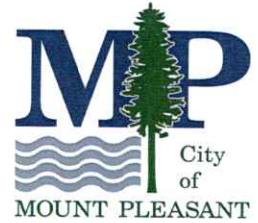


NOTICE AND AGENDA OF REGULAR CALLED MEETING MOUNT PLEASANT CITY COUNCIL

Tuesday, November 18, 2025 at 6:00 P.M.
501 North Madison, Mount Pleasant, Texas



PURSUANT TO CHAPTER 551.127, TEXAS GOVERNMENT CODE, ONE OR MORE COUNCIL MEMBERS MAY ATTEND THIS MEETING REMOTELY USING VIDEOCONFERENCING TECHNOLOGY. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or services, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1.

The public may participate by joining YouTube: <https://www.youtube.com/@thecityofmountpleasanttxal157/streams>

CALL TO ORDER

Roll Call and Certification of a Quorum

Invocation

Pledge of Allegiance

OPEN SESSION

PUBLIC COMMENTS

The City Council welcomes citizen participation and comments at all Council meetings. Citizen comments are limited to three minutes out of respect for everyone's time. The Council is not permitted to respond to your comments. The Texas Open Meetings Act requires that topics of discussion/deliberation be posted on an agenda not less than 72 hours in advance of the Council meetings. If your comments relate to a topic that is on the agenda, the Council will discuss the topic on the agenda at the time that the topic is discussed and deliberated.

CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE APPROVED THROUGH A SINGLE COUNCIL MOTION, WHICH APPLIES TO ALL ITEMS LISTED. CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE, NOT LIKELY TO REQUIRE DISCUSSION OR DELIBERATION, AND MAY BE DISCUSSED PRIOR TO MAKING A MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.

1. Consider Approval of the November 4, 2025 Meeting Minutes.
2. Consider pay request #6 for Drake Paving, LLC, for work performed at the Mount Pleasant Regional Airport Southwest Site Development and Drainage Improvements.
3. Consider pay request #6 from J2 Construction for work performed at the Industrial Park Lift Station.
4. Consider pay request #9 from Schneider Electric for the Meter Replacement.
5. Consider pay request #13 from Wicker Construction for work performed on the West Loop Waste Water Collection.
6. Consider pay request #30 from Drake Construction for work performed at the Southside Wastewater Treatment Plant.

CONSENT AGENDA MOTION

MOTION TO APPROVE ALL CONSENT AGENDA ITEMS AS PRESENTED

REGULAR AGENDA

7. Presentation of Proclamation to Spruill Honda
8. Monthly Financial Report for Month Ended October 31, 2025
9. Presentation and Consider Ordinance 2025-20 a Budget amendment for a \$16,000 grant from the Ladd and Katherine Hancher Library Foundation to The Mount Pleasant Public Library.

10. Discuss and consider Ordinance 2025-21, a contingent fee contract with Perdue Brandon Fielder Collins & Mott LLP for the collection of delinquent municipal liens owed to the City of Mount Pleasant.
11. Presentation of Conceptual Pool Designs
12. Discuss and consider Resolution 2025-17 City of Mount Pleasant Council Travel policy.
13. Discussion on a Social Media policy for the City of Mount Pleasant.
14. City Manager's Report

COUNCIL COMMENTS

Council Comments limited to announcement of upcoming events, recent Council Member activities or requests to add agenda items for an upcoming meeting (2 minutes per Council Member).

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Consultation with Attorney (Tex. Gov't Code §551.071) regarding contract terms and provisions concerning City interlocal agreement for fire services with Titus County.

Consultation with Attorney (Tex. Gov't Code §551.071) regarding possible adoption of rules and procedures city council members and city council meetings.

Consultation with Attorney (Tex. Gov't Code §551.071) and Personnel Matters (Tex. Gov't Code §551.074) to consider, discuss and deliberate the ethics complaint filed against Council Member Melanie (Knight) Tafoya.

RECONVENE INTO THE REGULAR SESSION

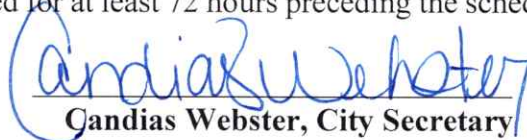
In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

15. Possible discussion and adoption of rules and procedures for city council members and city council meetings.
16. Possible discussion and action on ethics complaint filed against Council Member Melanie (Knight) Tafoya.

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.076, (Deliberations about Security Devices), §551.087, (economic development negotiations), or any other exception authorized by Chapter 551 of the Texas Government Code.

ADJOURN

I certify the above notice of meeting is a true and correct copy of said notice and that same was posted on the bulletin board of City Hall of the City of Mount Pleasant, Texas, a place readily accessible to the general public at times, by 5:00 pm on the 12th of November 2025 and remained so posted for at least 72 hours preceding the scheduled of said meeting.


Candias Webster, City Secretary



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Candias Webster, City Secretary

Department: Administration

Subject: Consider Approval of the November 4, 2025 Meeting Minutes.

Item Summary:

This is a typed copy of the minutes from the November 4, 2025 Meeting Minutes

Financial Impact:

N/A.

Recommendation(s):

Motion to approve the consent agenda item

Attachments:

[2025.11.04 Regular](#)

STATE OF TEXAS

COUNTY OF TITUS

CITY OF MOUNT PLEASANT

The City Council of the City of Mount Pleasant, Texas, after notice posted in the manner, form, and contents as required by law, met in Regular Session on November 4, 2025, 2025 at 6:00 PM at the Council Chambers located at 501 North Madison with the following members present:

Wesley Lyon	-	Mayor
Carl Hinton	-	Mayor Pro-Tem
Melanie Knight	-	Council Member
Kelly Redfearn	-	Council Member
Jonathan Hageman	-	Council Member
Debbie Corbell	-	Council Member
Rob Vine	-	City Manager
Candias Webster	-	Assistant City Manager/City Secretary
Lea Ream	-	City Attorney

MEMBERS OF THE PUBLIC WERE PROVIDED THE OPPORTUNITY TO COMMENT

No action was taken by the Council

CONSENT AGENDA:

ITEMS ON THE CONSENT AGENDA ARE APPROVED THROUGH A SINGLE COUNCIL MOTION, WHICH APPLIES TO ALL ITEMS LISTED. CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE, NOT LIKELY TO REQUIRE DISCUSSION OR DELIBERATION, AND MAY BE DISCUSSED PRIOR TO MAKING A MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.

Consider Approval of the October 21, 2025, Meeting Minutes.

Consider Pay request #5 for J2 Construction (Industrial Park Lift Station)

Consider Approval of Resolution 2025-15 Denying the Southwestern Electric Company's Proposed Rate Increase.

Motion was made by Council Member Hinton and seconded by Council Member Redfearn to approve all consent agenda items as presented. Upon a vote, the motion carried unanimously.

PROCLAMATION FOR SPRUILL HONDA.

It was moved to the next meeting.

PRESENTATION AND DISCUSSION WITH PERDUE BRANDON FIELDER COLLINS & MOTT LLP FOR THE COLLECTION OF DELINQUENT MUNICIPAL LIENS OWED TO THE CITY OF MOUNT PLEASANT.

Danny Barrett gave a presentation to the Council

MOUNT PLEASANT MARKET SUMMARY & HOUSING MARKET ANALYSIS PRESENTATION BY CATALYST COMMERCIAL.

Members of Catalyst Commercial gave a presentation to the Council

DISCUSS AND CONSIDER A PERFORMANCE AGREEMENT WITH 206 WEST 2ND, LLC.

Motion was made by Council Member Redfearn and seconded by Council Member Knight to approve the Performance agreement with 206 West 2nd LLC. Upon a vote, the motion carried unanimously.

DISCUSS AND CONSIDER A PERFORMANCE AGREEMENT WITH MOBILE MEDIC AUTOMOTIVE CONVERSIONS, LLC.

Council Member Hinton recused himself before the discussion of the item. Motion was made by Council Member Hageman and seconded by Council Member Corbell to approve a Performance Agreement with Mobile Medic Automotive Conversions, LLC. Upon a vote, the motion carried unanimously.

CONSIDER CASTING THE CITY'S VOTES FOR THE ELECTION OF THE TITUS COUNTY APPRAISAL DISTRICT BOARD.

Motion was made by Council Member Hageman and seconded by Council Member Redfearn to approve casting the City's Votes for the Election of the Titus County Appraisal District Board. Upon a vote, the motion carried unanimously.

CONSIDER RESOLUTION 2025-16 AMENDING THE CITY OF MOUNT PLEASANT'S POLICY MANUAL LONGEVITY PAY POLICY PREVIOUSLY APPROVED IN RESOLUTION 2025-3.

Motion was made by Council Member Hageman and seconded by Council Member Knight to approve Resolution 2025-16 amending the City of Mount Pleasant's Policy Manual Longevity Pay Policy previously approved in Resolution 2025-3. Upon a vote, the motion carried unanimously.

CITY MANAGER'S REPORT

COUNCIL COMMENTS

Council Comments limited to announcements of upcoming events, recent Council Member activities or requests to add agenda items for an upcoming meeting (2 minutes per Council Member).

EXECUTIVE SESSION 7:42 PM

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, The City Council will recess into executive session (closed meeting) to discuss the following:

Consultation with Attorney (Tex. Gov't Code §551.071) regarding possible adoption of rules of procedure governing city council meetings.

RECONVENE INTO THE REGULAR SESSION 9:07 PM

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

ADJOURN 9:07 PM

WESLEY LYON, MAYOR

ATTEST:

CANDIAS WEBSTER, ASSISTANT CITY MANAGER/CITY SECRETARY



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Paul Henderson, Airport Director

Department: Airport

Subject: Consider pay request #6 for Drake Paving, LLC, for work performed at the Mount Pleasant Regional Airport Southwest Site Development and Drainage Improvements.

Item Summary:

Pay Request #6 is for \$18,446.15 is for drainage work performed at the Airport

Financial Impact:

Original Construction \$1,367,948.81

The amount of this pay request is \$20,536.04

Percentage time complete: 112%

Percent money is 98%

Recommendation(s):

Recommend a motion to approve with consent agenda items

Attachments:

[Pay Estimate 06](#)



a Pape-Dawson company

1111 Hawn Avenue
Shreveport, LA 71107
318.221.7501

October 29, 2025

Mr. Paul Henderson
Airport Manager
Mount Pleasant Regional Airport
501 Mike Hall Parkway
Mount Pleasant, TX 75455

via e-mail

**Re: Mount Pleasant Regional Airport
Southwest Site Development and Drainage Improvements
TxDOT CSJ No. 2419MTPLS**

Dear Paul:

Attached is Payment Estimate No. 6 to Drake Paving, LLC for the above referenced project. We have reviewed the estimate and recommend payment to the contractor as shown.

Should you have any questions, please do not hesitate to call.

Sincerely,

KSA

Jonathan Farmer, P.E.
Associate Vice President

Enclosure – Pay Estimate 6

pc: Parker Termin – Drake Paving, LLC
Ronnie Higgins - RPR
KSA Project 103086

PAY ESTIMATE FOR DRAKE PAVING, LLC
KSA ENGINEERS, INC.
1111 HAWN AVENUE
SHREVEPORT, LA 71107

Estimate No.: 6

Date: October 29, 2025

Project: Mount Pleasant Regional Airport
Southwest Site Development and Drainage Improvements

Period: From: October 1, 2025 To: October 28, 2025

Contractor: Drake Paving, LLC

Address: 3737 Lamar Avenue, Paris, Texas 75460

Amount of Contract as Awarded: \$1,367,948.81

Notice to Proceed Date: April 28, 2025

Contract Time: 120 Days

% Complete (Time): 112%

% Complete (\$): 99%

KSA Project No.: 103086

TxDOT CSJ No.: 2419MTPLS

PREVIOUS PAYMENTS AUTHORIZED

# 1	\$255,527.10	# 9	
# 2	\$216,003.33	# 10	
# 3	\$381,721.33	# 11	
# 4	\$375,514.69	# 12	
# 5	\$18,446.15	# 13	
# 6		# 14	
# 7		# 15	
# 8		# 16	

Change Orders/Field Orders:

CO #1 \$	(7,354.98)	# 4 \$	
#2 \$	(11,281.58)	# 5 \$	
#3 \$		# 6 \$	

Total Change Orders/Field Orders: (\$18,636.56)

Total Adjusted Contract: \$1,349,312.25

Total Payments

Previously Authorized: \$1,247,212.60

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
1.01*	Temporary Seeding, Fertilizing, and Mulching	SY	0	0		0	\$0.46	0.00
1.02	Installation and Removal of Silt Fence	LF	2,000	2,000		2000	\$4.58	9,160.00
1.03	Rock Construction Exit	EA	1	1		1	\$4,004.48	4,004.48
1.04	Storm Water Pollution Prevention Plan (SWPPP)	LS	1	1		1	\$572.07	572.07
1.05	Mobilization	LS	1	1		1	\$77,095.15	77,095.15
1.06	Removal of Pipe and Other Buried Structures	LS	1	1		1	\$12,225.58	12,225.58
1.07*	Unclassified Excavation	CY	74,867	74,867		74,867	\$4.07	304,708.69
1.08	Lime-Treated Subgrade	SY	4,750	4,750		4750	\$8.74	41,515.00
1.09*	Lime	TON	193.64	193.64		193.64	\$571.95	110,752.40
1.10*	Emulsified Asphalt Prime Coat	GAL	1,160	1,160		1160	\$5.72	6,635.20
1.11	Emulsified Asphalt Tack Coat	GAL	360	360		360	\$4.00	1,440.00
1.12	Yellow Marking (Reflective)	SF	350	350		350	\$6.54	2,289.00
1.13	Black Marking (Non-Reflective)	SF	100	100		100	\$22.88	2,288.00
1.14*	18-inch Storm Drain Pipe	LF	100	100		100	\$123.18	12,318.00
1.15*	36-inch Storm Drain Pipe	LF	123	123		123	\$237.11	29,164.53
1.16*	42-inch Storm Drain Pipe	LF	580	580		580	\$275.20	159,616.00
1.17	5' x 5' Junction Box	EA	1	1		1	\$8,679.53	8,679.53
1.18	5' x 5' Junction Box with Grate Inlet	EA	5	5		5	\$15,448.43	77,242.15
1.19	Furnish and Install Safety End Treatment for 18" Pipe	EA	5	5		5	\$2,162.96	10,814.80
1.20	Furnish and Install Headwall for 42" Pipe	EA	1	1		1	\$11,041.76	11,041.76
1.21	Seeding	SY	37,100	18,550		18,550	\$0.80	14,840.00
1.22	Bonded Fiber Matrix	SY	23,890	23,890		23,890	\$0.80	19,112.00
1.23	Topsoil (Furnished from On the Site)	CY	6,780	6,780		6,780	\$5.30	35,934.00
1.24*	5" Type B or C, Dense-Graded Hot-Mix Asphalt Base Course	TON	666	666.04		666.04	\$162.13	107,985.07
1.25*	4" Type D, Dense-Graded Hot-Mix Asphalt Surface Course	TON	506	506.42		506.42	\$167.16	84,653.17
1.26*	6" Concrete Pavement	SY	1,923.5	1,923.5		1923.5	\$79.05	152,052.68
1.27*	Barricades and Markings for Pavement Closures	LS	0	0		0	\$5,720.69	0.00
1.28	Rock Riprap	SY	210	210		210	\$26.38	5,539.80
Subtotal:								1,301,679.06
Change Order No. 1								
CO 1.08	Demolition/Removal of Asphalt Pavement & Concrete Structures, Subgrade Preparation, and Mobilization for Concrete with 75M Pump	LS	1	1		1	\$19,465.73	19,465.73
Subtotal:								19,465.73
Change Order No. 2								
CO 2.05	Additional Rock Riprap at Drainage Outfall (Including Re-Mobilization	SY	418	0	418	418	\$33.56	14,028.08
CO 2.06	Concrete Flume (30' x 10') West of New Access Road Tie-in to Existing Access Road	LS	1	0	1	1	\$7,588.80	7,588.80
CO 2.07	Final Asphalt Base & Surface Courses Deduct	LS	1	0	1	1	(\$8,289.42)	-8,289.42
Subtotal:								13,327.46

*Items Revised Per Change Order or Field Order

In accordance with the Contract Documents, based upon on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed to the point indicated, the quality of the Work is generally in accordance with the Contract Documents, and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.

KSA ENGINEERS, INC.

By Jonathan Farmer

Date October 29, 2025

Total Amount to Date: \$1,334,472.25

Less 5% Retainage \$66,723.61

Approved: Mount Pleasant Regional Airport

Net Total: \$1,267,748.64

By _____

Date _____

Less Previous Payments: \$1,247,212.60

Amount Payable to Contractor This Estimate: \$20,536.04



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Erin Marshall, Utilities Director

Department: Utilities

Subject: Consider pay request #6 from J2 Construction for work performed at the Industrial Park Lift Station.

Item Summary:

The current Industrial Park Lift Station is at maximum capacity with the addition of Local Bounti to the sewer system. The Industrial Park Lift Station Project is the replacement of a 6-inch force main with an 8-inch force main. The removal of the existing wet well and the installation of a larger well for more capacity with larger pumps to handle the higher flow. Lastly, the installation of an onsite generator for backup power and a new privacy fence to enclose the larger footprint of the well. In doing this project this increases the sewer systems capacity in the area to promote future growth.

Financial Impact:

Budgeted Amount: 2,600,000

Contract Amount: 1,440,242

Contract start date: April 7, 2025

Substantial Completion: January 2, 2026

Previous Payments Total: 695,020.30

Previous Amounts Percent: 48.2%

Current Pay Request: 165,262.48

Percent Total with request: 59.73%

Percent of time: 69%

Recommendation(s):

Recommend a motion to approve the consent agenda item.

Attachments:

[Memorandum-#6 J2 Construction](#)

[102055 PE No. 6](#)

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: Erin Marshall, Utilities Director

SUBJECT: Pay request #6 for J2 Construction (Industrial Park Lift Station)

DATE: November 18, 2025

BACKGROUND: The current Industrial Park Lift Station is at maximum capacity with the addition of Local Bounti to the sewer system. The Industrial Park Lift Station Project is the replacement of a 6-inch force main with an 8-inch force main. The removal of the existing wet well and the installation of a larger well for more capacity with larger pumps to handle the higher flow. Lastly, the installation of an onsite generator for backup power and a new privacy fence to enclose the larger footprint of the well. In doing this project this increases the sewer systems capacity in the area to promote future growth.

STATUS OF ISSUE: The project is on schedule to be complete by the end of the year. The 8-inch force main has been installed. The old lift station has been taken out of service, the sewer system has been put on bypass pumping, and the new lift station is currently being built. This is a pay request for work performed during the month of October, portion of the cost of the bypass pumping, lift station improvements, lift station coating, and electrical improvements.

BUDGET:

Budgeted Amount: 2,600,000

Contract Amount: 1,440,242

Contract start date: April 7, 2025

Substantial Completion: January 2, 2026

Previous Payments Total: 695,020.30

Previous Amounts Percent: 48.2%

Current Pay Request: 165,262.48

Percent Total with request: 59.73%

Percent of time: 69%

RECOMMENDATION: We recommend a motion to pay, pay request #6 to J2 Construction for work performed on the Industrial Park Lift Station Project in the amount of 165,262.48



PROGRESS ESTIMATE

140 E. TYLER ST., SUITE 600
LONGVIEW, TX 75601
903.236.7700

Estimate No.: 6

Date: October 31, 2025
Project: Industrial Lift Station and Force Main
Period: From: 10/01/2025 To: 10/31/2025
Contractor: J 2 Construction Services, LLC
Address: 3603 Brent Rd., Longview TX 75604
Amount of Contract as Awarded: \$1,440,242.00

Change Orders:
1 \$ # 6 \$
2 \$ # 7 \$
3 \$ # 8 \$
4 \$ # 9 \$
5 \$ #10 \$
Total Change Orders: \$0.00
Total Adjusted Contract: \$1,440,242.00

Notice to Proceed Date: April 7, 2025
Contract Time: 300 Days
% Complete (Time) 69.00%
% Complete (\$) 60.30%
Project No: 102055

PREVIOUS PAYMENTS AUTHORIZED

#1	<u>242,303.68</u>	#10	<u> </u>
#2	<u>80,076.07</u>	#11	<u> </u>
#3	<u>111,110.19</u>	#12	<u> </u>
#4	<u>78,212.03</u>	#13	<u> </u>
#5	<u>183,318.33</u>	#14	<u> </u>
#6	<u> </u>	#15	<u> </u>
#7	<u> </u>	#16	<u> </u>
#8	<u> </u>	#17	<u> </u>
#9	<u> </u>	#18	<u> </u>

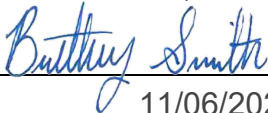
Total Payments
Previously Authorized: \$695,020.30

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
SCHEDULE 1 - GENERAL								
1.01	Mobilization, Insurance, Bonds	LS	1	1.00		1.00	\$47,600.00	\$47,600.00
1.02	Barricades, Signs, and Traffic Handling	LS	1	0.52	0.10	0.63	\$7,950.00	\$4,999.98
1.03	Clearing and Grubbing	AC	1	1.00		1.00	\$26,700.00	\$26,700.00
1.04	Force Main Testing	LS	1	1.00		1.00	\$13,000.00	\$13,000.00
1.05	Temporary Bypass Pumping	LS	1	0.25	0.25	0.50	\$91,200.00	\$45,600.00
1.06	Care of Water During Construction	LS	1	0.25	0.25	0.50	\$2,200.00	\$1,100.00
1.07	Stormwater Pollution Prevention	LS	1	0.56	0.11	0.67	\$13,650.00	\$9,100.02
1.08	Excavation Safety	LS	1	1.00		1.00	\$2,200.00	\$2,200.00
1.09	Trench Safety	LF	7,790	7,790.00		7,790.00	\$0.50	\$3,895.00
1.10	Demo Existing Lift Station Site	LS	1	1.00		1.00	\$14,300.00	\$14,300.00
1.11	Foundation Material for Trench	CU	1,400	0.00		0.00	\$49.00	\$0.00
1.12	8-in SDR 21 PVC Force Main	LF	***7,075	7,075.00		7,075.00	\$38.00	\$268,850.00
1.13	8-in SDR 21 Restrained Joint PVC Force Main by Directional Drill	LF	***1,611	1,611.00		1,611.00	\$81.00	\$130,491.00
1.14	Air Release Valve	EA	6	6.00		6.00	\$1,950.00	\$11,700.00
1.15	Cut, Plug, and Abandon Existing Force Main	EA	4	4.00		4.00	\$1,324.00	\$5,296.00
1.16	8-in Plug Valve Assembly	EA	5	5.00		5.00	\$4,305.00	\$21,525.00
1.17	Open Cut and Repair Asphalt	SY	***216	261.00		261.00	\$57.00	\$14,877.00
1.18	Open Cut and Repair Concrete	SY	18	18.00		18.00	\$263.00	\$4,734.00
1.19	Open Cut and Repair Gravel	SY	***63	368.00		368.00	\$27.00	\$9,936.00
1.20	Remove and Replace Barbed Wire Fence	LF	40	0.00		0.00	\$32.00	\$0.00
1.21	Connect to Existing Force Main	EA	1	1.00		1.00	\$8,950.00	\$8,950.00
1.22	Existing Air Releases Valve Abandonment	EA	3	0.00		0.00	\$395.00	\$0.00
1.23	Sanitary Lift Station Improvements	LS	1	0.05	0.25	0.30	\$359,360.00	\$107,808.00
1.24	Lift Station Coating System	LS	1	0.00	0.75	0.75	\$44,000.00	\$33,000.00
1.25	2,000 LBS Capacity Electric Crane	EA	1	0.00		0.00	\$16,450.00	\$0.00
1.26	Wooden Privacy Fence with Gates	LF	105	0.00		0.00	\$74.00	\$0.00
1.27	Asphalt Driveway at Lift Station	SY	138	0.00		0.00	\$76.00	\$0.00
1.28	100-kW Generator	LS	1	0.45		0.45	\$85,155.00	\$38,319.75
1.29	Electrical Improvements	LS	1	0.00	0.30	0.30	\$84,735.00	\$25,420.50
1.30	Electrical Power System Studies	LS	1	0.00		0.00	\$8,925.00	\$0.00
1.31	Seed and Fertilize	AC	2	2.00		2.00	\$2,260.00	\$4,520.00
1.32	Miscellaneous Allowance	AL	1	0.00		0.00	****\$38,037.00	\$0.00
***1.33	Cost of Sleeves and Restraints	LS	1	0.00		0.00	\$6,945.00	\$0.00

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
*FIELD WORK ORDER No. 1								
*FWO 1.1	Furnish and Install 14-in PVC Casing over Existing	LF	40	40.00		40.00	\$72.00	\$2,880.00
**FIELD WORK ORDER No. 2								
*FWO 2.1	Add 6-in Water Line Conflict Avoidance	LS	1	1.00		1.00	\$2,461.00	\$2,461.00
*FWO 2.2	Add 12-in Water Line Conflict Avoidance	LS	1	1.00		1.00	\$3,360.00	\$3,360.00
****FIELD WORK ORDER No. 4								
****FWO4.1	12-in Waterline Crossing	LF	20	20.00		20.00	\$118.00	\$2,360.00
****FWO4.2	Furnish and Install 12-in RCP Culvert	LF	26	26.00		26.00	\$68.50	\$1,781.00
****FWO4.3	Furnish and Install 12-in C900 Culvert	LF	35	35.00		35.00	\$49.00	\$1,715.00

*Per FWO No. 1; **Per FWO No. 2; *** Per FWO No. 3; ****Per FWO No. 4

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the **AMOUNT PAYABLE**. The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.

KSA ENGINEERS, INC.			
By		Total Amount to Date	\$868,479.25
Date	11/06/2025	Material on Hand	\$37,081.57
		Less 5% Retainage	\$905,560.82
Approved:	CITY OF MOUNT PLEASANT		\$45,278.04
By		Net Total	\$860,282.78
Date		Less Previous Payments	\$695,020.30
		Amount Payable to Contractor This Estimate	\$165,262.48



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Erin Marshall, Utilities Director

Department: Utilities

Subject: Consider pay request #9 from Schneider Electric for the Meter Replacement.

Item Summary:

The Meter Replacement Project started its planning stages during covid when meters began hard to come by because the type meter the city had required a special chip that also where used in cell phones, and of course people needed cell phones more the meters so our type of meter became a thing of the past. So by the end of covid 30% of our meters were dead with no warranty and the remaining meters were either dying or the readings were not accurate. During our research we found that we could a newer version of what we had or go different version that did most of the work for the city and gave the residents a way to see the usage in real time for not much difference in cost. Also with this project the city get a new warranty, a savings guarantee, and meters that read 100% accurate for a true reading.

Financial Impact:

Budgeted Amount: 6,000,000

Meter Cost: 1,999,824

Contract Amount: 2,856,630

Contract start date: February 9, 2024

Substantial Completion: June 6, 2025

Previous Payments Total: 2,393,404.59

Previous Amounts Percent: 83.78%

Current Pay Request: 362,574.41

Percent Total with request: 96.47%

Total Project cost with meters: 4,755,803

Savings: 1,244,197

Recommendation(s):

Recommend a motion to approve the consent agenda item.

Attachments:

Memorandum-#9 Schneider
MP Contractor Pay Request 9
City of Mt Pleasant PC23P0040 app9 inv0001127473

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: Erin Marshall, Utilities Director

SUBJECT: Pay request #9 to Schneider Electric (Meter Replacement)

DATE: November 18, 2025

BACKGROUND: The Meter Replacement Project started its planning stages during covid when meters began hard to come by because the type meter the city had required a special chip that also where used in cell phones, and of course people needed cell phones more the meters so our type of meter became a thing of the past. So by the end of covid 30% of our meters were dead with no warranty and the remaining meters were either dying or the readings were not accurate. During our research we found that we could a newer version of what we had or go different version that did most of the work for the city and gave the residents a way to see the usage in real time for not much difference in cost. Also with this project the city get a new warranty, a savings guarantee, and meters that read 100% accurate for a true reading.

STATUS OF ISSUE: This is the final payment of the project for Schneider Electric for the install of the meters. This is for 116 meters installed (various sizes), buying the meter boxes, and payment of our Lead and Copper Survey that was required by TCEQ (no lead lines were found). The meters were bought directly from the manufacturer by the city at the beginning of the project.

BUDGET:

Budgeted Amount: 6,000,000

Meter Cost:1,999,824

Contract Amount: 2,856,630

Contract start date: February 9, 2024

Substantial Completion: June 6, 2025

Previous Payments Total: 2,393,404.59

Previous Amounts Percent: 83.78%

Current Pay Request: 362,574.41

Percent Total with request: 96.47%

Total Project cost with meters: 4,755,803

Savings: 1,244,197

RECOMMENDATION: We recommend a motion to pay, pay request #9 to Schneider Electric for work performed on the Meter Replacement Project in the amount of 362,574.41



CONTRACTOR PAY REQUEST

PROJECT: City of Mount Pleasant Water Meters / PC23P0040

CONTRACTOR: Schneider Electric Buildings Americas, Inc.
P.O. Box 841868
Dallas, Texas 75284-1868

CONTACT: Keith Kaiser
832-603-0859
keith.kaiser@se.com

INVOICE NO.: 9
PAYMENT PERIOD: May 5th, 2025 to October 31, 2025
PAYMENT SUBMITTED: November 3rd, 2025

SCHEDULE:	Effective Start Date (NTP):	02/09/24
	Substantial Completion	
	Days Allowed:	450
	Deadline:	06/06/25
	Days Remaining:	0
	% Scheduled used:	100%
	Final Completion	
	Days Allowed:	480
	Deadline:	11/01/25
	Days Remaining:	0
	% Scheduled used:	100%

PREVIOUS PAYMENTS		
Invoice	Date	Amount
1	7-Mar-24	\$ 320,969.85
2	7-Jun-24	\$ 129,450.49
3	6-Aug-24	\$ 215,103.70
4	3-Sep-24	\$ 381,100.07
5	1-Oct-24	\$ 329,793.65
6	5-Nov-24	\$ 477,816.52
7	3-Dec-24	\$ 334,343.58
8	18-Mar-25	\$ 204,826.73
9	9	
10	10	
11	11	
12	12	
13	13	
14	14	
15	15	
Total		\$ 2,393,404.59

PAYMENT SUMMARY:	Original Contract Amount:	Schedule	\$ 2,856,630.00
	Change Order No. 1 (date):	Closeout	\$ (100,651.00)
	Current Contract Amount:		\$ 2,755,979.00
Total Value of Work to Date:			\$ 2,755,979.00
Less Retainage: 5%			\$ -
Liquidated Damages: 0 Days @\$0 / Day			\$ -
Less Previous Payments:			\$ 2,393,404.59
Balance Due this Invoice:			\$ 362,574.41
Percentage of Contract Paid to Date:			100.0%

REQUEST FOR PAYMENT:

Contractor:

Date

Recommended for Payment by
City of Mt. Pleasant

Date

TO: **Erin Marshall**
City of Mt Pleasant
501 N Madison Ave
Mount Pleasant, TX 75455

FROM: Schneider Electric Buildings Americas, Inc.
P.O. Box 841868
Dallas, Texas 75284-1868
PROJECT NAME/LOCATION(CITY,STATE)
City of Mt Pleasant/Mount Pleasant, TX

Wire Transfer
Schneider Electric Buildings Americas, Inc.
Account# 4426558569
(Wire) Routing# 026009593
(ACH) Routing# 111000012
SWIFT# BOFAUS3N

APPLICATION NO: **9**PERIOD TO: **October 31, 2025**APPLICATION DATE: **November 3, 2025**CUSTOMER PO #: **NA**CONTRACT DATE: **1/16/2024**

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER TOTAL	ADDITIONS	DEDUCTIONS
	0.00	0.00
APPROVED THIS MONTH		
CO1 Customer Credit		100,651.00
TOTALS:	0.00	100,651.00
NET CHANGE BY CHANGE ORDERS	(100,651.00)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for payment has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Schneider Electric Buildings Americas, Inc.

BY: Keith Kaiser DATE: 10/28/2025

1. ORIGINAL CONTRACT SUM.....	\$2,856,630.00
2. NET CHANGE BY CHANGE ORDERS.....	-\$100,651.00
3. CONTRACT SUM TO DATE.....	\$2,755,979.00
4. TOTAL COMPLETED AND STORED TO DATE.....	\$2,755,979.00
5. RETAINAGE:	
A. <u>5%</u> OF COMPLETED WORK	\$0.00
B. <u>5%</u> OF STORED MATERIAL	\$0.00
TOTAL RETAINAGE(AMT SHOULD = TOTAL COLUMN J).....	\$0.00
6. TOTAL EARNED LESS RETAINAGE.....	\$2,755,979.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$2,393,404.59
8. CURRENT PAYMENT DUE.....	\$362,574.41
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$0.00

STATE OF: TEXAS

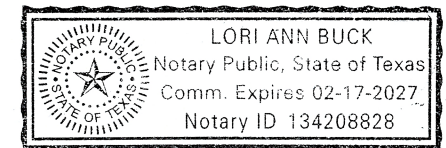
COUNTY OF: DALLAS

SUBSCRIBED AND SWORN TO BEFORE ME THIS 28th DAY OF OCTOBER 2025

NOTARY PUBLIC



MY COMMISSION EXPIRES: 2/17/2027



Schneider Electric Buildings Americas, Inc.

PAGE: 2 OF 2
 APPLICATION NUMBER: 9
 APPLICATION DATE: November 3, 2025
 PERIOD TO: October 31, 2025
 ARCHITECT'S PROJECT NO: PC23P0040

City of Mt Pleasant/Mount Pleasant, TX

(ACH) Routing# 111000012

A	B	C	D	E	F	G	H	I	J
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% G/C	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREV. APPLICATION (D+E)	THIS PERIOD					
1	IGA Fee	58,000.00	58,000.00	0.00	0.00	58,000.00	100.00	0.00	0.00
2	Mobilization Fee	279,863.00	279,863.00	0.00	0.00	279,863.00	100.00	0.00	0.00
3	3/4x5/8" Meter Installation	1,158,525.00	1,120,950.00	37,575.00	0.00	1,158,525.00	100.00	0.00	0.00
4									
5	1" Meter Installation	122,400.00	111,375.00	11,025.00	0.00	122,400.00	100.00	0.00	0.00
6									
7	2" Meter Installation	394,912.00	334,368.00	60,544.00	0.00	394,912.00	100.00	0.00	0.00
8									
9	3" Meter Installation	16,100.00	14,848.00	1,252.00	0.00	16,100.00	100.00	0.00	0.00
10									
11	4" Meter Installation	60,264.00	55,862.00	4,402.00	0.00	60,264.00	100.00	0.00	0.00
12									
13	6" Meter Installation	118,482.00	73,346.00	45,136.00	0.00	118,482.00	100.00	0.00	0.00
14									
15	8" Meter Installation	15,749.00	15,749.00	0.00	0.00	15,749.00	100.00	0.00	0.00
16									
17	10" Meter Installation	31,878.00	0.00	31,878.00	0.00	31,878.00	100.00	0.00	0.00
18									
19	Meter Antenna Activation	137,248.00	131,033.25	6,214.75	0.00	137,248.00	100.00	0.00	0.00
20									
21	Meter Box Material	268,600.00	186,756.00	81,844.00	0.00	268,600.00	100.00	0.00	0.00
22	1700 of 1700								
23	Meter Box Installation	68,000.00	47,280.00	20,720.00	0.00	68,000.00	100.00	0.00	0.00
24	1182 of 1700								
25	LCRR Survey	126,609.00	89,943.00	36,666.00	0.00	126,609.00	100.00	0.00	0.00
26									
27	CO1 Customer Credit	-100,651.00	0.00	-100,651.00	0.00	-100,651.00	100.00	0.00	0.00
28									
29									
30									
SUBTOTAL		2,755,979.00	2,519,373.25	236,605.75	0.00	2,755,979.00	100.00	0.00	0.00
TOTAL		2,755,979.00	2,519,373.25	236,605.75	0.00	2,755,979.00	100.00	0.00	0.00



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Erin Marshall, Utilities Director

Department: Utilities

Subject: Consider pay request #13 from Wicker Construction for work performed on the West Loop Waste Water Collection.

Item Summary:

The west loop project was an after thought from the sewer plant project. How do you justify increasing the sewer plant to 5 MGD without increasing the reach of the city sewer. So with the west loop project that opens up growth on the loop around the city it also lets us take out older lift stations that would have need upgrading in the near future. The project is to run a new line from the sewer plant along the loop ending at Anderson town crossing.

Financial Impact:

Budgeted Amount: 14,000,000
Contract Amount: 9,816,351
Contract start date: September 3, 2024
Substantial Completion: April 6, 2026
Previous Payments Total: 6,598,061.55
Previous Amounts Percent: 67.2%
Current Pay Request: 938,123.48
Percent Total with request: 76.7 %
Percent of time: 77.54%

Recommendation(s):

Recommend a motion to approve the consent agenda item.

Attachments:

[Memorandum-#13 Wicker](#)
[MP162 PE No. 13 MOH & Invoices](#)
[MP162 PE No. 13](#)

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: Erin Marshall, Utilities Director

SUBJECT: Pay request #13 to Wicker Construction (West Loop Waste Water Collection)

DATE: November 18, 2025

BACKGROUND: The west loop project was an after thought from the sewer plant project. How do you justify increasing the sewer plant to 5 MGD without increasing the reach of the city sewer. So with the west loop project that opens up growth on the loop around the city it also lets us take out older lift stations that would have need upgrading in the near future. The project is to run a new line from the sewer plant along the loop ending at Anderson town crossing.

STATUS OF ISSUE: The project is on schedule to be complete on schedule. To date almost 40,000 ft of pipe has been installed including 2 almost complete lift stations. There are a few thousand feet left to install and the decommission of three lift stations. They had a few bores left to do which includes I-30 to get to the Anderson property. The amount payable this month is 938,123.48, which again is higher than other payments but this includes an add on to the current project. Wicker replaced 500 ft of bad raw water line for the city that should extend the life of our raw water lines, to give the city more time to decide a route to go with future plans with the raw water lines. The rest includes bores, lift station work, and more work on force mains

BUDGET:

Budgeted Amount: 14,000,000

Contract Amount: 9,816,351

Contract start date: September 3, 2024

Substantial Completion: April 6, 2026

Previous Payments Total: 6,598,061.55

Previous Amounts Percent: 67.2%

Current Pay Request: 938,123.48

Percent Total with request: 76.7 %

Percent of time: 77.54%

RECOMMENDATION: We recommend a motion to pay, pay request #13 to Wicker Construction for work performed on the West Loop Project in the amount of 938,123.48

MATERIALS ON HAND

KSA ENGINEERS, INC.
140 E. TYLER ST., SUITE 600
LONGVIEW, TX 75601

Estimate No.: 13

Date: November 3, 2025

Project: West Loop Wastewater Collection Imp.

ITEM	DESCRIPTION	Unit of Meas.	RECEIVED THIS PERIOD	Previous Month's Quantity	Month's Change in Quantity	ORIGINAL INVOICE AMOUNT	AMOUNT INSTALLED TO DATE	VALUE OF INVOICED MATERIAL
START PAY ESTIMATE NO. 1								
	NONE							
START PAY ESTIMATE NO. 2								
1.	HAYES INVOICE NO. 1093046 (8" SDR21 CL 200 YELLOWMINE PIPE)	LF		820.00	820.00	\$20.40	820.00	\$0.00
1.	HAYES INVOICE NO. 1093046 (6" SDR21 CL 200 YELLOWMINE PIPE)	LF		140.00	140.00	\$12.30	140.00	\$0.00
2.	HAYES INVOICE NO. 1093048 (6 X 12 SS CASING SPACERS)	EA		18.00	18.00	\$70.00	18.00	\$0.00
2.	HAYES INVOICE NO. 1093048 (6 X 12 PULL ON END SEAL)	EA		4.00	4.00	\$49.00	4.00	\$0.00
2.	HAYES INVOICE NO. 1093048 (8 X 16 SS CASING SPACER)	EA		158.00	158.00	\$83.00	158.00	\$0.00
2.	HAYES INVOICE NO. 1093048 (8 X 16 PULL ON END SEAL)	EA		16.00	16.00	\$53.00	16.00	\$0.00
3.	HAYES INVOICE NO. 1093312 (16" X .3125 STEEL CASING)	LF		880.00	880.00	\$44.75	880.00	\$0.00
4.	HAYES INVOICE NO. 1093412 (2" 440 SEWAGE AIR VALVE)	EA		4.00	4.00	\$1,750.00	4.00	\$0.00
5.	HAYES INVOICE NO. 1093420 (8" SDR21 CL 200 YELLOWMINE PIPE)	LF		560.00	560.00	\$20.40	560.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (6" MJ 45 BEND)	EA		6.00	6.00	\$370.00	6.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (8" MJ 22-1/2 BEND)	EA		8.00	8.00	\$480.00	8.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (8" MJ 11-1/4 BEND)	EA		6.00	6.00	\$470.00	6.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (8" MJ 45 BEND)	EA		13.00	13.00	\$483.00	13.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (8" MJ SLEEVE)	EA		15.00	15.00	\$534.00	15.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (6" MJ SLEEVE)	EA		5.00	5.00	\$365.00	5.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (6" MJ WYE)	EA		2.00	2.00	\$615.00	2.00	\$0.00
6.	HAYES INVOICE NO. 1093413 (8" X 6" MJ REDUCER)	EA		2.00	2.00	\$426.00	2.00	\$0.00
START PAY ESTIMATE NO. 3								
7.	HAYES INVOICE NO. 1094385 (6" SDR21 CL200 PVC PIPE)	LF		60.00	60.00	\$8.85	60.00	\$0.00
7.	HAYES INVOICE NO. 1094385 (8" SDR21 CL200 PVC PIPE)	LF		3,960.00	3,960.00	\$14.55	3,960.00	\$0.00
8.	HAYES INVOICE NO. 1094387 (8" SDR21 CL200 PVC PIPE)	LF		4,320.00	4,320.00	\$14.55	4,320.00	\$0.00
9.	HAYES INVOICE NO. 1095843 (8" MJ PLUG VALVE)	EA		4.00	4.00	\$1,720.00	4.00	\$0.00
10.	HAYES INVOICE NO. 1096774 (12" X 24" SS CASING SPACER)	EA		186.00	186.00	\$134.00	186.00	\$0.00
10.	HAYES INVOICE NO. 1096774 (12" X 24" END SEAL)	EA		20.00	20.00	\$76.00	20.00	\$0.00
10.	HAYES INVOICE NO. 1096774 (18" X 30" SS CASING SPACER)	EA		220.00	220.00	\$164.00	160.00	\$9,840.00
10.	HAYES INVOICE NO. 1096774 (18" X 30" END SEAL)	EA		20.00	20.00	\$90.00	18.00	\$180.00
11.	HAYES INVOICE NO. 1096775 (6" FLG PLUG VALVE)	EA		4.00	4.00	\$1,300.00	4.00	\$0.00
11.	HAYES INVOICE NO. 1096775 (6" FLG CHECK VALVE W/ LEVER)	EA		4.00	4.00	\$2,950.00	4.00	\$0.00
12.	HAYES INVOICE NO. 1096776 (12" BELL RESTRAINT)	EA		68.00	68.00	\$225.00	68.00	\$0.00
12.	HAYES INVOICE NO. 1096776 (18" BELL RESTRAINT)	EA		64.00	64.00	\$690.00	64.00	\$0.00

ITEM	DESCRIPTION	Unit of Meas.	RECEIVED THIS PERIOD	Previous Month's Quantity	Month's Change in Quantity	ORIGINAL INVOICE AMOUNT	AMOUNT INSTALLED TO DATE	VALUE OF INVOICED MATERIAL
13.	HAYES INVOICE NO. 1096777 (6" MJ WYE 401 COATED)	EA		2.00	2.00	\$615.00	2.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ WYE 401 COATED)	EA		1.00	1.00	\$857.00	1.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (12" MJ TEE 401 COATED)	EA		3.00	3.00	\$1,596.00	3.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ TEE 401 COATED)	EA		1.00	1.00	\$790.00	1.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ 45 BEND 401 COATED)	EA		1.00	1.00	\$530.00	1.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (12" MJ X PE 45 BEND 401 COATED)	EA		3.00	3.00	\$946.00	3.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (6" MJ 90 BEND 401 COATED)	EA		2.00	2.00	\$417.00	2.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ 90 BEND 401 COATED)	EA		2.00	2.00	\$530.00	2.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (12" MJ 90 BEND 401 COATED)	EA		3.00	3.00	\$1,029.00	3.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (18" MJ ACC KIT)	EA		6.00	6.00	\$110.00	6.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (12" MJ ACC KIT)	EA		15.00	15.00	\$60.00	15.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ ACC KIT)	EA		11.00	11.00	\$35.00	11.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (6" MJ ACC KIT)	EA		12.00	12.00	\$32.00	12.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (6" X 4" FLG REDUCER 401 COATED)	EA		4.00	4.00	\$440.00	4.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (6" FLG 90 BEND 401 COATED)	EA		12.00	12.00	\$595.00	12.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ 11-1/4 BEND 401 COATED)	EA		7.00	7.00	\$470.00	7.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (6" MJ TRANS ACC KIT)	EA		2.00	2.00	\$40.00	2.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ TRANS ACC KIT)	EA		6.00	6.00	\$42.00	6.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (18" MJ TRANS ACC KIT)	EA		4.00	4.00	\$139.97	4.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (18" MJ X SDR35 TRANS GASKET)	EA		6.00	6.00	\$160.00	6.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (12" MJ X SDR35 TRANS GASKET)	EA		15.00	15.00	\$65.00	15.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (8" MJ X SDR35 TRANS GASKET)	EA		10.00	10.00	\$35.00	10.00	\$0.00
13.	HAYES INVOICE NO. 1096777 (6" MJ X SDR35 TRANS GASKET)	EA		10.00	10.00	\$30.00	10.00	\$0.00
14.	HAYES INVOICE NO. 1097117 (6" X .25 BARE STEEL CASING)	LF		560.00	560.00	\$19.50	560.00	\$0.00
14.	HAYES INVOICE NO. 1097117 (12" X .25 BARE STEEL CASING)	LF		120.00	120.00	\$28.00	120.00	\$0.00
14.	HAYES INVOICE NO. 1097117 (16" X .3125 BARE STEEL CASING)	LF		160.00	160.00	\$44.75	160.00	\$0.00
14.	HAYES INVOICE NO. 1097117 (24" X .438 BARE STEEL CASING)	LF		1,120.00	1,120.00	\$104.00	1,120.00	\$0.00
14.	HAYES INVOICE NO. 1097117 (30" X .50 BARE STEEL CASING)	LF		780.00	780.00	\$152.50	578.00	\$30,805.00
14.	HAYES INVOICE NO. 1097117 (24" X .438 COATED STEEL CASING)	LF		120.00	120.00	\$140.00	120.00	\$0.00
14.	HAYES INVOICE NO. 1097117 (30" X .50 COATED STEEL CASING)	LF		240.00	240.00	\$174.00	240.00	\$0.00
15.	HAYES INVOICE NO. 1097131 (12" X 14' SDR26 SEWER PVC PIPE)	LF		2,688.00	2,688.00	\$26.60	2,688.00	\$0.00
16.	HAYES INVOICE NO. 1097133 (12" X 14' SDR26 SEWER PVC PIPE)	LF		2,688.00	2,688.00	\$26.60	2,688.00	\$0.00
17.	HAYES INVOICE NO. 1097135 (12" X 20' SDR26 SEWER PVC PIPE)	LF		2,560.00	2,560.00	\$26.60	1,981.00	\$15,401.40
18.	HAYES INVOICE NO. 1097137 (8" SDR21 CL 200 PVC PIPE GREEN)	LF		720.00	720.00	\$14.55	720.00	\$0.00
18.	HAYES INVOICE NO. 1097137 (12" X 14' SDR26 SEWER PVC PIPE)	LF		1,288.00	1,288.00	\$26.60	1,288.00	\$0.00
18.	HAYES INVOICE NO. 1097137 (12" X 20' SDR26 SEWER PVC PIPE)	LF		880.00	880.00	\$26.60	880.00	\$0.00
19.	HAYES INVOICE NO. 1097139 (8" SDR21 CL200 PVC PIPE)	LF		760.00	760.00	\$14.55	760.00	\$0.00
19.	HAYES INVOICE NO. 1097139 (18" X 14' SDR26 SEWER PVC PIPE)	LF		770.00	770.00	\$42.40	770.00	\$0.00
20.	HAYES INVOICE NO. 1097140 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
21.	HAYES INVOICE NO. 1097141 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
22.	HAYES INVOICE NO. 1097142 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
23.	HAYES INVOICE NO. 1097143 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
24.	HAYES INVOICE NO. 1097144 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00

ITEM	DESCRIPTION	Unit of Meas.	RECEIVED THIS PERIOD	Previous Month's Quantity	Month's Change in Quantity	ORIGINAL INVOICE AMOUNT	AMOUNT INSTALLED TO DATE	VALUE OF INVOICED MATERIAL
25.	HAYES INVOICE NO. 1097145 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
26.	HAYES INVOICE NO. 1097146 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
27.	HAYES INVOICE NO. 1097150 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
28.	HAYES INVOICE NO. 1097152 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
29.	HAYES INVOICE NO. 1097155 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
30.	HAYES INVOICE NO. 1097156 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
31.	HAYES INVOICE NO. 1097157 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
32.	HAYES INVOICE NO. 1097158 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
33.	HAYES INVOICE NO. 1097159 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
34.	HAYES INVOICE NO. 1097160 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
35.	HAYES INVOICE NO. 1097161 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
36.	HAYES INVOICE NO. 1097162 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
37.	HAYES INVOICE NO. 1097163 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
38.	HAYES INVOICE NO. 1097164 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
39.	HAYES INVOICE NO. 1097165 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,050.00	1,050.00	\$42.40	1,050.00	\$0.00
40.	HAYES INVOICE NO. 1097166 (18" X 14' SDR26 SEWER PVC PIPE)	LF		1,008.00	1,008.00	\$42.40	314.00	\$29,425.60
41.	HAYES INVOICE NO. 1097671 (48" X 0-8 CONCRETE MANHOLE)	EA		3.00	3.00	\$1,809.00	3.00	\$0.00
41.	HAYES INVOICE NO. 1097671 (48" EXTRA DEPTH MANHOLE)	VF		4.00	4.00	\$105.00	4.00	\$0.00
41.	HAYES INVOICE NO. 1097671 (6" X 50' ROLL JOINT WRAP)	EA		2.00	2.00	\$85.00	2.00	\$0.00
42.	HAYES INVOICE NO. 1097674 (48" X 0-8 CONCRETE MANHOLE)	EA		3.00	3.00	\$1,809.00	3.00	\$0.00
42.	HAYES INVOICE NO. 1097674 (48" EXTRA DEPTH MANHOLE)	VF		12.00	12.00	\$105.00	12.00	\$0.00
42.	HAYES INVOICE NO. 1097674 (6" X 50' ROLL JOINT WRAP)	EA		3.00	3.00	\$85.00	3.00	\$0.00
43.	HAYES INVOICE NO. 1098009 (48" X 0-8 CONCRETE MANHOLE)	EA		3.00	3.00	\$1,809.00	3.00	\$0.00
43.	HAYES INVOICE NO. 1098009 (48" EXTRA DEPTH MANHOLE)	VF		9.00	9.00	\$105.00	9.00	\$0.00
43.	HAYES INVOICE NO. 1098009 (6" X 50' ROLL JOINT WRAP)	EA		2.00	2.00	\$85.00	2.00	\$0.00
44.	HAYES INVOICE NO. 1098010 (48" X 0-8 CONCRETE MANHOLE)	EA		3.00	3.00	\$1,809.00	3.00	\$0.00
44.	HAYES INVOICE NO. 1098010 (48" EXTRA DEPTH MANHOLE)	VF		8.00	8.00	\$105.00	8.00	\$0.00
44.	HAYES INVOICE NO. 1098010 (6" X 50' ROLL JOINT WRAP)	EA		2.00	2.00	\$85.00	2.00	\$0.00
START PAY ESTIMATE NO. 4								
45.	HAYES INVOICE NO. 1099755 (96" DIA. x 18.07 VF WETWELL L.S. HWY27)	EA		1.00	1.00	\$25,230.00	1.00	\$0.00
46.	HAYES INVOICE NO. 1099755 (6" X 50' ROLL JOINT WRAP)	EA		1.00	1.00	\$85.00	1.00	\$0.00
47.	HAYES INVOICE NO. 1099757 (18" X 20' SDR26 SEWER PVC PIPE)	LF		1,000.00	1,000.00	\$42.40		\$42,400.00
48.	HAYES INVOICE NO. 1099768 (18" X 20' SDR26 SEWER PVC PIPE)	LF		620.00	620.00	\$42.40		\$26,288.00
49.	HAYES INVOICE NO. 1100669 (32" MANHOLE FRAME & COVER)	EA		92.00	92.00	\$460.00	70.00	\$10,120.00

ITEM	DESCRIPTION	Unit of Meas.	RECEIVED THIS PERIOD	Previous Month's Quantity	Month's Change in Quantity	ORIGINAL INVOICE AMOUNT	AMOUNT INSTALLED TO DATE	VALUE OF INVOICED MATERIAL
50.	HAYES INVOICE NO. 1101100 (48" X 0-8' MANHOLE)	EA		2.00	2.00	\$1,809.00	2.00	\$0.00
50.	HAYES INVOICE NO. 1101100 (60" X 8.07VF' MANHOLE)	EA		1.00	1.00	\$3,200.00	1.00	\$0.00
50.	HAYES INVOICE NO. 1101100 (6" X 50' ROLL JOINT WRAP)	EA		3.00	3.00	\$85.00	3.00	\$0.00
	START PAY ESTIMATE NO. 5							
51.	HAYES INVOICE NO. 1102515 (48" X 0-8' MANHOLE)	EA		4.00	4.00	\$1,809.00	4.00	\$0.00
	HAYES INVOICE NO. 1102515 (48" EXTRA DEPTH MANHOLE)	VF		11.00	11.00	\$105.00	11.00	\$0.00
	HAYES INVOICE NO. 1102515 (6" X 50' ROLL JOINT WRAP)	EA		3.00	3.00	\$85.00	3.00	\$0.00
52.	HAYES INVOICE NO. 1104801 (96" X 21.65 VF WETWELL L.S. FM127)	EA		1.00	1.00	\$28,130.00	1.00	\$0.00
53.	HAYES INVOICE NO. 1105698 (48" X 0-8' MANHOLE)	EA		3.00	3.00	\$1,809.00	3.00	\$0.00
53.	HAYES INVOICE NO. 1105698 (48" EXTRA DEPTH MANHOLE)	VF		8.00	8.00	\$105.00	8.00	\$0.00
53.	HAYES INVOICE NO. 1105698 (6" X 50' ROLL JOINT WRAP)	EA		3.00	3.00	\$85.00	3.00	\$0.00
	START PAY ESTIMATE NO. 6							
54.	HAYES INVOICE NO. 1107426 (24" X .438 STEEL CASING)	LF		100.00	100.00	\$104.00		\$10,400.00
54.	HAYES INVOICE NO. 1107426 (30" X .50 STEEL CASING)	LF		580.00	580.00	\$152.50		\$88,450.00
55.	HAYES INVOICE NO. 1110379 (48" X 0-8' MANHOLE)	EA		3.00	3.00	\$1,809.00	3.00	\$0.00
55.	HAYES INVOICE NO. 1110379 (48" EXTRA DEPTH MANHOLE)	VF		10.00	10.00	\$105.00	10.00	\$0.00
55.	HAYES INVOICE NO. 1110379 (6" X 50' ROLL JOINT WRAP)	EA		3.00	3.00	\$85.00	3.00	\$0.00
56.	HAYES INVOICE NO. 1110563 (48" X 0-8' MANHOLE)	EA		2.00	2.00	\$1,809.00	2.00	\$0.00
56.	HAYES INVOICE NO. 1110563 (48" EXTRA DEPTH MANHOLE)	VF		11.00	11.00	\$105.00	11.00	\$0.00
56.	HAYES INVOICE NO. 1110563 (6" X 50' ROLL JOINT WRAP)	EA		2.00	2.00	\$85.00	2.00	\$0.00
					-			
57.	HAYES INVOICE NO. 1110585 (60" X 21.38 VF MANHOLE)	EA		1.00	1.00	\$5,510.00	1.00	\$0.00
57.	HAYES INVOICE NO. 1110585 (6" X 50' ROLL JOINT WRAP)	EA		1.00	1.00	\$85.00	1.00	\$0.00
	START PAY ESTIMATE NO. 7							
58.	CARTER EQUIPMENT INVOICE NO. 9934-2 (FM 127 L.S. CONTROL PANEL)	LS		1.00	1.00	\$28,800.00		\$28,800.00
59.	CARTER EQUIPMENT INVOICE NO. 9935-2 (HWY 271 L.S. CONTROL	LS		1.00	1.00	\$28,800.00		\$28,800.00
	START PAY ESTIMATE No. 8, No. 9, No.10, No. 11, No. 12 & No. 13							
	NONE							

Total Material on Hand Amount \$320,910.00

Union Pacific Railroad Company

MOUNT PLEASANT CITY OF
501 NORTH MADISON
MOUNT PLEASANT, TX 75455

Bill Number 342550224
Project Number 0785821
Audit Number 308412
Customer Number 103551
Folder Number
Bill Date 9/9/2025
Due Date 10/9/2025

Bill Description: Crossing - Pipeline. Effective date: 08/13/25
Location of Agreement: MT PLEASANT, TX
Primary Purpose of Agreement:

If payment has already been submitted, please email REBilling@up.com

Description	Period		Amount
	From	To	
Pipeline-Administrative Fee	9/9/2025	9/9/2025	\$1,000.00
Total Due:			\$1,000.00

To ensure proper credit to your account, please remit payment using one of these methods:

Please send checks to: UNION PACIFIC RAILROAD COMPANY 12567 Collections Center Drive Chicago, IL 60693	Pay Online here: https://www.uprr.com/payment/TxZih1emQGYCbQAp4Debmw 
ACH/Wire Information: Union Pacific Acct nbr: 3752021457 (Checking) Company Wire XFER ABA Routing nbr: 026009593 ACH PYMT ABA Routing nbr: 111000012 Remittance Email: MISCash@up.com Project Number: 0785821 Bill Number: 342550224	Receiving Bank's Address Bank of America 901 Main Street Dallas, TX 75202 DUNS nbr: 00-699-1590 SWIFT Code: BOFAUS3N Tax ID: 94-6001323 Network ID: 0136400825

Please include Project 0785821 and/or Bill 342550224 when submitting payment.

Please Include Remittance Information:

Bill Number 342550224
Project Number 0785821
Audit Number 308412
Customer Number 103551
Payable Upon Receipt: \$1,000.00

WICKER CONSTRUCTION, INC.

009434
RETAIN FOR YOUR RECORDS

Check#: 9434 Date: 08/28/2025 Vendor#: 1489 UNION PACIFIC RAILROAD COMPANY

Invoice#	Invoice Date	Job/Description	Balance	Retain	Discount	This Check
PROJECT: 0785821	08/13/2025	1129 Mt. Pleasant W.	1,000.00			1,000.00

WICKER CONSTRUCTION, INC.

009434

Check#: 9434 Date: 08/28/2025 Vendor#: 1489 UNION PACIFIC RAILROAD COMPANY

Invoice#	Invoice Date	Job/Description	Balance	Retain	Discount	This Check
PROJECT: 0785821	08/13/2025	1129 Mt. Pleasant W.	1,000.00			1,000.00

REORDER FORM #665L (1 PART)

USE WITH COMPANION ENVELOPE #44-005

WICKER CONSTRUCTION, INC.
P.O. BOX 6765 318-688-0610
SHREVEPORT, LA 71136

Origin Bank
84-275
1111

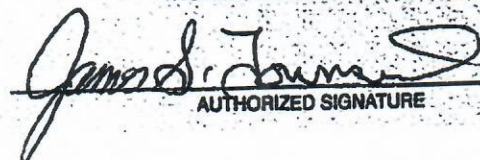
009434
DATE NUMBER
08/28/2025
AMOUNT
*****\$1,000.00

PAY EXACTLY ONE THOUSAND DOLLARS

TO THE
ORDER
OF

UNION PACIFIC RAILROAD COMPANY
12567 COLLECTION CENTER DRIVE
CHICAGO IL 60693

WICKER CONSTRUCTION, INC.


AUTHORIZED SIGNATURE

⑈009434⑈ ⑆111102758⑆ ⑈0290715690⑈

PROGRESS ESTIMATE

KSA ENGINEERS, INC.
140 E. TYLER ST., SUITE 600
LONGVIEW, TX 75601

Estimate No.: 13

Date: November 3, 2025
Project: West Loop Wastewater Collection Improvements
Period: From: 09/26/2025 To: 10/25/2025
Contractor: Wicker Construction, Inc.
Address: PO Box 6765, Shreveport, LA 71136
Amount of Contract as Awarded: \$9,816,351.10

Change Orders:
1 \$ _____ # 6 \$ _____
2 \$ _____ # 7 \$ _____
3 \$ _____ # 8 \$ _____
4 \$ _____ # 9 \$ _____
5 \$ _____ # 10 \$ _____

Total Change Orders: \$0.00
Total Adjusted Contract: \$9,816,351.10

Notice to Proceed Date: September 3, 2024
Contract Time: 580 Days
% Complete (Time) 73.45%
% Complete (\$) 77.54%
Project No: MP.162

PREVIOUS PAYMENTS AUTHORIZED

#1	170,762.50	#10	403,531.21
#2	296,160.60	#11	470,202.79
#3	2,273,154.76	#12	552,995.14
#4	427,953.24	#13	
#5	319,068.57	#14	
#6	410,942.51	#15	
#7	334,414.82	#16	
#8	475,061.18	#17	
#9	463,814.23	#18	

Total Payments
Previously Authorized: \$6,598,061.55

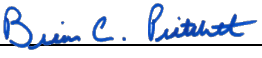
Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
BASE BID								
1.01	Mobilization, Insurance, and Bonding	LS	1	1.00		1.00	\$485,000.00	\$485,000.00
1.02	Barricades, Signs, and Traffic Handling	LS	1	0.95	0.01	0.96	\$15,000.00	\$14,400.00
1.03	Storm Water Pollution Prevention	LS	1	0.95	0.01	0.96	\$2,000.00	\$1,920.00
1.04	Care of Water During Construction	LS	1	0.95	0.01	0.96	\$2,500.00	\$2,400.00
1.05	Temporary Bypass Pumping	LS	1	0.00		0.00	\$1,500.00	\$0.00
1.06	Gravity Sewer Line and Manhole Testing	LS	1	0.00		0.00	\$17,500.00	\$0.00
1.07	Force Main Testing	LS	1	0.89		0.89	\$5,000.00	\$4,450.00
1.08	Excavation Safety	LS	1	1.00		1.00	\$5,000.00	\$5,000.00
1.09	Trench Safety	LF	41,954	36,773.00	3,000.00	39,773.00	\$0.65	\$25,852.45
1.10	6-in SDR 21 PVC Force Main	LF	51	45.00		45.00	\$111.00	\$4,995.00
1.11	6-in SDR 21 Restrained Joint PVC Force Main	LF	43	43.00		43.00	\$69.00	\$2,967.00
1.12	6-in SDR 26 Restrained Joint PVC Sanitary Sewer Line	LF	68	68.00		68.00	\$85.00	\$5,780.00
1.13	8-in SDR 21 PVC Force Main	LF	9,730	8,900.00	830.00	9,730.00	\$64.00	\$622,720.00
1.14	8-in SDR 21 Restrained Joint PVC Sanitary Sewer Line	LF	1,044	690.00	354.00	1,044.00	\$62.00	\$64,728.00
1.15	8-in SDR 21 Restrained Joint PVC Sanitary Sewer by Wet Bore	LF	260	260.00		260.00	\$182.00	\$47,320.00
1.16	12-in SDR 26 PVC Sanitary Sewer Line	LF	8,636	6,104.00	1,286.00	7,390.00	\$79.00	\$583,810.00
1.17	12-in SDR 26 Restrained Joint PVC Sanitary Sewer Line	LF	1,455	723.00	530.00	1,253.00	\$85.00	\$106,505.00
1.18	18-in PS 115 PVC Sanitary Sewer Line (0FT to 8FT Open Cut)	LF	12,316	10,888.00		10,888.00	\$98.00	\$1,067,024.00
1.19	18-in PS 115 PVC Sanitary Sewer Line (8FT to 12FT Open Cut)	LF	7,040	7,040.00		7,040.00	\$103.00	\$725,120.00
1.20	18-in PS 115 PVC Sanitary Sewer Line (>12FT Open Cut)	LF	3,410	3,410.00		3,410.00	\$108.00	\$368,280.00
1.21	18-in PS 115 Restrained Joint PVC Sanitary Sewer Line	LF	1,601	700.00		700.00	\$143.00	\$100,100.00
1.22	12-in Steel Encasement by Dry Bore	LF	106	106.00		106.00	\$260.00	\$27,560.00
1.23	16-in Steel Encasement by Open Cut	LF	341	390.00		390.00	\$115.00	\$44,850.00
1.24	16-in Steel Encasement by Dry Bore	LF	544	110.00	434.00	544.00	\$410.00	\$223,040.00
1.25	16-in Steel Encasement by Open Cut with Pipe Supports	LF	240	220.00		220.00	\$145.00	\$31,900.00
1.26	24-in Steel Encasement by Open Cut	LF	100	0.00		0.00	\$210.00	\$0.00
1.27	24-in Steel Encasement by Dry Bore	LF	774	223.00	620.00	843.00	\$628.00	\$529,404.00
1.28	24-in Steel Encasement by Open Cut with Pipe Supports	LF	460	500.00		500.00	\$240.00	\$120,000.00
1.29	30-in Steel Encasement by Open Cut	LF	320	320.00		320.00	\$255.00	\$81,600.00
1.30	30-in Steel Encasement by Dry Bore	LF	1,067	120.00	165.00	285.00	\$720.00	\$205,200.00
1.31	30-in Steel Encasement by Open Cut with Pipe Supports	LF	80	140.00		140.00	\$310.00	\$43,400.00
1.32	30-in Steel Encasement by Dry Bore at Railroad Crossing	LF	120	120.00		120.00	\$1,145.00	\$137,400.00
1.33	48-in Sanitary Sewer Manhole (0FT to 8FT Deep)	EA	88	72.00	4.00	76.00	\$8,750.00	\$665,000.00
1.34	Extra Depth for Manholes	VF	225	146.11	41.21	187.32	\$620.00	\$116,138.40

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
1.35	60-in Sanitary Sewer Manhole	EA	6	4.00		4.00	\$12,128.00	\$48,512.00
1.36	Drop Piping for Manholes	EA	10	7.00		7.00	\$7,039.00	\$49,273.00
1.37	Combination Air Valve	EA	4	3.00	2.00	5.00	\$3,150.00	\$15,750.00
1.38	8-in Plug Valve	EA	4	4.00		4.00	\$2,520.00	\$10,080.00
1.39	Cut, Plug, and Abandon Existing Sewer Line	EA	10	0.00		0.00	\$895.00	\$0.00
1.40	Connect to Existing Sewer Line	EA	5	0.00		0.00	\$2,593.00	\$0.00
1.41	Long Side Sewer Service	EA	7	6.00		6.00	\$3,365.00	\$20,190.00
1.42	Short Side Sewer Service	EA	4	0.00		0.00	\$1,689.00	\$0.00
1.43	Remove and Replace Barbed Wire Fence	LF	610	50.00		50.00	\$17.00	\$850.00
1.44	Install Access Gate	E	13	0.00		0.00	\$950.00	\$0.00
1.45	Open Cut and Repair Asphalt	SY	262	0.00		0.00	\$85.00	\$0.00
1.46	Open Cut and Repair Concrete	SY	132	0.00	65.00	65.00	\$100.00	\$6,500.00
1.47	Open Cut and Repair Gravel	SY	186	0.00		0.00	\$45.00	\$0.00
1.48	24-in RCP Culvert	LF	66	0.00	66.00	66.00	\$140.00	\$9,240.00
1.49	Type R Rock Rip Rap	CY	132	132.00		132.00	\$240.00	\$31,680.00
1.50	Demolish Existing Lift Station and Appurtenances	EA	3	0.00		0.00	\$12,500.00	\$0.00
1.51	FM 127 Lift Station and Appurtenances	LS	1	0.75	0.10	0.85	\$294,000.00	\$249,900.00
1.52	FM 271 Lift Station and Appurtenances	LS	1	0.75	0.10	0.85	\$290,000.00	\$246,500.00
1.53	6-ft Tall Intruder Resistant Chain Link Fence	LF	264	0.00		0.00	\$50.00	\$0.00
1.54	All Weather Access	SY	620	0.00		0.00	\$48.00	\$0.00
1.55	Electrical Improvements	LS	1	0.00		0.00	\$283,000.00	\$0.00
1.56	Filter Fabric Fence	LF	15,000	4,800.00		4,800.00	\$3.00	\$14,400.00
1.57	Foundation Material for Unstable Trench	CY	7,770	7,569.00		7,569.00	\$1.00	\$7,569.00
1.58	Erosion Control Matting	SY	500	0.00		0.00	\$5.00	\$0.00
1.59	Temporary Creek Crossing	EA	1	2.00		2.00	\$20,650.00	\$41,300.00
1.60	Seed and Fertilize	AC	37	7.17		7.17	\$850.00	\$6,094.50
1.61	Clearing Grubbing	AC	37	37.00		37.00	\$4,500.00	\$166,500.00
1.62	Special Provisions for Landowners	LS	1	1.00		1.00	\$5,000.00	\$5,000.00
1.63	Miscellaneous Allowance	AL	1	0.00		0.00	***\$351,546.00	\$0.00
1.64	Railroad Flagman, Observation, and Survey Allowance	AL	1	0.24	0.0050	0.24	\$200,000.00	\$48,900.00
1.65	Remove and Dispose of Existing Sanitary Sewer Line	LF	922	0.00		0.00	\$17.00	\$0.00
FIELD WORK ORDER No. 1								
*WO1.1	12-In Sewer Bore under Redfern Driveway and Trees at	LF	60	60.00		60.00	\$300.00	\$18,000.00
FIELD WORK ORDER No. 2								
**WO2.1	Install 6-in SDR 26 PVC Gravity Sewer Main by Open Cut	LF	160	0.00		0.00	\$72.00	\$0.00
**WO2.2	Install 6-in SDR 26 PVC Gravity Sewer Main by Bore (Under Driveway)	LF	40	0.00		0.00	\$178.00	\$0.00
FIELD WORK ORDER No. 3								
***WO3.1	Mobilization/Demobilization	LS	1	0.00	1.00	1.00	\$7,500.00	\$7,500.00
***WO3.2	24-in C900 DR18 PVC Raw Water Main (6 to 8 ft Depth)	LF	500	0.00	500.00	500.00	\$235.00	\$117,500.00
***WO3.3	24-in Tie-in to Existing Ductile Iron Raw Water Main	EA	2	0.00	2.00	2.00	\$7,957.00	\$15,914.00
***WO3.4	Remove 1-in Air Release Valve and Install 4-in Air	EA	1	0.00	1.00	1.00	\$7,200.00	\$7,200.00
***WO3.5	ROW Restoration and Seeding	LS	1	0.00	1.00	1.00	\$700.00	\$700.00
***WO3.6	SWPPP-Erosion Contrao (Silt Fence)	LS	1	0.00	1.00	1.00	\$500.00	\$500.00
***WO3.7	Dispose of Existing 24-in Raw Water Main	LF	500	0.00	500.00	500.00	\$5.00	\$2,500.00

*Per FWO No. 1; **Per FWO No. 2; ***Per FWO No. 3

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the **AMOUNT PAYABLE**. The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.

KSA ENGINEERS, INC.

By		Total Amount to Date	\$7,611,916.35
Date	11/3/2025	Material on Hand	\$320,910.00
			\$7,932,826.35
		Less 5% Retainage	\$396,641.32
Approved:	CITY OF MOUNT PLEASANT	Net Total	\$7,536,185.03
By		Less Previous Payments	\$6,598,061.55
Date		Amount Payable to Contractor This Estimate	\$938,123.48



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Erin Marshall, Utilities Director

Department: Utilities

Subject: Consider pay request #30 from Drake Construction for work performed at the Southside Wastewater Treatment Plant.

Item Summary:

The current Southside Treatment Plant is at max capacity by our TCEQ permit and on heavy rain days the city goes over our limit per our permit putting the city in violation. TCEQ has a 75-90 rule meaning if your sewer plant hits 75% capacity for 3 straight months you have to begin design phase for a plant. If your plant hits 90% capacity for 3 straight months you have to begin construction of a new plant. The city hit 90% capacity for 3 straight months and we hadn't begun design phase yet putting the city in violation with TCEQ. During design phase the city and its engineers did studies and looked at the historical data on the growth of the city and determined that expanding our plant from a 2.8 MGD plant to a 5 MGD plant, with an option for 6 MGD in the future, would sustain the city's growth for the next 30-plus years. Also, during design phase the city found out that our discharge point into Harts Creek had to be moved to Big Cypress Creek which also added to the cost.

Financial Impact:

Budgeted Amount: 45,000,000
Original Contract Amount: 40,549,300
Change Order Amount: 815,357.85
New contract Amount: 41,364,657.85
Contract start date: May 15, 2023
Original Substantial Completion: June 3, 2025
Days added to Contract: 258
Previous Payments Total: 32,893,872.66
Previous Amounts Percent: 79.5%
Current Pay Request: 1,120,888.45
Percent Total with request: 82.23%
Original Percent of time: 120.4%

Recommendation(s):

Recommend a motion to approve the consent agenda item.

Attachments:

[Memorandum-#30 Southside WWTP Drake
MP160 PE No. 30 Rv1](#)

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: Erin Marshall, Utilities Director

SUBJECT: Pay Request #30 for Drake Construction (Southside WWTP)

DATE: November 18th, 2025

BACKGROUND: The current Southside Treatment Plant is at max capacity by our TCEQ permit and on heavy rain days the city goes over our limit per our permit putting the city in violation. TCEQ has a 75-90 rule meaning if your sewer plant hits 75% capacity for 3 straight months you have to begin design phase for a plant. If your plant hits 90% capacity for 3 straight months you have to begin construction of a new plant. The city hit 90% capacity for 3 straight months and we hadn't begun design phase yet putting the city in violation with TCEQ. During design phase the city and its engineers did studies and looked at the historical data on the growth of the city and determined that expanding our plant from a 2.8 MGD plant to a 5 MGD plant, with an option for 6 MGD in the future, would sustain the city's growth for the next 30-plus years. Also, during design phase the city found out that our discharge point into Harts Creek had to be moved to Big Cypress Creek which also added to the cost.

STATUS OF ISSUE: The project is on schedule to be complete by February to March. The two rebuilt screw pumps are running like that should with fixed oiling systems working the way they are designed. The two new screw pumps are ready to be installed and the new plant should be operational before the end of the year, and the old plant to be shut down for repairs to being. The amount payable this month of 1,120,888.45, is higher than usual payments but it includes the rest of the bypass pumping, the screw pump rehab, generator work, tertiary filter work.

BUDGET:

Budgeted Amount: 45,000,000

Original Contract Amount: 40,549,300

Change Order Amount: 815,357.85

New contract Amount: 41,364,657.85

Contract start date: May 15, 2023

Original Substantial Completion: June 3, 2025

Days added to Contract: 258

Previous Payments Total: 32,893,872.66

Previous Amounts Percent: 79.5%

Current Pay Request: 1,120,888.45

Percent Total with request: 82.23%

Original Percent of time: 120.4%

RECOMMENDATION: We recommend a motion to pay, pay request #30 to Drake Construction for work performed on the Southside Waste Water Treatment Plant in the amount of 1,120,888.45

PROGRESS ESTIMATE

KSA ENGINEERS, INC.
140 E. TYLER ST., SUITE 600
LONGVIEW, TX 75601

Estimate No.: 30

Date: November 3, 2025
 Project: Southside WWTP Improvements
 Period: From: 09/26/2025 To: 10/25/2025
 Contractor: Drake General Contractors, LLC (Heritage)
 Address: 3737 Lamar Ave., Suite 700, Paris, TX 75460
 Amount of Contract as Awarded: \$40,549,300.00

Change Orders:

# 1 \$	<u>463,357.85</u>	# 6 \$	<u> </u>
# 2 \$	<u>352,000.00</u>	# 7 \$	<u> </u>
# 3 \$	<u>0.00</u>	# 8 \$	<u> </u>
# 4 \$	<u> </u>	# 9 \$	<u> </u>
# 5 \$	<u> </u>	#10 \$	<u> </u>
Total Change Orders:		<u>\$815,357.85</u>	
Total Adjusted Contract:		<u>\$41,364,657.85</u>	

Notice to Proceed Date:	<u>May 15, 2023</u>
Contract Time:	<u>1008 Days</u>
% Complete (Time)	<u>89.58%</u>
% Complete (\$)	<u>82.94%</u>
Project No:	<u>MP.160</u>

PREVIOUS PAYMENTS AUTHORIZED

#1 thru #9	<u>14,783,654.04</u>	#33	<u> </u>
#10 thru 25	<u>16,892,120.55</u>	#34	<u> </u>
#26	<u>476,155.62</u>	#35	<u> </u>
#27	<u>228,350.23</u>	#36	<u> </u>
#28	<u>217,112.04</u>	#37	<u> </u>
#29	<u>296,480.18</u>	#38	<u> </u>
#30	<u> </u>	#39	<u> </u>
#31	<u> </u>	#40	<u> </u>
#32	<u> </u>	#41	<u> </u>

Total Payments	<u> </u>
Previously Authorized:	<u>\$32,893,872.66</u>

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
SCHEDULE 1.0 - BASE BID								
1.01	Mobilization, Insurance, and Bonds	LS	1	1.00		1.00	\$1,900,000.00	\$1,900,000.00
1.02	Stormwater Pollution Prevention	LS	1	0.97		0.97	\$15,000.00	\$14,550.00
1.03	Headworks Facility							
1.03A	Excavation, Embedment, & Backfill	LS	1	1.00		1.00	\$290,000.00	\$290,000.00
1.03B	Concrete	LS	1	1.00		1.00	\$250,000.00	\$250,000.00
1.03C	Pipe & Valves	LS	1	1.00		1.00	\$750,000.00	\$750,000.00
1.03D	Major Equipment	LS	1	0.75	0.05	0.80	\$1,400,000.00	\$1,120,000.00
1.04	Aeration System							
1.04A	Excavation, Embedment, & Backfill	LS	1	1.00		1.00	\$900,000.00	\$900,000.00
1.04B	Drilled Piers	LS	1	1.00		1.00	\$600,000.00	\$600,000.00
1.04C	Concrete	LS	1	1.00		1.00	\$1,100,000.00	\$1,100,000.00
1.04D	Pipe & Valves	LS	1	1.00		1.00	\$900,000.00	\$900,000.00
1.04E	Major Equipment	LS	1	0.99		0.99	\$1,200,000.00	\$1,188,000.00
1.05	Final Clarifiers 1, 3 & 4							
1.05A	Excavation, Embedment, & Backfill	LS	1	1.00		1.00	\$515,000.00	\$515,000.00
1.05B	Drilled Piers	LS	1	1.00		1.00	\$375,000.00	\$375,000.00
1.05C	Concrete	LS	1	1.00		1.00	\$1,000,000.00	\$1,000,000.00
1.05D	Pipe & Valves	LS	1	1.00		1.00	\$750,000.00	\$750,000.00
1.05E	Major Equipment	LS	1	0.70		0.70	\$1,200,000.00	\$840,000.00
1.06	RAS/WAS Pump Station	LS	1	0.95	0.02	0.97	\$703,000.00	\$681,910.00
1.07	Tertiary Filter Improvements	LS	1	0.90	0.05	0.95	\$530,600.00	\$504,070.00
1.08	Disinfection System							
1.08A	Excavation, Embedment, & Backfill	LS	1	0.95		0.95	\$368,000.00	\$349,600.00
1.08B	Concrete	LS	1	0.70	0.20	0.90	\$1,100,000.00	\$990,000.00
1.08C	Pipe, Valves, & Appurtenances	LS	1	0.95	0.05	1.00	\$100,000.00	\$100,000.00
1.08D	Major Equipment	LS	1	0.03		0.03	\$600,000.00	\$18,000.00
1.09	Effluent Lift Station							
1.09A	Excavation, Embedment, & Backfill	LS	1	1.00		1.00	\$271,000.00	\$271,000.00
1.09B	Concrete	LS	1	1.00		1.00	\$600,000.00	\$600,000.00
1.09C	Pumps, Pipe, & Valves	LS	1	0.25		0.25	\$200,000.00	\$50,000.00
1.10	Outfall Pipeline	LS	1	1.00		1.00	\$6,207,000.00	\$6,207,000.00
1.11	Sludge Dewatering Building	LS	1	0.10		0.10	\$773,000.00	\$77,300.00

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
1.12	Yard Piping and Plant Drain Lift Station							
1.12A	Yard Piping	LS	1	0.98	0.01	0.99	\$853,472.00	\$844,937.28
1.12B	Plant Drain Lift Station: Excavation, Embedment & Backfill	LS	1	1.00		1.00	\$100,000.00	\$100,000.00
1.12C	Plant Drain Lift Station: Concrete	LS	1	1.00		1.00	\$200,000.00	\$200,000.00
1.12D	Plant Drain Lift Station: Major Equipment	LS	1	1.00		1.00	\$200,000.00	\$200,000.00
1.13	Sitework							
1.13A	Demolition & Disposal	LS	1	0.98		0.98	\$129,000.00	\$126,420.00
1.13B	Trucking & Stockpiling	LS	1	0.98		0.98	\$685,000.00	\$671,300.00
1.13C	Fence & Gate	LS	1	0.00		0.00	\$75,000.00	\$0.00
1.13D	Miscellaneous Metals	LS	1	0.95		0.95	\$340,000.00	\$323,000.00
1.13E	Pavement	LS	1	0.00		0.00	\$400,000.00	\$0.00
1.14	SCADA and Power System Study Allowance	AL	1	0.95	0.05	1.00	\$200,000.00	\$200,000.00
1.15	Electrical and Controls							
1.15A	Temporary Power & Dewatering	LS	1	1.00		1.00	\$440,000.00	\$440,000.00
1.15B	MCC Improvements	LS	1	0.25	0.20	0.45	\$1,850,000.00	\$832,500.00
1.15C	Generator & ATS	LS	1	0.15	0.50	0.65	\$1,350,000.00	\$877,500.00
1.15D	Above Ground Wiring & Conduits	LS	1	0.80	0.05	0.85	\$1,500,000.00	\$1,275,000.00
1.15E	Below Grade & Ductbanks	LS	1	0.90	0.02	0.92	\$1,800,000.00	\$1,656,000.00
1.15F	Lighting	LS	1	0.00		0.00	\$500,000.00	\$0.00
1.15G	Devices, Panels, Flow Meters & Fire Alarm	LS	1	0.55	0.05	0.60	\$1,000,000.00	\$600,000.00
1.16	Trench and Excavation Safety	LS	1	0.97	0.03	1.00	\$5,500.00	\$5,500.00
1.17	Miscellaneous Allowance	AL	1	0.00		0.00	*9 \$132,189.88	\$0.00
1.18	Tertiary Filter Allowance	AL	1	0.00	0.95	0.95	\$1,362,333.00	\$1,294,216.35
1.19	Care of Water During Construction	LS	1	1.00		1.00	\$1,142,095.00	\$1,142,095.00
SCHEDULE 2.0 - BID ALTERNATES								
2.01	Clarifier No. 2 Rehabilitation	LS	1	0.05		0.05	\$345,300.00	\$17,265.00
2.02	Bar Screens No. 1 and No. 2	LS	1	0.00		0.00	\$476,000.00	\$0.00
2.03	Dewatering Press No. 2	LS	1	0.00		0.00	\$498,000.00	\$0.00
FIELD WORK ORDER No. 1								
*WO1.1	Temporary Electric Conduit Reroute for Sludge Valves	LS	1	1.00		1.00	\$5,424.41	\$5,424.41
FIELD WORK ORDER No. 2								
*2WO2.1	Dewatering Press Modifications to Add a Circuit and Booster	LS	1	0.00		0.00	\$5,117.00	\$0.00
FIELD WORK ORDER No. 3								
*3WO3.1	Blower Building a Adjustment to avoid existing electrical conduits	LS	1	1.00		1.00	\$10,607.47	\$10,607.47
FIELD WORK ORDER No. 4								
*4WO4.1	Remove and replace existing screw pumps with new screw pumps, bypass pumping, gearbox modification for new pumps, commissioning and start up	LS	1	1.00		1.00	\$119,890.00	\$119,890.00
FIELD WORK ORDER No. 5								
*5WO5.1	Add approximately 1,000 LF o new fiber and upsize fiber conduits	LS	1	1.00		1.00	\$11,638.00	\$11,638.00
FIELD WORK ORDER No. 6								
*6WO6.1	Add Screw Pump Rehabilitation (Evoqua) Additional Cost, Contractor's fee, and Bond	LS	1	1.00		1.00	\$173,418.71	\$173,418.71
FIELD WORK ORDER No. 7								
*7WO7.1	Add (3) 3 Pole 30-amp Circuits for Actuating Valves on the Blowers for both Train 1 and Train 2 including Labor and Material	LS	1	1.00		1.00	\$21,218.53	\$21,218.53
FIELD WORK ORDER No. 8								
*8WO8.1	Replace cone section of four (4) manholes with a flat top section	LS	1	1.00		1.00	\$2,386.00	\$2,386.00

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price (\$)	Value of Completed Work (\$)
FIELD WORK ORDER No. 9								
* ⁹ WO9.1	Increase Breaker Terminals from 4 to 6, Add Extra Conduits, and Increase Grounding Conductor	LS	1	0.00		0.00	\$18,100.00	\$0.00
Change Order No. 1								
^CO 1.1	Refurbishment of Two (2) Existing 60-in Diameter Internalift Screw Pumps (Evoqua)	LS	1	1.00		1.00	\$463,357.85	\$463,357.85
Change Order No. 2								
^^CO 2.1	Existing Train #1 Screw Pump Rehab with Bypass Pumping and New Pump Rehab	LS	1	0.00	1.00	1.00	\$352,000.00	\$352,000.00

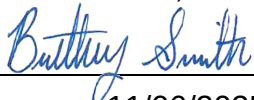
*Per FWO No. 1; *² Per FWO No. 2; *³Per FWO No. 3; *⁴ Per FWO No. 4; *⁵ Per FWO No. 5; *⁶ Per FWO No. 6; *⁷Per FWO No. 7; *⁸Per FWO No. 8;

*⁹Per FWO No. 9

^Per Change Order No. 1; ^^Per Change Order No. 2

*In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the **AMOUNT PAYABLE**. The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.*

KSA ENGINEERS, INC.

By 
Date 11/06/2025
Approved: **CITY OF MOUNT PLEASANT**
By _____
Date _____

Total Amount to Date	\$34,307,104.60
Material on Hand	\$1,497,907.09
	\$35,805,011.69
Less 5% Retainage	\$1,790,250.58
Net Total	\$34,014,761.11
Less Previous Payments	\$32,893,872.66
Amount Payable to Contractor This Estimate	\$1,120,888.45



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Department:

Subject: Presentation of Proclamation to Spruill Honda

Item Summary:

Presentation to Dixie Spruill for 60 years of service at Spruill Honda

Financial Impact:

N/A

Recommendation(s):

No motion needed

Attachments:

[Proclamation -Spruill Honda](#)



CITY OF MOUNT PLEASANT, TEXAS

Proclamation

WHEREAS, Henry Hollis Spruill, Larry Spruill's father, started "HH Spruill Garage and Welding" in 1958, and,

WHEREAS, in 1965, Larry and Dixie Spruill answered an ad in a magazine from American Honda looking to establish Honda scooter dealers; and,

WHEREAS, this year marks the **60th Anniversary of Spruill Honda**; and,

WHEREAS, Spruill Honda has been located at 1806 West Ferguson Road for over 60 Years and has been serving citizens in Mount Pleasant and all over Northeast Texas; and,

WHEREAS, with the loss of Larry Spruill in 1991, Dixie summoned her 3 children, Kim, Tim, and Scott, to come help run the business where they still work today; and,

WHEREAS, Spruill Honda has been a staple and valuable asset to the City of Mount Pleasant and surrounding communities for over 60 years, and;

NOW, THEREFORE, BE IT RESOLVED, I, Wesley Lyon, II, by virtue of the authority and power vested in me as Mayor of the City of Mount Pleasant, Texas, do hereby congratulate Dixie Spruill and members of Spruill Honda for their dedication to our community.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Seal of the City of Mount Pleasant, Texas, to be affixed on this 18th day of November, 2025.

Wesley Lyon, II, Mayor



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Gillian Gatewood, Finance Director

Department: Finance

Subject: Monthly Financial Report for Month Ended October 31, 2025

Item Summary:

The Monthly Financial Report for the City of Mount Pleasant, Texas, for the month ended October 31, 2025 is hereby submitted.

Recommendation(s):

No Motion Needed.

Attachments:

[October 2025 Financials Report](#)



City of Mount Pleasant

Monthly Financial Report

For the Period End October 2025

About This Report

This report has been prepared by the City of Mount Pleasant's Finance Department. The Comprehensive Monthly Financial Report (CMFR) is intended to provide our audience (internal and external users) with timely and relevant information regarding the City's financial position. The report includes the following information:

- The Financial Summary reports the performance of the major operating funds of the City. In addition, the report provides a comparison to budget for major revenue sources and expenditure items. Narrative disclosures are included to highlight any significant changes or fluctuations. Graphs are included to show monthly breakdown of major revenues.
- The report also contains a high level fund balance summary for all City funds. The report provides year-to-date revenues, expenditures, and transfers.
- The Budget Amendments Summary contains all amendments to the budget approved in accordance with Budget Ordinance 2025-17 approved on September 16th, 2025.

If you would like additional information, feel free to contact Gillian Gatewood at (903) 575-4000.



City of Mount Pleasant

General Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End October 2025

	Current Fiscal Year, 2025-2026						Prior Year	
	Budget	Oct-2025	Oct-2025	Y-T-D	Y-T-D	Y-T-D	Oct-2024	Y-T-D
	FY 2025-2026	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Property Tax	\$ 5,088,600	\$ 421,664	8.3%	\$ 421,664	\$ 4,666,936	8.3%	\$ 499,690	10.8%
Penalties	55,000	5,069	9.2%	5,069	49,931	9.2%	3,592	8.0%
Sales Tax	6,325,300	500,341	7.9%	500,341	5,824,959	7.9%	500,917	7.3%
Liquor Tax	30,000	2,932	9.8%	2,932	27,068	9.8%	2,403	7.0%
Fines	575,000	54,157	9.4%	54,157	520,843	9.4%	57,913	8.9%
Landfill Fees	1,150,000	116,795	10.2%	116,795	1,033,205	10.2%	78,722	6.3%
Permits & Fees	426,000	4,819	1.1%	4,819	421,181	1.1%	24,252	6.8%
Other User Fees	389,500	17,233	4.4%	17,233	372,267	4.4%	49,188	13.0%
Contract Income	715,000	54,167	7.6%	54,167	660,833	7.6%	54,167	8.3%
Interest Income	100,000	10,916	10.9%	10,916	89,084	10.9%	9,752	7.5%
Interfund Transfers	1,000,000	83,333	8.3%	83,333	916,667	8.3%	75,000	8.3%
Misc Income	20,000	1,030	5.2%	1,030	18,970	5.2%	(115)	0.0%
TOTAL REVENUES	\$ 15,874,400	\$ 1,272,456		\$ 1,272,456	\$ 14,601,944	8.0%	\$ 1,355,481	8.3%
EXPENDITURES								
LEGISLATIVE	\$ 42,000	\$ 3,991	9.5%	\$ 3,991	\$ 38,009	9.5%	\$ 4,591	10.9%
GENERAL ADMINISTRATION	676,897	35,635	5.3%	35,635	641,262	5.3%	93,509	13.3%
LEGAL	125,000	-	0.0%	-	125,000	0.0%	-	0.0%
TAX ASSESSMENT & COLLECTION	200,000	-	0.0%	-	200,000	0.0%	-	0.0%
HUMAN RESOURCES	114,941	5,228	4.5%	5,228	109,713	4.5%	11,891	9.2%
ELECTIONS	15,000	-	0.0%	-	15,000	0.0%	-	0.0%
TECHNOLOGY	275,000	11,668	4.2%	11,668	263,333	4.2%	84,577	30.4%
NON-DEPARTMENTAL	557,676	55,960	10.0%	55,960	501,716	10.0%	266,756	30.9%
MUNICIPAL COURT	364,594	18,359	5.0%	18,359	346,235	5.0%	34,066	10.0%
ANIMAL SERVICES	412,451	25,528	6.2%	25,528	386,923	6.2%	19,764	5.1%
POLICE DEPARTMENT	5,288,334	241,845	4.6%	241,845	5,046,489	4.6%	390,424	7.4%
FIRE DEPARTMENT	4,035,098	217,485	5.4%	217,485	3,817,613	5.4%	180,486	4.5%
PLANNING DEPARTMENT	298,557	16,387	5.5%	16,387	282,170	5.5%	17,124	5.3%
BUILDING & DEVELOPMENT	286,627	20,951	7.3%	20,951	265,676	7.3%	15,245	5.4%
CODE ENFORCEMENT	214,186	11,666	5.4%	11,666	202,520	5.4%	13,049	5.2%
FLEET SERVICES	547,780	25,809	4.7%	25,809	521,971	4.7%	24,922	4.2%
BUILDING MAINTENANCE	191,174	8,527	4.5%	8,527	182,647	4.5%	11,599	5.1%
PARK DEPARTMENT	1,471,132	59,968	4.1%	59,968	1,411,164	4.1%	66,426	3.9%
LIBRARY	606,006	27,301	4.5%	27,301	578,705	4.5%	29,770	4.9%
TOTAL EXPENDITURES	\$ 15,722,453	\$ 786,309		\$ 786,309	\$ 14,936,144	5.0%	\$ 1,264,197	7.7%
EXCESS/ (DEFICIT)	\$ 151,947	\$ 486,147		\$ 486,147			\$ 91,283	

KEYTRENDS

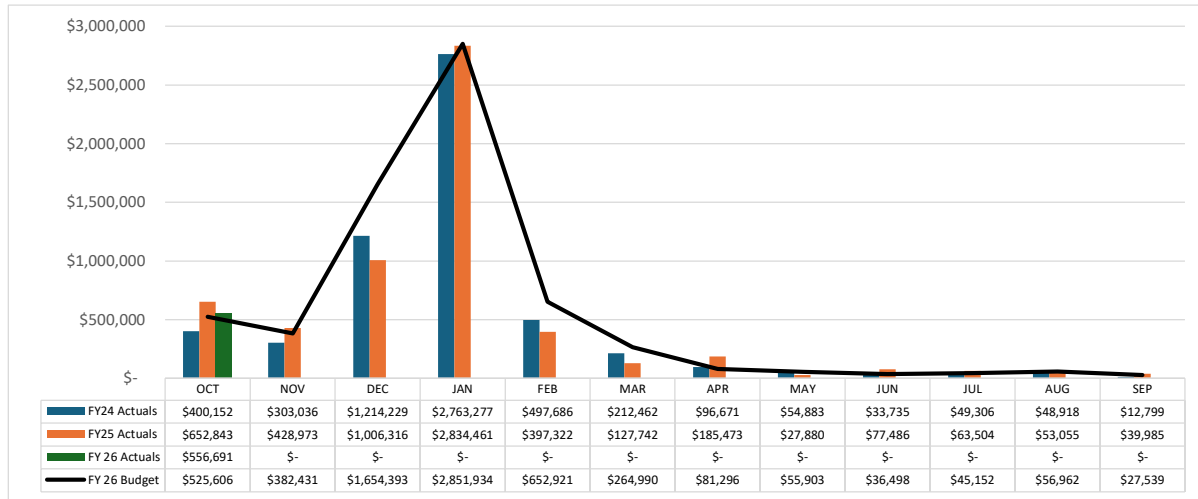
Revenues	Expenditures
Property Taxes are received primarily in December & January and become delinquent February 1st.	Non-Departmental expenses include interfund transfers. Outgoing Interfund Transfers include \$33,083 to the Insurance Fund and \$16,217 to the Capital Replacement Fund.
Sales Tax -As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. August allocations reflect June sales, collected in July and allocated in August. Sales Tax is allocated 25% to the Economic Development Corporation, 8.33% to the City to reduce Property Tax, and 66.67% to the City.	Human Resources Department includes a correcting entry to properly split payroll costs between General and Utility funds.
Interfund Transfers In include \$83,333 from the Utility Fund.	



City of Mount Pleasant

Property Tax Collections by Month

For the Period End October 2025



PROPERTY TAX VARIANCE	Actual to Budget (%)	5.91%	Current Yr to Prior Yr (%)	-14.73%
	Actual to Budget (\$)	\$ 31,085.39	Current Yr to Prior Yr (\$)	-\$96,152

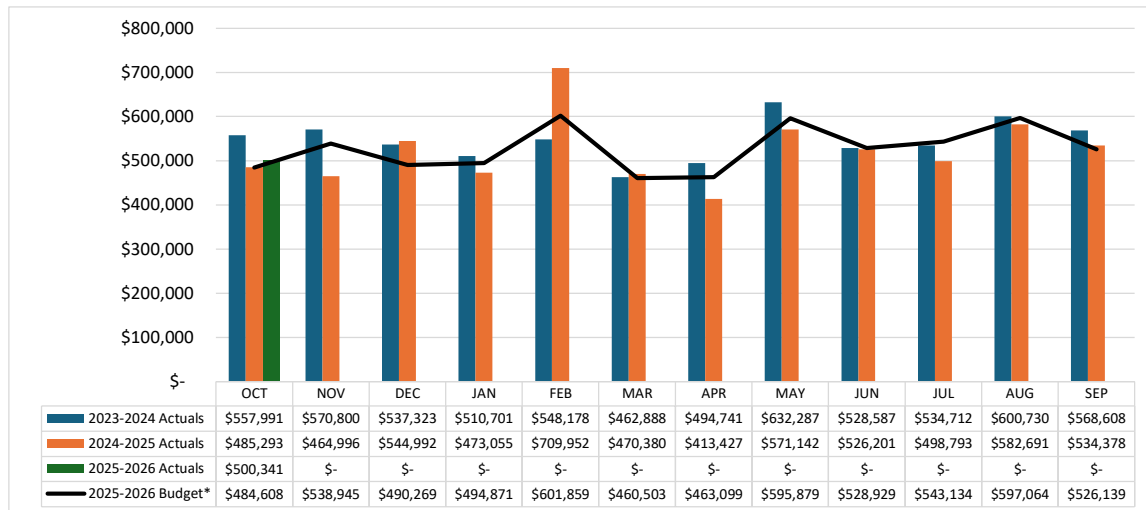
*2025-2026 Budget allocated based on % collections by month from FY23-FY24



City of Mount Pleasant

Sales Tax Collections by Month

For the Period End October 2025



SALES TAX VARIANCE	Actual to Budget (%)	3.25%	Current Yr to Prior Yr (%)	3.10%
	Actual to Budget (\$)	\$ 15,733.16	Current Yr to Prior Yr (\$)	\$15,048

*2025-2026 Budget allocated based on % collections by month from FY19-FY25



City of Mount Pleasant

Utility Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)
For the Period End October 2025

	Current Fiscal Year, 2025-2026						Prior Year	
	Budget	Oct-2025	Oct-2025	Y-T-D	Y-T-D	Y-T-D	Oct-2024	Y-T-D
	FY 2025-2026	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Penalties	\$ 132,000	\$ 13,768	10.4%	\$ 13,768	\$ 118,232	10.4%	\$ 13,861	10.5%
Interest Income	90,000	8,449	9.4%	8,449	81,551	9.4%	7,825	4.9%
Misc Income	75,000	16,584	22.1%	16,584	58,416	22.1%	4,986	4.9%
Water Sales	12,000,000	1,079,199	9.0%	1,079,199	10,920,801	9.0%	919,160	7.9%
Sewer Charges	4,500,000	416,409	9.3%	416,409	4,083,591	9.3%	347,901	10.0%
Solid Waste Collection Fees	3,500,000	289,189	8.3%	289,189	3,210,811	8.3%	276,613	8.9%
Tap and Connect Fees	100,000	9,878	9.9%	9,878	90,122	9.9%	19,737	13.2%
Leases and Rentals	35,000	650	1.9%	650	34,350	1.9%	2,949	8.4%
TOTAL REVENUES	\$ 20,432,000	\$ 1,834,126		\$ 1,834,126	\$ 18,597,874	9.0%	\$ 1,593,033	8.4%
EXPENDITURES								
NON-DEPARTMENTAL	\$ 1,979,026	\$ 117,709	5.9%	\$ 117,709	\$ 1,861,317	5.9%	\$ 416,333	26.4%
UTILITY ADMINISTRATION	1,170,462	45,285	3.9%	45,285	1,125,177	3.9%	96,278	6.0%
FLEET SERVICES	553,689	26,891	4.9%	26,891	526,798	4.9%	20,217	4.0%
SOLID WASTE MANAGEMENT	3,183,100	-	0.0%	-	3,183,100	0.0%	-	0.0%
WATER TREATMENT	2,735,128	138,960	5.1%	138,960	2,596,168	5.1%	130,734	4.6%
FRESH WATER SUPPLY	1,806,561	274,396	15.2%	274,396	1,532,165	15.2%	150,107	8.3%
WASTEWATER PLANTS	1,043,793	42,660	4.1%	42,660	1,001,133	4.1%	65,928	7.4%
UTILITY DEPARTMENT	1,830,905	72,147	3.9%	72,147	1,758,758	3.9%	54,595	3.9%
DEBT SERVICE	5,245,327	-	0.0%	-	5,245,327	0.0%	-	0.0%
TOTAL EXPENDITURES	\$ 19,547,991	\$ 718,048		\$ 718,048	\$ 18,829,943	3.7%	\$ 934,192	5.0%
EXCESS/ (DEFICIT)	\$ 884,009	\$ 1,116,078		\$ 1,116,078			\$ 658,841	

KEYTRENDS

Revenues	Expenditures
Operating revenues are determined by the water and wastewater rates, as well as, the volume of water sold and wastewater treated. These revenues are highly influenced by weather patterns.	Non-Departmental expenses include interfund transfers of \$83,333 to the General Fund, \$33,333 to the Streets Fund, \$16,883 to the Capital Replacement Fund, and \$5,825 to the Insurance Fund.
Water and Sewer Charges: the rates are determined by the December 2023 Rate Study as adopted in Ord. 2023-27.	Texas Water Development Board Debt Service payments are in March and September. Most Debt Service payments are made in November and May.



City of Mount Pleasant

Civic Center Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End October 2025

	Current Fiscal Year, 2025-2026						Prior Year	
	Budget	Oct-2025	Oct-2025	Y-T-D	Y-T-D	Y-T-D	Oct-2024	Y-T-D
	FY 2025-2026	Actual	% of Budget	Actual	Variance	% of Budget	Y-T-D Actual	% of Budget
REVENUES								
Leases and Rentals	95,000	15,520	16.3%	15,520	79,480	16.3%	14,165	12.3%
Hotel Revenue	700,000	56,944	8.1%	56,944	643,056	8.1%	45,902	5.4%
TOTAL REVENUES	\$ 795,000	\$ 72,464	9.1%	\$ 72,464	\$ 722,536	9.1%	\$ 60,067	6.0%
EXPENDITURES								
PARK DEPARTMENT	\$ 448,763	\$ 31,935	7.1%	\$ 31,935	\$ 416,828	7.1%	\$ 41,162	7.9%
COMMUNITY CENTER	17,000	807	4.7%	807	16,193	4.7%	1,019	5.7%
TOURISM	199,732	2,673	1.3%	2,673	197,059	1.3%	2,580	1.3%
HOTEL MOTEL	212,000	-	0.0%	-	212,000	0.0%	-	0.0%
TOTAL EXPENDITURES	\$ 877,495	\$ 35,415	4.0%	\$ 35,415	\$ 842,080	4.0%	\$ 44,761	4.7%
EXCESS/ (DEFICIT)	\$ (82,495)	\$ 37,049		\$ 37,049			\$ 15,306	

KEYTRENDS

Revenues	Expenditures
Leases and Rentals includes all fee revenue for renting out the Civic Center and Community Center.	Outgoing Interfund Transfers include \$608 to the Insurance Fund.
Hotel Occupancy Tax rate is 7.00% of the cost of a room.	



City of Mount Pleasant

Debt Service Fund

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End October 2025

	Current Fiscal Year, 2025-2026						Prior Year	
	Budget FY 2025-2026	Oct-2025 Actual	Oct-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Oct-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Property Tax	\$ 1,252,600	\$ 7,452	0.6%	\$ 1,273,528	\$ (20,928)	101.7%	\$ 1,207,433	98.5%
Penalties	12,000	1,387	11.6%	18,850	(6,850)	157.1%	16,327	181.4%
Interest Income	20,000	1,015	5.1%	19,362	638	96.8%	26,830	134.2%
Fund Balance	491,909	-	0.0%	-	491,909	0.0%	-	0.0%
TOTAL REVENUES	\$ 1,776,509	\$ 9,854	0.6%	\$ 1,311,740	\$ 464,769	73.8%	\$ 1,250,590	94.0%
EXPENDITURES								
CONTRACTUAL AND FEE SERVICES	\$ 5,000	\$ 1,112	22.2%	\$ 12,831	\$ (7,831)	256.6%	\$ 9,398	188.0%
PRINCIPAL	759,000	-	0.0%	759,000	(0)	100.0%	460,000	54.2%
INTEREST	1,012,509	-	0.0%	1,012,508	1	100.0%	455,472	95.4%
TOTAL EXPENDITURES	\$ 1,776,509	\$ 1,112	0.1%	\$ 1,784,339	\$ (7,830)	100.4%	\$ 924,869	69.5%
EXCESS/ (DEFICIT)	\$ -	\$ 8,742		\$ (472,599)			\$ 325,721	

KEYTRENDS	
Revenues	Expenditures
Property Taxes are received primarily in December & January and become delinquent February 1st.	Debt Service payments are made in November and May.



City of Mount Pleasant

Economic Development Funds

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited)

For the Period End October 2025

	Current Fiscal Year, 2025-2026						Prior Year	
	Budget FY 2025-2026	Oct-2025 Actual	Oct-2025 % of Budget	Y-T-D Actual	Y-T-D Variance	Y-T-D % of Budget	Oct-2024 Y-T-D Actual	Y-T-D % of Budget
REVENUES								
Sales Tax	\$ 2,000,000	178,126	8.9%	\$ 2,091,767	\$ (91,767)	104.6%	\$ 2,123,015	87.9%
Interest Income	150,000	17,506	11.7%	220,923	(70,923)	147.3%	254,405	254.4%
Misc Income	-	237,943	0.0%	1,215,498	(1,215,498)	-	707,500	0.0%
Leases and Rentals	50,000	4,500	9.0%	39,500	10,500	79.0%	35,350	35.3%
Fund Balance Carryover	3,000,000	-	0.0%	-	3,000,000	0.0%	-	0.0%
TOTAL REVENUES	\$ 5,200,000	\$ 438,075	8.4%	\$ 3,567,688	\$ 1,632,312	68.6%	\$ 3,120,270	94.2%
EXPENDITURES								
Payroll	\$ 394,899	28,662	7.3%	365,924	28,975	92.7%	\$ 298,451	101.7%
Operations and Maintenance	425,200	72,140	17.0%	407,396	17,805	95.8%	178,467	67.3%
Other Expenses	4,423,550	173,578	3.9%	4,205,654	217,895	95.1%	956,720	58.0%
Interfund Transfers	5,200	433	8.3%	5,196	4	99.9%	20,196	100.0%
TOTAL EXPENDITURES	\$ 5,248,849	\$ 274,813	5.2%	\$ 4,984,170	\$ 264,679	95.0%	\$ 1,453,834	65.2%
EXCESS/ (DEFICIT)	\$ (48,849)	\$ 163,263		\$ (1,416,482)			\$ 1,666,436	

KEYTRENDS	
Revenues	Expenditures
Sales Tax -As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. August allocations reflect June sales, collected in July and allocated in August. Sales Tax is allocated 25% to the Economic Development Corporation, 8.33% to the City to reduce Property Tax, and 66.67% to the City.	



City of Mount Pleasant
Fund Balance Summary
For the Period End October 2025

	Unaudited Fund Balance 9/30/2025	Year-To-Date Revenues	Year-To-Date Expenses	Transfers In/(Out)	Unaudited Fund Balance 9/30/2026
GENERAL FUNDS					
100 General	\$ 3,444,609	\$ 1,205,247	\$ (735,733)	\$ 33,992	\$ 3,948,115
115 Streets	632,038	126,839	(43,062)	33,333	749,148
165 General Capital	(320,314)	-	(97,581)	49,967	(367,928)
200 Insurance	365,284	-	(23,797)	23,083	364,570
	\$ 4,121,617	\$ 1,332,085	\$ (900,173)	\$ 140,375	\$ 4,693,904
PROPRIETARY FUNDS					
300 Utility	\$ 33,761,687	\$ 1,834,126	\$ (611,949)	\$ (139,375)	\$ 34,844,489
335 Airport	7,186,685	91,105	(94,370)	-	7,183,420
	\$ 40,948,372	\$ 1,925,231	\$ (706,319)	\$ (139,375)	\$ 42,027,909
SPECIAL REVENUE FUNDS					
500 Library Contribution	\$ 22,354	\$ 729	\$ -	\$ -	\$ 23,083
504 Rescue Recovery	22,271	-	-	-	22,271
505 Cemetery	41,547	4,333	(3,338)	-	42,542
507 PEG Fees	461,603	5,343	-	-	466,946
510 Firemen's Relief	33	-	(42)	42	33
518 Booker T Washington	2,263	-	-	-	2,263
520 Police Escrow	21,571	210	-	-	21,781
525 Animal Shelter Donation	22,259	1,013	-	-	23,272
541 Court Special Revenue	257,811	1,989	-	-	259,800
550 Police Donation	5,010	1	-	-	5,011
553 Police Shop with a Cop	22,449	7	-	-	22,456
570 Civic Center	(154,123)	50,041	(34,807)	(608)	(139,497)
595 Law Enforcement Education	9,090	-	-	-	9,090
596 Tobacco Enforcement	24,223	-	-	-	24,223
	\$ 758,361	\$ 63,665	\$ (38,186)	\$ (567)	\$ 783,273
GRANT FUNDS					
402 CDBG Light / Sidewalk Grant	\$ (112,314)	\$ -	\$ -	\$ -	\$ (112,314)
408 Library Grants	20,350	-	(111)	-	20,239
411 STEP Comprehensive	1,074	-	-	-	1,074
413 Police Seizure Proceeds	3,411	2	(3,859)	-	(446)
437 TXDOT Ramp Grant	89,740	8,010	-	-	97,750
467 AG Investigator Grant	99	-	-	-	99
	\$ 2,360	\$ 8,012	\$ (3,970)	\$ -	\$ 6,402
CAPITAL PROJECT FUNDS					
605 Water Construction	\$ (12,682,015)	\$ 41,418	\$ -	\$ -	\$ (12,640,597)
606 Logic 2024 General Bond	7,430,880	421,927	(28,523)	-	7,824,284
607 Logic 2024 Utility Bond	(4,800,143)	74,956	-	-	(4,725,187)
610 Water Development Board	3,172,686	-	-	-	3,172,686
680 Community Center	98,526	260	-	-	98,786
681 Construction Bond 2017	45,630	-	-	-	45,630
	\$ (6,734,436)	\$ 538,560	\$ (28,523)	\$ -	\$ (6,224,399)
INTERNAL SERVICE FUNDS					
800 General Long-Term Debt	\$ (1,061,390)	\$ -	\$ -	\$ -	\$ (1,061,390)
900 Fixed Assets	10,578,957	-	-	-	10,578,957
	\$ 9,517,567	\$ -	\$ -	\$ -	\$ 9,517,567
DEBT SERVICE FUND					
851 Debt Service	\$ 369,013	\$ 127,296	\$ (1,112)	\$ -	\$ 495,197
	\$ 369,013	\$ 127,296	\$ (1,112)	\$ -	\$ 495,197
ECONOMIC DEVELOPMENT FUNDS					
750 Economic Development	\$ 11,007,698	\$ 420,539	\$ (44,770)	\$ (433)	\$ 11,383,033
755 Rural Development Loan	252,013	719	-	-	252,732
855 Economic Development Debt	533,470	-	-	-	533,470
	\$ 11,793,181	\$ 421,257	\$ (44,770)	\$ (433)	\$ 12,169,234
TOTAL ALL FUNDS	\$ 60,776,034	\$ 4,416,107	\$ (1,723,054)	\$ -	\$ 63,469,088



City of Mount Pleasant
Budget Amendments Summary
For the Period End October 2025

FUND TYPE	FUND	DETAILS	APPROVAL
GENERAL FUNDS			
		No Amendments	
PROPRIETARY FUNDS			
		No Amendments	
SPECIAL REVENUE FUNDS			
		No Amendments	
GRANT FUNDS			
		No Amendments	
CAPITAL PROJECT FUNDS			
		No Amendments	
INTERNAL SERVICE FUNDS			
		No Amendments	
DEBT SERVICE FUND			
		No Amendments	
ECONOMIC DEVELOPMENT FUNDS			
		No Amendments	



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Guadalupe Herrera, Library Director

Department: Library

Subject: Presentation and Consider Ordinance 2025-20 a Budget amendment for a \$16,000 grant from the Ladd and Katherine Hancher Library Foundation to The Mount Pleasant Public Library.

Item Summary:

The Ladd and Katherine Hancher Library grant is awarded to public libraries to serve their communities. With the grant funds, we plan to replace furniture and purchase Large Print books and Spanish-language books for adults to better meet our patrons' needs.

Financial Impact:

Increase allocations in the Fiscal Year 2025-2026 Budget for Grant Income and Expense in the Library Grants Fund. This will allow the grant money to be added to and expended from the books.

Recommendation(s):

Motion to approve Ordinance 2025-20 amending the fiscal year 2025 budget for library grant funds.

Attachments:

[MP City Memo Library Grant budget amendment 11-18-25](#)

[Ordinance 2025-20 Amending Budget-Lib Grants](#)

[Budget Amendment Library Grant](#)

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: Lupe Herrera and Gillian Gatewood

SUBJECT: *Presentation and Consider Ordinance 2025-20 a Budget amendment for a \$16,000 grant from the Ladd and Katherine Hancher Library Foundation to The Mount Pleasant Public Library*

DATE: November 18, 2025

BACKGROUND: *The Mount Pleasant Public Library has been awarded a \$16,000 grant from the Ladd and Katherine Hancher Library Foundation. The foundation provides funding to libraries in Texas for various projects and improvements. The grant will be used to purchase new furniture for the children's area and to expand the collection of large print and Spanish-language adult books.*

STATUS OF ISSUE: *The funds have been received in the form of a check. The budget modifications and check deposit are awaiting Council approval.*

BUDGET: *The funds awarded from this grant will be used to purchase replacement furniture and large print and Spanish-language adult books. We are currently exploring different vendors for the furniture to maximize grant funds while selecting quality pieces.*

This budget amendment will increase allocations in the Fiscal Year 2025-2026 Budget for Grant Income and Expense in the Library Grants Fund. This will allow the grant money to be added to and expended from the books.

OPTIONS: *Motion to approve Ordinance 2025-20 amending the fiscal year 2025 budget for library grant funds.*

RECOMMENDATION: *Staff recommends the approval Ordinance 2025-20 amending the fiscal year 2025 budget for library grant funds.*

**CITY OF MOUNT PLEASANT, TEXAS
ORDINANCE NO. 2025-20**

AN ORDINANCE OF THE CITY OF MOUNT PLEASANT, TEXAS AMENDING ORDINANCE 2025-17 APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Pleasant, Texas is a home rule city under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Mount Pleasant previously approved Ordinance 2025-17 on September 16, 2025, officially adopting the Official Budget of the City for Fiscal Year 2025-2026; and

WHEREAS, the City Council of the City of Mount Pleasant desires to amend Ordinance 2025-17, thereby amending the 2025-2026 Official Budget of the City, as attached hereto as Exhibit A

WHEREAS, the City Council of the City of Mount Pleasant desires to amend the budget to provide allocation for Grant funds received for the Library and their associated expense lines.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT, TEXAS:

SECTION 1. That the 2025-2026 Official Budget, adopted by Ordinance 2025-17, is hereby amended by the City Council of the City of Mount Pleasant, by the amounts attached hereto in Exhibit A.

SECTION 2. That except as amended hereby, or as heretofore amended, the provisions of Ordinance 2025-17 shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance, or any part or provision thereof other than the part decided to be invalid, illegal or unconstitutional.

DULY PASSED AND APPROVED by the City Council of the City of Mount Pleasant, Texas on the 18th day of November, 2025.

APPROVED:

ATTEST:

Wesley Lyon, Mayor

Candias Webster, City Secretary

BUDGET AMENDMENT REQUEST
FISCAL YEAR 2025-2026

I am requesting that to make necessary Line Item adjustments to my 2025-2026 Budget as follows:

Purpose:

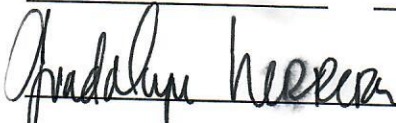
Ladd and Katherine Hancher Library Foundation grant received for library improvements

INCREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
408-56100		\$16,000

INCREASE

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
408-62200-508	Other Supplies	\$16,000



Department Director

10/27/2025

Date Signed

Library

Department

10/27/2025

Date Certified

Finance Department Certification of Available Funds

I FIND THAT THIS TRANSFER OF FUNDS IS FOR CITY PURPOSES AND IS AN APPROPRIATE REQUEST.



City Manager

11072025

Date Approved

Date Posted by Finance

2025-20

Ordinance Number



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Department:

Subject: Discuss and consider Ordinance 2025-21 a contingent fee contract with Perdue Brandon Fielder Collins & Mott LLP for the collection of delinquent municipal liens owed to the City of Mount Pleasant.

Item Summary:

The legal firm of Perdue Brandon Fielder Collins and Mott LLP has begun handling delinquent tax sales recently for the city having replaced Tim Taylor's longtime practice for non-payment of taxes and subsequent property sales. The firm recently contacted the city to discuss adding a tax lien collection service to help recoup lien amounts for property maintenance cleanup services costs the city had incurred. Billing and lien cross-referencing are services not otherwise offered. Reimbursement is an additional 20 percent charged above what is due, added to the total paid by the owner for each lien released

Financial Impact:

This item will have minimal impact on the city's budget as fees are raised from an additional 20% contingency fee added to the tax lien amount owed directly by citizens who have incurred liens when they are paid, so no direct payment from the city is required.

Recommendation(s):

Staff recommends approval of Ordinance 2025-21 with the firm of Perdue Brandon Fielder Collins & Mott LLP as presented.

Attachments:

[Agenda Memo Perdue Brandon](#)

[Disclosure Notice Agenda Item and Written Findings 090325](#)

[Ordinance 2025-21 Municipal Lien Collection](#)

[TCG Municipal Lien Collections Contract 090425](#)

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: Lynn Barrett, Director of Development Services

SUBJECT: Approve Tax Lien collection contract and ordinance with *Perdue Brandon Fielder Collins & Mott LLP*

DATE: November 18, 2025

BACKGROUND: The legal firm of Perdue Brandon Fielder Collins and Mott LLP has begun handling delinquent tax sales recently for the city having replaced Tim Taylor's longtime practice for non-payment of taxes and subsequent property sales. The firm recently contacted the city to discuss adding a tax lien collection service to help recoup lien amounts for property maintenance cleanup services costs the city had incurred. Billing and lien cross-referencing are services not otherwise offered. Reimbursement is an additional 20 percent charged above what is due, added to the total paid by the owner for each lien released.

STATUS OF ISSUE: Texas Communities Group is an administrator partnering with the law firm to provide the services. They presented a power point outlining the program they provide in an agenda discussion item at the November 4th City Council meeting. Council members had the opportunity to hear about the program and ask questions.

BUDGET: This item will have minimal impact on the city's budget as fees are raised from an additional 20% contingency fee added to the tax lien amount owed directly by citizens who have incurred liens when they are paid, so no direct payment from the city is required.

OPTIONS: The staff supported option is to only add the firm's services for lien collection and noticing, but to keep the city's lien recordation and payment release process as is currently in place with city staff handling those duties. There is an optional available process with an additional cost per lien if the city were seeking to utilize the firm for the recordation/release processes that city staff does currently. This is not recommended at this time to keep city costs down.

RECOMMENDATION: Staff recommends approval of the Municipal Lien Collection contract and Ordinance with the firm of Perdue Brandon Fielder Collins & Mott LLP as presented.

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, the City of Mount Pleasant (“City”) will consider entering into contingent fee contracts with the law firm of Perdue Brandon Fielder Collins & Mott LLP (“Firm”) and hereby posts this notice pursuant to Sec. 2254.106 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

- A. The City is pursuing a contract with the Firm for the collection of delinquent municipal liens owed to the City and through this contract the City seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).
- B. The City believes the Firm has the competency, qualifications, and experience necessary to fulfill these contracts. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for nearly 50 years, including the collection of delinquent fines and fees, utility accounts, and municipal library accounts. The Firm currently has 12 primary offices and multiple satellite offices throughout Texas, Oklahoma, and Florida. It employs more than 400 individuals, including 52 attorneys. It uses a multi-office, fully integrated team approach allowing the City access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the City may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings, and phone calls, return mail and address updates, payment notification and processing and workflow.
- C. The nature of any relationship between the City and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C): The Firm currently represents the City in regard to its delinquent ad valorem tax collections and its delinquent fines and fees.
- D. The City is unable to perform collection of its delinquent municipal lien accounts. GOVT. CODE § 2254.1036(1)(D). The City currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the City.
- E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The collection of delinquent liens is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent liens due.
- F. The City believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt.

Executed this the ____ day of _____, 2025.

On Behalf of the City of Mount Pleasant, Texas

Written Findings as to the Collections Contract with Perdue Brandon Fielder Collins & Mott LLP:

In an open meeting, the City Council for the City of Mount Pleasant considered all matters listed in Section 2254.1036(a)(1) of the Government Code, as they relate to contingent fee contracts with Perdue Brandon Fielder Collins & Mott LLP.

The City Council for the City of Mount Pleasant, pursuant to Section 2254.1036, of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contracts; 2) these legal services cannot be adequately performed by the attorneys and supporting personnel of the City of Mount Pleasant; and 3) these legal services cannot reasonably be obtained from attorneys in private practice under contracts providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which these services will be obtained or because the City of Mount Pleasant does not have funds to pay the estimated amounts required under contracts providing only for the payment of hourly fees.

Therefore, this City Council hereby approves the contracts by and between the City of Mount Pleasant and Perdue Brandon Fielder Collins & Mott LLP, for professional legal services regarding the collection of delinquent fines and fees to be paid in accordance with Article 103.0031(b), Texas Code of Criminal Procedure.

APPROVED and EXECUTED this the ____ day of _____, 2025.

On Behalf of the City of Mount Pleasant, Texas

**AN ORDINANCE PROVIDING FOR A FEE TO DEFRAY COSTS OF
COLLECTING CERTAIN UNPAID MUNICIPAL LIENS**

ORDINANCE 2025-21

STATE OF TEXAS	§
	§
	§
COUNTY OF TITUS	§

WHEREAS, the City of Mount Pleasant, pursuant to Subchapter A of Chapter 51, Texas Local Government Code, may adopt an ordinance that is for the good government, peace, or order of the municipality and is necessary or proper for carrying out a power granted by law to the municipality; and

WHEREAS, the governing body of a municipality, pursuant to Subchapter A of Chapter 54, Texas Local Government Code and Subchapter A of Chapter 214, Texas Local Government Code may enforce each rule or ordinance of the municipality; and

WHEREAS, the City Council has determined that it is in the public interest to ensure the prompt payment of delinquent utility accounts; and

WHEREAS, the City of Mount Pleasant has entered into a contract with a private firm to provide services for the collection of costs incurred by the CITY to bring any property into compliance with City Code, including assessments for the mowing of vacant lots, removal of trash and debris from lots, demolition of substandard structures and abatement of other nuisances;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT PLEASANT THAT:

There shall be an additional fee of twenty percent (20%) imposed on all debts and accounts receivable from costs incurred by the CITY to bring any property into compliance with City Code, once a debt has been made of record in the office of the County Clerk.

SIGNED on this the _____ day of _____, 2025.

WESLEY LYON, II, MAYOR,
CITY OF MOUNT PLEASANT, TEXAS

ATTEST:

CANDIAS WEBSTER, CITY SECRETARY

CONTRACT FOR LIEN COLLECTION SERVICES

STATE OF TEXAS

§

§

COUNTY OF TITUS

§

THIS CONTRACT is made and entered into by and between the CITY OF MOUNT PLEASANT, acting herein by and through its governing body, hereinafter called CITY, and Perdue, Brandon, Fielder, Collins & Mott L.L.P., hereinafter called FIRM.

I.

CITY agrees to employ and does hereby employ FIRM for collection of delinquent accounts receivable, including the costs incurred by the City or authorized by the City Code to be imposed by the City to bring any property into compliance with the City Code, including, assessments for the mowing of vacant lots, removal of trash and debris from vacant lots, demolition of substandard structures, and abatement of other nuisances by the City pursuant to the terms and conditions described herein.

The City further authorizes the FIRM to execute all legal documents that are reasonably necessary to pursue collection of the City's claims in connection with the collection of delinquent accounts receivable that are subject to this contract.

This contract supersedes all prior oral and written contracts between the parties regarding delinquent accounts receivable and can only be amended if done so in writing and signed by all parties. Furthermore, this contract cannot be transferred or assigned by either party without the express written consent of all parties.

The FIRM will subcontract this contract, as necessary, with TEXAS COMMUNITIES GROUP, LLC., hereinafter TCG, to perform duties as deemed necessary by the FIRM.

II.

CITY agrees to refer delinquent accounts at the discretion of the CODE ENFORCEMENT DEPARTMENT by electronic or magnetic medium, in the specified format, to Perdue for collection, or by any other means of providing the FIRM and its subcontractor, TCG with this information, in a method agreed upon by all parties. An account is considered delinquent once a lien has been made of record in the office of the County Clerk. City will provide Perdue with copies of, or access to, the information and documentation necessary to collect the liens that are subject to this contract.

FIRM reserves the right to return to the CITY all accounts not collected within one year of referral by the CITY or identified as being in bankruptcy. Upon return of these accounts, neither party will have any obligation to the other party in this contract.

At least once each month on a date or dates agreed upon by the parties, the CITY will provide FIRM with copies of, or access to, the information once a lien has been made of record in the office of the County Clerk and necessary to collect the Delinquent Accounts Receivable that are subject to this contract. The CITY shall furnish the information to FIRM by electronic transmission, magnetic medium, or copies of physical records.

The FIRM shall forward to the City copies of any correspondence regarding a disputed lien amount due received from a property owner and the request for verification of the lien amount due. The CITY will provide FIRM within ten days of the receipt for the request for verification of the lien amount due, copies of all records which will verify the lien amount due which in turn will be forwarded to the account owner by the FIRM. All collection activity will be suspended on any disputed lien amount due until the appropriate verification of the lien amount due is delivered to the account owner.

III.

FIRM will direct all payments received by the FIRM and/or TCG collected at any CITY approved pay point to the CITY by any means approved by all parties to this contract deemed efficient and safe. The FIRM and/or TCG will prepare a Release and record the Release when necessary after the lien or assessment has been collected in full or set aside via any foreclosure action taken by the FIRM. Fees collected will be withheld from each payment received and invoiced to the CITY. FIRM reserves the right to return all accounts not collected within one (1) year of referral by CITY, as well as any accounts identified as being in bankruptcy. Upon return of these accounts, neither party will have any obligation to the other party to this contract.

The FIRM shall forward all cashier checks or money order payments made payable to the CITY and any correspondence from account owner directly to CITY. Firm may also direct the account owner to the City's credit card vendor for payment. Firm will invoice CITY for liens collected and CITY shall remit payment to the FIRM for add-on fee included in liens collected by the FIRM.

IV.

CITY agrees to pay to FIRM

- (1) Zero percent (0%) of any lien where the FIRM has exhausted all tax remedy and the property has been foreclosed and/or sold or struck-off at Tax Sale.
- (2) A twenty percent (20%) add-on fee to defray the cost of collections, passed by municipal ordinance, of any lien amount collected towards a lien or assessment imposed by the CITY.

All compensation shall become the property of FIRM at the time of payment. The CITY shall pay to FIRM said compensation monthly by check.

V.

FIRM and its subcontractor TCG agree to use commercially reasonable efforts to collect the delinquent liens and assessments turned over to FIRM and to provide legal advice to CITY when and if necessary.

VI.

This contract shall commence on the ____ day of _____, 2025, and end when both parties mutually agree; provided, however, that either party to this agreement shall have the right to terminate this agreement by giving the other party thirty (30) days written notice of their desire and intention to terminate this agreement.

In the event that the CITY terminates this contract, FIRM shall cease collections immediately upon written notification by the CITY and all accounts shall be returned to the CITY by FIRM.

VII.

For purposes of sending notice under the terms of this contract, all notices from CITY shall be sent to FIRM and its subcontractor TCG by certified United States mail, or delivered by hand or by courier, and addressed as follows:

PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP
110 N College Ave #1202
Tyler, TX 75702.

VIII.

This contract is made and is to be interpreted under the laws of the State of Texas.

In the event that any provision(s) of this contract shall for any reason be held invalid, illegal or unenforceable, the invalidity, illegality or unenforceability of that provision(s) shall not affect any other provision(s) of this contract, and it shall further be construed as if the invalid, illegal or unenforceable provision(s) had never been a part of this contract.

IX.

In consideration of the terms and compensation herein stated, FIRM and its subcontractor TCG hereby accepts said employment and undertakes performance of said contract as set-forth above.

X.

Pursuant to Chapters 2252, 2271, and 2274 of the Texas Government Code, the Firm verifies that it does not and will not for the term of this contract boycott Israel or energy companies; that it does not have a policy which discriminates against a firearm entity or firearm trade association nor will it create such a policy for the term of this contract; and that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization.

The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. If you have a complaint against or dispute with this firm involving professional misconduct, the State Bar's Office of Chief Disciplinary Counsel will provide you with information about how to file a complaint.

XI.

Every provision of this Agreement is intended to be severable. If any term or provision hereof is hereafter deemed by a Court to be illegal, invalid, void or unenforceable, for any reason or to any extent whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder of this Agreement, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the Parties with respect to the illegal, invalid, void or unenforceable provision or part thereof.

This contract is executed on behalf of CITY by the presiding officer of its governing body who is authorized to execute this instrument by order heretofore passed and recorded in its minutes.

This contract may be executed in any number of counterparts, and each counterpart shall be deemed an original for all purposes. Signed facsimiles shall be binding and enforceable.

WITNESS the signature of all parties hereto this the ____ day of _____, 2025.

CITY OF MOUNT PLEASANT

By: _____

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.

By: _____
For the Firm



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Garrett Houston, Public Works Director

Department: Parks and Rec

Subject: Presentation of Conceptual Pool Designs

Item Summary:

Staff were directed to pursue an estimated cost study for constructing a Municipal Pool. The City of Mount Pleasant selected The Brannon Corporation to prepare a conceptual layout at the existing pool location for a new pool roughly 4,000 to 6,000 square feet. This is an informative presentation to show conceptual designs and update on cost associated with this type of project.

Recommendation(s):

This item requires no action.

Attachments:

[Memorandum-Pool](#)

Memorandum

TO: Mayor, Mayor Pro Tem & City Council

FROM: *Garrett Houston, Director of Public Works*

SUBJECT: *Presentation of Conceptual Pool Designs*

DATE: *November 18, 2025*

BACKGROUND: *Staff were directed to pursue an estimated cost study for constructing a Municipal Pool. The City of Mount Pleasant selected The Brannon Corporation to prepare a conceptual layout at the existing pool location for a new pool roughly 4,000 to 6,000 square feet. This is an informative presentation to show conceptual designs and update on cost associated with this type of project.*

STATUS OF ISSUE: *This item requires no action.*

BUDGET: *The estimated cost for construction of a Municipal Pool would be in the range of \$2,305,000 to \$2,700,010. With an Estimated yearly operating budget of \$191,950.*

OPTIONS: *Provided are 3 conceptual layouts and associated costs for each designed layout as well as an estimated yearly operating budget.*

RECOMMENDATION: *This item requires no action.*



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Department:

Subject: Discuss and consider Resolution 2025-17 City of Mount Pleasant Council Travel policy.

Item Summary:

Policy for Council when traveling outside the city limits of Titus County

Recommendation(s):

Motion to approve Resolution 2025-17 adopting a City of Mount Pleasant Council Travel policy

Attachments:

[Resolution 2025-17 Council Travel Policy](#)
[Council Expense Reimbursement Form](#)

RESOLUTION 2025-17

**A RESOLUTION OF THE CITY OF MOUNT PLEASANT, TEXAS
APPROVING A COUNCIL TRAVEL POLICY FOR AUTHORIZED TRAVEL
EXPENSE REIMBURSEMENT FOR DISTANT TRAVEL; AND SETTING AN
EFFECTIVE DATE,**

WHEREAS, it is in the City's best interests that the Mayor and City Council members attend community meetings and events, view projects and efforts in the City and in other communities, act as ambassadors for the City, attend educational and training events, and participate in other activities that the Mayor and City Council members deem appropriate so long as related to his or her service as the Mayor and City Council member of the City;

WHEREAS, when the Mayor and City Council members attend such events that are local, or close by, the City will not reimburse for travel or attendance at such events;

WHEREAS, when the Mayor and City Council members attend such events that require travel outside of Titus County , the Mayor and City Council members may seek reimbursement for said reasonable and necessary expenses if they comply with the attached Council Travel Policy; and

WHEREAS, the Mayor and City Council seek to ensure transparency and that the public interest is being served by any reimbursement for distant travel expenses and hereby adopts the attached Council Travel Policy;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MOUNT PLEASANT, TEXAS:**

Section 1. The Council Travel Policy, attached as Exhibit "A" is hereby approved and adopted.

Section 2. The Council Travel Policy is effective immediately.

Passed and this ___day of November __, 2025.

Wesley Lyon,
Mayor

ATTEST:

APPROVED AS TO FORM:

Candias Webster
City Secretary

Lea A. Ream
City Attorney

EXHIBIT “A”

COUNCIL TRAVEL POLICY

The City of Mount Pleasant recognizes the importance of participating in activities that require travel to enhance the development of the City of Mount Pleasant. As such it is important that the Mayor and City Council members attend community meetings and events, view projects and efforts in the City and in other communities, act as ambassadors for the City, attend educational and training events, and participate in other activities that the Mayor and City Council members deem appropriate so long as the activity is related to his or her service as the Mayor and City Council member of the City. Some of these activities may be in the City of Mount Pleasant and others may be outside the City.

Local Travel. Expenses incurred by the Mayor and City Council members for participation at events and traveling to such events at locations inside of Titus County are not reimbursable.

Distant Travel. Expenses incurred by the Mayor and City Council members when traveling outside of Titus County on behalf of the City for work as the Mayor or City Council member may be reimbursed in compliance with this policy. The Council Travel and Expense Reimbursement Requests form is attached hereto and will take effect immediately. Each reimbursement request must be signed by submitting individual (Mayor or Council member) (stamped signatures are not permitted) dated and submitted to the City Secretary.

All travel and expense reimbursements are subject to review and if approved by two council members who were not involved in the travel and subject to budgetary constraints. The City shall not reimburse the Mayor and the City Council for travel and expense reimbursements unless and until approved in accordance with this policy.

Errors found on Council Travel and Expense Reimbursement Requests before paid will be corrected before paid. The Mayor and City Council members will be notified immediately of any error found on his/her reimbursement request. If an error is found after the request has been paid, the discrepancy will be corrected and remedied by the affected party within ten (10) days after he/she has received notice of the error.

Eligible Expenses for Distant Travel Related to Service as Mayor or Council Member: Reimbursement shall be permitted to the extent of actual travel or expense for which the Mayor and the City Council member has incurred if necessary to his or her work as a representative of the City and only if supported with appropriate reimbursement request and substantiated with appropriate documentation, as follows:

- **Loaner Vehicles.** When traveling outside Titus County, the Mayor and Council Members are encouraged to utilize designated loaner vehicles owned or leased by the City when said loaner vehicles are available. Mileage will not be reimbursed when such loaner vehicles are used. If fuel is needed and purchased personally by the Mayor or Council Member, it may be reimbursed with appropriate proof of purchase, substantiating mileage traveled and a city business purpose.
- **Use of Personal Vehicle.** When traveling outside of Titus County, mileage may be reimbursed

for use of a personal vehicle that is owned or leased by the Mayor or City Council member. All such mileage shall be by prudent and economic means. All such mileage shall be reimbursed at the applicable business standard mileage rate authorized by the Internal Revenue Service and such reimbursement to be made consistent with applicable Internal Revenue Service rules and substantiating mileage traveled and a city business purpose.

- **Car Rental.** When traveling outside Titus County for a city business purpose requiring car rental, car rental fees and gasoline costs for mid-size or full-size vehicles are permitted based on the Mayor and City Council member's physical requirements and/or the number of passengers to be accommodated. The Mayor and City Council members may upgrade at their own expense with quotes for the rate difference included in the expense report.
- **Transportation Fees.** When traveling outside Titus County for a city business purpose and other forms of transportation are necessary, the City will reimburse for fees for airport, bus or shuttle service, public transportation including bus service, commuter trains and subways, taxis and ride share. The Mayor and City Council members are expected to select the most economical means of transport available given business and timing requirements.
- **Lodging.** When traveling outside Titus County for a city business purpose and overnight stay is required, the cost of lodging is reimbursable. Standard costs for lodging in business-related hotels and motels or conference facilities as appropriate to the nature of the business and/or event attendance. This may include parking fees. The City will arrange for attendance at conferences or other municipal events. When making his or her own lodging arrangements, reimbursement will be capped at GSA lodging rates for the area.
- **Food and Beverages.** When traveling outside Titus County for a city business purpose, the direct costs of meals and tips that are associated with said event, location and travel are reimbursable. The Mayor and Council members are expected to select reasonably priced restaurants and other food and beverage options. The maximum amount that the Mayor and Council member can be reimbursed for such meals and beverages is capped at the City's per diem for employees.
- **Miscellaneous Expenses.** When traveling outside Titus County for a city business purpose, the City will reimburse the costs of faxes, internet connections, required facility fees and other similar business services that are reasonable and necessary if required for City purposes.

Ineligible Expenses

- The City does not assume any liability for any damage or loss to the Mayor or City Council member's vehicle while on city business. The Mayor and City Council members are expected to carry required insurance in accordance with state law.
- Any expenses of a non-business nature.
- Local sales taxes in the State of Texas, excluding meals.
- Personal care items or entertainment such as airline movies or games, in-room movies or games, or sports, amusement or entertainment tickets.
- Expenses for alcoholic beverages.
- Any expenses for spouses or guests.



CITY OF MOUNT PLEASANT COUNCIL

Travel and Expense Reimbursement Request

NAME: _____

TITLE: _____

PURPOSE : _____
(Attach Supporting Materials)

DESTINATION: _____ DATE: _____

MILEAGE FOR TRAVEL OUTSIDE TITUS COUNTY

OF MILES ROUND TRIP (SHORTEST ROUTE) _____ X \$0.70= \$ _____ 0.00
(Attach supporting odometer readings or map mileage) IRS RATE _____

HOTELS, MEALS, OTHER FOR TRAVEL OUTSIDE TITUS COUNTY

(Attach Receipt(s)) _____ AMOUNT _____
_____ AMOUNT _____
_____ AMOUNT _____

OTHER EXPENSES FOR TRAVEL OUTSIDE TITUS COUNTY AMOUNT _____
(Attach Receipt(s)) _____ AMOUNT _____
_____ AMOUNT _____

TOTAL REQUEST FOR REIMBURSEMENT: \$ _____ 0.00

COUNCIL ACCOUNT NUMBER: _____

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF
MILEAGE AND EXPENSES INCURRED FOR BUSINESS TRAVEL FOR
CITY BUSINESS AND REQUEST REIMBURSEMENT FOR THE SAME."

SIGNATURE OF REQUESTOR DATE

SIGNATURE AND DATE OF APPROVAL

SIGNATURE AND DATE OF APPROVAL



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Department:

Subject: Discussion on a Social Media policy for the City of Mount Pleasant.

Item Summary:

Discussion on creating a Social media policy

Financial Impact:

N/A

Recommendation(s):

No action required

Attachments:

[DOCS1-#353906-v1-MP_Social_Media_Policy - DRAFT](#)

The City of Mount Pleasant Social Media Terms and Conditions for Users

PURPOSE. Because many of our citizens and other stakeholders utilize social media for news and communications, the City of Mount Pleasant has developed its own social media accounts, which help us inform the public about our work and mission.

The City of Mount Pleasant has an important interest in assuring the accuracy and consistency of information associated with our social media sites. We also respect the First Amendment to the U.S. Constitution and the constitutional right to freedom of speech. These terms and conditions establish guidelines for the public's use of social media that balances these values and provide notice to the public of the City of Mount Pleasant's decision to cease and discontinue comment and message features on its social media accounts.

IMPORTANT NOTICE.

Beginning January 2, 2026, the City of Mount Pleasant will cease and discontinue the comment and message feature on its social media accounts such that no comments or messages can be received or posted.

Beginning on January 2, 2026, the City of Mount Pleasant will use its social media to distribute information to the public regarding municipal, other government related events or activities and core municipal related events and activities, such as the City of Mount Pleasant, City of Mount Pleasant Economic Development Corporation or Industrial Development Corporation, area school districts, Titus County, Titus County Appraisal District, and other governmental entities and agencies. The City of Mount Pleasant will not use its social media accounts to distribute information about non-municipal, non-governmental or non-core related events or activities.

Citizens and other members of the public are free to attend the City of Mount Pleasant public meetings to address the Council during public comments portion of the meeting. Citizens and other members of the public who are unable to attend the City of Mount Pleasant public meetings may also submit their written comments to be read during the public comments portion of the meeting. Such comments must be submitted by email to [EMAIL] or a letter to the City of Mount Pleasant, Attn. City Secretary, 501 North Madison, Mount Pleasant, Texas 75455-4000 and must be received no later than 24 hours prior to the start of the meeting.

Citizens and other members of the public may also write or email the City of Mount Pleasant regarding any questions or concerns by sending an email to [EMAIL] or a letter to the City of Mount Pleasant, Attn. City Secretary, 501 North Madison, Mount Pleasant, Texas 75455-4000.

All comments or messages posted prior to January 2, 2026 will be maintained on the City's Social Media in accordance with the terms of this policy. Additionally, if the City subsequently decides to allow comments or messages to be posted on its Social Media, all such comments or messages, will be maintained on the City's Social Media in accordance with the terms of this policy.

DEFINITIONS

1. “Social media” means digital content created by us and communicated on platforms that allow sharing, commenting, and engagement from the public. Examples of social media accounts we may use are Facebook, Twitter, Instagram, YouTube, and LinkedIn.
2. “Comments” include any digital content, information, links, images, videos, or any other form of communicative content posted in reply or response to a social media account operated by us.
3. “User” means a member of the public who views or interacts with one or more of our social media accounts.

GENERAL GUIDELINES

1. These terms and conditions apply to all our social media sites. Where possible, a link to these terms and conditions will be made available as a hyperlink or posted as text somewhere on our social media account(s).
2. Users should know that social media posts we make, comments and replies to those posts, and any direct or private messages sent to us may be public records subject to applicable public records release.
3. Our social media accounts are not monitored 24/7 and no one should utilize our social media accounts to seek emergency services. Anyone in need of emergency help should call 9-1-1.
4. We do not guarantee we will respond to comments or messages sent on our social media accounts.

EXPECTATIONS

1. The leaders of the City of Mount Pleasant believe that honest, civil, and productive discussions provide the best environment for citizens to understand the work of their government and participate in constructive engagement.
2. We ask users to consider that our social media feeds may be viewed by children and other impressionable people. Please avoid profanity, personal attacks, bullying, or use of incorrect information.

CONTENT MODERATION

1. **Limited Public Forum.** Our social media accounts are created and maintained as limited public forums under the caselaw pertaining to the First Amendment to the U.S. Constitution. In the past, we have invited members of the public to view and, where possible, provide comments or other engagement on our social media accounts. However, the law permits us to hide and/or delete comments that are not protected speech under the

First Amendment and relevant case law. As a general rule, we will not hide and/or delete comments solely because such comments are critical of the City of Mount Pleasant or its officials.

2. **Prohibited Content.** Relevant First Amendment case law permits us to hide or delete certain comments on our social media accounts. The following will be hidden or deleted per this policy:
 - a. Comments directly advocating violence or illegal activity;
 - b. Comments containing obscenity, which is defined as sexually explicit and/or pornographic content that is (1) patently offensive, (2) appeals to prurient interest, and (3) lacks serious literary, artistic, political, or scientific value;
 - c. Comments that directly promote or advocate that we illegally discriminate based on race, age, religion, gender, national origin, disability, sexual orientation, veteran status, or any other legally protected class;
 - d. Comments containing links to malware and/or malicious content that affects the normal functioning of a computer system, server, or browser;
 - e. Duplicate comments to the same post within a short period of time that appear to be autogenerated or generic in nature;
 - f. Defamatory comments either as determined by a court or comments that are patently defamatory by easily discoverable facts;
 - g. Comments that contain images or other content that violate the intellectual property or copyright rights of someone else;
 - h. Comments that contain a hyperlink to any website other than those controlled by the City of Mount Pleasant. This will be done without regard to the viewpoint of the comment containing such a link or the content of the site to which the link redirects.
3. **Retention.** When a comment containing any of the above prohibited content is posted to our social media account(s) and is removed according to this policy, a copy or electronic record of that content may be retained or archived pursuant to our records retention policy, along with a brief description of the reason the specific content was deleted. Once documented, the content will be removed, where possible, from our social media account(s).
4. **Right of Appeal.** If our staff hides or deletes a user's comment pursuant to these terms and conditions, staff will provide the user with the policy violation. The user has the right to appeal that decision by sending an email to [EMAIL] or a letter to the City of Mount

Pleasant, Attn. City Secretary, 501 North Madison, Mount Pleasant, Texas 75455-4000 within five business days of the removal.

Upon receipt of an appeal, our attorney will determine whether the comment at issue contained content protected by the First Amendment. In the event the city attorney determines that a violation has not occurred, the comment may (if possible) be restored for public view, or the user may be permitted to repost the comment. Upon a determination that the comment was not protected by the First Amendment, the user will be notified that the removal shall stand.

5. **Blocking or Banning a User.** When staff determines that a user has violated these terms and conditions on three or more occasions within a twelve-month rolling period, we may block or ban the offending user from the social media account where the violations occurred until further notice.

If we block or ban a user, we will (a) reasonably attempt to notify the user; (b) describe the violation(s); and (c) explain the appeal process.

In the event it is determined the user has not violated this policy three times within a rolling 12-month period, we will unblock or unban the user from the social media account. Otherwise, our decision will stand.

###



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Staff Contact: Rob Vine, City Manager

Department: Administration

Subject: City Manager's Report

Attachments:

[Airport October 2025](#)

[Animal Control October 2025](#)

[Building Dept October 2025](#)

[Code Dept October 2025](#)

[Court October 2025](#)

[Fire October 2025](#)

[Library October 2025](#)

[Planning Dept October 2025](#)

[Police October 2025](#)

[Public Works October 2025](#)

[Utilities October 2025](#)

AIRPORT MONTHLY REPORT

Oct-25

Item/Activity	This month	Total YTD	This Month Year Ago	Total Year Ago
AIRPORT OPERATIONS	788	788	806	0
Fixed Wing Reciprocating - Single	498	498	514	
Fixed Wing Reciprocating - Twin	58	58	68	
Fixed Wing Turboprop	78	78	36	
Fixed Wing Jet	84	84	60	
Helicopter	70	70	128	
BASED AIRCRAFT				
	140		130	
SALES				
Total Fuel Sale (Gals)	20,689	20,689	16,660	16,660
100LL Fuel Sold (Gals)	6,530	6,530	6,410	6,410
Jet Fuel Sold (Gals)	14,159	14,159	10,250	10,250
Revenue	\$111,078.19	\$111,078.19	\$91,572.52	\$91,572.52
Total Fuel Sale (\$)	\$94,922.50	\$94,922.50	\$76,677.14	\$76,677.14
Aviation Oil w/o tax(\$)	\$1,478.47	\$1,478.47	\$644.43	\$644.43
Misc Sales w/o tax(\$)	\$74.13	\$74.13	\$30.95	\$30.95
Rental / Lease Income (\$)	\$14,475.00	\$14,475.00	\$14,220.00	\$14,220.00
Accounting		COMMENTS		
Sales Tax Collected (\$)	\$128.09			
Cash Sales Including Tax (\$)	\$675.00			
Deposits (\$)	\$675.00			
Cash on Hand (\$)	\$100.00			

PRINT DATE: 1-Nov-25



CITY OF MT. PLEASANT ANIMAL CONTROL

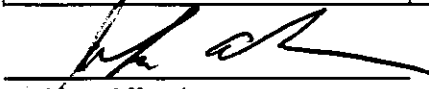
CALENDAR MONTHLY REPORT 2025

October

AC Officer Activity	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 This Month	2024 Total YTD	# YTD + or -	2025 % Change YTD From 2024
Calls for Service	213	105	103%	1197	123	1062	135	13%
Animal Bite Reports	3	1	200%	28	3	40	-12	-30%
Warnings Issued	5	5	0%	41	3	49	-8	-16%
Citations Issued	45	13	246%	169	7	103	66	64%
Complaints filed with Court	63	119	-47%	316	0	284	32	11%
Animals Delivered to Shelter	2025 This Month	Prior Month	2025 Total YTD	% of all Impounds for all 2024 Year	2024 This Month	2024 Total YTD	# YTD + or -	2025 % Change YTD From 2024
Animal Control	35	33	304	16%	37	380	-76	-20%
Mount Pleasant Public	55	46	774	41%	44	599	175	29%
Titus County Public	61	62	670	35%	64	730	-60	-8%
Pittsburg Public	5	3	119	6%	19	137	-18	-13%
Gilmer Public	7	3	38	2%	8	151	-113	-75%
Total Delivery Activity	163	147	1905	100%	72	1997	-92	-5%
Animal Disposition From Shelter	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 This Month	2024 Total YTD	# YTD + or -	2025 % Change YTD From 2024
Animals Reclaimed by Owner	6	4	50%	71	9	116	-45	-39%
Animals Adopted	42	32	31%	414	36	399	15	4%
Animals given to Rescue Org's	30	16	88%	473	44	551	-78	-14%
Animals Euthanized	68	83	-18%	662	64	918	-256	-28%
Animal Died Natural Causes	2	3	-33%	29	3	14	15	107%
Total Animals Released	148	138	7%	1878	156	1998	-120	-6%
Animals Chipped	44	33	33%	707	44	482	225	47%
Adoption without Fee	9	2	N/A	91	6	80	11	14%
Adoption Fees Received	\$2,117	\$2,118	N/A	\$22,356	\$1,513	\$20,358	\$1,998	10%

**CITY OF MOUNT PLEASANT
BUILDING/PLANNING & DEVELOPMENT MONTHLY REPORT
OCTOBER 2025-2026**

ITEM--ACTIVITY	THIS MONTH	TOTAL YTD	THIS MO YR AGO	TOTAL YR AGO
* PERMITS *				
New Residential	1	1	2	2
Residential Add On or Remodel	11	11	0	0
New Commercial	0	0	1	1
Commercial Add On or Remodel	4	4	0	0
New Multi Family	0	0	0	0
New Duplex	0	0	2	2
New Town Homes	0	0	0	0
Other Permits	36	36	65	65
Certificates of Occupancy	5	5	9	9
Non Profit Special Event Permits	4	4	2	2
Special Event Permits	0	0	0	0
TOTAL PERMITS / LICENSES	61	61	81	81
VALUE				
New Commercial Value	\$ -		\$ 1,743,646.00	\$ 1,743,646.00
Commercial Add On or Remodel	\$ 598,104.00	\$ 598,104.00	\$ -	\$ -
New Multi Family	\$ -	\$ -	\$ -	\$ -
New Town Homes	\$ -	\$ -	\$ -	\$ -
New Dupex	\$ -	\$ -	\$ -	\$ -
TOTAL VALUE	\$ 598,104.00	\$ 598,104.00	\$ 1,743,646.00	\$ 1,743,646.00
* INSPECTIONS *				
Residential Bldg	133	133	163	163
Commercial Bldg	56	56	62	62
Grease Traps	0	0	20	20
TOTAL INSPECTIONS	189	189	245	245
REVENUE				
New Residential Bldg/addon/rmdl	\$ 5,785.80	\$ 5,785.80	\$ 3,234.50	\$ 3,234.50
New Commercial Bldg/addon/rmdl	\$ 4,697.34	\$ 4,697.34	\$ 8,334.56	\$ 8,334.56
New Multi Family	\$ -	\$ -	\$ -	\$ -
New Town Homes	\$ -	\$ -	\$ -	\$ -
New Duplex	\$ -	\$ -	\$ 1,298.00	\$ 1,298.00
Other Permits	\$ 3,995.75	\$ 3,995.75	\$ 6,847.11	\$ 6,847.11
Re-Inspections	\$ -	\$ -	\$ -	\$ -
Certificates of Occupancy	\$ 150.00	\$ 150.00	\$ 450.00	\$ 450.00
Special Event Permits	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 14,628.89	\$ 14,628.89	\$ 20,164.17	\$ 20,164.17


Building Official

**PERMITS ISSUED
MONTHLY REPORT
OCTOBER 2025-2026**

Type	Permit #	Name	Address	Fees Due	Date Paid	Valuation
Certificate of Occupancy	COI35490	US Pet Food LLC	409 W 1st St		\$0.00	
	COI35515	Master Auto Glass	1387 Elsy Ave.		\$0.00	
	COI35528	Ashley Furniture	2306 S Jefferson Ave,Suite	10/9/2025	\$50.00	
	COI35535	Marshalls	2306 S Jefferson Ave	10/15/2025	\$50.00	
	COI35547	Skillzone Texas, LLC -	1501 S Jefferson Ave	10/21/2025	\$50.00	
Total	5				\$150.00	
Commercial Add On or Remodel	CAR35520	Titus Regional	2001 N Jefferson Ave	10/8/2025	\$2,467.99	\$361,204.00
	CAR35524	Lauras Cheescake	1709 W Ferguson Rd	10/7/2025	\$289.35	\$16,900.00
	CAR35537	TaskMaster	1106 Industrial Rd	10/16/2025	\$1,537.25	\$195,000.00
	CAR35562	Brian Vaseleck	203 North Madison	10/29/2025	\$402.75	\$25,000.00
Total	4				\$4,697.34	\$598,104.00
Concrete	FW35518	Gabriela Castro	503 McLean Ave	10/3/2025	\$50.00	
	FW35552	Juan Andracde	4507 Lakeside Dr	10/23/2025	\$50.00	
	FW35567	Moria Moreno	1201 W 11th St	10/30/2025	\$50.00	
Total	3				\$150.00	
Demo	DEMO35519	Ricardo Perez Brenda Lopez	205 Martin Luther King Ave		\$0.00	
Total	1				\$0.00	
Electrical Permit	ELC35521	alan salinas	1714 Gene Dr	10/7/2025	\$75.00	
	ELC35530	Brian Vaseleck	203 North Madison	10/10/2025	\$234.75	\$13,000.00
	ELC35539	David Hernandez	1218 Choctaw St	10/20/2025	\$75.00	
	ELC35548	Tex Mex Electrical	2842 Kingfisher Ln	10/22/2025	\$75.00	
	ELC35566	Texmex Electrical	1106 W 8th St	10/30/2025	\$75.00	
	ELC35568	Troy Peacock	1405 Delafield St	10/30/2025	\$75.00	
Total	6				\$609.75	\$13,000.00
Fence	FENCE35523	Shirley Agan	2719 Greenhill Rd	10/6/2025	\$50.00	
	FENCE35529	Sue Sandlin	109 TURNBERRY CIRCLE	10/10/2025	\$50.00	
	FENCE35538	Jesus Caldron	501 S Lide Ave	10/17/2025	\$50.00	
	FENCE35549	Kanyon Seadorf	104 N Dessie Dr	10/22/2025	\$50.00	
Total	4				\$200.00	
Mechanical Permit	MEC35526	Northridge Apartments	Wilson Dr	10/8/2025	\$75.00	
	MEC35546	Paddy Property	1722 W 16th St	10/21/2025	\$75.00	
	MEC35550	Paddy Prop	1722 W 16TH	10/23/2025	\$75.00	
	MEC35556	Melinda & Jon Fox	403 N Jefferson Ave	10/28/2025	\$255.75	\$14,500.00
	MEC35559	Laura's Cheesecake	1709 W Ferguson Rd	10/29/2025	\$1,145.25	\$125,000.00
Total	5				\$1,626.00	\$139,500.00
Miscellaneous	MISC35512	Edgar Mayorga	603 E 3rd St	10/1/2025	\$50.00	
	MISC35516	Melinda Fox - Fox 2 Fox	403 N Jefferson Ave	10/3/2025	\$50.00	
	MISC35545	Gabriel Mendez	702 W 8th St	10/21/2025	\$50.00	
Total	3				\$150.00	
New Residential Homes	NHP35551	Jose H Robles	435 McLean Ave	10/27/2025	\$4,153.50	
Total	1				\$4,153.50	

Plumbing Permit	PLM35513	Pro Staff Plumbing	1812 E 1st St	10/2/2025	\$75.00	
	PLM35527	Lanny Walker	910 Fleming Dr	10/9/2025	\$75.00	
	PLM35532	Carlos Rodriguez	2203 S Williams Ave	10/14/2025	\$75.00	
	PLM35536	Jeffery Turner	874 Nevills Rd	10/16/2025	\$75.00	
	PLM35563	Airgas	1001 W 1ST		\$0.00	\$800.00
	PLM35564	Marco Parra	1112 W 9th St	10/29/2025	\$75.00	
Total	6				\$375.00	\$800.00
Residential Accessory Building	RAB35557	Chip Burk	4501 Willow Bnd	10/28/2025	\$50.00	
Total	1				\$50.00	
Residential Add On or Remodel	HAR35509	Karen Chism	604 North Gibson Ave	10/22/2025	\$75.00	
	HAR35511	Edgar Mayorga	602 E 3rd St	10/1/2025	\$100.50	
	HAR35514	Ramon Noriega	1305 McMin Ave	10/2/2025	\$424.80	
	HAR35517	Javier Calderon	1508 N Washington Ave	10/2/2025	\$313.20	
	HAR35531	Macareno Martinez	306 W 11TH	10/10/2025	\$60.00	
	HAR35540	Corri Alvarega	205 Turnberry Cir	10/20/2025	\$80.40	
	HAR35542	Edgar Mayorga	603 E 3rd St	10/21/2025	\$75.00	
	HAR35543	Jose E Garcia Cano	707 S Lide Ave	10/21/2025	\$230.40	
	HAR35544	Lucas Grace King	602 E 8TH	10/21/2025	\$105.60	
	HAR35554	Maria Hernandez	206 E Magnolia Dr	10/24/2025	\$92.40	
	HAR35555	Leon de la Rosa	318 Martin Luther King Ave	10/27/2025	\$75.00	
Total	11				\$1,632.30	
Roofing	ROOF35510	Jeff Julian	34 Nevills Rd	10/1/2025	\$50.00	
	ROOF35553	Jose Vega	702 E 3RD	10/23/2025	\$50.00	
	ROOF35558	Buchanan Properties	505 Red Springs Ave	10/28/2025	\$50.00	
Total	3				\$150.00	
Sign Permit	SGN35525	Wesley Rychlik	1410 Industrial Rd	10/10/2025	\$500.00	
	SGN35533	Scrubbies	206 Alexander Rd	10/29/2025	\$75.00	
	SGN35534	Heritage Apartments	1434 W 16th St	10/29/2025	\$75.00	
	SGN35541	Anytime Fitness	668 S Jefferson Ave	10/21/2025	\$35.00	
Total	4				\$685.00	
Special Events	Chamber of Commerce	Uncorked Wine Festival & Harvest	S Van Buren & W 3rd	10/24/2025		
	Titus Regional Hospital	Every Step Saves Lives Walk & Run	1400 Blk W 16th	11/8/2025		
	Rotary/City of Mt. Pleasant	Rotary Club	1800 N Jefferson	12/6/2025		
	St. Michaels Catholic Church	Our Lady of Guadalupe Procession	100 W 1st	12/7/2025		
	4				\$0.00	
Overall Total	61				\$14,628.89	\$751,404.00

**City of Mount Pleasant's
Code Enforcement Monthly Report - By Violation Type**
10/1/2025 to 10/31/2025

	Total Cases	Total Inspections	Door Hangers	Warning Letters	2nd Warning Letters	Certified Letters	Contractor Assigned	Citations	Bills	Liens Filed	Filed Cases in Court
Property Maintenance	1	0	0	0	0	0	0	0	0	0	0
G-SIGN											
Sign Regulations - Business	1	1	0	1	0	0	0	0	0	0	0
JV											
Inoperable Vehicles	7	14	0	7	0	1	0	0	0	0	0
OS											
Open Storage	9	11	1	9	0	0	0	0	0	0	0
PM											
Property Maintenance	8	18	0	6	0	0	0	0	1	0	0
PW											
Property Maintenance	1	1	0	1	0	0	0	0	0	0	0
TR											
Trash and Rubbish	31	43	5	26	2	0	0	0	2	0	0



THE TEXAS OFFICE OF COURT ADMINISTRATION

Court Activity Reporting and Directory System

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Municipal Court: Mount Pleasant

Judge: Kay McNutt

Clerk:

[Municipal Main Menu](#) > [Monthly Report Search](#) > [Monthly Report](#)**Criminal****Civil****Juvenile****Additional****722250100, Titus County, Mount Pleasant: October 2025**

Report was Entered Successfully

CASES ON DOCKET	TRAFFIC MISDEMEANORS			NON-TRAFFIC MISDEMEANORS		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
CASES PENDING FIRST OF MONTH (Equals total cases pending end of previous month.)	2430	0	0	1897	673	416
DOCKET ADJUSTMENTS	0	0	0	0	0	0
1. CASES PENDING FIRST OF MONTH (Adjusted)	2430	0	0	1897	673	416
a. Active Cases	207	0	0	118	44	181
b. Inactive Cases	2223	0	0	1779	629	235
No Activity ☐						
2. NEW CASES FILED (Include all new cases filed, including those that may also have been disposed this month.)	180	0	0	49	59	85
3. CASES REACTIVATED	76	0	0	42	17	3
4. ALL OTHER CASES ADDED	0	0	0	0	0	0
5. TOTAL CASES ON DOCKET (Sum of Lines 1a, 2, 3 & 4.)	463	0	0	209	120	269
DISPOSITIONS						
6. DISPOSITIONS PRIOR TO COURT APPEARANCE OR TRIAL						
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14).)	102	0	0	33	31	15
b. Dismissed by Prosecution	45	0	0	21	16	13
7. DISPOSITIONS AT TRIAL						
a. Convictions						
1) Guilty Plea or Nolo Contendere	15	0	0	0	1	4
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. COMPLIANCE DISMISSALS						

a. After Driver Safety Course (CCP, Art. 45.0511)	7					
b. After Deferred Disposition (CCP, Art. 45.051)	14	0	0	8	5	0
c. After Teen Court (CCP, Art. 45.052)	0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)					0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)				0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)	6					
g. All Other Transportation Code Dismissals	10	0	0	0	0	1
9. ALL OTHER DISPOSITIONS	18	0	0	9	20	51
10. TOTAL CASES DISPOSED (Sum of Lines 6, 7, 8 & 9.)	217	0	0	71	73	84
11. CASES PLACED ON INACTIVE STATUS	36	0	0	28	21	12
12. CASES PENDING END OF MONTH (Sum of Lines 12a & 12b.)	2393	0	0	1875	659	417
a. Active Cases (Line 5 minus the sum of Lines 10 & 11.)	210	0	0	110	26	173
b. Inactive Cases (Line 1b minus Line 3, plus Line 11.)	2183	0	0	1765	633	244
13. SHOW CAUSE AND OTHER REQUIRED HEARINGS HELD	0	0	0	0	0	0
14. CASES APPEALED						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Notes:

Prepared By:

Submit



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Judge: Kay McNutt

Clerk:

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Report was Entered Successfully

No Activity ☐**TOTAL CASES**

1. TRANSPORTATION CODE CASES FILED	3
2. NON-DRIVING ALCOHOLIC BEVERAGE CODE CASES FILED	0
3. DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES FILED	0
4. DRUG PARAPHERNALIA CASES FILED (<i>HSC, Ch. 481</i>)	1
5. TOBACCO CASES FILED (<i>HSC, Sec. 161.252</i>)	1
6. TRUANT CONDUCT CASES FILED (<i>Family Code, Sec.65.003(a)</i>)	0
7. EDUCATION CODE (Except Failure to Attend) CASES FILED	0
8. VIOLATION OF LOCAL DAYTIME CURFEW ORDINANCE CASES FILED (<i>Local Govt. Code, Sec. 341.905</i>)	0
9. ALL OTHER NON-TRAFFIC, FINE-ONLY CASES FILED	0
10. TRANSFER TO JUVENILE COURT	
a. Mandatory Transfer (<i>Fam. Code, Sec. 51.08(b)(1)</i>)	0
b. Discretionary Transfer (<i>Fam. Code, Sec. 51.08(b)(2)</i>)	0
11. ACCUSED OF CONTEMPT AND REFERRED TO JUVENILE COURT (DELINQUENT CONDUCT) (<i>CCP, Art. 45.050(c)(1)</i>)	0
12. HELD IN CONTEMPT BY CRIMINAL COURT (FINED AND/OR DENIED DRIVING PRIVILEGES) (<i>CCP, Art. 45.050(c)(2)</i>)	0
13. JUVENILE STATEMENT MAGISTRATE WARNING	
a. Warnings Administered	0
b. Statements Certified (<i>Fam. Code, Sec. 51.095</i>)	0
14. DETENTION HEARINGS HELD (<i>Fam. Code, Sec. 54.01</i>)	0
15. ORDERS FOR NON-SECURE CUSTODY ISSUED	0
16. PARENT CONTRIBUTING TO NONATTENDANCE CASES FILED (<i>Ed. Code, Sec. 25.093</i>)	0

Notes:

Prepared By:

amartinez

Submit



THE TEXAS OFFICE OF COURT ADMINISTRATION

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Clerk:

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Report was Entered Successfully

No Activity ☐

	NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. MAGISTRATE WARNINGS		
a. Class C Misdemeanors	0	
b. Class A and B Misdemeanors	0	0
c. Felonies	0	0
		TOTAL
2. ARREST WARRANTS ISSUED		
a. Class C Misdemeanors		97
b. Class A and B Misdemeanors		0
c. Felonies		0
3. CAPIASES PRO FINE ISSUED		127
4. SEARCH WARRANTS ISSUED		0
5. WARRANTS FOR FIRE, HEALTH AND CODE INSPECTIONS FILED (CCP, Art. 18.05)		0
6. EXAMINING TRIALS CONDUCTED		0
7. EMERGENCY MENTAL HEALTH HEARINGS HELD		0
8. MAGISTRATE'S ORDERS FOR EMERGENCY PROTECTION ISSUED		0
9. MAGISTRATE'S ORDERS FOR IGNITION INTERLOCK DEVICE ISSUED (CCP, Art. 17.441)		0
10. ALL OTHER MAGISTRATE'S ORDERS ISSUED REQUIRING CONDITIONS FOR RELEASE ON BOND		0
11. DRIVER'S LICENSE DENIAL, REVOCATION OR SUSPENSION HEARINGS HELD (TC, Sec. 521.300)		0
12. DISPOSITION OF STOLEN PROPERTY HEARINGS HELD (CCP, Ch. 47)		0
13. PEACE BOND HEARINGS HELD		0
14. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY COMMUNITY SERVICE		
a. Partial Satisfaction		1
b. Full Satisfaction		4

15. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY JAIL CREDIT

82

16. CASES IN WHICH FINE AND COURT COSTS WAIVED FOR INDIGENCY

195

17. AMOUNT OF FINES AND COURT COSTS WAIVED FOR INDIGENCY

(Round to the nearest dollar)

51031

18. FINES, COURT COSTS AND OTHER AMOUNTS COLLECTED

(Round to the nearest dollar)

a. Kept by City

37737

b. Remitted to State

17433

c. Total

55171

Cases for the years 2002, 2003, and 2004, were purged and approved by Judge Kay McNutt

Notes:**Prepared By:**

amartinez

Submit



Mount Pleasant Fire Department

Monthly Report

October 2025

Incident Type	Reported Month 25-26	YTD 25-26	Reported Month 24-25	YTD 24-25
Fires				
100-Fire, other			1	1
111-Building Fire	2	2	1	1
112-Fire in structure other than building				
113-Cooking fire, confined to container				
114- Chimney or flue fire, contained to chimney				
118-Trash or rubbish fire, contained				
121-Fire in mobile home				
122-Fire in motor home, camper, rec vehicle				
123-Fire in portable building				
130-Mobile property fire, other				
131-Passenger vehicle fire			1	1
132-Road freight or transport vehicle fire			1	1
134-Water vehicle fire				
135-Aircraft Fire				
137-Camper or RV fire				
138-Off road/heavy equipment fire			1	1
140-Natural vegetation fire, other				
141-Forest, woods, or wildland fire	9	9	15	15
143 - Grass fire	1	1		
150-Outside rubbish fire, other	1	1	1	1
151-Outside rubbish, trash or waste fire				
152-Garbage dump or landfill fire				
154-Dumpster fire				
160-Special outside fire, other				
161-Outside Storage Fire				
162-Outside equipment fire				



Mount Pleasant Fire Department

Monthly Report

October 2025

Incident Type	Reported Month 25-26	YTD 25-26	Reported Month 24-25	YTD 24-25
163-Outside gas or vapor combustion explosion				
170- Cultivated vegetation/crop fire				
173-Cultivated trees/nursery fire				
OverPressure Rupture, Explosion, Overheat (NO FIRE)				
220-Overpressure rupture, other				
251-Excessiveheat, scorch burns with no ignition				
Rescue & EMS				
300-Rescue, EMS incident, other				
311-Vehicle accident, patient care only	16	16	21	21
321-EMS 1st Responder call	6	6	8	8
322-Motor vehicle accident with injuries				
323-Motor Vehicle/pedestrian accident				
324-MVA – no injuries				
331-Lock-in				
340-Search for lost person, other				
341-Search for person on land	1	1		
342-Search for person in water				
350-Extrication, rescue, other				
351-Extrication of victim from bldg./structure				
352-Extrication of victim from vehicle	3	3	2	2
353-Removal of victim from stalled elevator				
356-High-Angle Rescue				
357-Extrication of victim(s) from machinery				
360- Water & Ice Related Rescue				



Mount Pleasant Fire Department

Monthly Report

October 2025

Incident Type	Reported Month 25-26	YTD 25-26	Reported Month 24-25	YTD 24-25
361- Swimming / Rec Water Rescue				
363-Swift water rescue				
365-Water Craft rescue				
372-Trapped by power lines				
Hazardous Condition (NO FIRE)				
400-Hazardous condition, other			1	1
410-Combustible/flammable gas/liquid condition			1	1
411-Gasline or other flammable liquid spill	1	1		
412-Gas leak			3	3
413-Oil or other combustible liquid spill				
422-Chemical spill or leak				
423-Refrigeration leak	1	1		
424-Carbon monoxide incident				
440-Electrical wiring problem, other	1	1		
441-Heat from short circuit (wiring). Defective/worn				
442-Overheated motor				
443-Breakdown of light ballast				
444-Power line down				
445-Arcing, shorted electrical equipment			2	2
460-Accident,potential accident, other				
461-Bldg/Structure weakened or collapse				
462-Aircraft standby				
Service Calls				
500-Service call, other				
511-Lockout				



Mount Pleasant Fire Department

Monthly Report

October 2025

Incident Type	Reported Month 25-26	YTD 25-26	Reported Month 24-25	YTD 24-25
521-Water evacuation				
522-Water or steam leak				
531-Smoke or odor removal				
542-Animal rescue			1	1
550-Public service assistance, other				
551-Assist police				
552-Police matter				
553-Public Service				
554-Assist Invalid	1	1		
561-Unauthorized burning			2	2
571-Cover assignment, standby, move up			2	2
Good Intent Calls				
600-Good intent call, other	11	11	6	6
611-Dispatched & cancelled enroute	8	8	3	3
622-No incident found at address	1	1		
631-Authorized controlled burn	1	1	4	4
641-Vicinity alarm (incident in other location)				
650 – Steam, other gas mistaken for smoke				
651-Smoke scare, odor of smoke			1	1
652-Steam or vapor thought to be smoke				
671-HAZMAT release investigation				
672-Bio hazard investigation, none found				
False Alarms				
700-False alarm or false call, other	8	8	6	6
710-Malicious false alarm				
711-Municipal alarm system, malicious false alarm				
721- Bomb Scare - No Bomb				



Mount Pleasant Fire Department Monthly Report October 2025

Incident Type	Reported Month 25-26	YTD 25-26	Reported Month 24-25	YTD 24-25
730-False alarm, or false call, other				
731-Sprinkler activation due to malfunction				
733-Smoke detector malfunction			1	1
735-Alarm system malfunction			1	1
736-CO detector malfunction				
740-Unintentional transmission of alarm, other				
741-Sprinkler activation, unintentional				
743-Smoke detector activation, unintentional	2	2	1	1
744-Dector activation, unintentional	1	1		
745-Alarm System activation, unintentional	1	1		
746-CO detector activation, no CO				
Severe Weather & Natural Disaster				
800-Severe weather or natural disaster, other				
814- Lightning strike (no fire)				
Special Incidents				
911-Citizen complaint	1	1	4	4
TOTALS	77	77	91	91

ITEM/ACTIVITY	THIS MONTH	TOTAL YTD	THIS MONTH YEAR AGO	TOTAL YEAR AGO
CIRCULATION OF MATERIALS	5,908	5,908	4,924	4,924
Adult Books	1,376	1,376	1,198	1,198
Youth Books	2,632	2,632	1,952	1,952
Espanol Books	316	316	163	163
Audio Books -- Adult	98	98	114	114
Audio Books -- Juvenile	28	28	27	27
Magazines	11	11	25	25
Videos & DVDs	692	692	700	700
Uncataloged Items	22	22	19	19
Ebooks/audio/magazines	709	709	696	696
Interlibrary Loan Requests/Patrons	7	7	8	8
Interlibrary Loan Requests/Libraries	17	17	22	22
COLLECTION DEVELOPMENT	146	146	214	214
Books Added to Collection	135	135	184	184
AV Added to Collection	11	11	30	30
Total Number of Items in Collection	32,613	32,613	31,624	31,624
MEMBERSHIP				
Library Membership--County	53	53	29	29
Library Membership--Out-of-County	9	9	5	5
TexShare Membership--County	1	1	1	1
TexShare Membership--Out-of-County	0	0	3	3
Total Number of Registered Borrowers	20,382	20,382	19,424	19,424
FEES COLLECTED	\$2,148.01	\$2,148.01	\$1,930.45	\$1,930.45
Fines Collected for Month	\$288.75	\$288.75	\$297.00	\$297.00
Out-of-County Membership Fee	\$220.00	\$220.00	\$100.00	\$100.00
Copies / Misc. / Forms / Coin copier	\$811.75	\$811.75	\$988.50	\$988.50
Interlibrary Loan Fees Collected for Month	\$20.00	\$20.00	\$32.00	\$32.00
Contributions / Memorials / Summer Programs	\$695.51	\$695.51	\$271.00	\$271.00
Book Replacement & Damage Fees	\$112.00	\$112.00	\$241.95	\$241.95
LIBRARY SERVICES				
Computer Users-Sessions	440	440	451	451
TexShare Database Users	64	64	22	22
Programs Offered-Children's	18	18	27	27
Programs Offered --Adult	12	12	7	7
Program Attendance-Children	695	695	457	457
Program Attendance-Adults	101	101	44	44
MISC.				
Patrons Entering Library	4,106	4,106	3,591	3,591
Patrons Entering Museum	529	529	342	342
Facebook Visits	1,927	1,927	2,649	2,649
Volunteer Hours	21.75	21.75	32.25	32.25

Programs: Preschool Storytime, Paws to Read, teen volunteers, Senior Center Outreach, Adult Craft, Chick-fil-A Storytime Rotary Lunch Outreach, Legal Aid Outreach, Family Night: Haunted Library, Pushing the Limits BC, Canning Class, Silent Book Club, Book Club, Bird Adaptations program, Film: Puffling Patrol, Women in Aviation Exhibit, School Tour, Book Signin, Storytime Outreach, Dia de los Muertos Ofrendas HS, Baile Folklorico Dance

PLANNING & ZONING
MONTHLY REPORT
OCTOBER 2025-2026

Type	Case #	Name	Property	Fees Due	Date Paid
Minor Plats					
Total					
Site Plans					
Total					
Final Plat					
Filing Fee					
Total					
Replat	RP-2025-14	Roy & Penny Newton	Blk 9 Lot 2R1 - 3R1	\$ 250.00	
Filing Fee				\$ 120.00	
Total	1			\$ 370.00	10/01/25
Zoning					
Total					
Variances & Appeals					
Total					
Street Closure					
Total					
Preliminary Pre-plat					
Total					
Grand Total	1			\$ 370.00	
TOTAL YEAR TO DATE	1			\$ 370.00	

LRB

MOUNT PLEASANT POLICE DEPARTMENT

MONTHLY REPORT

2025

NIBRS - OCTOBER	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
CRIMINAL HOMICIDE	0	0	0%	0	0	1	-1	-100%
MANSLAUGHTER BY NEGLIGENCE	0	0	0%	0	0	0	0	0%
FORCIBLE RAPE	1	0	100%	12	2	7	5	71%
RAPE BY FORCE	1	0	100%	12	2	7	5	71%
ATTEMPTS TO COMMIT	0	0	0%	0	0	0	0	0%
ROBBERY	1	0	100%	3	1	5	-2	-40%
FIREARM	0	0	0%	2	0	2	0	0%
KNIFE OR CUTTING INSRT.	1	0	100%	1	0	0	1	100%
OTHER DANGEROUS WEAPON	0	0	0%	0	0	1	-1	-100%
STRONG ARM	0	0	0%	0	1	2	-2	-100%
ASSAULT	14	37	-62%	141	21	108	33	31%
FIREARM	0	0	0%	9	2	4	5	125%
KNIFE OR CUTTING INSRT.	0	1	-100%	4	0	3	1	33%
OTHER DANGEROUS WEAPON	0	3	-100%	6	6	10	-4	-40%
HANDS, FIST, FEET-AGG INJ	0	0	0%	2	0	0	2	200%
OTHER ASSAULT NOT AGG	14	33	-58%	120	13	91	29	32%
BURGLARY	4	5	-20%	41	5	48	-7	-15%
RESIDENTIAL	2	2	0%	11	0	17	-6	-35%
NON RESIDENTIAL	1	1	0%	12	1	5	7	140%
VEHICLE	1	2	-50%	18	4	26	-8	-31%
THEFT (NOT VEHICLE)	9	17	-47%	130	17	185	-55	-30%
MOTOR VEHICLE THEFT	2	0	200%	12	1	35	-23	-66%
AUTO	2	0	200%	11	1	21	-10	-48%
TRUCKS AND BUSES	0	0	0%	0	0	1	-1	-100%
OTHER VEHICLES	0	0	0%	1	0	13	-12	-92%
Total NIBRS	31	59	-47%	339	47	389	-50	-13%

MOUNT PLEASANT POLICE DEPARTMENT

MONTHLY REPORT

2025

TRAFFIC	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
CITATIONS ISSUED	215	252	-15%	2353	213	2866	-513	-18%
WARNINGS ISSUED	401	513	-22%	4445	494	5113	-668	-13%
TOTAL ACCIDENTS	42	47	-11%	452	46	443	9	2%
FATAL ACCIDENTS	0	0	0%	0	1	3	-3	-100%
INJURY ACCIDENTS	10	13	-23%	138	10	111	27	24%
DWI CASES	3	9	-67%	87	8	82	5	6%

911 CENTER	2025 This Month	Prior Month	Month to Month % Change	2025 Total YTD	2024 Year Ago This Month	2024 Total Prior YTD	2024/2025 # YTD + or -	2025 % Change YTD From 2024
911 CALLS RECEIVED	1206	1314	-8%	12960	1429	14124	-1164	-8%
FAMILY VIOLENCE	7	21	-67%	92	11	66	26	39%

*TOTAL ACCIDENT NUMBERS ARE SUBJECT TO CHANGE

*Due to Class C Reporting, an increase will be reflected.

Corrections are being made to 2024 reports and will be updated.

**MONTHLY REPORT
PUBLIC WORKS DIVISION
CITY OF MOUNT PLEASANT**

Fiscal Year 2025-2026

Month October 2025

<u>STREET DEPARTMENT</u>	<u>THIS MONTH</u>	<u>TOTAL YTD</u>	<u>MONTH YEAR AGO</u>	<u>TOTAL YEAR AGO</u>
Work Orders Received	<u>9</u>	<u>9</u>	<u>12</u>	<u>12</u>
Work Orders Completed	<u>9</u>	<u>9</u>	<u>12</u>	<u>12</u>
Patching Materials Used (Tons)	<u>19</u>	<u>19</u>	<u>31</u>	<u>31</u>
Hours Mowing	<u>24</u>	<u>24</u>	<u>10</u>	<u>10</u>
Hours Sweeping (320 hrs.)/Edging	<u>240</u>	<u>240</u>	<u>160</u>	<u>160</u>
Crack Seal (400 hrs.)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Grass Spaying	<u>40</u>	<u>40</u>	<u>0</u>	<u>0</u>

PARKS DEPARTMENT

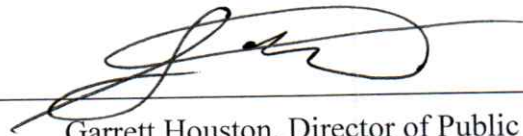
SOLID WASTE DIVISION

This Month 70,328 C.Y. 22,128.69 Tons

This Month Year Ago 71,258 C.Y. 24,818.65 Tons

Total YTD 70,328 C.Y. 22,128.69 Tons

Total Year Ago 71,258 C.Y. 24,818.65 Tons



Garrett Houston, Director of Public Works

City of Mount Pleasant Utility Department

Fiscal Year: 2025-2026

Month: October 2025

Wastewater Treatment Division

	This Month	This Month Year Ago
Average Flow Tested	1.794 MGD	1.839 MGD
Maximum Flow Treated	2.578 MGD	2.520 MGD

Comments:

Water Treatment Division

	This Month	This Month Year Ago
300 Lakewood Location:		
Average Flow Treated	5.842 MGD	5.988 MGD
Maximum Flow Treated	8.298 MGD	7.642 MGD

510 CR 2300 Location:

Average Flow Treated	1.339 MGD	1.327 MGD
Maximum Flow Treated	2.17 MGD	2.16 MGD

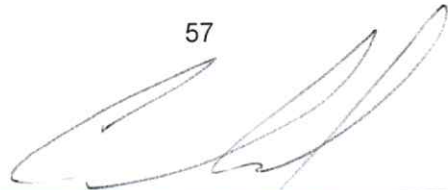
Calendar Year Raw Water Usage

	AC/FT YTD	AC/FT YTD Year Ago
Lake Bob Sandlin – Allotment 7,000 AC/FT	4056.635 acre feet	3745.386 acre feet
Lake Cypress Springs – Allotment 3,598 AC/FT	2800 acre feet	2800 acre feet
Lake Tankersley – Allotment 3,000 AC/FT	0 acre feet	0 acre feet

Comments:

Utility Maintenance Division

	This Month	This Month Year Ago
Work Orders		
Water	9	34
Sewer	12	23
Work Orders Completed	21	57



Erin Marshall, Utilities Director



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Department:

Subject: **Possible discussion and adoption of rules and procedures for city council members and city council meetings.**



AGENDA ITEM REPORT

Meeting: City Council - Nov 18 2025

Department:

Subject: **Possible discussion and action on ethics complaint filed against Council Member Melanie (Knight) Tafoya.**
