure tests to ensure the system is holding pressure correctly. Test safety valves to make sure they are releasing at the correct pressure levels. Verify that pressure gauges are calibrated and accurate.

(7) **SCBA Cylinder and Valve Maintenance:** Inspect SCBA cylinders for damage, and ensure they are hydrostatically tested according to regulatory schedules. Check and lubricate fill station cylinder valves. Ensure proper alignment and functioning of the fill station's cylinder retention system.

(7) **Electronics and Controls:** Verify that all electronic controls are functioning properly. Inspect wiring for any signs of wear, fraying, or damage. Test emergency stop buttons and other safety features to ensure they are working correctly.

3. Term

This Agreement shall be effective from the date of execution and continue for a period of one (1) year, and shall automatically renew for successive one-year terms unless terminated in accordance with the provisions herein.

4. Responsibilities of the County

a. **Provision of Equipment:** The County shall purchase, own, and provide the City with the Equipment.

**INTERLOCAL AGREEMENT BETWEEN
TITUS COUNTY, TEXAS, AND
CITY OF MOUNT PLEASANT, TEXAS**

5. Responsibilities of the City

a. **Maintenance:** The City shall adhere to a routine maintenance schedule, conducting tasks at intervals recommended by the manufacturer or as specified in industry standards. The City shall keep records of all maintenance activities and promptly report any significant issues or potential risks to the County.

b. **Repairs:** The City shall be responsible for all repairs to the Equipment.

d. **Training:** The City will ensure that all personnel using the equipment are trained in the operation and in basic maintenance procedures.

e. **Use by Other Entities:** The City will allow the unlimited use of Equipment to Volunteer Fire Departments located within Titus County, Texas. If the Volunteer Fire Department does not have personnel trained in the use of Equipment, the City will provide assistance.

f. **Use Fee:** The City shall pay the County a fee of one dollar (\$1.00) per year for the use of the Equipment.

6. Payment

The City shall make annual payments of one dollar (\$1.00) to the County due at the commencement of this Agreement, and on each subsequent anniversary.

7. Termination

Either Party may terminate this Agreement with sixty (60) days written notice to the other Party. Upon termination, the City shall return the Equipment to the County in the same condition as received, reasonable wear and tear excepted.

8. Indemnification

The City agrees to indemnify, defend, and hold harmless the County, its officers, agents, and employees, from and against any and all claims, liabilities, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or in any way connected with the City's use and maintenance of the Equipment.

**INTERLOCAL AGREEMENT BETWEEN
TITUS COUNTY, TEXAS, AND
CITY OF MOUNT PLEASANT, TEXAS**

9. Miscellaneous

a. **Entire Agreement:** This Agreement constitutes the entire understanding between the Parties and supersedes all prior agreements or understandings, whether written or oral, relating to the subject matter herein.


b. **Amendments:** Any amendments to this Agreement must be in writing and signed by both Parties.

c. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any lawsuit to enforce or construe the terms of this Agreement (including any amendments, supplements, or addendums thereto) shall lie in Titus County, Texas.

d. **Severability:** If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date last written below.

TITUS COUNTY, TEXAS

By: 
Name: Kent Cooper
Title: Titus County Judge
Date: Feb 10, 2025

City of Mount Pleasant

By: _____
Name: _____
Title: City Manager

Date: _____



Casco Industries, Inc.

P.O. Box 8007
Shreveport, LA 71148
800-551-8787

E-Mail: info@cascoindustries.com
Website: www.cascoindustries.com
accountsreceivable@cascoindustries.com

INVOICE

Number	263012
Date	06/06/2024
Page	1

Bill-to: 24778

TITUS COUNTY
EMAIL - DO NOT MAIL!!
100 WEST FIRST ST, S/200
MOUNT PLEASANT, TX 75456

Ship-to: 2

TITUS COUNTY
1702 INDUSTRIAL
MOUNT PLEASANT, TX 75455

Reference #	Shipped	Salesperson	Terms	Tax Code	Doc #	Wh	Freight	Ship Via
61374	06/06/2024	179 TOMMY BROCK	NET 30	TX	649709	30	PRE/ADD	UPS

Item	Description	Ordered	Shipped	Backordrd	UM	Price	UM	Extension
BAU-LEGACY2/8-E1	COMPRESSOR LEGACY 8 CFM SINGLE	1	1	0	EA	23110.00	EA	23110.00
BAU-0001	CO MONITOR	1	1	0	EA	4570.00	EA	4570.00
SCB-SSS-460-STD	4 CYLINDER SYTEM	1	1	0	EA	8775.00	EA	8775.00
BAU-CFS5.5-2S	TWO POSITION FILL STATION	1	1	0	EA	10710.00	EA	10710.00
BAU-INSTALL	INSTALL	1	1	0	EA	3000.00	EA	3000.00

Merchandise	Misc	Discount	Tax	Freight	Total Due
50165.00	.00	.00	.00	.00	50165.00

Thank You for Your Order

Do not write below this line

Customer Copy

... Last Page

SOINV



01-263012





AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Staff Contact: Kimberly Meek, City Manager

Department: Administration

Subject: **City Manager's Report**

Item Summary:

Updates from City Manager and monthly reports

Financial Impact:

N/A

Recommendation(s):

no motion needed

Attachments:

[Airport February 2025](#)

[Animal Control February 2025](#)

[Building February 2025](#)

[Code Enforcement February 2025](#)

[Fire February 2025](#)

[Library February 2025](#)

[Municipal Court February 2025](#)

[Planning February 2025](#)

[Police February 2025](#)

[Public Works February 2025](#)

[Utilities February 2025](#)

AIRPORT MONTHLY REPORT

Feb-25

Item/Activity		This month	Total YTD	This Month Year Ago	Total Year Ago
	AIRPORT OPERATIONS	608	3434	650	3778
	Fixed Wing Reciprocating - Single	374	2144	424	2382
	Fixed Wing Reciprocating - Twin	60	344	58	474
	Fixed Wing Turboprop	26	168	20	204
	Fixed Wing Jet	76	334	88	374
	Helicopter	72	444	60	344
BASED AIRCRAFT					
		141		141	
SALES					
	Total Fuel Sale (Gals)	14,120	78,179	14,427	71,517
	100LL Fuel Sold (Gals)	5,161	27,533	4,688	21,072
	Jet Fuel Sold (Gals)	8,959	50,646	9,739	50,445
	Revenue	\$81,104.85	\$479,864.58	\$84,779.65	\$477,461.65
	Total Fuel Sale (\$)	\$65,210.33	\$358,094.41	\$69,405.62	\$359,252.14
	Aviation Oil w/o tax(\$)	\$558.98	\$3,920.41	\$137.52	\$3,359.94
	Misc Sales w/o tax(\$)	\$45.03	\$144.11	\$9.01	\$217.82
	Rental / Lease Income (\$)	\$15,290.50	\$117,705.65	\$15,227.50	\$114,631.75
Accounting			COMMENTS		
	Sales Tax Collected (\$)	\$49.83			
	Cash Sales Including Tax (\$)	\$1,420.50			
	Deposits (\$)	\$1,420.50			
	Cash on Hand (\$)	\$100.00			

PRINT DATE: 1-Mar-25



CITY OF MT. PLEASANT ANIMAL CONTROL

CALENDAR MONTHLY REPORT 2025

February

AC Officer Activity	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 This Month	2024 Total YTD	# YTD + or -	2025 % Change YTD From 2024
Calls for Service	87	55	58%	142	14	78	64	82%
Animal Bite Reports	3	3	0%	6	4	9	-3	-33%
Warnings Issued	4	8	-50%	12	5	10	2	20%
Citations Issued	20	3	567%	23	1	12	11	92%
Complaints filed with Court	0	28	-100%	28	0	0	28	2800%
Animals Delivered to Shelter	2025 This Month	Prior Month	2025 Total YTD	% of all Impounds for all 2024 Year	2024 This Month	2024 Total YTD	# YTD + or -	2025 % Change YTD From 2024
Animal Control	23	17	36	11%	44	74	-38	-51%
Mount Pleasant Public	92	54	117	37%	28	57	60	105%
Titus County Public	62	78	138	43%	64	150	-12	-8%
Pittsburg Public	12	6	16	5%	6	22	-6	-27%
Gilmer Public	7	7	13	4%	14	16	-3	-19%
Total Delivery Activity	196	162	320	100%	156	319	1	0%
Animal Disposition From Shelter	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 This Month	2024 Total YTD	# YTD + or -	2025 % Change YTD From 2024
Animals Reclaimed by Owner	11	6	83%	17	16	32	-15	-47%
Animals Adopted	31	58	-47%	89	42	90	-1	-1%
Animals given to Rescue Org's	42	48	-13%	90	57	114	-24	-21%
Animals Euthanized	63	39	62%	102	55	98	4	4%
Animal Died Natural Causes	0	1	-100%	1	0	1	0	0%
Total Animals Released	196	152	29%	348	170	335	13	4%
Animals Chipped*	90	62	45%	152	59	115	37	32%
Adoption without Fee	3	25	N/A	28	15	18	10	56%
Adoption Fees Received	\$1,951	\$ 2,212	N/A	\$4,163	\$2,162	\$5,082	-\$919	-18%

*49 free microchips given during February Responsible Pet Owner event

26 to City Residents

23 to County Residents

BUILDING/PLANNING & DEVELOPMENT MONTHLY REPORT
FEBRUARY 2024-2025

ITEM--ACTIVITY	THIS MONTH	TOTAL YTD	THIS MO YR AGO	TOTAL YR AGO
* PERMITS *				
New Residential	0	4	3	11
Residential add on/remodel	4	4	0	0
New Commercial	0	3	1	7
Commercial add on/remodel	1	1	0	0
New Multi-Family	0	0	0	3
New Town Homes	0	0	0	0
New Duplex	0	0	0	0
Other Permits	50	239	55	266
Certificates of Occupancy	12	30	1	18
Non Profit Special Event Permits	1	6	1	7
Special Event Permits	0	0	0	0
TOTAL PERMITS / LICENSES	68	287	61	312
VALUE				
Residential Value	0	0	0	0
Commercial Value	\$ 15,000.00	\$ 19,408,646.00	\$ 340,000.00	\$ 8,525,080.00
New Multi-Family	\$ -	\$ -	\$ -	\$ 9,827,000.00
New Town Homes	\$ -	\$ -	\$ -	\$ -
New Duplex	\$ -	\$ -	\$ -	\$ -
TOTAL VALUE	\$ 15,000.00	\$ 19,408,646.00	\$ 340,000.00	\$ 18,352,080.00
* INSPECTIONS *				
Residential Bldg	75	498	107	536
Commercial Bldg	64	290	55	316
Grease Traps	24	105	42	221
TOTAL INSPECTIONS	163	893	204	1073
REVENUE				
New Residential Bldg/add on/rmdl	\$ 733.70	\$ 9,841.70	\$ 4,143.00	\$ 13,164.50
New Commercial Bldg/add on/rmdl	\$ 262.75	\$ 75,727.81	\$ 2,349.25	\$ 36,170.17
New Multi-Family	\$ -	\$ -	\$ -	\$ 38,959.93
New Town Homes	\$ -	\$ -	\$ -	\$ -
New Duplex	\$ -	\$ -	\$ -	\$ -
Other Permits	\$ 5,247.95	\$ 36,410.15	\$ 6,162.95	\$ 46,175.02
Re-Inspections	\$ -	\$ -	\$ -	\$ -
Certificates of Occupancy	\$ 550.00	\$ 1,400.00	\$ 50.00	\$ 850.00
Special Event Permits	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 6,794.40	\$ 123,379.66	\$ 12,705.20	\$ 135,319.62


Building Official 

Building Permits Issued

Monthly Report

February 2024-2025

Type	Permit #	Name	Address	Date Paid	Fees Due	Valuation
Certificate of Occupancy	COI34449	Legacy Athletics	208 Alexander Rd	11/04/25	\$0.00	
	COI34826	Blue Mart/ Bishuram Pathaiz	101 S Edwards	01/15/25	\$50.00	
	COI34961	Paddy's Garage	411 W Ferguson Rd	02/10/25	\$50.00	
	COI34963	A & A Electric Industrial LLC	208 Alexander Rd	02/11/25	\$50.00	
	COI34964	Elevate Nutrition	1779 N Edwards Ave	02/11/25	\$50.00	
	COI34971	OCJ Cleaners	550 W ALABAMA	02/12/25	\$50.00	
	COI34972	DBACS Drug & Alcohol Testing	2310 Greenhill Rd	02/13/25	\$50.00	
	COI34984	Rancho Seca Steakhouse	416 E 16th St	02/20/25	\$50.00	
	COI34991	The Look Salon / Plum Crazy Boutique	111 E 2nd St	02/24/25	\$50.00	
	COI34992	Gabby's Restaurant	502 N Jefferson	02/24/25	\$50.00	
	COI34994	Country Cafe Diner	2217 W Ferguson Rd	02/25/25	\$50.00	
	COI34995	Tierra y Mar Grill	1410 W Ferguson Rd	02/25/25	\$50.00	
	Total	12			\$550.00	
Commercial Add On or Remodel	CAR35003	Laura Romo	607 N Jefferson Ave	02/27/25	\$262.75	\$15,000.00
	Total	1			\$262.75	\$15,000.00
Concrete	FW34943	Jesus Avila	1305 N Washington Ave	02/05/25	\$129.75	\$5,500.00
	FW34957	Jose Castrejon	809 Choctaw St	02/10/25	\$50.00	
	FW34970		302 W 1st St	02/12/25	\$87.75	\$2,500.00
	FW34981	National Wholesale Supply	1405 W Ferguson Rd	02/20/25	\$269.75	\$15,500.00
	FW34988	Sergio Molina	801 N Van Buren Ave	02/21/25	\$50.00	
	FW35006	Robert Miles	601 FRICKE	02/28/25	\$50.00	
	Total	6			\$637.25	\$26,000.00
Electrical Permit	ELC34924	EZ Mart	2004 N Jefferson Ave	02/10/25	\$402.75	\$25,000.00
	ELC34944	charles Horn	117 E 12th St	02/04/25	\$75.00	
	ELC34953	Paul Mendez	415 Brookwood Dr	02/07/25	\$75.00	
	ELC34954	Ginger Anderson	2002 Alvis St	02/13/25	\$75.00	
	ELC34974	Plumb Crazy	111 E 2nd St	02/13/25	\$89.15	\$2,600.00
	ELC34975	Scott Everett	2415 North Jefferson Avenue LOT #18	02/16/25	\$75.00	
	ELC34976	Valarie Corbin	515 Southgate Dr	02/16/25	\$75.00	
	ELC34980	Samuel Gonzalez	519 Dogwood Ln	02/19/25	\$75.00	
	ELC34982	CISNEROS YASCARETEL	1006 W 9TH	02/20/25	\$75.00	
	ELC34983	Michael Rice	1309 W 16th St	02/20/25	\$95.75	\$2,000.00
	ELC34985	Shopping Center Parking lot	600 S Jefferson	02/21/25	\$50.00	\$250.00
	ELC34990	Christina Gil	1111 W 4th St	02/24/25	\$75.00	
	ELC34997	Claudia Patino	507 E Magnolia Dr	02/26/25	\$75.00	
	ELC35001	Concepcion Rodriguez	1008 W Pecan St	02/27/25	\$75.00	
	ELC35005	Marshalls	2306 S Jefferson Ave Unit 140	02/27/25	\$53.05	\$600.00

Total	15				\$1,440.70	\$30,450.00
Fence	FENCE34956	Apolonio Martinez	405 E Arizona St	02/07/25	\$50.00	
	FENCE34968	Mary Stansell	617 N Van Buren Ave	02/12/25	\$50.00	
Total	2				\$100.00	
Mechanical Permit	MEC34952	Hidden Oaks Apartments	1010 Village Rd	02/07/25	\$75.00	
	MEC34989	Lakeside Apartments	120 Jerry Boatner Pkwy	02/24/25	\$75.00	
	MEC34993	Huntington Ridge	1200 W 15th St	02/25/25	\$75.00	
	MEC35002	Kent Foster	2740 Stone Hedge St	02/27/25	\$75.00	
Total	4				\$300.00	
Miscellaneous	MISC34998	Luther & Susan Cassler	426 CR 1123	02/26/25	\$50.00	
	MISC34999	Doug & Belva Byndas	352 CR 1123	02/26/25	\$50.00	
Total	2				\$100.00	
Plumbing Permit	PLM34946	Guillermo Rodriguez	1300 E 9th St	02/05/25	\$75.00	
	PLM34955	Mayben	617 N Van Buren Ave	02/10/25	\$75.00	
	PLM34959	Will Means	702 FLEMING DR	02/10/25	\$75.00	
	PLM34962	Andres Anguino	315 E 1st St	02/10/25	\$75.00	
	PLM34977	Steven Nelms	1614 East 4th Street	02/18/25	\$75.00	
	PLM34978	Austin Niblett	512 W 15th St	02/18/25	\$1,125.00	
	PLM34987	Lakes Regional	501 W 1st St	02/21/25	\$50.00	\$500.00
	PLM35000	CornerStone Metal Products	1747 CR 3210	02/26/25	\$75.00	
	PLM35007	David Andred	205 N Johnson Ave	02/28/25	\$75.00	
Total	9				\$1,700.00	\$500.00
Residential Accessory Building	RAB34941	Tim Hightower	510 Dellwood Dr	02/04/25	\$50.00	
	RAB34996	Richard Hess	1040 E 16th St	02/27/25	\$50.00	
	35006	Robert Miles	601 Frikie	02/28/25	\$50.00	
Total	3				\$150.00	
Residential Add On or Remodel	HAR34945	Victoria Santiago	206 YORKE	02/04/25	\$75.00	
	HAR34948	Byden Olivar	1313 Taylor St	02/06/25	\$132.00	
	HAR34950	Ruth Corona	912 E 3rd St	02/07/25	\$50.00	
	HAR34960	Jose Rojas	105 S Church Ave	02/11/25	\$476.70	
Total	4				\$733.70	
Roofing	ROOF34940	Heidi Garcia	503 Brookwood Dr	02/04/25	\$50.00	
	ROOF34949	MMF River Investments	1109 Booker Ave	02/06/25	\$50.00	
	ROOF34979	Vacant building	907 Merritt Ave	02/19/25	\$50.00	
Total	3				\$150.00	
Sign Permit	SGN34876	First Federal Community Bank	805 N Madison Ave	02/04/25	\$225.00	
	SGN34939	Napa Auto Parts	1300 W Ferguson Rd # A	02/03/25	\$150.00	
	SGN34942	Applebees	2300 Greenhill Rd	02/04/25	\$35.00	
	SGN34947	Lea Campbell	111 E 2nd St	02/24/25	\$150.00	
	SGN34951	Perla Ayala	113 E 2nd St	02/07/25	\$35.00	

	SGN34967	Masons Hardware	1201 N Jefferson Ave	02/12/25	\$75.00	
Total	6				\$670.00	
Special Event	Joe Luna	Hispanic Alliance	1800 N Jefferson	04/19/25	\$0.00	
Total	1				\$0.00	
Overall Total	68				\$6,794.40	\$71,950.00

City of Mount Pleasant's Code Enforcement Monthly Report - By Violation Type 2/1/2025 to 2/28/2025

	Total Cases	Total Inspections	Door Hangers	Warning Letters	2nd Warning Letters	Certified Letters	Contractor Assigned	Citations	Bills	Liens Filed	Filed Cases in Court
G-SIGN											
Sign Regulations	1	2	0	1	0	0	0	0	0	0	0
Sign Regulations - Business	1	4	0	1	0	0	0	0	0	0	0
JV											
Inoperable Vehicles	22	30	1	19	1	2	0	0	0	0	0
MISC											
No Posted Address	3	11	0	3	2	0	0	0	0	0	0
OS											
Open Storage	6	8	0	5	2	0	0	0	0	0	0
PM											
Property Maintenance	35	49	0	32	1	0	0	0	0	0	0
T&R											
Trash & Rubbish	1	1	0	1	0	1	0	0	0	0	0

Lyndee



Mount Pleasant Fire Department Monthly Report February 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
Fires				
100-Fire, other		1		
111-Building Fire	2	12	2	15
112-Fire in structure other than building	1	2		
113-Cooking fire, confined to container		2		3
114- Chimney or flue fire, contained to chimney				
118-Trash or rubbish fire, contained			1	2
121-Fire in mobile home		1		2
122-Fire in motor home, camper, rec vehicle		2		1
130-Mobile property fire, other				
131-Passenger vehicle fire	1	3	2	11
132-Road freight or transport vehicle fire	1	3		
134-Water vehicle fire				
135-Aircraft Fire				
137-Camper or RV fire				
138-Off road/heavy equipment fire		1		
140-Natural vegetation fire, other				
141-Forest, woods, or wildland fire	4	39	8	23
143 - Grass fire				
150-Outside rubbish fire, other		1		
151-Outside rubbish, trash or waste fire				
152-Garbage dump or landfill fire				
154-Dumpster fire				1
160-Special outside fire, other				1
161-Outside Storage Fire				
162-Outside equipment fire				1
163-Outside gas or vapor combustion explosion				1



Mount Pleasant Fire Department Monthly Report February 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
170- Cultivated vegetation/crop fire				
173-Cultivated trees/nursery fire				
OverPressure Rupture, Explosion, Overheat (NO FIRE)				
220-Overpressure rupture, other				
251-Excessiveheat, scorch burns with no ignition				
Rescue & EMS				
300-Rescue, EMS incident, other				
311-Vehicle accident, patient care only	15	88	10	76
321-EMS 1st Responder call	4	43	14	58
323-Motor Vehicle/pedestrian accident				
324-MVA – no injuries				
331-Lock-in				
340-Search for lost person, other				
341-Search for person on land				
342-Search for person in water		1		
350-Extrication, rescue, other				1
351-Extrication of victim from bldg./structure				
352-Extrication of victim from vehicle		9	1	7
353-Removal of victim from stalled elevator			1	1
356-High-Angle Rescue				
357-Extrication of victim(s) from machinery				
360- Water & Ice Related Rescue				
361- Swimming / Rec Water Rescue				
363-Swift water rescue				



Mount Pleasant Fire Department Monthly Report February 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
365-Water Craft rescue				
372-Trapped by power lines				
Hazardous Condition (NO FIRE)				
400-Hazardous condition, other	1	2		
411-Gasline or other flammable liquid spill		4		1
412-Gas leak		7		17
413-Oil or other combustible liquid spill				
423-Refrigeration leak				
424-Carbon monoxide incident		1		2
440-Electrical wiring problem, other				
441-Heat from short circuit (wiring). Defective/worn				
442-Overheated motor				
443-Breakdown of light ballast				
444-Power line down	3	15		8
445-Arcing, shorted electrical equipment	3	11		3
460-Accident,potential accident, other				
461-Bldg/Structure weakened or collapse				
462-Aircraft standby				
Service Calls				
500-Service call, other				
511-Lockout				
521-Water evacuation				
522-Water or steam leak				
531-Smoke or odor removal		1		
542-Animal rescue		3	1	2
550-Public service assistance, other				1
551-Assist police	1	1	1	2
552-Police matter				
553-Public Service				2



Mount Pleasant Fire Department Monthly Report February 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
554-Assist Invalid				1
561-Unauthorized burning	1	6		13
571-Cover assignment, standby, move up		2		
Good Intent Calls				
600-Good intent call, other	1	26	9	57
611-Dispatched & cancelled enroute		4		8
622-No incident found at address		1		
631-Authorized controlled burn	2	10	1	4
641-Vicinity alarm (incident in other location)				
650 – Steam, other gas mistaken for smoke				
651-Smoke scare, odor of smoke	3	9	1	6
652-Steam or vapor thought to be smoke				
671-HAZMAT release investigation				
672-Bio hazard investigation, none found				
False Alarms				
700-False alarm or false call, other	8	34	11	56
710-Malicious false alarm				
711-Municipal alarm system, malicious false alarm				1
721- Bomb Scare - No Bomb				
730-False alarm, or false call, other				
731-Sprinkler activation due to malfunction				1
733-Smoke detector malfunction		1		1
735-Alarm system malfunction		1		
736-CO detector malfunction		1		6
740-Unintentional transmission of alarm, other				



Mount Pleasant Fire Department Monthly Report February 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
741-Sprinkler activation, unintentional	1	2	1	2
743-Smoke detector activation, unintentional		6	1	5
744-Dector activation, unintentional				1
745-Alarm System activation, unintentional	1	8		5
746-CO detector activation, no CO				1
Severe Weather & Natural Disaster				
800-Severe weather or natural disaster, other				
814- Lightning strike (no fire)				
Special Incidents				
911-Citizen complaint	1	7	1	10
TOTALS	54	371	66	420

ITEM/ACTIVITY	THIS MONTH	TOTAL YTD	THIS MONTH YEAR AGO	TOTAL YEAR AGO
CIRCULATION OF MATERIALS	5,270	25,783	5,376	27,477
Adult Books	1,468	6,396	1,365	7,373
Youth Books	2,019	10,456	2,067	10,039
Espanol Books	225	933	178	804
Audio Books -- Adult	81	518	124	540
Audio Books -- Juvenile	37	151	10	98
Magazines	10	96	39	119
Videos & DVDs	680	3,484	757	4,045
Uncataloged Items	8	74	27	139
Ebooks	689	3,467	791	4,303
Interlibrary Loan Requests--Patrons	8	58	14	54
Interlibrary Loan Requests--Libraries	45	196	4	23
COLLECTION DEVELOPMENT	228	1,116	198	1,016
Books Added to Collection	184	939	187	885
AV Added to Collection	44	177	11	131
Total Number of Items in Collection	32,156	32,156	30,966	30,966
MEMBERSHIP				
Library Membership--County	38	155	27	163
Library Membership--Out-of-County/Renewals	9	41	9	42
TexShare Membership--County	0	1	0	1
TexShare Membership--Out-of-County	3	11	1	11
Total Number of Registered Borrowers	19,568	19,568	18,779	18,779
FEES COLLECTED	\$5,107.20	\$11,956.10	\$1,412.00	\$6,101.52
Fines Collected for Month	\$208.75	\$1,228.75	\$187.50	\$1,015.25
Out-of-County Membership Fee	\$180.00	\$840.00	\$180.00	\$720.00
Copies / Misc. / Forms / Coin copier	\$1,015.25	\$4,222.70	\$524.00	\$2,491.75
Interlibrary Loan Fees Collected for Month	\$20.00	\$108.00	\$27.00	\$132.00
Contributions / Memorials / Summer Programs	\$3,592.20	\$4,696.95	\$284.50	\$1,451.50
Book Replacement & Damage Fees	\$91.00	\$859.70	\$209.00	\$673.25
LIBRARY SERVICES				
Computer Users-Sessions	421	1,996	463	2,184
TexShare Database Users	30	64	3	96
Programs Offered-Children's	15	101	9	32
Programs Offered --Adult	8	94	4	11
Program Attendance-Children	251	2,480	173	605
Program Attendance-Adults	49	151	51	99
MISC.				
Patrons Entering Library	3,361	16,245	3,576	16,304
Patrons Entering Museum	297	1,643	376	1,660
Library Website Visits (http://urchin.civicplused.com)	n/a	n/a	n/a	n/a
Facebook Visits	917	12,496	4,257	17,279
Volunteer Hours	12.5	96	30	131

Programs: Preschool Story Time, Baby Sensory, Toddler Trekkers, Life-Size Candyland, Chick fil'a Story Time, Adult Crafts, Pushing the Limits Book Club, Book Club, Sentenced film screening & Titus County Reads Information Session, Fostering Collective Information Session, Children's financial literacy class: Penny Pinchers, NTCC Honor Student's Lunch and Learn, Senior Center Outreach



THE TEXAS OFFICE OF COURT ADMINISTRATION

Court Activity Reporting and Directory System

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Judge: Kay McNutt

Clerk:

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Criminal

Civil

Juvenile

Additional

722250100, Titus County, Mount Pleasant: February 2025

Report was Entered Successfully

CASES ON DOCKET

TRAFFIC MISDEMEANORS

NON-TRAFFIC MISDEMEANORS

	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
CASES PENDING FIRST OF MONTH <i>(Equals total cases pending end of previous month.)</i>	2407	0	0	1875	656	362
DOCKET ADJUSTMENTS	0	0	0	0	0	0
1. CASES PENDING FIRST OF MONTH (Adjusted)	2407	0	0	1875	656	362
a. Active Cases	171	0	0	133	38	137
b. Inactive Cases	2236	0	0	1742	618	225
No Activity <input type="checkbox"/>						
2. NEW CASES FILED <i>(Include all new cases filed, including those that may also have been disposed this month.)</i>	182	0	0	54	61	16
3. CASES REACTIVATED	51	0	0	36	18	4
4. ALL OTHER CASES ADDED	0	0	0	0	0	0
5. TOTAL CASES ON DOCKET <i>(Sum of Lines 1a, 2, 3 & 4.)</i>	404	0	0	223	117	157
DISPOSITIONS						
6. DISPOSITIONS PRIOR TO COURT APPEARANCE OR TRIAL						
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14).)</i>	127	0	0	49	42	5
b. Dismissed by Prosecution	0	0	0	0	0	0
7. DISPOSITIONS AT TRIAL						
a. Convictions						
1) Guilty Plea or Nolo Contendere	13	0	0	4	6	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. COMPLIANCE DISMISSALS						

a. After Driver Safety Course (CCP, Art. 45.0511)	3					
b. After Deferred Disposition (CCP, Art. 45.051)	17	0	0	7	1	0
c. After Teen Court (CCP, Art. 45.052)	0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)					0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)				0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)	4					
g. All Other Transportation Code Dismissals	13	0	0	0	0	1
9. ALL OTHER DISPOSITIONS	18	0	0	4	8	17
10. TOTAL CASES DISPOSED (Sum of Lines 6, 7, 8 & 9.)	195	0	0	64	57	23
11. CASES PLACED ON INACTIVE STATUS	15	0	0	22	11	0
12. CASES PENDING END OF MONTH (Sum of Lines 12a & 12b.)	2394	0	0	1865	660	355
a. Active Cases (Line 5 minus the sum of Lines 10 & 11.)	194	0	0	137	49	134
b. Inactive Cases (Line 1b minus Line 3, plus Line 11.)	2200	0	0	1728	611	221
13. SHOW CAUSE AND OTHER REQUIRED HEARINGS HELD	0	0	0	0	0	0
14. CASES APPEALED						
a. After Trial	0	0	0	0	0	0
b. Without Trial	2	0	0	0	0	0

Notes:

Prepared By: amartinez

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Criminal**Civil****Juvenile****Additional**

722250100, Titus County, Mount Pleasant: February 2025

Report was Entered Successfully

No Activity ☐

	TOTAL CASES
1. TRANSPORTATION CODE CASES FILED	5
2. NON-DRIVING ALCOHOLIC BEVERAGE CODE CASES FILED	0
3. DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES FILED	0
4. DRUG PARAPHERNALIA CASES FILED <i>(HSC, Ch. 481)</i>	0
5. TOBACCO CASES FILED <i>(HSC, Sec. 161.252)</i>	2
6. TRUANT CONDUCT CASES FILED <i>(Family Code, Sec.65.003(a))</i>	0
7. EDUCATION CODE (Except Failure to Attend) CASES FILED	0
8. VIOLATION OF LOCAL DAYTIME CURFEW ORDINANCE CASES FILED <i>(Local Govt. Code, Sec. 341.905)</i>	0
9. ALL OTHER NON-TRAFFIC, FINE-ONLY CASES FILED	2
10. TRANSFER TO JUVENILE COURT	
a. Mandatory Transfer <i>(Fam. Code, Sec. 51.08(b)(1))</i>	0
b. Discretionary Transfer <i>(Fam. Code, Sec. 51.08(b)(2))</i>	0
11. ACCUSED OF CONTEMPT AND REFERRED TO JUVENILE COURT (DELINQUENT CONDUCT) <i>(CCP, Art. 45.050(c)(1))</i>	0
12. HELD IN CONTEMPT BY CRIMINAL COURT (FINED AND/OR DENIED DRIVING PRIVILEGES) <i>(CCP, Art. 45.050(c)(2))</i>	0
13. JUVENILE STATEMENT MAGISTRATE WARNING	
a. Warnings Administered	0
b. Statements Certified <i>(Fam. Code, Sec. 51.095)</i>	0
14. DETENTION HEARINGS HELD <i>(Fam. Code, Sec. 54.01)</i>	0
15. ORDERS FOR NON-SECURE CUSTODY ISSUED	0
16. PARENT CONTRIBUTING TO NONATTENDANCE CASES FILED <i>(Ed. Code, Sec. 25.093)</i>	0



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Criminal**Civil****Juvenile****Additional**

722250100, Titus County, Mount Pleasant: February 2025

Report was Entered Successfully

No Activity ☐

NUMBER GIVEN

NUMBER REQUESTS
FOR COUNSEL**1. MAGISTRATE WARNINGS**

a. Class C Misdemeanors

0

b. Class A and B Misdemeanors

0

c. Felonies

0

TOTAL

2. ARREST WARRANTS ISSUED

a. Class C Misdemeanors

48

b. Class A and B Misdemeanors

0

c. Felonies

0

3. CAPIASES PRO FINE ISSUED

80

4. SEARCH WARRANTS ISSUED

0

5. WARRANTS FOR FIRE, HEALTH AND CODE INSPECTIONS FILED (CCP, Art. 18.05)

0

6. EXAMINING TRIALS CONDUCTED

0

7. EMERGENCY MENTAL HEALTH HEARINGS HELD

0

8. MAGISTRATE'S ORDERS FOR EMERGENCY PROTECTION ISSUED

0

9. MAGISTRATE'S ORDERS FOR IGNITION INTERLOCK DEVICE ISSUED (CCP, Art. 17.441)

0

10. ALL OTHER MAGISTRATE'S ORDERS ISSUED REQUIRING CONDITIONS FOR RELEASE ON BOND

0

11. DRIVER'S LICENSE DENIAL, REVOCATION OR SUSPENSION HEARINGS HELD (TC, Sec. 521.300)

0

12. DISPOSITION OF STOLEN PROPERTY HEARINGS HELD (CCP, Ch. 47)

0

13. PEACE BOND HEARINGS HELD

0

14. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY COMMUNITY SERVICE

a. Partial Satisfaction

0

b. Full Satisfaction	4
15. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY JAIL CREDIT	53
16. CASES IN WHICH FINE AND COURT COSTS WAIVED FOR INDIGENCY	0
17. AMOUNT OF FINES AND COURT COSTS WAIVED FOR INDIGENCY <i>(Round to the nearest dollar)</i>	0
18. FINES, COURT COSTS AND OTHER AMOUNTS COLLECTED <i>(Round to the nearest dollar)</i>	
a. Kept by City	40895
b. Remitted to State	13762
c. Total	54658

Notes:

Prepared By: amartinez

Submit

PLANNING & ZONING
MONTHLY REPORT
FEBRUARY 2024-2025

Type	Case #	Name	Property	Fees Due	Date Paid
Minor Plats					
Total					
Site Plans					
Total					
Final Plat					
Filing Fee					
Total					
Replat	RP-2025-03	Roy Newton	605 S Lide	\$ 250.00	
Filing Fee				\$ 120.00	
Total	1			\$ 370.00	02/26/25
Zoning					
Total					
Total					
Variances & Appeals					
Total					
Street Closure					
Total					
Preliminary Pre-plat					
Total					
Grand Total	1			\$ 370.00	
TOTAL YEAR TO DATE	11			\$ 3,600.00	


Director of Development Services

MOUNT PLEASANT POLICE DEPARTMENT

MONTHLY REPORT

2025

NIBRS - FEBRUARY	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
CRIMINAL HOMICIDE	0	0	0%	0	1	1	-1	-100%
MANSLAUGHTER BY NEGLIGENCE	0	0	0%	0	0	0	0	0%
FORCIBLE RAPE	0	1	-100%	1	0	0	1	100%
RAPE BY FORCE	0	1	-100%	1	0	0	1	100%
ATTEMPTS TO COMMIT	0	0	0%	0	0	0	0	0%
ROBBERY	0	0	0%	0	2	2	-2	-100%
FIREARM	0	0	0%	0	1	1	-1	-100%
KNIFE OR CUTTING INSRT.	0	0	0%	0	0	0	0	0%
OTHER DANGEROUS WEAPON	0	0	0%	0	0	0	0	0%
STRONG ARM	0	0	0%	0	1	1	-1	-100%
ASSAULT	9	10	-10%	19	6	15	4	27%
FIREARM	6	2	200%	8	0	0	8	800%
KNIFE OR CUTTING INSRT.	0	0	0%	0	0	2	-2	-100%
OTHER DANGEROUS WEAPON	0	1	-100%	1	1	1	0	0%
HANDS, FIST, FEET-AGG INJ	0	1	-100%	1	0	0	1	100%
OTHER ASSAULT NOT AGG	3	6	-50%	9	5	12	-3	-25%
BURGLARY	5	2	150%	7	4	6	1	17%
RESIDENTIAL	2	1	100%	3	1	2	1	50%
NON RESIDENTIAL	2	0	200%	2	0	0	2	200%
VEHICLE	1	1	0%	2	3	4	-2	-50%
THEFT (NOT VEHICLE)	20	12	67%	32	20	33	-1	-3%
MOTOR VEHICLE THEFT	3	0	300%	3	3	7	-4	-57%
AUTO	2	0	200%	2	3	7	-5	-71%
TRUCKS AND BUSES	0	0	0%	0	0	0	0	0%
OTHER VEHICLES	1	0	100%	1	0	0	1	100%
Total NIBRS	37	25	48%	62	36	64	-2	-3%

MOUNT PLEASANT POLICE DEPARTMENT

MONTHLY REPORT

2025

TRAFFIC	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
CITATIONS ISSUED	235	246	-4%	481	270	536	-55	-10%
WARNINGS ISSUED	353	375	-6%	728	358	762	-34	-4%
TOTAL ACCIDENTS	29	44	-34%	73	39	94	-21	-22%
FATAL ACCIDENTS	0	0	0%	0	0	0	0	0%
INJURY ACCIDENTS	9	16	-44%	25	5	21	4	19%
DWI CASES	8	11	-27%	19	4	12	7	58%

911 CENTER	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
911 CALLS RECEIVED	1121	1319	-15%	2440	1258	2627	-187	-7%
FAMILY VIOLENCE	3	8	-63%	11	5	12	-1	-8%

*TOTAL ACCIDENT NUMBERS ARE SUBJECT TO CHANGE

**MONTHLY REPORT
PUBLIC WORKS DIVISION
CITY OF MOUNT PLEASANT**

Fiscal Year 2024-2025

Month Feb 2025

<u>STREET DEPARTMENT</u>	<u>THIS MONTH</u>	<u>TOTAL YTD</u>	<u>MONTH YEAR AGO</u>	<u>TOTAL YEAR AGO</u>
Work Orders Received	<u>16</u>	<u>78</u>	<u>9</u>	<u>31</u>
Work Orders Completed	<u>16</u>	<u>78</u>	<u>9</u>	<u>31</u>
Patching Materials Used (Tons)	<u>12</u>	<u>100</u>	<u>30</u>	<u>75</u>
Hours Mowing	<u>0</u>	<u>10</u>	<u>12</u>	<u>12</u>
Hours Sweeping (320 hrs.)/Edging	<u>320</u>	<u>1,302</u>	<u>320</u>	<u>720</u>
Crack Seal (400 hrs.)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Grass Spaying	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

PARKS DEPARTMENT

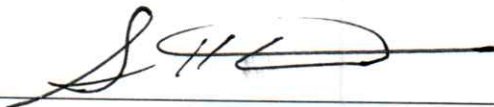
SOLID WASTE DIVISION

This Month 62,410 C.Y. 18,572.70 Tons

This Month Year Ago 81,152.00 C.Y. 23,944.15 Tons

Total YTD 468,767 C.Y. 105,559.4 Tons

Total Year Ago 867,403.51 C.Y. 305,362.38 Tons



Garrett Houston, Director of Public Works

City of Mount Pleasant Utility Department

Fiscal Year: 2024-2025

Month: February 2025

Wastewater Treatment Division

	This Month	This Month Year Ago
Average Flow Tested	2.635 MGD	2.567 MGD
Maximum Flow Treated	4.003.MGD	3.785 MGD

Comments:

Water Treatment Division

	This Month	This Month Year Ago
300 Lakewood Location:		
Average Flow Treated	5.658 MGD	5.37 MGD
Maximum Flow Treated	7.282 MGD	6.841 MGD

510 CR 2300 Location:

Average Flow Treated	1.362 MGD	1.389 MGD
Maximum Flow Treated	2.34 MGD	2.29 MCD

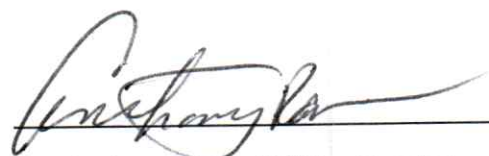
Calendar Year Raw Water Usage

	AC/FT YTD	AC/FT YTD Year Ago
Lake Bob Sandlin – Allotment	0 acre feet	1287.681 acre feet
7,000 AC/FT		
Lake Cypress Springs – Allotment	1285 acre feet	0 acre feet
3,598 AC/FT		
Lake Tankersley – Allotment	0 acre feet	0 acre feet
3,000 AC/FT		

Comments:

Utility Maintenance Division

	This Month	This Month Year Ago
Work Orders		
Water	11	9
Sewer	16	21
Work Orders Completed	27	30



Anthony Rasor, Utilities Director



AGENDA ITEM REPORT

Meeting: City Council - Mar 18 2025

Department:

Subject: EXECUTIVE SESSION

Item Summary:

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Economic Development (Tex Gov't Code 551.087), Deliberations about real property (Tex. Gov't Code 551.072), and Consultation with Attorney (Tex. Gov't Code §551.071) regarding request relating to Economic Development Project

Consultation with Attorney (Tex. Gov't Code §551.071) regarding potential claims relating to WWTP screw pumps.