NOTICE AND AGENDA OF REGULAR CALLED MEETING
MOUNT PLEASANT CITY COUNCIL

Tuesday, September 16, 2025 at 6:00 P.M.
501 North Madison, Mount Pleasant, Texas

PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCIL MEMBERS MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or services, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1.

The public may participate by joining YouTube: https://www.youtube.com/@thecityofmountpleasanttexa1157/streams

CALL TO ORDER

Roll Call and Certification of a Quorum

Invocation

Pledge of Allegiance

OPEN SESSION

PUBLIC COMMENTS

The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to three minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.

CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE APPROVED THROUGH A SINGLE COUNCIL MOTION, WHICH APPLIES TO ALL ITEMS LISTED. CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE, NOT LIKELY TO REQUIRE DISCUSSION OR DELIBERATION, AND MAY BE DISCUSSED PRIOR TO MAKING A MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.

1. *Consider Approval of the September 2, 2025, Meeting Minutes.*
2. *Consider pay request #4 for Drake Paving LLC, for work performed at the Mount Pleasant Regional Airport Southwest Site Development and Drainage Improvements.*

CONSENT AGENDA MOTION

MOTION TO APPROVE ALL CONSENT AGENDA ITEMS AS PRESENTED

REGULAR AGENDA

3. Monthly Financial Report for Month Ended August 31, 2025
4. Presentation on the Appraisal Tax Process by TCAD Chief Appraiser Shirley Dickerson.
5. Hold a Public Hearing and Consider Ordinance 2025-17 Adopting a Budget for Fiscal Year 2025-2026.
6. Hold a Public Hearing and Consider Ordinance 2025-18 Levying Ad Valorem Taxes for Fiscal Year 2025-2026
7. Consider Ordinance 2025-19 Ratifying the Property Tax Revenue Increase Reflected in the 2025-2026 Fiscal Year Budget
8. Consider Resolution 2025-13 Adopting the Investment Policy
9. Consider Awarding Chemical Bid #9-2025
10. City Manager's Report

COUNCIL COMMENTS

Council Comments are limited to announcements of upcoming events, recent Council Member activities, or requests to add agenda items for an upcoming meeting (2 minutes per Council Member).

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices),§551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN

I certify the above notice of meeting is a true and correct copy of said notice and that same was posted on the bulletin board of City Hall of the City of Mount Pleasant, Texas, a place readily accessible to the general public at times, by 5:00 pm on the 10th of September 2025 and remained so posted for at least 72 hours preceding the scheduled of said meeting.

Candias Webster

Candias Webster, City Secretary

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Candias Webster, City Secretary
Department: Administration

Subject: **Consider Approval of the September 2, 2025, Meeting Minutes.**

Item Summary:

This is a typed copy of the minutes from the September 2, 2025 Meeting Minutes

Financial Impact:

N/A.

Recommendation(s):

Motion to approve the consent agenda item

Attachments:

2025.09.02 Regular

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form, and contents as required by law, met in Regular Session on September 2, 2025, 2025 at 6:00 PM at the Council Chambers located at 501 North Madison with the following members present:

Wesley Lyon	-	Mayor
Carl Hinton	-	Mayor Pro-Tem
Melanie Knight	-	Council Member
Kelly Redfearn	-	Council Member
Jonathan Hageman	-	Council Member
Debbie Corbell	-	Council Member
Greg Nyhoff	-	City Manager
Rob Vine	-	City Manager
Candias Webster	-	Assistant City Manager/City Secretary
Lea Ream	-	City Attorney

MEMBERS OF THE PUBLIC WERE PROVIDED THE OPPORTUNITY TO COMMENT
No action was taken by the Council

CONSENT AGENDA:
ITEMS ON THE CONSENT AGENDA ARE APPROVED THROUGH A SINGLE COUNCIL MOTION, WHICH APPLIES TO ALL ITEMS LISTED. CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE, NOT LIKELY TO REQUIRE DISCUSSION OR DELIBERATION, AND MAY BE DISCUSSED PRIOR TO MAKING A MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.
Consider Approval of the August 19, 2025, Meeting Minutes.
Consider Pay Request #27 from Heritage Construction LLC for work performed at the Southside Wastewater Treatment Plant.
Consider Pay Request #10 for Wicker Construction, Inc. for work performed on the West Loop Wastewater Collection Project.
Consider Pay Request #2 for Capital Underground Utilities for work performed on the Housing Authority Water Improvements.
Consider Pay Request #3 for J2 Construction Services for work performed at the Industrial Lift Station and force main.
Motion was made by Council Member Hinton and seconded by Council Member Corbell to approve all consent agenda items as presented. Upon a vote, the motion carried unanimously.

HOLD A PUBLIC HEARING AND CONSIDER ORDER 25-009 A DECLARATION OF A DILAPIDATED STRUCTURE AT 803 E 4TH STREET WITHIN THE CITY OF MOUNT PLEASANT, TEXAS, FIND IT TO BE DILAPIDATED AND/OR DETERIORATED AND DAMAGED SO AS TO REQUIRE REPAIR, REHABILITATION OR DEMOLITION, PROVIDING A TIME WITHIN WHICH THE OWNER SHOULD REHABILITATE, REPAIR OR DEMOLISH SUCH STRUCTURE AND TO CONSIDER ORDERING CITY ABATEMENT AND SUBSEQUENT LIEN OF THE DILAPIDATED STRUCTURE AT 803 E 4TH STREET, CITY BLOCK 163, LOT 2C & 3.
The Mayor opened and closed the public hearing, and no citizens comments. Motion was made by Council Member Corbell and seconded by Council Member Knight to approve Order 25-009 a declaration of a dilapidated structure at

803 E 4th Street within the City of Mount Pleasant, Texas, find it to be dilapidated and/or deteriorated and damaged so as to require repair, rehabilitation or demolition, providing a time within which the owner should rehabilitate, repair or demolish such structure and to consider ordering city abatement and subsequent lien of the dilapidated structure at 803 E 4th Street, City Block 163, Lot 2C & 3.. Upon a vote, the motion carried unanimously.

HOLD A PUBLIC HEARING AND CONSIDER ORDER 25-010 A DECLARATION OF A DILAPIDATED STRUCTURE AT 205 MARTIN LUTHER KING WITHIN THE CITY OF MOUNT PLEASANT, TEXAS, FIND IT TO BE DILAPIDATED AND/OR DETERIORATED AND DAMAGED SO AS TO REQUIRE REPAIR, REHABILITATION OR DEMOLITION, PROVIDING A TIME WITHIN WHICH THE OWNER SHOULD REHABILITATE, REPAIR OR DEMOLISH SUCH STRUCTURE AND TO CONSIDER ORDERING CITY ABATEMENT AND SUBSEQUENT LIEN OF THE DILAPIDATED STRUCTURE AT 205 MLK, FRENCH ADDITION BLOCK 1 LOT 19B & 20.

The Mayor opened and closed the public hearing, and no citizen comments. Motion was made by Council Member Hageman and seconded by Council Member Hinton to approve Order 25-010 a declaration of a dilapidated structure at 205 Martin Luther King within the City of Mount Pleasant, Texas, find it to be dilapidated and/or deteriorated and damaged so as to require repair, rehabilitation or demolition, providing a time within which the owner should rehabilitate, repair or demolish such structure and to consider ordering city abatement and subsequent lien of the dilapidated structure at 205 MLK, French Addition block 1 Lot 19B & 20. Upon a vote, the motion carried unanimously.

HOLD A PUBLIC HEARING AND CONSIDER PROPOSING THE TAX RATE FOR FISCAL YEAR 2026.

The Mayor opened the public hearing, and citizens made comments. The Mayor closed the public hearing. Motion was made by Council Member Hageman and seconded by Council Member Knight to propose the tax rate of 0.366042 per $100 of valuation for the Fiscal Year 2026 and setting the date of September 16, 2026, to adopt the tax rate. Upon a vote, the motion carried 3 to 2 with Council Members Hageman, Knight, and Redfearn voting for and Council Members Corbell and Hinton voting against.

HOLD A PUBLIC HEARING ON THE PROPOSED ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2026.

The Mayor opened the public hearing, citizens commented, and the Mayor closed the public hearing. No motion was needed.

CONSIDER RESOLUTION 2025-12 AUTHORIZING ADDING ROB VINE TO ALL CERTIFICATION AGREEMENTS AND INVESTMENTS WITH FINANCIAL INSTITUTIONS ON ACCOUNTS OF THE CITY OF MOUNT PLEASANT AND REMOVING GREG NYHOFF.

Motion was made by Council Member Hinton and seconded by Council Member Redfern to approve Resolution 2025-12 Authorizing adding Rob Vine to all certification agreements and investments with financial institutions on accounts of the City of Mount Pleasant and removing Greg Nyhoff. Upon a vote, the motion carried unanimously

CITY MANAGER'S REPORT

COUNCIL COMMENTS

Council Comments limited to announcements of upcoming events, recent Council Member activities or requests to add agenda items for an upcoming meeting (2 minutes per Council Member).

EXECUTIVE SESSION 8:20 PM

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Deliberations regarding Economic Development Negotiations (Tex Gov't Code 551.087) and Consultation with Attorney (Tex. Gov't Code §551.071): regarding Project Wick

RECONVENE INTO THE REGULAR SESSION 8:45 PM

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON THE PERFORMANCE AGREEMENT

WITH ALEXANDER RYAN INVESTMENT, LLC.

Motion was made by Council Member Redfern and seconded by Council Member Hinton to approve the Performance Agreement with Alexander Ryan Investment, LLC Upon a vote, the motion carried unanimously.

EXECUTIVE SESSION 8:54 PM

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Consultation with Attorney (Tex. Gov't Code §551.071): regarding claims received by City

Consultation with Attorney (Tex. Gov't Code §551.071): regarding optional benefits that may be available to public officials.

Consultation with Attorney (Tex. Gov't Code §551.071): regarding social media policy, and

Consultation with Attorney (Tex. Gov't Code §551.071): regarding Water Purchase Contract with Tri-Special Utility District

RECONVENE INTO THE REGULAR SESSION 9:56 PM

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

NO ACTION TAKEN

ADJOURN 9:58 PM

____

WESLEY LYON, MAYOR

ATTEST:

____

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Paul Henderson, Airport Director
Department: Airport

Subject: **Consider pay request #4 for Drake Paving, LLC, for work performed at the Mount Pleasant Regional Airport Southwest Site Development and Drainage Improvements.**

Item Summary:

Pay Request #4 is for $375,514.69 is for drainage work performed at the Airport

Financial Impact:

Original Construction $1,367,948.81
The amount of this pay request is $375,514.69
Percentage time complete: 97%
Percent money is 96%

Recommendation(s):

Recommend a motion to approve with consent agenda items

Attachments:

Pay Estimate 04

KSA
a Pape-Dawson company

1111 Hawn Avenue
Shreveport, LA 71107
318.221.7501

August 29, 2025

Mr. Paul Henderson **via e-mail**
Airport Manager
Mount Pleasant Regional Airport
501 Mike Hall Parkway
Mount Pleasant, TX 75455

Re: ***Mount Pleasant Regional Airport***
Southwest Site Development and Drainage Improvements
TxDOT CSJ No. 2419MTPLS

-

Dear Paul:

Attached is Payment Estimate No. 4 to Drake Paving, LLC for the above referenced project. We have reviewed the estimate and recommend payment to the contractor as shown.

Should you have any questions, please do not hesitate to call.

Sincerely,

KSA

Jonathan Farmer

Jonathan Farmer, P.E.
Associate Vice President

Enclosure – Pay Estimate 4

pc: Parker Termin – Drake Paving, LLC
Ronnie Higgins - RPR
KSA Project 103086

PAY ESTIMATE FOR DRAKE PAVING, LLC
KSA ENGINEERS, INC.
1111 HAWN AVENUE
SHREVEPORT, LA 71107

Estimate No.:	4	Notice to Proceed Date:	April 28, 2025
		Contract Time:	120 Days
Date:	August 29, 2025	% Complete (Time):	97%
		% Complete ($):	96%
Project:	Mount Pleasant Regional Airport Southwest Site Development and Drainage Improvements	KSA Project No.:	103086
		TxDOT CSJ No.:	2419MTPLS
Period:	From: July 29, 2025 To: August 27, 2025		
Contractor:	Drake Paving, LLC		
Address:	3737 Lamar Avenue, Paris, Texas 75460		
Amount of Contract as Awarded:	$1,367,948.81		

Change Orders/Field Orders:

CO #1 $	(7,354.98)	# 4 $	
#2 $		# 5 $	
#3 $		# 6 $	

Total Change Orders/Field Orders: ($7,354.98)
Total Adjusted Contract: $1,360,593.83

PREVIOUS PAYMENTS AUTHORIZED

# 1	$255,527.10	# 9	
# 2	$216,003.33	# 10	
# 3	$381,721.33	# 11	
# 4		# 12	
# 5		# 13	
# 6		# 14	
# 7		# 15	
# 8		# 16	

Total Payments Previously Authorized: $853,251.76

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price ($)	Value of Completed Work ($)
1.01*	Temporary Seeding, Fertilizing, and Mulching	SY	0	0		0	$0.46	0.00
1.02	Installation and Removal of Silt Fence	LF	2,000	115	1,885	2000	$4.58	9,160.00
1.03	Rock Construction Exit	EA	1	1		1	$4,004.48	4,004.48
1.04	Storm Water Pollution Prevention Plan (SWPPP)	LS	1	1		1	$572.07	572.07
1.05	Mobilization	LS	1	0.75	0.25	1.00	$77,095.15	77,095.15
1.06	Removal of Pipe and Other Buried Structures	LS	1	1		1	$12,225.58	12,225.58
1.07*	Unclassified Excavation	CY	74,867	74,867		74,867	$4.07	304,708.69
1.08	Lime-Treated Subgrade	SY	4,750	4,750		4750	$8.74	41,515.00
1.09*	Lime	TON	193.64	193.64		193.64	$571.95	110,752.40
1.10	Emulsified Asphalt Prime Coat	GAL	800	0	1160	1160	$5.72	6,635.20
1.11	Emulsified Asphalt Tack Coat	GAL	360	0	360	360	$4.00	1,440.00
1.12	Yellow Marking (Reflective)	SF	350	0		0	$6.54	0.00
1.13	Black Marking (Non-Reflective)	SF	100	0		0	$22.88	0.00
1.14*	18-inch Storm Drain Pipe	LF	100	100		100	$123.18	12,318.00
1.15*	36-inch Storm Drain Pipe	LF	123	123		123	$237.11	29,164.53
1.16*	42-inch Storm Drain Pipe	LF	580	580		580	$275.20	159,616.00
1.17	5' x 5' Junction Box	EA	1	1		1	$8,679.53	8,679.53
1.18	5' x 5' Junction Box with Grate Inlet	EA	5	5		5	$15,448.43	77,242.15
1.19	Furnish and Install Safety End Treatment for 18" Pipe	EA	5	5		5	$2,162.96	10,814.80
1.20	Furnish and Install Headwall for 42" Pipe	EA	1	1		1	$11,041.76	11,041.76
1.21	Seeding	SY	37,100	0		0	$0.80	0.00
1.22	Bonded Fiber Matrix	SY	23,890	23,890		23,890	$0.80	19,112.00
1.23	Topsoil (Furnished from On the Site)	CY	6,780	6,133	647	6,780	$5.30	35,934.00
1.24	5" Type B or C, Dense-Graded Hot-Mix Asphalt Base Course	TON	740	0	666.04	666.04	$162.13	107,985.07
1.25	4" Type D, Dense-Graded Hot-Mix Asphalt Surface Course	TON	560	0	506.42	506.42	$167.16	84,653.17
1.26*	6" Concrete Pavement	SY	1,923.5	0	1923.5	1923.5	$79.05	152,052.68
1.27	Barricades and Markings for Pavement Closures	LS	1	0		0	$5,720.69	0.00
1.28	Rock Riprap	SY	210	210		210	$26.38	5,539.80
	Subtotal:							**1,282,262.06**
Change Order No. 1								
CO 1.08	Demolition/Removal of Asphalt Pavement & Concrete Structures, Subgrade Preparation, and Mobilization for Concrete with 75M Pump	LS	1	0	1	1	$19,465.73	19,465.73
	Subtotal:							**19,465.73**

*Items Revised Per Change Order or Field Order

In accordance with the Contract Documents, based upon on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed to the point indicated, the quality of the Work is generally in accordance with the Contract Documents, and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.

KSA ENGINEERS, INC.

By: Jonathan Farmer

Date: August 29, 2025

Approved: Mount Pleasant Regional Airport

By: ____________________

Date: ____________________

	Total Amount to Date:	$1,301,727.79
	Asphalt Pay Reduction	-$8,289.42
		$1,293,438.37
Less 5%	Retainage	$64,671.92
	Net Total:	$1,228,766.45
	Less Previous Payments:	$853,251.76
	Amount Payable to Contractor This Estimate:	**$375,514.69**

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Gillian Gatewood, Finance Director
Department: Finance

Subject: **Monthly Financial Report for Month Ended August 31, 2025**

Item Summary:

The Monthly Financial Report for the City of Mount Pleasant, Texas, for the month ended August 31, 2025 is hereby submitted.

Recommendation(s):

No Motion Needed.

Attachments:

August 2025 Financials Report

City of Mount Pleasant

Monthly Financial Report

For the Period End August 2025

About This Report

This report has been prepared by the City of Mount Pleasant's Finance Department. The Comprehensive Monthly Financial Report (CMFR) is intended to provide our audience (internal and external users) with timely and relevant information regarding the City's financial position. The report inlcudes the following information:

- The Financial Summary reports the performance of the major operating funds of the City. In addition, the report provides a comparison to budget for major revenue sources and expenditure items. Narrative disclosures are included to highlight any significant changes or fluctuations. Graphs are included to show monthly breakdown of major revenues.

- The report also contains a high level fund balance summary for all City funds. The report provides year-to-date revenues, expenditures, and transfers.

- The Budget Amendments Summary contains all amendments to the budget approved in accordance with Budget Ordinance 2024-19 approved on September 24th, 2024.

If you would like additional information, feel free to contact Gillian Gatewood at (903) 575-4000.

City of Mount Pleasant

General Fund

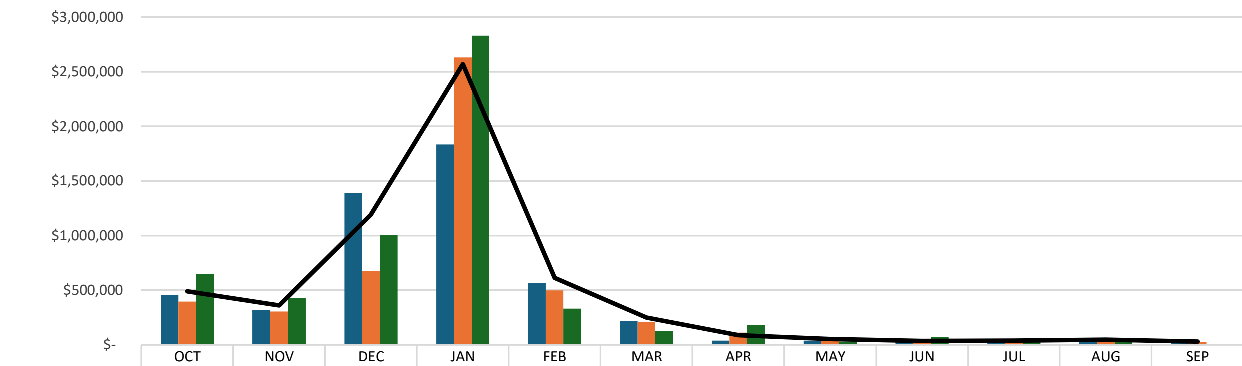
Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End August 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget FY 2024-2025	Aug-2025 Actual	Aug-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Aug-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Property Tax	$ 4,634,526	$ 35,342	0.8%	$ 4,465,722	$ 168,804	96.4%	$ 4,366,748	97.4%
Penalties	45,000	5,575	12.4%	64,247	(19,247)	142.8%	48,340	107.4%
Sales Tax	6,859,455	586,986	8.6%	5,771,900	1,087,555	84.1%	6,011,884	83.2%
Liquor Tax	34,300	7,251	21.1%	34,361	(61)	100.2%	27,617	76.7%
Fines	650,000	42,491	6.5%	477,318	172,682	73.4%	548,989	109.8%
Landfill Fees	1,250,000	101,322	8.1%	885,028	364,972	70.8%	1,053,947	84.3%
Permits & Fees	354,500	53,366	15.1%	446,752	(92,252)	126.0%	377,421	78.4%
Other User Fees	379,000	44,172	11.7%	419,193	(40,193)	110.6%	345,870	84.7%
Contract Income	650,000	54,167	8.3%	595,833	54,167	91.7%	1,191,667	91.7%
Interest Income	130,000	9,706	7.5%	95,862	34,138	73.7%	72,228	51.6%
Grant Income	-	-		65,898	(65,898)		220,531	
Interfund Transfers	900,000	75,000	8.3%	825,072	74,928	91.7%	3,883,323	109.0%
Misc Income	349,849	342,668	97.9%	462,333	(112,485)	132.2%	73,781	90.0%
TOTAL REVENUES	$ 16,236,630	$ 1,358,046		$ 14,609,521	$ 1,627,109	90.0%	$ 18,222,345	92.2%
EXPENDITURES								
LEGISLATIVE	$ 42,000	$ 9,552	22.7%	$ 39,738	$ 2,262	94.6%	$ 41,278	47.8%
GENERAL ADMINISTRATION	706,271	57,952	8.2%	661,162	45,109	93.6%	852,278	90.6%
LEGAL	100,000	1,124	1.1%	118,113	(18,113)	118.1%	176,984	94.6%
TAX ASSESSMENT & COLLECTION	160,000	-	0.0%	161,814	(1,814)	101.1%	180,608	94.3%
HUMAN RESOURCES	135,186	10,504	7.8%	125,090	10,096	92.5%	142,611	93.4%
ELECTIONS	26,750	-	0.0%	26,366	384	98.6%	5,359	22.4%
TECHNOLOGY	270,529	12,938	4.8%	253,133	17,396	93.6%	338,879	91.9%
NON-DEPARTMENTAL	863,676	53,926	6.2%	831,775	31,901	96.3%	742,702	97.8%
MUNICIPAL COURT	342,177	21,087	6.2%	303,863	38,314	88.8%	327,479	96.0%
ANIMAL SERVICES	389,440	22,561	5.8%	349,691	39,749	89.8%	379,092	89.1%
POLICE DEPARTMENT	5,255,909	361,002	6.9%	4,686,328	569,581	89.2%	4,692,066	91.6%
FIRE DEPARTMENT	4,040,068	275,467	6.8%	3,418,738	621,330	84.6%	3,635,639	83.6%
PLANNING DEPARTMENT	323,885	21,963	6.8%	257,461	66,424	79.5%	337,602	96.0%
BUILDING & DEVELOPMENT	283,814	16,779	5.9%	221,012	62,802	77.9%	219,335	76.1%
CODE ENFORCEMENT	251,567	13,938	5.5%	213,095	38,472	84.7%	237,456	63.4%
FLEET SERVICES	592,319	23,076	3.9%	441,340	150,979	74.5%	497,784	81.7%
BUILDING MAINTENANCE	229,330	9,870	4.3%	184,569	44,761	80.5%	186,944	84.0%
PARK DEPARTMENT	1,711,436	100,293	5.9%	1,152,251	559,185	67.3%	1,337,555	79.0%
LIBRARY	611,246	42,359	6.9%	506,825	104,421	82.9%	578,635	91.6%
TOTAL EXPENDITURES	$ 16,335,603	$ 1,054,391		$ 13,952,363	$ 2,383,240	85.4%	$ 14,910,287	87.1%
EXCESS/ (DEFICIT)	$ (98,973)	$ 303,655		$ 657,158			$ 3,312,058	

KEYTRENDS	
Revenues	**Expenditures**
Property Taxes are received primarily in December & January and become delinquent February 1st. Sales Tax -As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. August allocations reflect June sales, collected in July and allocated in August. Sales Tax is allocated 25% to the Economic Development Corporation, 8.33% to the City to reduce Property Tax, and 66.67% to the City. Interfund Transfers In include $75,000 from the Utility Fund.	Non-Departmental expenses include interfund transfers. Outgoing Interfund Transfers include $33,083 to the Insurance Fund and $16,217 to the Capital Replacement Fund.

City of Mount Pleasant
Property Tax Collections by Month
For the Period End August 2025



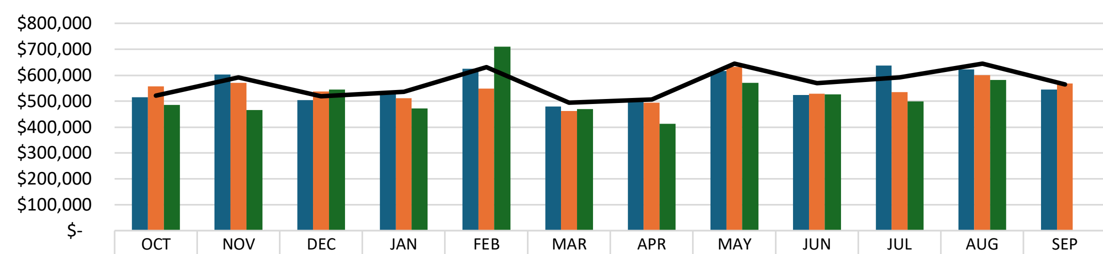
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
FY23 Actuals	$456,207	$321,109	$1,391,642	$1,835,051	$566,159	$220,236	$38,879	$37,296	$26,260	$21,997	$37,148	$25,829
FY24 Actuals	$394,700	$301,667	$673,294	$2,633,073	$498,010	$210,543	$110,475	$53,341	$32,857	$42,245	$40,959	$25,347
FY25 Actuals	$648,252	$426,544	$1,003,648	$2,832,036	$330,223	$124,456	$180,933	$26,629	$70,067	$54,066	$44,443	$-
FY 25 Budget	$490,112	$358,654	$1,190,645	$2,571,083	$612,928	$248,075	$85,843	$52,155	$34,027	$36,947	$44,968	$29,469

PROPERTY TAX VARIANCE				
	Actual to Budget (%)	**0.28%**	Current Yr to Prior Yr (%)	**15.03%**
	Actual to Buddget ($)	**$15,861**	Current Yr to Prior Yr ($)	**$750,134**

*2024-2025 Budget allocated based on % collections by month from FY23-FY24

City of Mount Pleasant
Sales Tax Collections by Month
For the Period End August 2025

SALES TAX
Monthly Collections Comparison



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
2022-2023 Actuals	$515,949	$603,166	$503,652	$532,323	$625,174	$479,342	$500,427	$616,956	$524,263	$638,087	$622,670	$544,939
2023-2024 Actuals	$557,991	$570,800	$537,323	$510,701	$548,178	$462,888	$494,741	$632,287	$528,587	$534,712	$600,730	$568,608
2024-2025 Actuals	$485,293	$464,996	$544,992	$473,055	$709,952	$470,380	$413,427	$571,142	$526,201	$498,793	$582,691	$-
2024-2025 Budget*	$521,766	$591,868	$519,474	$536,312	$631,358	$494,380	$506,422	$645,540	$570,025	$591,783	$645,208	$565,318

SALES TAX VARIANCE				
	Actual to Budget (%)	**-8.21%**	Current Yr to Prior Yr (%)	**-3.98%**
	Actual to Buddget ($)	**$ (513,215.81)**	Current Yr to Prior Yr ($)	**-$238,018**

*2024-2025 Budget allocated based on % collections by month from FY19-FY24

City of Mount Pleasant

Utility Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End August 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget FY 2024-2025	Aug-2025 Actual	Aug-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Aug-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Penalties	$ 132,000	$ 14,127	10.7%	$ 150,561	$ (18,561)	114.1%	$ 144,944	116.9%
Interest Income	160,000	7,537	4.7%	87,137	72,863	54.5%	147,726	92.3%
Misc Income	102,000	7,045	6.9%	78,941	23,059	77.4%	94,312	101.9%
Water Sales	11,700,000	1,099,881	9.4%	10,245,345	1,454,655	87.6%	8,631,819	88.7%
Sewer Charges	3,493,000	415,795	11.9%	3,924,835	(431,835)	112.4%	2,977,268	91.0%
Solid Waste Collection Fees	3,100,000	279,890	9.0%	3,113,222	(13,222)	100.4%	2,959,850	89.9%
Tap and Connect Fees	150,000	32,680	21.8%	140,141	9,859	93.4%	153,189	82.8%
Leases and Rentals	35,000	4,149	11.9%	34,289	711	98.0%	29,059	63.5%
TOTAL REVENUES	$ 18,872,000	$ 1,861,104		$ 17,774,472	$ 1,097,528	94.2%	$ 15,138,167	89.5%
EXPENDITURES								
NON-DEPARTMENTAL	$ 1,577,026	$ 98,979	6.3%	$ 1,411,344	$ 165,682	89.5%	$ 1,340,657	95.0%
UTILITY ADMINISTRATION	1,613,883	96,387	6.0%	1,085,760	528,123	67.3%	1,175,175	82.5%
FLEET SERVICES	510,237	45,331	8.9%	396,679	113,558	77.7%	411,752	82.2%
SOLID WASTE MANAGEMENT	3,183,100	285,026	9.0%	2,912,858	270,242	91.5%	2,834,039	89.0%
WATER TREATMENT	2,910,465	258,322	8.9%	2,411,341	499,124	82.9%	2,458,717	94.3%
FRESH WATER SUPPLY	1,806,561	150,515	8.3%	1,653,628	152,933	91.5%	1,445,531	77.3%
WASTEWATER PLANTS	838,905	88,850	10.6%	646,370	192,535	77.0%	672,833	81.6%
UTILITY DEPARTMENT	1,411,100	68,538	4.9%	1,107,204	303,896	78.5%	1,107,499	71.6%
PRETREATMENT DEPARTMENT	76,058	5,928	7.8%	45,484	30,574	59.8%	119,453	51.7%
DEBT SERVICE	4,943,790	-	0.0%	4,874,189	69,601	98.6%	3,176,566	96.3%
TOTAL EXPENDITURES	$ 18,871,125	$ 1,097,875		$ 16,544,856	$ 2,326,269	87.7%	$ 14,742,221	87.2%
EXCESS/ (DEFICIT)	$ 875	$ 763,229		$ 1,229,615			$ 395,946	

KEYTRENDS	
Revenues	**Expenditures**
Operating revenues are determined by the water and wastewater rates, as well as, the volume of water sold and wastewater treated. These revenues are highly influenced by weather patterns. Water and Sewer Charges: the rates are determined by the December 2023 Rate Study as adopted in Ord. 2023-27.	Non-Departmental expenses include interfund transfers of $75,000 to the General Fund, $33,334 to the Streets Fund, $16,883 to the Capital Replacement Fund, and $5,825 to the Insurance Fund. Texas Water Development Board Debt Service payments are in March and September. Most Debt Service payments are made in November and May.

City of Mount Pleasant

Civic Center Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End August 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget FY 2024-2025	Aug-2025 Actual	Aug-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Aug-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Interfund Transfers	$ 25,000	$ -	0.0%	$ 25,000	$ -	100.0%	$ -	0.0%
Leases and Rentals	115,000	7,020	6.1%	90,083	24,917	78.3%	101,176	96.4%
Miscellaneous Revenue	-	-		3,500	(3,500)		-	
Hotel Revenue	855,000	63,789	7.5%	617,416	237,584	72.2%	719,185	84.8%
TOTAL REVENUES	$ 995,000	$ 70,809	7.1%	$ 735,999	$ 259,001	74.0%	$ 820,361	81.0%
EXPENDITURES								
Payroll	$ 444,435	$ 36,008	8.1%	$ 397,883	$ 46,552	89.5%	$ 431,306	95.5%
Operations and Maintenance	466,457	61,374	13.2%	385,675	80,782	82.7%	470,358	99.7%
Other Expenses	40,000	-	0.0%	29,550	10,450	73.9%	45,000	100.0%
Interfund Transfers	7,296	608	8.3%	6,688	608	91.7%	7,296	1.5%
TOTAL EXPENDITURES	$ 958,188	$ 97,991	10.2%	$ 819,797	$ 138,391	85.6%	$ 953,961	65.0%
EXCESS/ (DEFICIT)	$ 36,812	$ (27,182)		$ (83,798)			$ (133,600)	

KEYTRENDS	
Revenues	**Expenditures**
Leases and Rentals includes all fees revenue for renting out the Civic Center and Community Center. Hotel Occupancy Tax rate is 7.00% of the cost of a room.	Outgoing Interfund Transfers include $608 to the Insurance Fund.

City of Mount Pleasant
Debt Service Fund
Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End August 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget FY 2024-2025	Aug-2025 Actual	Aug-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Aug-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Property Tax	$ 1,252,600	$ 10,162	0.8%	$ 1,266,076	$ (13,476)	101.1%	$ 1,203,790	98.2%
Penalties	12,000	1,595	13.3%	17,463	(5,463)	145.5%	15,294	169.9%
Interest Income	20,000	1,020	5.1%	18,347	1,653	91.7%	24,648	123.2%
Fund Balance	491,909	-	0.0%	-	491,909	0.0%	-	0.0%
TOTAL REVENUES	$ 1,776,509	$ 12,777	0.7%	$ 1,301,886	$ 474,623	73.3%	$ 1,243,732	93.5%
EXPENDITURES								
CONTRACTUAL AND FEE SERVICES	$ 5,000	$ 1,909	38.2%	$ 11,365	$ (6,365)	227.3%	$ 7,918	158.4%
PRINCIPAL	759,000	-	0.0%	759,000	(0)	100.0%	460,000	54.2%
INTEREST	1,012,509	-	0.0%	1,012,508	1	100.0%	455,472	95.4%
TOTAL EXPENDITURES	$ 1,776,509	$ 1,909	0.1%	$ 1,782,873	$ (6,364)	100.4%	$ 923,390	69.4%
EXCESS/ (DEFICIT)	$ -	$ 10,869		$ (480,987)			$ 320,342	

KEYTRENDS	
Revenues	**Expenditures**
Property Taxes are received primarily in December & January and become delinquent February 1st.	Debt Service payments are made in November and May.

City of Mount Pleasant
Economic Development Funds
Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End August 2025

	Current Fiscal Year, 2024-2025						Prior Year	
	Budget FY 2024-2025	Aug-2025 Actual	Aug-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Aug-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Sales Tax	$ 2,000,000	194,230	9.7%	$ 1,913,640	$ 86,360	95.7%	$ 1,992,980	82.5%
Interest Income	150,000	18,298	12.2%	203,417	(53,417)	135.6%	232,755	232.8%
Misc Income	-	237,834	0.0%	977,555	(977,555)	-	707,448	- %
Leases and Rentals	50,000	-	0.0%	35,000	15,000	70.0%	31,850	31.8%
Fund Balance Carryover	3,000,000	-	0.0%	-	3,000,000	0.0%	-	0.0%
TOTAL REVENUES	$ 5,200,000	$ 450,363	8.7%	$ 3,129,613	$ 2,070,387	60.2%	$ 2,965,033	82.0%
EXPENDITURES								
Payroll	$ 394,899	100,556	25.5%	337,263	57,636	85.4%	$ 259,869	91.6%
Operations and Maintenance	425,200	39,403	9.3%	335,255	89,945	78.8%	168,786	9.5%
Other Expenses	4,423,550	9,404	0.2%	4,032,076	391,473	91.2%	948,036	632.0%
Interfund Transfers	5,200	433	8.3%	4,763	437	91.6%	20,196	100.0%
TOTAL EXPENDITURES	$ 5,248,849	$ 149,795	2.9%	$ 4,709,357	$ 539,492	89.7%	$ 1,396,886	62.7%
EXCESS/ (DEFICIT)	$ (48,849)	$ 300,568		$ (1,579,745)			$ 1,568,147	

KEYTRENDS	
Revenues	**Expenditures**
Sales Tax -As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. August allocations reflect June sales, collected in July and allocated in August. Sales Tax is allocated 25% to the Economic Development Corporation, 8.33% to the City to reduce Property Tax, and 66.67% to the City.	

City of Mount Pleasant
Fund Balance Summary
For the Period End August 2025

	Appropriable Fund Balance 9/30/2024	Year-To-Date Revenues	Year-To-Date Expenses	Transfers In/(Out)	Unaudited Fund Balance 9/30/2025
GENERAL FUNDS					
100 General	$ 3,700,781	$ 13,784,449	$ (13,934,112)	$ 282,968	$ 3,834,086
115 Streets	(3,513)	1,411,996	(1,112,423)	400,002	696,061
165 General Capital	(116,035)	24,052	(779,962)	599,600	(272,345)
200 Insurance	321,227	-	(215,999)	276,996	382,225
	$ 3,902,460	**$ 15,220,496**	**$ (16,042,496)**	**$ 1,559,566**	**$ 4,640,026**
PROPRIETARY FUNDS					
300 Utility	$ 32,334,592	$ 17,774,472	$ (15,471,684)	$ (1,572,502)	$ 33,064,877
335 Airport	7,078,203	1,007,469	(956,088)	-	7,129,584
	$ 39,412,795	**$ 18,781,940**	**$ (16,427,772)**	**$ (1,572,502)**	**$ 40,194,461**
SPECIAL REVENUE FUNDS					
500 Library Contribution	$ 17,330	$ 8,714	$ (6,204)	$ 2,500	$ 22,341
504 Rescue Recovery	20,430	1,463	-	-	21,893
505 Cemetery	25,289	54,432	(35,964)	-	43,756
507 PEG Fees	429,337	31,273	-	-	460,611
510 Firemen's Relief	33	-	(500)	500	33
518 Booker T Washington	2,263	-	-	-	2,263
520 Police Escrow	-	21,368	-	-	21,368
525 Animal Shelter Donation	18,336	3,061	(151)	-	21,246
541 Court Special Revenue	235,511	22,831	(2,503)	-	255,840
550 Police Donation	4,773	2,676	(2,441)	-	5,009
553 Police Shop with a Cop	20,718	16,217	(14,493)	-	22,443
570 Civic Center	(86,584)	710,999	(833,627)	17,704	(191,508)
595 Law Enforcement Education	5,837	5,866	(2,613)	-	9,090
596 Tobacco Enforcement	22,076	6,250	(7,259)	-	21,067
	$ 715,349	**$ 885,152**	**$ (905,754)**	**$ 20,704**	**$ 715,452**
GRANT FUNDS					
402 CDBG Light / Sidewalk Grant	$ (112,314)	$ -	$ -	$ -	$ (112,314)
408 Library Grants	6,146	29,700	(12,418)	(2,573)	20,855
411 STEP Comprehensive	1,074	-	-	-	1,074
413 Police Seizure Proceeds	20,326	55	(12,317)	-	8,063
437 TXDOT Ramp Grant	(36,820)	203,932	(77,372)	-	89,740
467 AG Investigator Grant	99	-	-	-	99
	$ (121,490)	**$ 233,686**	**$ (102,108)**	**$ (2,573)**	**$ 7,516**
CAPITAL PROJECT FUNDS					
605 Water Construction	$ 244,455	$ 1,730,391	$ (12,918,935)	$ 2,101	$ (10,941,988)
606 Logic 2024 General Bond	8,333,332	804,187	(1,596,549)	-	7,540,970
607 Logic 2024 Utility Bond	(4,217,552)	892,372	(1,497,735)	(2,101)	(4,825,017)
610 Water Development Board	3,172,687	-	-	-	3,172,687
680 Community Center	95,339	2,932	-	-	98,270
681 Construction Bond 2017	45,630	-	-	-	45,630
	$ 7,673,890	**$ 3,429,882**	**$ (16,013,219)**	**$ -**	**$ (4,909,448)**
INTERNAL SERVICE FUNDS					
800 General Long-Term Debt	$ (1,061,390)		$ -	$ -	$ (1,061,390)
900 Fixed Assets	10,578,957		-	-	10,578,957
	$ 9,517,567	**$ -**	**$ -**	**$ -**	**$ 9,517,567**
DEBT SERVICE FUND					
851 Debt Service	$ 843,649	$ 1,301,886	$ (1,782,873)	$ -	$ 362,662
	$ 843,649	**$ 1,301,886**	**$ (1,782,873)**	**$ -**	**$ 362,662**
ECONOMIC DEVELOPMENT FUNDS					
750 Economic Development	$ 9,583,205	$ 3,120,005	$ (4,820,509)	$ (5,196)	$ 7,877,504
755 Rural Development Loan	241,673	9,608	-	-	251,281
855 Economic Development Debt	533,470		-	-	533,470
	$ 10,358,348	**$ 3,129,613**	**$ (4,820,509)**	**$ (5,196)**	**$ 8,662,255**
TOTAL ALL FUNDS	**$ 72,302,568**	**$ 42,982,655**	**$ (56,094,732)**	**$ -**	**$ 59,190,491**

City of Mount Pleasant
Budget Amendments Summary
For the Period End August 2025

FUND TYPE	FUND	DETAILS	APPROVAL
GENERAL FUNDS			
12/19/2024	FUND 100 - General	Move $10,000 from Non-Departmental Contingency to Animal Services Dept to repair A/C unit.	Approved by City Manager
1/15/2025	FUND 100 - General	Move $7,000 from Contractual and Fee Services to Minor Tools and Equipment.	Approved by City Manager
2/25/2025	FUND 100 - General	Move $3,900 from Office Supplies, Certification Pay and Memberships to Minor Tools for PD Evidence Fridge.	Approved by City Manager
2/28/2025	FUND 100 - General	Move $2,900 from Contractual/Fee Services to Full Time Salaries for Certification Promotion	Approved by City Manager
3/18/2025	FUND 100 - General	Ordinance 2025-09 - Reclass $25,000 from General Contingency to Special Events for tourism downtown.	Approved by City Council
4/1/2025	FUND 100 - General	Move $3,500 from Office Supplies to Other Supplies for CM Moving Expenses.	Approved by City Manager
4/16/2025	FUND 100 - General	Move $650 from Overtime to Certification Pay to cover Education pay.	Approved by City Manager
5/13/2025	FUND 100 - General	Move ~$93,000 from IT/Admin Salaries to cover IT/Elections costs.	Approved by City Manager
5/29/2025	FUND 100 - General	Move $2,000 from Data Processing Maintenance to Janitorial Supplies.	Approved by City Manager
7/3/2025	FUND 100 - General	Move $1,750 from Fleet Business and Travel to Fleet Uniforms.	Approved by City Manager
7/14/2025	FUND 100 - General	Move $6,000 from Court Data Processing Maintenance to Court Contractual and Fee Services for Collection Agency Fees.	Approved by City Manager
8/7/2025	FUND 100 - General	Move $1,800 from Fire Automotive Equip to Fire Contractual and Fee Services.	Approved by City Manager
8/7/2025	FUND 100 - General	Move $600 from Fire Automotive Equip to Fire Capital Outlay Machinery & Equipment.	Approved by City Manager
8/14/2025	FUND 100 - General	Move $300 from Court Memberships and Subscriptions to Court Business and Travel.	Approved by City Manager
8/19/2025	FUND 100 - General	Ordinance 2025-16 - To provide allocation for one time auction proceeds and one time expenditures using those funds.	Approved by City Council
PROPRIETARY FUNDS			
3/12/2025	FUND 300 - Utility	Move $16,000 from Water System to Heating and Cooling Equipment.	Approved by City Manager
5/29/2025	FUND 300 - Utility	Move $3,130 from Contractual and Fee Services to Cap Outlay Water Improv.	Approved by City Manager
7/30/2025	FUND 300 - Utility	Move $50,000 from Utility Services to Chemical & Mechanical Supplies.	Approved by City Manager
SPECIAL REVENUE FUNDS			
1/9/2025	MULTIPLE FUNDS	Ordinance 2025-01 - Add allocations to funds not included in original budget.	Approved by City Council
3/18/2025	FUND 570 - Civic	Ordinance 2025-09 - Reclass $25,000 from General Contingency to Special Events for tourism downtown.	Approved by City Council
4/1/2025	FUND 570 - Civic	Move $3,000 from Contractual and Fee Services to Business and Travel.	Approved by City Manager

City of Mount Pleasant

Budget Amendments Summary

For the Period End August 2025

FUND TYPE	FUND	DETAILS	APPROVAL
GRANT FUNDS			
11/14/2024	FUND 437 - Airport RAMP Grant	Reclass $15,000.00 from Buildings and Grounds to Contractual and Fee Services.	Approved by City Manager
1/3/2025	FUND 413 - PD Forfeiture	Reclass $1,000 from Other Supplies to Imprest Funds	Approved by City Manager
1/9/2025	MULTIPLE FUNDS	Ordinance 2025-01 - Add allocations to funds not included in original budget.	Approved by City Council
8/19/2025	FUND 408 - Library Grants	Ordinance 2025-15 - Add allocation for Grant funds received for the Library.	Approved by City Council
CAPITAL PROJECT FUNDS			
3/4/2025	FUND 605 - 2020 Bonds Fund	Ordinance 2025-06 - Add allocations to allow $1M commitment from EDC to City.	Approved by City Council
8/19/2025	FUND 606 - 2024 General Bond	Ordinance 2025-15 - Add allocation for Grant funds received for Airport Improvements.	Approved by City Council
INTERNAL SERVICE FUNDS			
		No Amendments	
DEBT SERVICE FUND			
		No Amendments	
ECONOMIC DEVELOPMENT FUNDS			
1/3/2025	FUND 750 - Economic Development	Reclass Interfund Transfer to City to be InterGovernmental Expense.	Approved by EDC Board
1/3/2025	FUND 750 - Economic Development	Reclass $11,700.35 from Contingency to Buildings and Grounds to cover property taxes.	Approved by EDC Board
3/4/2025	FUND 750 - Economic Development	Ordinance 2025-06 - Add allocations to allow $1M commitment from EDC to City.	Approved by City Council
3/7/2025	FUND 750 - Economic Development	Reclass $6,000 from Contingency to Economic Development Commitment for Performance agreement.	Approved by EDC Board
3/10/2025	FUND 750 - Economic Development	Ordinance 2025-08 - Add allocations to increase Commitment account by $1.5M for property and projects.	Approved by City Council
3/10/2025	FUND 750 - Economic Development	Reclass $100,000 from Contingency to Buildings and Grounds.	Approved by EDC Board
5/19/2025	FUND 750 - Economic Development	Reclass $30,000 from Contingency to Salaries.	Approved by EDC Board
6/17/2025	FUND 750 - Economic Development	Ordinance 2025-12 - Add allocations to increase Commitment account by $500,000 for projects.	Approved by City Council
7/15/2025	FUND 750 - Economic Development	Move $62,500 from Commitment account to various payroll accounts for new Director salary and benefits.	Approved by EDC Board
7/22/2025	FUND 750 - Economic Development	Move $99,150 from/to various accounts to cover upcoming invoices and additional funds.	Approved by EDC Board

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025

Department:

Subject: **Presentation on the Appraisal Tax Process by TCAD Chief Appraiser Shirley Dickerson.**

Item Summary:

Shirley will give a presentation on the appraisal tax process. You can not ask about property asset values.

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Gillian Gatewood, Finance Director
Department: Finance

Subject: **Hold a Public Hearing and Consider Ordinance 2025-17 Adopting a Budget for Fiscal Year 2025-2026.**

Item Summary:

Conduct a Public Hearing and Discussion Regarding an Ordinance Adopting a Budget for the City of Mount Pleasant for the Fiscal Year October 1, 2025, through September 30, 2026; Providing that Expenditures for said Fiscal Year shall be made in accordance with said Budget.

Notice of the Public Hearing on the City's Proposed Fiscal Year 2025 Budget was published in the newspaper on August 20th, September 3rd, and 10th. The notice was also posted on the City's website.

Financial Impact:

During the budget process City Council focused on providing quality service at the greatest value. To accomplish this goal the City must operate in the most effective and efficient ways possible.

General Fund: The proposed General Fund Budget is based on an M&O tax rate of 28.0344 cents per $100 of valuation. This rate is equal to the Voter-Approved Rate.
Cemetery Fund: The proposed Cemetery Fund Budget is calculated at the same rate as last year, at 2.441 cents per $100 of valuation.
Debt Service Fund: The proposed Debt Service Fund Budget is based on an I&S tax rate of 8.3257 cents per $100 of valuation.

Recommendation(s):

Motion to approve Ordinance 2025-17 adopting the Fiscal Year 2025-2026 Budget.

Attachments:

Ordinance 2025-17 Adopting 2025-2026 Budget

CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE NO. 2025-17

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Mount Pleasant, Texas, has submitted to the City Council a proposed budget of the expenditures and revenues of all City Departments, Divisions and Offices ("City Government") for the Fiscal Year 2025-2026 and filed the same with the City Secretary for public review on August 14, 2025; and

WHEREAS, the City Council held a public hearing on the proposed budget for the Fiscal Year 2022-2023 on September 2, 2025 in accordance with Section 102.006 of the Local Government Code and Article V, Section 1-13 of the City Charter at which time all citizens and interested parties were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, the City Council, after the public hearing and upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be adopted.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That all the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. That the appropriations as designated for the payment of expenses for the operation of the City Government, hereinafter itemized by a true and correct copy of the Budget Document hereto attached as Exhibit A, are hereby adopted.

SECTION 3. That expenditures during the fiscal year shall be made in accordance with the budget approved by this Ordinance, unless otherwise authorized by a duly enacted ordinance of the City, said document being on file for public inspection in the office of the City Secretary.

SECTION 4. That all appropriations shall lapse at the end of the fiscal year.

SECTION 5. That all capital project appropriation balances as of September 30, 2025 shall roll forward to October 1, 2025.

SECTION 6. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of budgeted appropriations from one account classification to another account classification within the same department.

2. Transfer of appropriations from designated appropriations to any individual department or activity.
3. Transfer of budgeted appropriations from one account classification in one department to another account classification in another department within the same fund.

SECTION 8. That all provisions of the ordinances of the City in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provision of the ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 9. That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other that the part so decided to be invalid, illegal or unconstitutional.

SECTION 10. That the necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this Ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

SECTION 11. That after the adoption of this budget, the City Manager shall provide for the filing of a true copy of the approved budget in the Titus County Clerk's Office in compliance with Section 102.009(d) of the Local Government Code.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas, on the 16th day of September 2025.

APPROVED:	ATTEST:
____________________________	_________________________
Wesley Lyon II, Mayor	Candias Webster, City Secretary

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025

Staff Contact: Gillian Gatewood, Finance Director

Department: Finance

Subject: **Hold a Public Hearing and Consider Ordinance 2025-18 Levying Ad Valorem Taxes for Fiscal Year 2025-2026**

Recommendation(s):

I move that the property tax rate be increased by the adoption of a tax rate of 0.366042 per $100 assessed valuation, which is effectively a 10.4 percent increase in the tax rate with Ordinance 2025-18.

Attachments:

Ordinance 2025-18 Tax Rate and Levy 2025-2026

CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE NO. 2025-18

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR 2025-2026) AT A RATE OF $0.366042 PER ONE HUNDRED DOLLARS ($100.00) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2025; TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND TO PROVIDE AN INTEREST AND SINKING FUND ON ALL OUTSTANDING DEBTS OF THE CITY; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council of Mount Pleasant, Texas has on September 16, 2025, by way of separate Ordinance, duly approved and adopted a Budget for the operation of the City for Fiscal Year 2025-2026 as required by Chapter 102 of the Texas Local Government Code; and

WHEREAS, the Chief Appraiser of Titus County Tax Appraisal District has prepared and certified the appraisal roll for the City of Mount Pleasant, Texas, that roll being that portion of the approved appraisal roll of the Titus County Appraisal District which lists property taxable by the City of Mount Pleasant, Texas;

WHEREAS, the City Council finds than an ad valorem tax must be levied to provide for current expenses and improvements for the City of Mount Pleasant, Texas during the 2025-2026 Fiscal Year; and

WHEREAS, the City Council finds that an ad valorem tax must be levied to provide for the payment of principal and interest on outstanding debt maturing during the 2025-2026 Fiscal Year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2025 on all taxable property, real, personal and mixed, situated within the limits of the City of Mount Pleasant, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of $0.366042 on each One Hundred Dollars ($100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

(a) For the purpose of defraying the current expenses of the municipal government of the City, a tax of $0.280344 on each One Hundred Dollars ($100.00) assessed value of all taxable property.

(b) For the purpose of defraying the current expenses of the cemeteries of the City, a tax of $0.002441 on each One Hundred Dollars ($100.00) assessed value of all taxable property.

(c) For the purpose of creating a sinking fund to pay the principal and interest on all outstanding bonds of the City not otherwise provided for, a tax of $0.083257 on each One Hundred Dollars ($100.00) assessed value of all taxable property within the City, which shall be applied to the payment of such interest and maturities of all outstanding bonds.

SECTION 2. The following information is provided pursuant to Section 26.05 of the Property Tax Code and to provide further clarity:

(a) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

(b) THE TAX RATE WILL EFFECTIVELY BE RAISED BY 12.33 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON $100,000 HOME BY APPROXIMATELY $34.58.

SECTION 3. That all ad valorem taxes shall become due and payable on October 1, 2025 and all ad valorem taxes for the year shall become delinquent after January 31, 2026. There shall be no discount for payment of taxes prior to said January 31, 2025. A delinquent tax shall incur a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July1 of the year in which it becomes delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2026, incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due; such additional penalty is to defray costs of collection due to a contract with the City's attorney pursuant to Section 6.30 of the Tax Code.

SECTION 4. That taxes are payable in Mount Pleasant, Texas, at the offices of Titus County Appraisal District; and that the City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That it is necessary that this ordinance be enacted in order to authorize the collection of ad valorem taxes for the 2025-2026 Fiscal Year , this ordinance shall take effect from and after its passage as the law in such cases provides.

SECTION 6. The City Secretary of the City of Mount Pleasant, Texas is hereby directed to publish in the Official Newspaper of the City the Caption clause of this Ordinance as required by Section 52.013 of the Texas Local Government Code.

SECTION 7. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City of Mount Pleasant hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas, by a roll call vote on the 16thth day of September 2025.

APPROVED: ATTEST:

____________________________ ____________________________

Wesley Lyon II, Mayor Candias Webster, City Secretary

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Gillian Gatewood, Finance Director
Department: Finance

Subject: **Consider Ordinance 2025-19 Ratifying the Property Tax Revenue Increase Reflected in the 2025-2026 Fiscal Year Budget**

Item Summary:

The proposed budget is based on a total rate of 0.366042 per $100 of valuation. This is a 0.025628 tax rate increase, which is 7.5 percent higher from the prior year rate of 0.340414.

Financial Impact:

This budget will raise more revenue from property taxes than last year's budget by an amount of $396,874, which is a 8.56 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $109,182.

Recommendation(s):

Motion to Adopt Ordinance 2025-19 Ratifying the Property Tax.

Attachments:

Ordinance 2025-19 Property Tax Ratification 2025-2026

CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE NO. 2025-19

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS, RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE 2025-2026 FISCAL YEAR BUDGET; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Local Government Code §102.007(c) requires that adoption of a budget that raises more property tax revenue than was generated the previous year requires a record vote of the City Council to ratify the property tax increase reflected in the budget in addition to and separate from the record votes to approve the ordinance adopting the annual budget and the ordinance adopting the tax rate; and

WHEREAS, the City Council has approved Ordinance 2025-17 adopting the 2025-2026 Fiscal Year Budget, which will require raising more revenue from property taxes than last year's budget; and

WHEREAS, the City Council of the City of Mount Pleasant, Texas, desires to ratify the property tax increase reflected in Ordinance 2025-17 approving the 2025-2026 Fiscal Year Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1 The property tax increase reflected in the 2025-2026 Fiscal Year Budget and approved pursuant to Ordinance 2025-17 is hereby ratified.

SECTION 2. This Ordinance shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas by a roll call vote on the 16th day of September 2025.

APPROVED:	**ATTEST:**
____________________________	_________________________
Wesley Lyon II, Mayor	Candias Webster, City Secretary

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Gillian Gatewood, Finance Director
Department: Finance

Subject: **Consider Resolution 2025-13 Adopting the Investment Policy**

Item Summary:

The purpose of this investment policy is to comply with Chapter 2256 of the Texas Government Code, the Public Funds Investment Act (the "Act"), which requires the City to adopt a written Investment Policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

Recommendation(s):

Motion to approve Resolution 2025-13 adopting the Investment Policy.

Attachments:

Resolution 2025-13 Investment Policy

RESOLUTION 2025-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS, APPROVING AN INVESTMENT POLICY; PROVIDING AN EFFECTIVE DATE.

Whereas, the City Council has reviewed the investment policy and investment strategies not less than annually, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

Section 1. That the Investment Policy as attached hereto as Exhibit "A" is hereby approved and adopted, to govern the investment of City Funds.

Section 2. That this Resolution shall take effect from and upon its adoption and it is so resolved.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas by a roll call vote on the 16th day of September 2025.

APPROVED:	**ATTEST:**
____________________________	____________________________
WESLEY R LYON, II, MAYOR	**CANDIAS WEBSTER, CITY SECRETARY**

CITY OF MOUNT PLEASANT
INVESTMENT POLICY
SEPTEMBER 16, 2025

I. POLICY

It is the policy of the City of Mount Pleasant (the "City") that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to achieve reasonable interest earnings based on market conditions.

II. PURPOSE

The purpose of this investment policy is to comply with Chapter 2256 of the Texas Government Code, the Public Funds Investment Act (the "Act"), which requires the City to adopt a written Investment Policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. SCOPE

The Investment Policy applies to all financial assets of the City of Mount Pleasant. These funds are accounted for in the City of Mount Pleasant's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Debt Service Fund
- Proprietary Funds
- Fiduciary Funds
- Any new fund created by the City, unless specifically exempted by law.

Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

IV. GENERAL OBJECTIVES

The City of Mount Pleasant shall manage and invest its cash with four primary objectives, listed in priority: **safety, liquidity, public trust, and yield.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit Risk: The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer, by:

- Limiting investments to the safest types of investments.
- Pre-qualifying the financial institutions, broker/dealers, and advisers with which the City will do business.
- Diversifying the investment portfolio so that potential losses on individual investments will be minimized.

Market Risk: The City will manage the risk that the market value of investments in the portfolio may fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell or redeem investments prior to maturity.
- Investing a prudent portion of operating funds primarily in shorter-term securities, financial institution deposit accounts, money market mutual funds, or similar investment pools.

Liquidity

The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs. Since all possible cash demands cannot be anticipated, a portion of the portfolio will be placed in cash equivalent alternatives such as financial institution deposits, money market mutual funds and local government investment pools that offer same-day liquidity.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

Yield

The investment portfolio shall be designed with the objective of attaining a reasonable rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of laddered investments is limited to relatively low risk securities with active secondary markets and financial institution deposits in anticipation of earning a fair return relative to the risk being assumed.

Investment Strategies by Fund Type

1. **General, Enterprise, or Operating-type Funds**

   Suitability – Any investment eligible in the Investment Policy is suitable for General, Enterprise, or Operating-type funds.

   Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than one year and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.

   Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

   Liquidity – General, Enterprise, or Operating-type Funds require the greatest short-term liquidity of any of the fund-types. Financial institution deposit accounts, short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

   Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.

   Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

2. Capital Projects Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Capital Projects Funds.

Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Projects Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule or three years.

Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

Liquidity – Most capital projects programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Financial institution deposit accounts, short term investment pools and money market mutual funds will provide readily available funds, or a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement.

Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the Investment Policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury-Bill portfolio will be the minimum yield objective for non-borrowed funds.

3. Debt Service Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Debt Service Funds.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Financial institution deposit accounts, short term investments pools and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any debt service payment. This investment structure is commonly referred to as a flexible repurchase agreement.

Diversification – Market conditions influence the attractiveness of fully extending maturity to the next "unfunded" payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio shall be the minimum yield objective.

4. Debt Service Reserve Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the Investment Policy.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment's market risk if the City's debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or five years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing's documentation will influence the attractiveness of market risk and influence maturity extension.

Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City's debt holders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.

Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority

Authority to manage the investment program is granted to the Director of Finance and Accounting Manager, hereinafter referred to as Investment Officer. The Investment Officer shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this Policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate staff members.

Training

The City shall provide periodic training in investments for the Investment Officer(s) through courses and seminars offered by professional organizations, associations, and other independent sources approved by Council. Training will be in accordance with the provisions of the Act to ensure the quality and capability of investment management in compliance with the Act. The training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

Investment Officer(s) shall attend ten (10) hours of investment training within twelve (12) months of attaining the position and shall receive eight (8) hours of investment training not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date. The Government Finance Officers Association of Texas (GFOAT), Government Treasurers' Organization of Texas (GTOT), Texas Municipal League (TML), University of North Texas (UNT), Texas Association of Regional Councils, American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA) are approved independent training sources.

Prudence

The standard of care to be used by the Investment Officer shall be the "prudent person" rule which states: "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."
In determining whether an Investment Officer has exercised prudence in the performance of their duty, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

- Whether the investment decision was consistent with the written approved Investment Policy of the City.

Indemnification

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately, and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

An Investment Officer and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. An Investment Officer shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. An Investment Officer shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Investment Types

City funds governed by this Policy may be invested in the instruments described below, all of which are authorized and further defined by the Act. The following investments will be permitted by this policy and are those defined by state law where applicable:

- Obligations, including letters of credit, of the United States of America, its agencies and instrumentalities, including the Federal Home Loan Banks;

- Certificates of deposit and other evidences of deposit at a financial institution that i) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance or its successor, ii) is secured by obligations in a manner and amount provided by law for deposits of the City, or iii) is placed in compliance with the requirements of the Act;

- Fully collateralized repurchase agreements executed in compliance with the Act, under the terms of an executed Repurchase Agreement, and secured in accordance with this Policy;

- Money market mutual funds regulated by the Securities and Exchange Commission that maintain a net asset value of $1.0000 per share;

- Local government investment pools which meet the requirements of the Act, are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service and are authorized by resolution or ordinance by City Council.

Prohibited Investments

Under no circumstances shall investments be made in interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, or in collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years. Neither shall investments be made in obligations that are secured by these prohibited investments.

Competitive Environment

The City will create a competitive environment for all investments, as appropriate. Competitive bidding may be solicited orally, in writing, electronically, or any combination of these methods.

Exemption

The City is not required to liquidate investments that were authorized at the time of purchase.

Credit Rating and Effect of Loss of Required Rating

No less than quarterly, the Investment Officer will monitor the current credit rating for each held investment to ensure that the investment has maintained the required minimum rating. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

VII. INVESTMENT PARAMETERS

Diversification

The City will diversify its investments by maturity, type and institution, as appropriate.

VIII. SELECTION OF BANKS AND DEALERS

Primary Depository

At least every five years a primary depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). The selection of a primary depository will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state and local laws.
- The ability to provide required banking services.
- The ability to provide cost effective services consistent with the ability to provide the required level of service.
- The credit worthiness and financial stability of the bank.

The City may utilize other financial institutions for deposits and services not effectively provided by the primary depository or to promote diversification.

Authorized Broker/Dealers

The City Council shall, at least annually, review, revise, and adopt a list of authorized broker/dealers (see Attachment A) authorized to engage in securities transactions with the City.

Authorized brokerage firms may include primary dealers or regional broker/dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule).

Investment Policy Certification

A written copy of the Investment Policy shall be presented to any person seeking to sell to the City an authorized investment. A qualified representative of any business organization, defined as an investment pool or discretionary investment management firm, seeking to sell an authorized investment shall execute a written instrument substantially to the effect that the business organization has: (1) received and reviewed the Investment Policy of the City; and (2) acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investments transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority. The Investment Officer may not buy any authorized investment from a business organization who has not delivered to the City the above required written instrument.

IX. SAFEKEEPING AND COLLATERALIZATION

Safekeeping

All collateral and securities owned by the City shall be held by an independent, third-party safekeeping agent or custodian designated by the City, and held in an account the City's name as evidenced by safekeeping or pledge receipts of the institution with which the securities are deposited.

Collateralization

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all financial institution deposits above the FDIC insurance coverage. In order to anticipate and provide for market price fluctuations and provide a required level of safety for all funds, with the exception of deposits secured with irrevocable letters of credit from a U.S. Government Agency at 100% of principal and accrued interest, the depository will provide and maintain collateral whose market value equals or exceeds 102% of the total value of principal and accrued interest on City deposits less an amount insured by the FDIC.

Any financial institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. Financial institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

The written agreement will specify the acceptable collateral, require an independent custodian of the collateral, require City approval before release of any pledged collateral, and provide for original custodial receipts and complete monthly reporting of all collateral.

A monthly collateral report provided by the custodian shall be reviewed by the Investment Officer to assure that the market value of the pledged collateral is adequate.

Internal Controls

The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Investment Officer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- *Control of collusion.* Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
- *Separation of transaction authority from accounting and record keeping.* By separating the person who authorizes or performs the transaction from the people

who record or otherwise account for the transaction, a separation of duties is achieved.

- *Custodial safekeeping.* Securities purchased from any bank or dealer including appropriate collateral (as defined by State Law) shall be placed with an independent third party for custodial safekeeping.
- *Avoidance of physical delivery securities.* Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- *Clear delegation of authority to subordinate staff members.* Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- *Written confirmation of telephone transactions for investments and wire transfers.* Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions shall be supported by written communications and approved by the appropriate person. Written communications may be via fax or email and the safekeeping institution has a list of authorized signatures.
- *Development of a wire transfer agreement with the lead bank or third-party custodian/safekeeping agent.* This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.

Delivery vs. Payment

All trades, where applicable, will be settled on a delivery versus payment (DVP) basis to ensure that purchased securities are received prior to the release of City funds.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this Policy including the objective of obtaining a reasonable rate of return commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

The weighted average yield to maturity shall be the standard for calculating portfolio rate of return,

XI. REPORTING

The Investment Officer shall prepare an investment report at least quarterly that provides a clear picture of the status of the current investment portfolio and transactions over the last quarter. This report will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy and the Act. The report should be provided to the City Council and will include, but not limited to, the following:

- Listing of individual securities held at the end of the reporting period.
- Listing of investments by maturity date.
- Summary statement of each pooled fund group that states the beginning market value; changes to the market value; and the ending market value for the period.
- Signature of the Investment Officer.

Market values will be obtained from reputable and independent sources.

In conjunction with the annual audit, an independent auditor will perform a formal annual review of the quarterly reports with the results reported to the City Council by that auditor.

XII. POLICY REVIEW AND ADOPTION

The City Council shall review and approve the Policy and investment strategies by resolution, at least annually, noting any changes or modifications, at a legally scheduled meeting.

ATTACHMENT A

Authorized Broker/Dealer List

FHN Financial Capital Markets
Hilltop Securities, Inc.
Multi-Bank Securities
SAMCO Capital Markets, Inc.
Wells Fargo Securities

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Erin Marshall, Utilities Director
Department: Utilities

Subject: **Consider Awarding Chemical Bid #9-2025**

Item Summary:

The prices below are 2-year bids for chemicals for the City of Mount Pleasant. We held a bid opening on September 4, 2025, where all bids were opened. We recommend awarding to the lowest bidder, which is listed below.
Chem Trade-Aluminum Sulfate $351.98 per dry ton
HASA-Caustic Soda $885.00 per dry ton
UNIBAR-65% Calcium Hypochlorite $3.68 per pound
UNIBAR-Powdered Activated Carbon $1.36 per pound
Brenntag-Chlorine $2,420 per ton
Brenntag-Liquid Sulphur Dioxide $2,420.00 per ton

Recommendation(s):

Award of Chemical Bid #9-2025 to the lowest bidder for each category

Attachments:

Bid Tabulation Chemical 9-2025
img20250910_13572090

Bid Tabulation **Chemicals** **BID #9-2025** September 4, 2025

	USALCO	Unibar	Chem Trade	HASA	Chameleon	Brenntag	Catalynt
1) Aluminum	521.27	392	351.98	N/A	435	N/A	477
2) Caustic Soda	N/A	893	N/A	885	N/A	920	N/A
3) Chlorine	N/A	N/A	N/A	N/A	N/A	2,420	N/A
4) 65% Calcium	N/A	3.68	N/A	N/A	N/A	N/A	N/A
5) Liquid	N/A	N/A	N/A	N/A	N/A	2,420	N/A
6) Powdered Acti	N/A	1.36	N/A	N/A	N/A	1.38	N/A

	Harcros	Affinity	Petra	PVS	Pencco
1) Aluminum	N/A	384.5	N/A	N/A	N/A
2) Caustic Soda	970	N/A	930	N/A	N/A
3) Chlorine	N/A	N/A	N/A	2,549	N/A
4) 65% Calcium	3.99	N/A	N/A	N/A	N/A
5) Liquid	N/A	N/A	N/A	2,549	N/A
6) Powdered Acti	N/A	N/A	N/A	N/A	N/A

DENOTES LOWES **CONTRACT WILL START OCTOBER 1, 2025 AND ENDS SEPTEMBER 30, 2027**

Affinity - page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(l).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	$384.50 / Dry Ton
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	____________
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	____________
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	____________
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	____________

Affinity - Page 2

6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	________

Brenntag

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	NO BID
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	$920.00/Dry Ton
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	$2,420.00/Ton
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	NO BID
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	$2,420.00/Ton
6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	$1.38/lb

Catalyst - Page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	$477
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	No bid
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	No bid
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	No bid
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	No bid

Catalynt- page 2

6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	No bid

Chameleon

BID FORM
CHEMICALS
Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(l).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	$435
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	No Bid
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders <u>NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT</u>. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	No Bid
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	No Bid
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	No Bid
6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	No Bid

Chemtrade - Page 1

BID FORM
CHEMICALS
Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(l).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	$351.98 (DRY TON)
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	NO BID
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	NO BID
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	NO BID
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	NO BID

Chemtrade - Page 2

6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	NO BID

Harcros Chemicals- page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	NOBD
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	\$ 970/ton (0.485/dry lb)
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders <u>NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT</u>. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	NO BID
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	\$ 3.99/lb
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	NO BID

Harcros
Page 2

6)	**Powdered Activated Carbon**	6000 Lbs.	Pound	NO BID

Product shall conform to the A.W.W.A. Standard B600-05, as amended.
Product shall be certified under ANSI/NSF Standards 60 and or 61
The vendor shall provide an MSDS, at the location of delivery,
for the product before delivery of the first
shipment, and again as amendments or changes to the MSDS are made.
Bidder shall state the trade name, if any, under which the product is marketed.
A certified analysis of the material shipped shall accompany each order.
Unless special circumstances require otherwise, a minimum order shall be
2 pallets of 50 bags per pallet (40 lb bags).
F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants

HARCROS

Jennifer Stewart
Account Manager

Harcros Chemicals Inc.
1011 Jack Wells Blvd
Shreveport, LA 71107 USA

Stewart@harcros.com
www.harcros.com

318.424.7723 Office
318.751.8366 Cell
318.424.0554 Fax

Employee Owned

Hasa
Page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	NO BID
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	$885.00
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders <u>NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT</u>. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	NO BID
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	NO BID
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	NO BID

Hasa
Page 2

6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	NO BID

Pencco - NO BID
Page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	No Bid
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	No Bid
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders <u>NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT</u>. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	No Bid
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	No Bid
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	No Bid

Pencco
Page 2

6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	No Bid

Petra Chemical

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	No Bid
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	$930.00/DST
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	No Bid
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	No Bid
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	No Bid
6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	No Bid

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

PVS

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	No Bid
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	No Bid
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	\$2,549.00/Ton
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	No Bid
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	\$2,549.00/Ton
6)	**Powdered Activated Carbon** Product shall conform to the A.W.W.A. Standard B600-05, as amended. Product shall be certified under ANSI/NSF Standards 60 and or 61 The vendor shall provide an MSDS, at the location of delivery, for the product before delivery of the first shipment, and again as amendments or changes to the MSDS are made. Bidder shall state the trade name, if any, under which the product is marketed. A certified analysis of the material shipped shall accompany each order. Unless special circumstances require otherwise, a minimum order shall be 2 pallets of 50 bags per pallet (40 lb bags). F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants	6000 Lbs.	Pound	No Bid

Univar
Page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	392
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	893
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders <u>NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT</u>. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	No Bid
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	3.68
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations. *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cyl standby. No demurrage charges.	12 Tons	Ton	NO Bid

Univar
Page 2

6)	**Powdered Activated Carbon**	6000 Lbs.	Pound	1.36

Product shall conform to the A.W.W.A. Standard B600-05, as amended.
Product shall be certified under ANSI/NSF Standards 60 and or 61
The vendor shall provide an MSDS, at the location of delivery,
for the product before delivery of the first
shipment, and again as amendments or changes to the MSDS are made.
Bidder shall state the trade name, if any, under which the product is marketed.
A certified analysis of the material shipped shall accompany each order.
Unless special circumstances require otherwise, a minimum order shall be
2 pallets of 50 bags per pallet (40 lb bags).
F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants

USAlco
Page 1

BID FORM

CHEMICALS

Water Treatment Plants and Wastewater Treatment Plant

Item 1-4 and 6 must meet ANSI/NSF Standard 60 for direct additives and ANSI/NSF 61 for indirect additives. Successful bidders must furnish written confirmation that they meet these standards as per Rules and TCEQ Regulations 290.42(i).

Item No.	Description	Est. Annual Usage	Unit of Measure	Price Per Unit
1)	**Aluminum Sulfate** - ANSI/AWWA Standard B403-98 or current revision. 17% Granular Al_2O_3(8.25 Wt. % Liquid Alum). Proof of ANSI/NSF Standard 60 Certification. Certificate of Analysis required for each load. Bulk Liquid Delivery (approximately 4400 gallons) Delivery: F.O.B. Water Treatment Plants, Mt. Pleasant, TX. (Delivery Trucks shall have self contained unloading devices). No demurrage charges.	425 DRY TONS (Bid on Dry Weight Basis Only)	Ton	$521.27/dry ton
2)	**Caustic Soda** - 25% Diaphragm Caustic Soda NaOH ANSI/AWWA B501-75 or current revision. Bid by dry ton. No extra charges for short loads. Proof of ANSI/NSF Standard 60 certification. Certificate of Analysis required for each load. Bulk liquid delivery. Delivery: F.O.B. to I-30, Lake Bob Sandlin Water Treatment Plants and Southside Waste Water Treatment Plant. (Delivery Trucks shall have self contained unloading devices) No demurrage charges.	350 DRY TONS (Bid on Dry Ton Basis Only) Loads to water plant approx. 5.6 dry tons Loads to waste water plant approx. 2.7 dry tons	Ton	No bid
3)	**Chlorine** - IAW AWWA V301-59, or current revision. Seller responsible for delivery and pickup of containers at locations *Should have self-contained unloading devices*. Deliveries: F.O.B. I-30, Lake Bob Sandlin Water Treatment Plants and Southside Wastewater Treatment Plant, Mt. Pleasant, TX Form of Shipment: One (1) Ton Cylinders NO MINIMUM NUMBER OF CYLINDERS IN SHIPMENT. No. demurrage charges.	75 TONS (One(1) ton cylinders)	Ton	No bid
4)	**65% Calcium Hypochlorite** F.O.B. Water Treatment Plants, Southside Treatment Plant, and Dellwood Park Swimming Pool, 1012 S. Florey	20 Drums (100# drums)	Pound	No bid
5)	**Liquid Sulphur Dioxide** Seller responsible for delivery and pickup of containers at locations *Should have self-contained unloading devices.* F.O.B. Wastewater Treatment Plant, Mt. Pleasant, TX. Form of Shipment: One (1) Ton Cylinders at a time. 150# cy standby. No demurrage charges.	12 Tons	Ton	No bid
6)	**Powdered Activated Carbon**	6000 Lbs.	Pound	No bid

USALCO
Page 2

Product shall conform to the A.W.W.A. Standard B600-05, as amended.
Product shall be certified under ANSI/NSF Standards 60 and or 61
The vendor shall provide an MSDS, at the location of delivery
for the product before delivery of the first
shipment, and again as amendments or changes to the MSDS are made.
Bidder shall state the trade name, if any, under which the product is marketed
A certified analysis of the material shipped shall accompany each order
Unless special circumstances require otherwise, a minimum order shall be
2 pallets of 50 bags per pallet (40 lb bags).
F.O.B. I-30 and Lake Bob Sandlin Water Treatment Plants

AGENDA ITEM REPORT

Meeting: City Council - Sep 16 2025
Staff Contact: Rob Vine, City Manager
Department: Administration

Subject: **City Manager's Report**

Attachments:

Airport August 2025
Animal Control August 2025
Building August 2025
Code August 2025
Fire August 2025
Library August 2025
Municipal Court August 2025
Planning August 2025
Police August 2025
Public Works August 2025
Utilities August 2025

AIRPORT MONTHLY REPORT

Aug-25

Item/Activity	This month	Total YTD	This Month Year Ago	Total Year Ago
AIRPORT OPERATIONS	794	7516	1004	8054
Fixed Wing Reciprocating - Single	534	4812	718	5278
Fixed Wing Reciprocating - Twin	48	630	76	842
Fixed Wing Turboprop	68	432	36	368
Fixed Wing Jet	70	758	76	798
Helicopter	74	884	98	768
BASED AIRCRAFT				
	140		141	
SALES				
Total Fuel Sale (Gals)	**19,117**	**176,916**	**19,420**	**175,892**
100LL Fuel Sold (Gals)	6,598	58,746	7,631	54,062
Jet Fuel Sold (Gals)	12,519	118,169	11,789	121,830
Revenue	**$105,429.71**	**$1,027,752.25**	**$111,143.45**	**$1,070,727.71**
Total Fuel Sale ($)	$88,456.83	$813,051.70	$96,953.91	$865,192.66
Aviation Oil w/o tax($)	$678.95	$9,662.66	$983.65	$7,909.02
Misc Sales w/o tax($)	$18.94	$282.24	$35.89	$414.28
Rental / Lease Income ($)	$16,275.00	$204,755.65	$13,170.00	$197,211.75

Accounting	
Sales Tax Collected ($)	$57.58
Cash Sales Including Tax ($)	$3,078.40
Deposits ($)	$3,078.40
Cash on Hand ($)	$100.00

COMMENTS

PRINT DATE: 1-Sep-25

CITY OF MT. PLEASANT ANIMAL CONTROL

CALENDAR MONTHLY REPORT 2024

August

AC Officer Activity	2024 This Month	Prior Month	Month to Month % Change	2024 Total YTD	2023 This Month	2023 Total YTD	# YTD + or -	2024 % Change YTD From 2023
Calls for Service	172	124	39%	807	84	733	74	10%
Animal Bite Reports	8	1	700%	37	5	29	8	28%
Warnings Issued	4	5	-20%	45	2	48	-3	-6%
Citations Issued	13	12	8%	92	1	64	28	44%
Complaints filed with Court	168	67	151%	235	0	126	109	87%
Animals Delivered to Shelter	**2024 This Month**	**Prior Month**	**2024 Total YTD**	**% of all Impounds for all 2024 Year**	**2023 This Month**	**2023 Total YTD**	**# YTD + or -**	**2024 % Change YTD From 2023**
Animal Control	43	46	304	18%	47	352	-48	-14%
Mount Pleasant Public	84	78	484	29%	61	503	-19	-4%
Titus County Public	69	70	613	37%	96	573	40	7%
Pittsburg Public	22	4	112	7%	6	56	56	100%
Gilmer Public	24	13	134	8%	16	137	-3	-2%
Total Delivery Activity	242	211	1647	100%	226	1621	26	2%
Animal Disposition From Shelter	**2024 This Month**	**Prior Month**	**Month to Month % Change**	**2024 Total YTD**	**2023 This Month**	**2023 Total YTD**	**# YTD + or -**	**2024 % Change YTD From 2023**
Animals Reclaimed by Owner	12	12	0%	92	17	109	-17	-16%
Animals Adopted	57	32	78%	315	20	307	8	3%
Animals given to Rescue Org's	32	42	-24%	458	89	593	-135	-23%
Animals Euthanized	135	116	16%	764	107	551	213	39%
Animal Died Natural Causes	1	4	-75%	10	6	20	-10	-50%
Total Animals Released	237	206	15%	1639	239	1580	59	4%
Animals Chipped	63	41	54%	384	36	385	-1	0%
Adoption without Fee	20	6	N/A	53	0	41	12	29%
Adoption Fees Received	$1,969	$ 1,779	N/A	$17,101	$1,393	$18,143	-$1,042	-6%

BUILDING/PLANNNG & DEVELOPMENT MONTHLY REPORT
AUGUST 2024-2025

ITEM--ACTIVITY	THIS MONTH	TOTAL YTD	THIS MO YR AGO	TOTAL YR AGO
**** PERMITS ****				
New Residential	3	14	7	25
Residential Add On or Remodel	2	42	0	0
New Commercial	2	5	3	13
Commercial Add On or Remodel	4	16	0	0
New Muliti Family	3	9	0	3
New Duplex	0	0	8	0
Other Permits	58	564	70	610
Certificates of Occupancy	5	46	5	51
Non Profit Special Event Permits	0	13	0	18
Special Event Permits	0	1	1	1
TOTAL PERMITS / LICENSES	**77**	**710**	**94**	**721**
****VALUE****				
Commercial Add On or Remodel	$ 867,900.00	$ 4,051,408.20	0	0
New Commercial Value	$ 9,200,000.00	$ 29,412,159.40	$ 16,400,000.00	$ 25,180,943.29
New Multi Family		$ 29,557,388.00	$ -	$ 9,827,000.00
New Town Homes	$ -	$ -	$ 227,305.46	$ 227,305.46
New Duplex	$ -	$ -		
TOTAL VALUE	**$ 10,067,900.00**	**$ 63,020,955.60**	**$ 16,627,305.46**	**$ 35,235,248.75**
**** INSPECTIONS ****				
Residential Bldg	117	931	130	1176
Commercial Bldg	69	545	55	654
Grease Traps	28	255	26	390
TOTAL INSPECTIONS	**214**	**1731**	**211**	**2220**
****REVENUE****				
New Residential Bldg/addon/rmdl	$ 7,119.20	$ 41,308.30	$ 10,659.00	$ 32,218.00
New Commercial Bldg/addon/rmdl	$ 48,114.35	$ 153,376.29	$ 65,660.75	$ 104,395.94
New Multi Family	$ -	$ 123,654.71	$ -	$ 38,959.93
New Town Homes	$ -	$ -	$ 7,352.00	$ 7,352.00
New Duplex	$ -	$ -	$ -	$ -
Other Permits	$ 4,388.60	$ 65,251.95	$ 8,933.02	$ 106,080.14
Reinspections	$ -	$ -	$ -	$ -
Certificates of Occupancy	$ 200.00	$ 2,150.00	$ 250.00	$ 2,600.00
Special Event Permits	$ -	$ 250.00	$ 250.00	$ 250.00
TOTAL REVENUE	**$ 59,822.15**	**$ 385,991.25**	**$ 93,104.77**	**$ 291,856.01**

John [signature]

Building Official

PERMITS ISSUED
MONTHLY REPORT
AUGUST 2024-2025

Type	Permit #	Name	Address	Fees Due	Date Paid	Valuation
Certificate of Occupancy	COI25994	Edward D Jones & Co.	204 W 8th St		$0.00	
	COI35392	De La Rosa Automotive	1305 N Washington	8/5/2025	$50.00	
	COI35434	Elemental Solution Inc	636 S Jefferson Ave	8/28/2025	$50.00	
	COI35438	Quality Inn	2515 W Ferguson Rd	8/26/2025	$50.00	
	COI35454	Barndo-Max	408 W Ferguson Rd	8/28/2025	$50.00	
Total	**5**				**$200.00**	
Commercial Add On or Remodel	CAR35415	US Oncology	1612 Shadywood Ln	8/13/2025	$5,056.50	$815,000.00
	CAR35418	Olivia White	305 E 16th St	8/15/2025	$655.25	$50,000.00
	CAR35441	Melinda Fox	405 N JEFFERSON	8/26/2025	$93.35	$2,900.00
	CAR35451	Oscar Flores	602 Alexander Rd	8/28/2025	$384.00	
Total	**4**				**$6,189.10**	**$867,900.00**
Concrete	35389	Nigel & Sandra Christoper	410 W 1st	8/4/2025	$50.00	
	FW35394	Hamet De La Cruz	1007 Stephens Ave	8/6/2025	$50.00	
	FW35400	Mike Deleaon	1717 E 1st St	8/7/2025	$50.00	
	FW35401	Ignacio Moreno	810 Beechman Ave	8/8/2025	$50.00	
	35410	Cory Price	1002 Stone Bridge	5/12/2025	$50.00	
	FW35413	Juan Martinez	915 Tabb St	8/12/2025	$50.00	
	35417	Nino Marcos	304 Austin	8/14/2025	$50.00	
	FW35425	South Jefferson Church	1701 S Jefferson Ave	8/19/2025	$192.75	$10,000.00
	FW35440	Alma Tumey	611 Gibson Ave	8/26/2025	$50.00	
	FW35444	Gricel Garrett	803 W Circle Dr	8/27/2025	$50.00	
Total	**10**				**$642.75**	**$10,000.00**
Demo	DEMO35383	Jason Watson	609 W 7th St		$0.00	
	DEMO35384	WL Means Jr	401 E 14th St		$0.00	
	DEMO35385	Willie Goodlow	1200 Blk Rhambeau		$0.00	
	DEMO35386	Geraldine Haley	1103 Earnest St		$0.00	
	DEMO35387	Thalia Gibson	201 E Pecan St		$0.00	
Total	**5**				**$0.00**	
Electrical Permit	ELC35396	Ferol Holcomb	205 CHESTER	8/7/2025	$75.00	
	ELC35398	Priefert	2630 S JEFFERSON	8/7/2025	$65.22	$999.00
	ELC35435	Rex Amerson	2736 W Ferguson Rd	8/25/2025	$75.00	
Total	**3**				**$215.22**	**$999.00**
Fence	FENCE35347	Deive Sanches	293246/342280 E 4th	8/12/2025	$50.00	
	FENCE35402	Marcos Nino	303 Austin Ave	8/8/2025	$50.00	
	FENCE35403	MONICO ZAMARRIPU	2007 E 1st St	8/8/2025	$50.00	
	FENCE35405	Josue Luna	1408 Stephens Ave	8/8/2025	$50.00	
	FENCE35409	BURK JENNIFER	608 Therese Ct	8/11/2025	$50.00	
	FENCE35412	Mt. Pleasant Sr Apartments	602 School St	8/12/2025	$50.00	
	FENCE35416	Wesley Warren	2309 Deanna Ave	8/13/2025	$50.00	
	FENCE35420	Tennison Methodist Church	313 N Church St	8/18/2025	$50.00	
	FENCE35431	Dale McKelvey	12209/12197	8/21/2025	$50.00	
	FENCE35433	Buchanan	412 Rosewood St	8/25/2025	$50.00	

	FENCE35455	Juvenal Neri	702 Choctaw St	8/28/2025	$50.00	
Total	**11**				**$550.00**	
Mechanical Permit	MEC35266	Marshalls	2306 S Jefferson #190	8/26/2025	$1,024.13	$103,371.00
	MEC35414	American National Bank	301 S Madison Ave	8/13/2025	$143.75	$6,500.00
	MEC35443	Jared Hicks	1007 Stone Shore St	8/27/2025	$75.00	
Total	**3**				**$1,242.88**	**$109,871.00**
Miscellaneous	MISC35388	Abraham Rivas	406 S Church Ave	8/4/2025	$50.00	
	MISC35393	REGGIE DAVIS	207 E Magnolia Dr	8/5/2025	$50.00	
	MISC35427	Juan Canada	707 Red Springs Ave	8/19/2025	$50.00	
	MISC35429	Jose L Munoz	4009 Mark Ln	8/20/2025	$50.00	
	MISC35442	Jim Garza	730 E 16th St	8/26/2025	$50.00	
Total	**5**				**$250.00**	
New Commercial	NCB35446	Pleasant Pointe Apartments,	1708 W 16th St	8/27/2025	Clubhouse	$9,200,000.00
	NCB35450	Pleasant Pointe Apartments,	1708 W 16th St		Maintenance	
Total	**2**					
New Multi-Family	NMF35447	Pleasant Pointe Apartments,	1708 W 16th St	Building 1	$41,925.25	
	NMF35448	Pleasant Pointe Apartments,	1708 W 16th St	Building 2		
	NMF35449	Pleasant Pointe Apartments,	1708 W 16th St	Building 3		
Total	**3**				**$41,925.25**	**$9,200,000.00**
New Residential Homes	NHP35378	Anotonio Hernandez	1201 E 8th St	8/5/2025	$1,384.00	
	NHP35397	El Flaco Constuction	130 S O'Tyson Ave	8/7/2025	$1,173.00	
	NHP35399	Luis G Ortega	518 E 3rd St	8/8/2025	$4,285.00	
Total	**3**				**$6,842.00**	
Plumbing Permit	PLM35391	Hope Finley	514 Dogwood Ln	8/4/2025	$75.00	
	PLM35419	Sweet Shop	1316 Industrial Rd	8/15/2025	$50.00	$400.00
	PLM35453	Clements Construction	2201 N Edwards #703	8/28/2025	$402.75	$25,000.00
Total	**3**				**$527.75**	**$25,400.00**
Residential Accessory Building	RAB35362	Ismael Moreno	717 W 10th St	8/4/2025	$50.00	
	RAB35389	Nigel & Sandra Christoper	410 W 1st St	8/4/2025	$50.00	
	RAB35406	Paul Hoh	225 Kathryns Ct	8/11/2025	$50.00	
	RAB35410	Seth Lee	1002 Stone Bridge St	8/12/2025	$50.00	
	RAB35411	Francis Rundles	2842 Kingfisher Ln	8/12/2025	$50.00	
	RAB35417	Nono Marcos	304 Austin	08/14/225	$50.00	
	RAB35432	Linda Prichard	1308 Gibson Ave	8/21/2025	$50.00	
	RAB35436	Tommy & Nancy Gallon	405 Hickory St	8/25/2025	$50.00	
	RAB35452	Hans Nitch	2717 SILVER	8/28/2025	$50.00	
Total	**9**				**$450.00**	
Residential Add On or Remodel	HAR35407	Rodolfo Gonzalez	802 N Lide Ave	8/11/2025	$169.20	
	HAR35428	Apolonio Contreras	1102 W 9th St	8/19/2025	$108.00	
Total	**2**				**$277.20**	
Roofing	ROOF35395	SawyerRroofing	508 W 12th St	8/6/2025	$50.00	
	ROOF35421	James Garrad	804 W 5th St	8/18/2025	$50.00	
	ROOF35424	Efrain Radron	309 E Magnolia Dr	8/18/2025	$50.00	
	ROOF35426	Janet Floyd	513 Alan Dr	8/24/2025	$50.00	

	ROOF35437	Darrell Estes	103 Joseph St	8/25/2025	$50.00	
Total	**5**				**$250.00**	
Sign Permit	SGN35368	Adobe	1102 W 16th St	8/11/2025	$75.00	
	SGN35408	Laura Romo	601 N Jefferson Ave	8/13/2025	$75.00	
	SGN35430	A Golden Estate	412 Rosewood	8/20/2025	$35.00	
	SGN35445	Total Wireless	636 S Jefferson Ave	8/28/2025	$75.00	
Total	**4**				**$260.00**	
Overall Total	**77**				**$59,822.15**	**$10,205,170.00**

City of Mount Pleasant's

Code Enforcement Monthly Report - By Violation Type

8/1/2025 to 8/31/2025

	Total Cases	Total Inspections	Door Hangers	Warning Letters	2nd Warning Letters	Certified Letters	Contractor Assigned	Citations	Bills	Liens Filed	Filed Cases in Court
FS											
Food Service Complaint	1	1	0	0	0	0	0	0	0	0	0
JV											
Inoperable Vehicles	14	33	0	1	2	12	0	0	0	0	0
OS											
Open Storage	7	13	7	0	2	0	0	0	0	0	0
PM											
Property Maintenance	7	16	0	5	1	0	0	0	1	0	1
TR											
Trash and Rubbish	10	30	4	5	5	0	1	0	0	0	0
WG											
Growth Over Curb	17	36	3	14	0	0	2	0	3	0	0
Weeds and Grass	105	259	41	39	13	3	41	0	39	20	0

ZONING											
Zoning	7	12	1	6	1	0	1	0	1	0	0
Overall Totals	**168**	**400**	**56**	**70**	**24**	**15**	**45**	**0**	**44**	**20**	**1**

Code Finances

Code Bills Sent	$6,687.00
Assign to Contractor	$2,600.00
Bills Paid	$7,514.00
Liens Filed	$0.00
Food Permits	$206.28
Pool Permits	$0.00

Mount Pleasant Fire Department
Monthly Report
August 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
Fires				
100-Fire, other		3		
111-Bulidng Fire	3	29	5	37
112-Fire in structure other than building	1	3		
113-Cooking fire, confined to container		1		3
114- Chimney or flute fire, contained to chimney				
118-Trash or rubbish fire, contained			1	5
121-Fire in mobile home		1	1	4
122-Fire in motor home, camper, rec vehicle		2	1	3
123-Fire in portable building		1		
130-Mobile property fire, other		3		1
131-Passenger vehicle fire	1	21	7	27
132-Road freight or transport vehicle fire		10	1	3
134-Water vehicle fire		1		
135-Aircraft Fire				1
137-Camper or RV fire	1	1		2
138-Off road/heavy equipment fire	2	6	1	3
140-Natural vegetation fire, other				
141-Forest, woods, or wildland fire	11	86	14	42
143 - Grass fire		3	1	1
150-Outside rubbish fire, other		1		
151-Outsid rubbish, trash or waste fire		2		
152-Garbage dump or landfill fire				
154-Dumpster fire				1
160-Special outside fire, other		2		1
161-Outside Storage Fire		1		
162-Outside equipment fire				1
163-Outside gas or vapor combustion explosion				1

Mount Pleasant Fire Department
Monthly Report
August 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
170- Cultivated vegetation/crop fire				
173-Cultivated trees/nursery fire				
OverPressure Rupture, Explosion, Overheat (NO FIRE)				
220-Overpressure rupture, other				
251-Excessiveheat, scorch burns with no ignition				
Rescue & EMS				
300-Rescue, EMS incident, other				
311-Vehicle accident, patient care only	17	184	18	172
321-EMS 1st Responder call	9	86	10	112
322-Motor vehicle accident with injiuries		1		
323-Motor Vehicle/pedestrian accident		2		1
324-MVA – no injuries				
331-Lock-in		1		
340-Search for lost person, other		1	1	1
341-Search for person on land				
342-Search for person in water		1		
350-Extrication, rescue, other				1
351-Extrication of victim from bldg./structure		2		
352-Extrication of victim from vehicle	1	17		11
353-Removal of victim from stalled elevator				1
356-High-Angle Rescue				
357-Extrication of victim(s) from machinery			1	1
360- Water & Ice Related Rescue				
361- Swimming / Rec Water Rescue				

Mount Pleasant Fire Department
Monthly Report
August 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
363-Swift water rescue				3
365-Water Craft rescue				1
372-Trapped by power lines				
Hazardous Condition (NO FIRE)				
400-Hazardous condition, other		3		
410-Combustible/flammable gas		1		
411-Gasline or other flammable liquid spill	1	8	1	2
412-Gas leak	1	14	1	23
413-Oil or other combustible liquid spill				
422-Chemical spill or leak		1		
423-Refrigeration leak				
424-Carbon monoxide incident		4		5
440-Electrical wiring problem, other	1	4		3
441-Heat from short circuit (wiring). Defective/worn		1		
442-Overheated motor		1		1
443-Breakdown of light ballast				
444-Power line down	3	32	4	32
445-Arcing, shorted electrical equipment	1	15		13
460-Accident,potential accident, other				
461-Bldg/Structure weakened or collapse				
462-Aircraft standby				
Service Calls				
500-Service call, other		5		
511-Lockout				
521-Water evacuation				
522-Water or steam leak				
531-Smoke or odor removal		1		
542-Animal rescue		3	1	7

Mount Pleasant Fire Department
Monthly Report
August 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
550-Public service assistance, other				1
551-Assist police	2	7		4
552-Police matter				
553-Public Service				2
554-Assist Invalid				1
561-Unauthorized burning	1	15		17
571-Cover assignment, standby, move up		2		
Good Intent Calls				
600-Good intent call, other	10	78	2	108
611-Dispatched & cancelled enroute	9	36		18
622-No incident found at address		2		1
631-Authorized controlled burn	2	24		8
641-Vicinity alarm (incident in other location)				
650 – Steam, other gas mistaken for smoke				1
651-Smoke scare, odor of smoke		15	1	10
652-Steam or vapor thought to be smoke	1	2		
671-HAZMAT release investigation				
672-Bio hazard investigation, none found				
False Alarms				
700-False alarm or false call, other	5	76	11	88
710-Malicious false alarm				
711-Municipal alarm system, malicious false alarm			1	2
721- Bomb Scare - No Bomb				
730-False alarm, or false call, other	1	1		
731-Sprinkler activation due to malfunction				1
733-Smoke detector malfunction		2		2

Mount Pleasant Fire Department
Monthly Report
August 2025

Incident Type	Reported Month 24-25	YTD 24-25	Reported Month 23-24	YTD 23-24
735-Alarm system malfunction		3		1
736-CO detector malfunction		2		6
740-Unintentional transmission of alarm, other	2	2		
741-Sprinkler activation, unintentional		3		4
743-Smoke detector activation, unintentional		14		12
744-Dector activation, unintentional		1		2
745-Alarm System activation, unintentional		13	1	10
746-CO detector activation, no CO		1		1
Severe Weather & Natural Disaster				
800-Severe weather or natural disaster, other				1
814- Lightning strike (no fire)		1		
Special Incidents				
911-Citizen complaint		8		18
			1	
TOTALS	**86**	**873**	**86**	**845**

ITEM/ACTIVITY	THIS MONTH	TOTAL YTD	THIS MONTH YEAR AGO	TOTAL YEAR AGO
CIRCULATION OF MATERIALS	5,447	65,586	6,135	69,749
Adult Books	1,439	15,495	1,453	16,450
Youth Books	2,207	29,394	2,525	30,085
Espanol Books	265	2,762	238	2,802
Audio Books -- Adult	44	1,147	151	1,298
Audio Books -- Juvenile	40	428	31	251
Magazines	23	236	35	305
Videos & DVDs	704	7,854	864	9,069
Uncataloged Items	31	222	37	292
Ebooks	654	7,505	801	9,197
Interlibrary Loan Requests/Patrons	9	118	16	125
Interlibrary Loan Requests/Libraries	31	425	54	163
COLLECTION DEVELOPMENT	266	2,495	161	2,303
Books Added to Collection	251	2,156	122	1,966
AV Added to Collection	15	339	39	337
Total Number of Items in Collection	32,758	32,758	31,277	31,277
MEMBERSHIP				
Library Membership--County	49	803	52	802
Library Membership--Out-of-County	14	111	10	106
TexShare Membership--County	0	4	0	5
TexShare Membership--Out-of-County	2	31	3	27
Total Number of Registered Borrowers	20,261	20,261	19,319	19,319
FEES COLLECTED	$1,937.30	$26,704.56	$2,355.85	$23,063.39
Fines Collected for Month	$244.50	$3,948.11	$304.75	$3,294.89
Out-of-County Membership Fee	$280.00	$2,240.00	$220.00	$1,800.00
Copies / Misc. / Forms / Coin copier	$869.30	$9,392.00	$618.85	$5,858.50
Interlibrary Loan Fees Collected for Month	$20.00	$192.00	$48.00	$274.00
Contributions / Memorials / Summer Programs	$340.50	$8,675.75	$924.25	$9,302.75
Book Replacement & Damage Fees	$183.00	$2,256.70	$240.00	$2,533.25
LIBRARY SERVICES				
Computer Users-Sessions	498	5,232	479	5,152
TexShare Database Users	0	126	5	155
Programs Offered-Children's	11	284	6	248
Programs Offered --Adult	11	167	3	72
Program Attendance-Children	56	7,699	53	2,360
Program Attendance-Adults	83	662	30	261
MISC.				
Patrons Entering Library	3,634	44,104	3,669	40,916
Patrons Entering Museum	422	4,994	445	4,097
Facebook Visits	1,418	26,011	3,108	40,078
Volunteer Hours	20	551.5	16	547.25

Programs: Preschool story time, Sensory Shenanigans, Toddler Trekkers, teen volunteers, Senior Center outreach, Cafecito con Abuelitos, Silent Book Club @ Jo's, Pushing the Limits Book Club, Book Club, Puzzle Exchange, Mercury 13 movie screening, Bee Group outreach

Lupe Herrera, Mount Pleasant Public Library Director

THE TEXAS OFFICE OF COURT ADMINISTRATION
Court Activity Reporting and Directory System

Build Version 1.1.8377.29713 Last Login: 9/6/2022 4:31:25 PM Home Logout | Help

Municipal Court: Mount Pleasant

Judge: Kay McNutt
Clerk:

Municipal Main Menu> Monthly Report Search> Monthly Report

Criminal **Civil** **Juvenile** **Additional**

722250100, Titus County, Mount Pleasant: September 2024

Report was Entered Successfully

CASES ON DOCKET	TRAFFIC MISDEMEANORS			NON-TRAFFIC MISDEMEANORS		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
CASES PENDING FIRST OF MONTH *(Equals total cases pending end of previous month.)*	2396	0	0	1941	692	391
DOCKET ADJUSTMENTS	0	0	0	0	0	0
1. CASES PENDING FIRST OF MONTH (Adjusted)	2396	0	0	1941	692	391
a. Active Cases	208	0	0	239	104	184
b. Inactive Cases	2188	0	0	1702	588	207
No Activity						
2. NEW CASES FILED *(Include all new cases filed, including those that may also have been disposed this month.)*	255	0	0	40	93	70
3. CASES REACTIVATED	47	0	0	38	19	20
4. ALL OTHER CASES ADDED	0	0	0	0	0	0
5. TOTAL CASES ON DOCKET *(Sum of Lines 1a, 2, 3 & 4.)*	510	0	0	317	216	274
DISPOSITIONS						
6. DISPOSITIONS PRIOR TO COURT APPEARANCE OR TRIAL						
a. Uncontested Dispositions *(Disposed without appearance before a judge (CCP Art. 27.14).)*	118	0	0	49	31	25
b. Dismissed by Prosecution	2	0	0	3	24	25
7. DISPOSITIONS AT TRIAL						
a. Convictions						
1) Guilty Plea or Nolo Contendere	41	0	0	7	6	2
2) By the Court	0	0	0	0	1	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. COMPLIANCE DISMISSALS						

a. After Driver Safety Course *(CCP, Art. 45.0511)*	5					
b. After Deferred Disposition *(CCP, Art. 45.051)*	14	0	0	12	3	0
c. After Teen Court *(CCP, Art. 45.052)*	0	0	0	0	0	0
d. After Tobacco Awareness Course *(HSC, Sec. 161.253)*					0	
e. After Treatment for Chemical Dependency *(CCP, Art. 45.053)*				0	0	
f. After Proof of Financial Responsibility *(TC, Sec. 601.193)*	3					
g. All Other Transportation Code Dismissals	5	0	0	0	0	0
9. ALL OTHER DISPOSITIONS	12	0	0	4	37	39
10. TOTAL CASES DISPOSED *(Sum of Lines 6, 7, 8 & 9.)*	200	0	0	75	102	91
11. CASES PLACED ON INACTIVE STATUS	38	0	0	31	19	11
12. CASES PENDING END OF MONTH *(Sum of Lines 12a & 12b.)*	2451	0	0	1906	683	370
a. Active Cases *(Line 5 minus the sum of Lines 10 & 11.)*	272	0	0	211	95	172
b. Inactive Cases *(Line 1b minus Line 3, plus Line 11.)*	2179	0	0	1695	588	198
13. SHOW CAUSE AND OTHER REQUIRED HEARINGS HELD	0	0	0	0	0	0
14. CASES APPEALED						
a. After Trial	0	0	0	0	0	0
b. Without Trial	2	0	0	1	2	0

Notes:

Prepared By: amartinez

Submit

THE TEXAS OFFICE OF COURT ADMINISTRATION
Court Activity Reporting and Directory System

Build Version 1.1.8377.29713 Last Login: 9/6/2022 4:31:25 PM Home Logout | Help

Municipal Court: Mount Pleasant

Judge: Kay McNutt
Clerk:

Municipal Main Menu> Monthly Report Search> Monthly Report

Criminal **Civil** Juvenile **Additional**

722250100, Titus County, Mount Pleasant: September 2024

Report was Entered Successfully

No Activity ☐

	TOTAL CASES
1. TRANSPORTATION CODE CASES FILED	5
2. NON-DRIVING ALCOHOLIC BEVERAGE CODE CASES FILED	0
3. DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES FILED	0
4. DRUG PARAPHERNALIA CASES FILED *(HSC, Ch. 481)*	0
5. TOBACCO CASES FILED *(HSC, Sec. 161.252)*	0
6. TRUANT CONDUCT CASES FILED *(Family Code, Sec.65.003(a))*	0
7. EDUCATION CODE (Except Failure to Attend) CASES FILED	0
8. VIOLATION OF LOCAL DAYTIME CURFEW ORDINANCE CASES FILED *(Local Govt. Code, Sec. 341.905)*	0
9. ALL OTHER NON-TRAFFIC, FINE-ONLY CASES FILED	0
10. TRANSFER TO JUVENILE COURT	
a. Mandatory Transfer *(Fam. Code, Sec. 51.08(b)(1))*	0
b. Discretionary Transfer *(Fam. Code, Sec. 51.08(b)(2))*	0
11. ACCUSED OF CONTEMPT AND REFERRED TO JUVENILE COURT (DELINQUENT CONDUCT) *(CCP, Art. 45.050(c)(1))*	0
12. HELD IN CONTEMPT BY CRIMINAL COURT (FINED AND/OR DENIED DRIVING PRIVILEGES) *(CCP, Art. 45.050(c)(2))*	0
13. JUVENILE STATEMENT MAGISTRATE WARNING	
a. Warnings Administered	0
b. Statements Certified *(Fam. Code, Sec. 51.095)*	0
14. DETENTION HEARINGS HELD *(Fam. Code, Sec. 54.01)*	0
15. ORDERS FOR NON-SECURE CUSTODY ISSUED	0
16. PARENT CONTRIBUTING TO NONATTENDANCE CASES FILED *(Ed. Code, Sec. 25.093)*	0

Notes:

THE TEXAS OFFICE OF COURT ADMINISTRATION
Court Activity Reporting and Directory System

Build Version 1.1.8377.29713 Last Login: 9/6/2022 4:31:25 PM Home Logout | Help

Municipal Court: Mount Pleasant

Judge: Kay McNutt
Clerk:

Municipal Main Menu> Monthly Report Search> Monthly Report

Criminal **Civil** **Juvenile** **Additional**

722250100, Titus County, Mount Pleasant: September 2024

Report was Entered Successfully

No Activity

	NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. MAGISTRATE WARNINGS		
a. Class C Misdemeanors	0	
b. Class A and B Misdemeanors	0	0
c. Felonies	0	0

	TOTAL
2. ARREST WARRANTS ISSUED	
a. Class C Misdemeanors	99
b. Class A and B Misdemeanors	0
c. Felonies	0
3. CAPIASES PRO FINE ISSUED	140
4. SEARCH WARRANTS ISSUED	0
5. WARRANTS FOR FIRE, HEALTH AND CODE INSPECTIONS FILED *(CCP, Art. 18.05)*	0
6. EXAMINING TRIALS CONDUCTED	0
7. EMERGENCY MENTAL HEALTH HEARINGS HELD	0
8. MAGISTRATE'S ORDERS FOR EMERGENCY PROTECTION ISSUED	0
9. MAGISTRATE'S ORDERS FOR IGNITION INTERLOCK DEVICE ISSUED *(CCP, Art. 17.441)*	0
10. ALL OTHER MAGISTRATE'S ORDERS ISSUED REQUIRING CONDITIONS FOR RELEASE ON BOND	0
11. DRIVER'S LICENSE DENIAL, REVOCATION OR SUSPENSION HEARINGS HELD *(TC, Sec. 521.300)*	0
12. DISPOSITION OF STOLEN PROPERTY HEARINGS HELD *(CCP, Ch. 47)*	0
13. PEACE BOND HEARINGS HELD	0
14. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY COMMUNITY SERVICE	
a. Partial Satisfaction	1
b. Full Satisfaction	2

15. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY JAIL CREDIT	89
16. CASES IN WHICH FINE AND COURT COSTS WAIVED FOR INDIGENCY	0
17. AMOUNT OF FINES AND COURT COSTS WAIVED FOR INDIGENCY *(Round to the nearest dollar)*	0
18. FINES, COURT COSTS AND OTHER AMOUNTS COLLECTED *(Round to the nearest dollar)*	
a. Kept by City	38662
b. Remitted to State	17008
c. Total	55670

Notes:

Prepared By: amartinez

Submit

PLANNING & ZONING
MONTHLY REPORT
AUGUST 2024-2025

Type	Case #	Name	Property	Fees Due	Date Paid
Minor Plats					
Total					
Site Plans					
Total					
Final Plat					
Filing Fee					
Total					
Replat					
Filing Fee					
Total					
Zoning					
Total					
Variances & Appeals					
Total					
Street Closure					
Total					
Preliminary Pre-plat					
Total					
Grand Total	0				
TOTAL YEAR TO DATE	22			$ 7,190.00	

Lynn Barrett
Director of Development Services

MOUNT PLEASANT POLICE DEPARTMENT
MONTHLY REPORT
2025

NIBRS - AUGUST	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
CRIMINAL HOMICIDE	0	0	0%	0	0	1	-1	-100%
MANSLAUGHTER BY NEGLIGENCE	0	0	0%	0	0	0	0	0%
FORCIBLE RAPE	1	0	100%	11	1	5	6	120%
RAPE BY FORCE	1	0	100%	11	1	5	6	120%
ATTEMPTS TO COMMIT	0	0	0%	0	0	0	0	0%
ROBBERY	0	0	0%	2	1	3	-1	-33%
FIREARM	0	0	0%	2	1	2	0	0%
KNIFE OR CUTTING INSRT.	0	0	0%	0	0	0	0	0%
OTHER DANGEROUS WEAPON	0	0	0%	0	0	0	0	0%
STRONG ARM	0	0	0%	0	0	1	-1	-100%
ASSAULT	10	10	0%	90	5	71	19	27%
FIREARM	0	0	0%	9	1	2	7	350%
KNIFE OR CUTTING INSRT.	0	1	-100%	3	0	3	0	0%
OTHER DANGEROUS WEAPON	0	1	-100%	3	0	2	1	50%
HANDS, FIST, FEET-AGG INJ	1	0	100%	2	0	0	2	200%
OTHER ASSAULT NOT AGG	9	8	13%	73	4	64	9	14%
BURGLARY	8	5	60%	32	8	38	-6	-16%
RESIDENTIAL	1	1	0%	7	5	15	-8	-53%
NON RESIDENTIAL	0	2	-100%	10	2	4	6	150%
VEHICLE	7	2	250%	15	1	19	-4	-21%
THEFT (NOT VEHICLE)	14	12	17%	104	16	125	-21	-17%
MOTOR VEHICLE THEFT	0	1	-100%	10	2	22	-12	-55%
AUTO	0	1	-100%	9	1	18	-9	-50%
TRUCKS AND BUSES	0	0	0%	0	0	1	-1	-100%
OTHER VEHICLES	0	0	0%	1	1	3	-2	-67%
Total UCR	33	28	18%	249	33	265	-16	-6%

MOUNT PLEASANT POLICE DEPARTMENT
MONTHLY REPORT
2025

TRAFFIC	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
CITATIONS ISSUED	217	224	-3%	1886	304	2370	-484	-20%
WARNINGS ISSUED	430	481	-11%	3531	613	4036	-505	-13%
TOTAL ACCIDENTS	54	46	17%	363	45	363	0	0%
FATAL ACCIDENTS	0	0	0%	0	0	2	-2	-100%
INJURY ACCIDENTS	15	12	25%	115	19	96	19	20%
DWI CASES	6	6	0%	75	11	65	10	15%

911 CENTER	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
911 CALLS RECEIVED	1394	1526	-9%	10440	1586	11423	-983	-9%
FAMILY VIOLENCE	7	7	0%	64	2	50	14	28%

***TOTAL ACCIDENT NUMBERS ARE SUBJECT TO CHANGE**

MONTHLY REPORT
PUBLIC WORKS DIVISION
CITY OF MOUNT PLEASANT

Fiscal Year 2024-2025 **Month August 2025**

STREET DEPARTMENT	THIS MONTH	TOTAL YTD	MONTH YEAR AGO	TOTAL YEAR AGO
Work Orders Received	18	221	16	113
Work Orders Completed	18	221	16	113
Patching Materials Used (Tons)	34	257	31	237
Hours Mowing	40	152	43	51
Hours Sweeping (320 hrs.)/Edging	160	2,558	160	1480
Crack Seal (400 hrs.)	0	0	0	0
Grass Spaying	8	70	40	12

PARKS DEPARTMENT

SOLID WASTE DIVISION

This Month 80,449 C.Y. 34,709.22 Tons This Month Year Ago 74,146.91 C.Y. 25,529.18 Tons

Total YTD 886,225 C.Y. 241,089.52 Tons Total Year Ago 574,043.18 C.Y. 177,120.77 Tons

Garrett Houston, Director of Public Works

City of Mount Pleasant Utility Department

Fiscal Year: 2024-2025 | **Month: August 2025**

Wastewater Treatment Division	**This Month**	**This Month Year Ago**
Average Flow Tested	2.096 MGD	2.000 MGD
Maximum Flow Treated	3.417 MGD	2.379 MGD

Comments:

Water Treatment Division	**This Month**	**This Month Year Ago**
300 Lakewood Location:		
Average Flow Treated	6.866 MGD	6.624 MGD
Maximum Flow Treated	8.512 MGD	8.301 MGD
510 CR 2300 Location:		
Average Flow Treated	1.235 MGD	1.497 MGD
Maximum Flow Treated	2.19 MGD	4.17 MCD
Calendar Year Raw Water Usage	**AC/FT YTD**	**AC/FT YTD Year Ago**
Lake Bob Sandlin – Allotment 7,000 AC/FT	2691.473 acre feet	2371.581 acre feet
Lake Cypress Springs – Allotment 3,598 AC/FT	2800 acre feet	2800 acre feet
Lake Tankersley – Allotment 3,000 AC/FT	0 acre feet	0 acre feet

Comments:

Utility Maintenance Division	**This Month**	**This Month Year Ago**
Work Orders		
Water	11	28
Sewer	18	16
Work Orders Completed	29	44

Erin Marshall, Utilities Director